

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1300485
Vendor Name: Hinsdale Township High School
Invoice Number: CES20200212-0008
Invoice Date: 03/16/20
PO Number:
Check Number: E0079771
Check Amount: \$ 56.00
Check Date: 04/08/2020
Department ID: 13290
Reviewer Name:
Voucher Number: V0616864
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: acctpay@cod.edu
Sent: Wed Mar 18 10:30:22 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: Refund

From: Roberts, Ellen <roberts@cod.edu>
Sent: Tuesday, March 17, 2020 9:41 AM
To: Accounts Payable <acctpay@cod.edu>
Cc: Schultz, Eric <schultze399@cod.edu>
Subject: FW: Refund

Good morning,

Please see attached for processing.

Thank you,

Ellen

Ellen M. Roberts
Interim Vice President, Administrative Affairs
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
roberts@cod.edu
630-942-2218

From: Schultz, Eric <schultze399@cod.edu>
Sent: Monday, March 16, 2020 9:38 AM
To: Roberts, Ellen <roberts@cod.edu>
Cc: Carbon-Sheldon, Sandra <carbon@cod.edu>
Subject: Refund

Ellen, if you can please sign and move forward this refund for an event that is now cancelled...

Thanks!!

Eric Schultz

Manager of Conference and Event Services

College of DuPage
Conference and Event Services
425 Fawell Boulevard | BIC 1409A
Glen Ellyn, IL 60137

P: 630.942.3956

College of DuPage - Accounts Payable

Check Request Form

revised 11/20/19

This form may be used to request check payments *only for those items for which the issuance of a purchase order would not be appropriate*. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Non-Purchase Order Procedure No. 10-65

Date: 3/16/2020

Vendor ID: 1300485

Invoice Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
CES20200212-0008	01	90	13290	4600001	Facilities Rental	\$56.00

Grand Total

\$ 56.00

AP VERIFIED

Check the appropriate box below and sign

☒ We, the undersigned, hereby certify that the goods/services for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.

04/07/20 - BETHANY CRUSE

☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name: Hinsdale District 86

Other
Instructions:

Payee Address: 5500 Grant Street Hinsdale, IL 60521

Description on Check:

Refund of deposit for May 8, 2020 Bridge Program Event Cancelled.

Approvals:

Prepared By: Sandra Carbon-Sheldon

Approved By: **APPROVED** Date:Signature: *Sandra Carbon-Sheldon*Signature: **By Eric Schultz at 9:36 am, Mar 16, 2020**

Payment Due:

Approved By: Date:

Board Approved Date:

Signature: Date:

Approved By Division VP:

Signature: **APPROVED** Date:

By Ellen M. Roberts at 9:38 am, Mar 17, 2020

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), acctpay@cod.edu

Non-Accounts Receivable Deposit For

Instructions

Instructions: [Click Here](#)

Complete the form in its entirety and attach the required software system deposit reports. Print the eForm in Firefox to complete the form.

Deposit Information * is a required field

Date:*

02-25-2020

Remitter:*

Sandra Carbon-Sheldon

Remitter Phone:*

3952

Department:*

Conference and Events

Event:*

Hinsdale Dist 86 Bridge Program

NARD Code:*

CONF

NARD System:*

Converge ▼

GL Number	Deposit Amount (\$)	Description
101	100.00	Initial Deposit
102	250.00	Monthly Contribution
103	150.00	Quarterly Contribution
104	300.00	Annual Contribution
105	50.00	Interest Income
106	75.00	Dividend Income
107	120.00	Capital Gain
108	80.00	Real Estate Income
109	60.00	Other Income
110	40.00	Gift Income
111	30.00	Loan Income
112	20.00	Rental Income
113	10.00	Interest Income
114	5.00	Dividend Income
115	2.50	Capital Gain
116	1.25	Real Estate Income
117	0.625	Other Income
118	0.3125	Gift Income
119	0.15625	Loan Income
120	0.078125	Rental Income
121	0.0390625	Interest Income
122	0.01953125	Dividend Income
123	0.009765625	Capital Gain
124	0.0048828125	Real Estate Income
125	0.00244140625	Other Income
126	0.001220703125	Gift Income
127	0.0006103515625	Loan Income
128	0.00030517578125	Rental Income
129	0.000152587890625	Interest Income
130	0.0000762939453125	Dividend Income
131	0.00003814697265625	Capital Gain
132	0.000019073486328125	Real Estate Income
133	0.0000095367431640625	Other Income
134	0.00000476837158203125	Gift Income
135	0.000002384185791015625	Loan Income
136	0.0000011920928955078125	Rental Income
137	0.00000059604644775390625	Interest Income
138	0.000000298023223876953125	Dividend Income
139	0.0000001490116119384765625	Capital Gain
140	0.00000007450580596923828125	Real Estate Income
141	0.000000037252902984619140625	Other Income
142	0.0000000186264514923095703125	Gift Income
143	0.00000000931322574615478515625	Loan Income
144	0.000000004656612873077392578125	Rental Income
145	0.0000000023283064365386962890625	Interest Income
146	0.00000000116415321826934814453125	Dividend Income
147	0.000000000582076609134674072265625	Capital Gain
148	0.0000000002910383045673370361328125	Real Estate Income
149	0.00000000014551915228366851806640625	Other Income
150	0.000000000072759576141834259033203125	Gift Income
151	0.0000000000363797880709171295166015625	Loan Income
152	0.00000000001818989403545856475830078125	Rental Income
153	0.000000000009094947017729282379150390625	Interest Income
154	0.0000000000045474735088646411895751953125	Dividend Income
155	0.00000000000227373675443232059478759765625	Capital Gain
156	0.000000000001136868377216160297393798828125	Real Estate Income
157	0.0000000000005684341886080801486968994140625	Other Income
158	0.00000000000028421709430404007434844970703125	Gift Income
159	0.000000000000142108547152020037174224853515625	Loan Income
160	0.0000000000000710542735760100185871124267578125	Rental Income
161	0.00000000000003552713678800500929355621337890625	Interest Income
162	0.000000000000017763568394002504646778106689453125	Dividend Income
163	0.0000000000000088817841970012523233890533447265625	Capital Gain
164	0.00000000000000444089209850062616169452667236328125	Real Estate Income
165	0.000000000000002220446049250313080847263336181640625	Other Income
166	0.0000000000000011102230246251565404236316680908203125	Gift Income
167	0.00000000000000055511151231257827021181583364541015625	Loan Income
168	0.000000000000000277555756156289135105907916822705078125	Rental Income
169	0.0000000000000001387778780781445675529539584113525390625	Interest Income
170	0.00000000000000006938893903907228377647697920567626953125	Dividend Income
171	0.000000000000000034694469519536141888238489602838134765625	Capital Gain
172	0.00000000000000001734723475976807094411924480	

01	90	13290	4600001	56.00	Rent Hinsdale Dst 86
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[illegible]

Grand Total 56.00

Breakdown of Deposit Amounts

Cash:	
Checks:	
American Express:	
Discover:	
MasterCard:	56.00
Visa:	
Wire:	
Total Deposit:	56.00

COO CONFERENCE AND EVENTS
425 FAWELL BLVD
GLEN ELLYN, IL 60137
630-942-3980

0075420008033190789330

Date: 02/24/2020

09:46:04 AM

CREDIT CARD SALE

MASTERCARD
CARD NUMBER:
TOTAL AMOUNT: \$56.00
APPROVAL CD: 089015
RECORD #: 000
CLERK ID: carbon

Per phone

I AGREE TO PAY THE ABOVE TOTAL AMOUNT
ACCORDING TO THE CARD ISSUER AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)

Thank you!

Merchant Copy

COD CONFERENCE AND EVENTS
425 FAWELL BLVD
GLEN ELLYN, IL 60137
630-942-3950

630-5442
 GOD CONFERENCE AND EVENTS
 Date: 02/24/2020 09:46:04 AM
 CARD SALE

CREDIT CARD SALE

MASTERCARD
CARD NUMBER: *****4540 K
TOTAL AMOUNT: \$56.00
APPROVAL CD: 089015
RECORD #: 000
CLOCK ID: carbon
Thank you!

Thank you!

Customer Copy