

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1585496

Vendor Name: Banner Personnel Service Inc

Invoice Number: 38088

Invoice Date: 03/14/20

PO Number:

Check Number: E0079821

Check Amount: \$ 1,050.60

Check Date: 04/14/2020

Department ID: 00461

Reviewer Name:

Voucher Number: V0616915

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: zerrudom@cod.edu

Sent: Wed Apr 08 11:28:07 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Attached Document

Remit To:



Banner Personnel Service, Inc.

**7425 Janes Avenue, Suite 201
Woodridge, IL 60517
630-515-0500**

Accounts Payable
College Of DuPage
425 22nd St
Glen Ellyn, IL 60137

Branch Name: Naperville

Invoice Date	Invoice #
3/14/2020	38088
Customer #	Invoice Amt
48221	\$432.60

TERMS: Unless otherwise provided for under contract:
This invoice must be paid within 10 days. Any invoiced amount not paid within 30 days will accrue interest at the rate of 1% per month or at the maximum rate permitted by law. Client directed travel or expense costs will be assessed a 5% handling charge.

Please detach and return with remittance

Employee	Description	Reg Hrs	Rate	OT Hrs	OT Rate	Total
	WeekendDate: 3/14/2020					
Cuff, Judy	CSR-Customer Service Rep Department Name: Enrollment	12.00	\$15.45	0.00	\$23.18	\$185.40
Patton, Mary	CSR-Customer Service Rep Department Name: Enrollment	16.00	\$15.45	0.00	\$23.18	\$247.20

Please Pay

\$432.60

APPROVED

Cesar Flores - Manager, Registration
GL # 01-30-00461-5309001

AP VERIFIED
04/08/20 - MARIA ZERRUDO

From: zerrudom@cod.edu
Sent: Wed Apr 08 07:48:27 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: More Unpaid Banner Invoices to date

From: Flores, Cesar
Sent: Tuesday, April 7, 2020 9:13 PM
To: Zerrudo, Maria <zerrudom@cod.edu>
Cc: Jacobson, Daniel <jacobsond@cod.edu>; Olson Rzeminski, Michelle <olsonrzeminskim@cod.edu>; Collsen, Dana <collsend@cod.edu>; Linares, Priscila <linares@cod.edu>
Subject: RE: More Unpaid Banner Invoices to date

Please see the attached approved invoices:

37882
37939
37986
38088

I will work on obtaining PO's for the other ones over \$500.

Cesar Flores
Manager
Registration Services & Enrollment Support Center

Interim Manager
Veterans Services

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College of DuPage | Student Services Center (SSC 2221 & 2225)
425 Fawell Blvd. | SSC 2221A & 2225G | Glen Ellyn, IL 60137-6599
Phone 630.942.3280 | flores@cod.edu

From: Collsen, Dana <collsend@cod.edu>
Sent: Monday, April 6, 2020 5:19 PM
To: Flores, Cesar <flores@cod.edu>; Linares, Priscila <linares@cod.edu>
Cc: Zerrudo, Maria <zerrudom@cod.edu>; Jacobson, Daniel <jacobsond@cod.edu>; Olson Rzeminski, Michelle <olsonrzeminskim@cod.edu>; Collsen, Dana <collsend@cod.edu>
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Please provide each of your department's unpaid invoices with the **Approval Signature and BO#** to Maria Zerrudo:

Please provide each of your department's unpaid invoices with the **Approval Signature and BO#** to Maria Zerrudo: zerrudom@COD.EDU or Invoicing@cod.edu for payment **ASAP**. If you have questions on the process please contact Maria for further clarification or explanation.

Registration:

Invoice Date	Invoice #	Total \$
12/7/19	37410	865.20
12/14/19	34759	741.60
12/21/19	37507	741.60
1/4/20	37581	1541.14
1/11/20	37625	4731.57
1/18/20	37680	4758.60
1/25/20	37730	2468.14
2/1/20	37781	3329.48
2/15/20	37882	216.30
2/22/20	37939	216.30
2/29/20	37986	185.40
3/14/20	38088	432.60

Thanks for your help in resolving this unpaid invoice issue with Banner.

Dana Collsen

Human Resources/Administrative Assistant

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137

collsend@cod.edu

Phone: 630-942-2639

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Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1585496

Vendor Name: Banner Personnel Service Inc

Invoice Number: 37986

Invoice Date: 02/29/20

PO Number:

Check Number: E0079821

Check Amount: \$ 1,050.60

Check Date: 04/14/2020

Department ID: 00461

Reviewer Name:

Voucher Number: V0616916

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: zerrudom@cod.edu
Sent: Wed Apr 08 11:28:53 CDT 2020
To: invoicing@cod.edu
CC:
Subject: Attached Document

Remit To:



Banner Personnel Service, Inc.

**7425 Janes Avenue, Suite 201
Woodridge, IL 60517
630-515-0500**

Accounts Payable
College Of DuPage
425 22nd St
Glen Ellyn, IL 60137

Branch Name: Naperville

Invoice Date	Invoice #
2/29/2020	37986
Customer #	Invoice Amt
48221	\$185.40

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Employee	Description	Reg Hrs	Rate	OT Hrs	OT Rate	Total
Cuff, Judy	WeekendDate: 2/29/2020 CSR-Customer Service Rep Department Name: Enrollment	12.00	\$15.45	0.00	\$23.18	\$185.40

Please Pay \$185.40

APPROVED

Cesar Flores - Manager, Registration
GL # 01-30-00461-5309001

AP VERIFIED
04/08/20 - MARIA ZERRUDO

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3/14/20	38088	432.60

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collsend@cod.edu

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Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1585496

Vendor Name: Banner Personnel Service Inc

Invoice Number: 37939

Invoice Date: 02/22/20

PO Number:

Check Number: E0079821

Check Amount: \$ 1,050.60

Check Date: 04/14/2020

Department ID: 00461

Reviewer Name:

Voucher Number: V0616918

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: zerrudom@cod.edu

Sent: Wed Apr 08 11:28:31 CDT 2020

To: invoicing@cod.edu

CC:

Subject: Attached Document

Remit To:



Banner Personnel Service, Inc.

**7425 Janes Avenue, Suite 201
Woodridge, IL 60517
630-515-0500**

Accounts Payable
College Of DuPage
425 22nd St
Glen Ellyn, IL 60137

Branch Name: Naperville

Invoice Date	Invoice #
2/22/2020	37939
Customer #	Invoice Amt
48221	\$216.30

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Employee	Description	Reg Hrs	Rate	OT Hrs	OT Rate	Total
Cuff, Judy	WeekendDate: 2/22/2020 CSR-Customer Service Rep Department Name: Enrollment	14.00	\$15.45	0.00	\$23.18	\$216.30

Please Pay \$216.30

APPROVED
Cesar Flores - Manager, Registration
GL # 01-30-00461-5309001

AP VERIFIED
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Invoice Number: 37882

Invoice Date: 02/15/20

PO Number:

Check Number: E0079821

Check Amount: \$ 1,050.60

Check Date: 04/14/2020

Department ID: 00461

Reviewer Name:

Voucher Number: V0616919

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

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Accounts Payable
College Of DuPage
425 22nd St
Glen Ellyn, IL 60137

Branch Name: Naperville

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Customer #	Invoice Amt
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GL # 01-30-00461-5309001

AP VERIFIED
04/08/20 - MARIA ZERRUDO

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