

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1188426

Vendor Name: Village of Glen Ellyn, Illinois

Invoice Number: B0369525

Invoice Date: 04/23/20

PO Number: B0369525

Check Number: 0267622

Check Amount: \$ 1,898.00

Check Date: 04/28/2020

Department ID: 39047

Reviewer Name:

Voucher Number: V0621640

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

Vendor:

1188426
Village of Glen Ellyn, Illinois
535 Duane St
Attn: Food and Beverage Tax
Glen Ellyn, IL 60137
Attn: Christina Coyle

Phone: 123-123-1234
Fax:

Check Enclosed Request - PO#369525
4/23/20 amd

APPROVED

By Ellen M. Roberts at 3:12 pm, Apr 27, 2020

PURCHASE ORDER

369525

Page: 1

Release Method: Hard Copy

Release Date: 04/23/2020

Created Date: 04/23/2020

Ship To:

BLANKET PO
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: 630-942-2378

Fax:

AP VERIFIED

Delivered to Don Inman, CMC

04/28/20 - ISABEL BARRIOS

PO Created By: Dando, Anne Marie

Purchase Order Comments:

Requisition Number(s): 679997

Requisitioner Name(s): April Fern

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1		1	Each	Manual Check Request BIC STEM-Interactive Display Classroom (Nureva room) Permit	\$1,898.00	\$1,898.00

Deliver To: Don Inman, CMC

Sub Total: \$ 1,898.00

Total: \$ 1,898.00

Account Code Summary

Account Code	Account Description	Amount
03-90-39047-5804001		\$1,898.00

Terms and Conditions:

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu. Questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.

PURCHASE ORDER

369525

Page: 2**Release Method:** Hard Copy**Release Date:** 04/23/2020**Created Date:** 04/23/2020

From: acctpay@cod.edu
Sent: Thu Apr 23 12:01:56 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: Check Enclosed Request - PO #369525

From: Dando, Anne Marie <dandoa@cod.edu>
Sent: Thursday, April 23, 2020 8:12 AM
To: Accounts Payable <acctpay@cod.edu>
Cc: Fern, April <ferna@cod.edu>; Inman, Donald <inmand1960@cod.edu>
Subject: Check Enclosed Request - PO #369525

Hello,

The attached purchase order and check enclosed has been ordered by April Fern for Don Inman. Kindly work directly with them to schedule pick up of check.

Thank you.

Best,

Anne Marie Dando
Purchasing Assistant



425 Fawell Blvd. | IRC 1001 | Glen Ellyn, IL 60137-6599 | USA
T: (630) 942.2813 | F: (630) 942.4201 | dandoa@cod.edu

Click Here for current bids/Rfps!



04/10/2020 11:16
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|VILLAGE OF GLEN ELLYN
|APPLICATION PROFILE

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|piappent

GENERAL APPLICATION

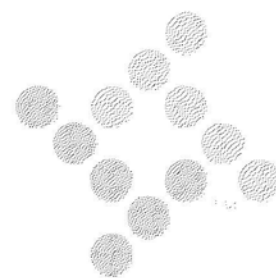
Application ref 20200402 Fee Effective Dt 03/17/2020
Department Planning & Development
Location 425 FAWELL BLVD
Parcel 0526100013
Cross streets
Add'l loc desc ATHLETIC FIELD IMPROVEMENTS - STORMWATER PERMIT ONLY
Municipality GLEN ELLYN
Subdivision Lot
Existing use
memo
Current Zoning
Flood zone
Applicant OTHER
Proj/Activity 2019 COMMERCIAL ALTERATION
Class of work NEW COMMERCIAL STRUCTURE
Description COLLEGE OF DUPAGE-DON INDMAN-630-942-4046
ADD DRYWALL AND ELECTRICAL FOR FUTURE TV SCREENS BIN C2
Proposed use
memo
Proposed zoning
Flood zone
Non-conforming N
Applic received 03/17/20
Estimated cost 75,000
Estim start/end 04/10/20 04/10/21
Actual start/end
Impervious Surf
Assigned to
Status ACTIVE
Status code desc NEW
Next action Multiple submissions N
memo Government owned N
Ordinance ref
Reason for app
Parent app

ROLES/NAMES

Role	Name/Address
OWNER	COLLEGE OF DUPAGE
CID : 9297	425 FAWELL BV
Phone: 630-942-4220	GLEN ELLYN, IL 60137

PERMITS

Type	Permit Number	Status	Issued	Fee	Unpaid Amt
<u>CALT FEE</u>		REVIEW		573.00	573.00
<u>CALT RVW</u>		FEE		1,325.00	1,325.00
		TOTAL:		1,898.00	1,898.00





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|VILLAGE OF GLEN ELLYN
|APPLICATION PROFILE

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|piappent

Application ref: 20200402 (continued)

PERMIT ITEMS

Type-Fee	Item/Fxt	Loc/Floor	New Qty	Rate	Fee Amount
CALT FEE-CDFI	ANSULHOOD		.0	50.00	.00
CALT FEE-CDFI	C FACADE		.0	210.00	.00
CALT FEE-CDFI	CSTRCTMOD		.0	90.00	.00
CALT FEE-CDFI	TNT1000SF		1.0	210.00	210.00
CALT FEE-CDFI	TNT 2000SF		.0	250.00	.00
CALT FEE-CDFI	TNT 3000SF		.0	290.00	.00
CALT FEE-CDFI	TNT 4000SF		.0	330.00	.00
CALT FEE-CDFI	TNT+4000SF		.0	370.00	.00
CALT FEE-CDFI	TNTMOD500		.0	25.00	.00
CALT FEE-CDFI	TNTMOD+500		.0	25.00	.00
CALT FEE-CDFI	TNT LITELE		.0	25.00	.00
CALT FEE-CDFI	TNTMECHMOD		.0	25.00	.00
CALT FEE-CDFI	TNTPLMBMOD		.0	25.00	.00
CALT FEE-CDFI	TOILET RM		.0	25.00	.00
CALT FEE-CDFI	WHITE BOX		.0	25.00	.00
TOTAL:					210.00
CALT FEE-IBI	ANSULHOOD		.0	80.00	.00
CALT FEE-IBI	C FACADE		.0	40.00	.00
CALT FEE-IBI	CSTRCTMOD		.0	60.00	.00
CALT FEE-IBI	TNT1000SF		1.0	363.00	363.00
CALT FEE-IBI	TNT 2000SF		.0	1,323.00	.00
CALT FEE-IBI	TNT 3000SF		.0	2,233.00	.00
CALT FEE-IBI	TNT 4000SF		.0	3,193.00	.00
CALT FEE-IBI	TNT+4000SF		.0	4,153.00	.00
CALT FEE-IBI	TNTMOD500		.0	50.00	.00
CALT FEE-IBI	TNTMOD+500		.0	150.00	.00
CALT FEE-IBI	TNT LITELE		.0	150.00	.00
CALT FEE-IBI	TNTMECHMOD		.0	50.00	.00
CALT FEE-IBI	TNTPLMBMOD		.0	73.00	.00
CALT FEE-IBI	TOILET RM		.0	23.00	.00
CALT FEE-IBI	WHITE BOX		.0	299.00	.00
TOTAL:					363.00
CALT FEE-IPRE	ANSULHOOD		.0	.00	.00
CALT FEE-IPRE	C FACADE		.0	.00	.00
CALT FEE-IPRE	CSTRCTMOD		.0	.00	.00
CALT FEE-IPRE	TNT1000SF		.0	352.00	.00
CALT FEE-IPRE	TNT 2000SF		.0	352.00	.00
CALT FEE-IPRE	TNT 3000SF		.0	352.00	.00
CALT FEE-IPRE	TNT 4000SF		.0	352.00	.00
CALT FEE-IPRE	TNT+4000SF		.0	352.00	.00
CALT FEE-IPRE	TNTMOD500		.0	.00	.00
CALT FEE-IPRE	TNTMOD+500		.0	.00	.00
CALT FEE-IPRE	TNT LITELE		.0	.00	.00
CALT FEE-IPRE	TNTMECHMOD		.0	.00	.00
CALT FEE-IPRE	TNTPLMBMOD		.0	352.00	.00
CALT FEE-IPRE	TOILET RM		.0	352.00	.00
CALT FEE-IPRE	WHITE BOX		.0	176.00	.00
TOTAL:					.00
CALT FEE-PWPI	ANSULHOOD		.0	.00	.00



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VILLAGE OF GLEN ELLYN
APPLICATION PROFILE

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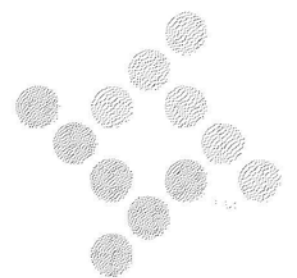
Application ref: 20200402 (continued)

CALT FEE-PWPI	C FACADE	.0	.00	.00
CALT FEE-PWPI	CSTRCTMOD	.0	.00	.00
CALT FEE-PWPI	TNT1000SF	.0	75.00	.00
CALT FEE-PWPI	TNT 2000SF	.0	75.00	.00
CALT FEE-PWPI	TNT 3000SF	.0	125.00	.00
CALT FEE-PWPI	TNT 4000SF	.0	125.00	.00
CALT FEE-PWPI	TNT+4000SF	.0	125.00	.00
CALT FEE-PWPI	TNTMOD500	.0	.00	.00
CALT FEE-PWPI	TNTMOD+500	.0	.00	.00
CALT FEE-PWPI	TNT LITELE	.0	.00	.00
CALT FEE-PWPI	TNTMECHMOD	.0	.00	.00
CALT FEE-PWPI	TNTPLMBMOD	.0	.00	.00
CALT FEE-PWPI	TOILET RM	.0	.00	.00
CALT FEE-PWPI	WHITE BOX	.0	.00	.00
TOTAL:				.00

CALT RVW-PRCD	ANSULHOOD	.0	25.00	.00
CALT RVW-PRCD	C FACADE	.0	60.00	.00
CALT RVW-PRCD	CSTRCTMOD	.0	75.00	.00
CALT RVW-PRCD	TNT1000SF	1.0	285.00	285.00
CALT RVW-PRCD	TNT 2000SF	.0	385.00	.00
CALT RVW-PRCD	TNT 3000SF	.0	354.00	.00
CALT RVW-PRCD	TNT 4000SF	.0	554.00	.00
CALT RVW-PRCD	TNT+4000SF	.0	509.00	.00
CALT RVW-PRCD	TNTMOD500	.0	75.00	.00
CALT RVW-PRCD	TNTMOD+500	.0	150.00	.00
CALT RVW-PRCD	TNT LITELE	.0	75.00	.00
CALT RVW-PRCD	TNTMECHMOD	.0	150.00	.00
CALT RVW-PRCD	TNTPLMBMOD	.0	75.00	.00
CALT RVW-PRCD	TOILET RM	.0	75.00	.00
CALT RVW-PRCD	WHITE BOX	.0	150.00	.00
TOTAL:				285.00

CALT RVW-PRWI	ANSULHOOD	.0	.00	.00
CALT RVW-PRWI	C FACADE	.0	.00	.00
CALT RVW-PRWI	CSTRCTMOD	.0	.00	.00
CALT RVW-PRWI	TNT1000SF	.0	75.00	.00
CALT RVW-PRWI	TNT 2000SF	.0	75.00	.00
CALT RVW-PRWI	TNT 3000SF	.0	75.00	.00
CALT RVW-PRWI	TNT 4000SF	.0	75.00	.00
CALT RVW-PRWI	TNT+4000SF	.0	75.00	.00
CALT RVW-PRWI	TNTMOD500	.0	.00	.00
CALT RVW-PRWI	TNTMOD+500	.0	.00	.00
CALT RVW-PRWI	TNT LITELE	.0	.00	.00
CALT RVW-PRWI	TNTMECHMOD	.0	.00	.00
CALT RVW-PRWI	TNTPLMBMOD	.0	75.00	.00
CALT RVW-PRWI	TOILET RM	.0	.00	.00
CALT RVW-PRWI	WHITE BOX	.0	.00	.00
TOTAL:				.00

CALT RVW-PRCI	ANSULHOOD	.0	225.00	.00
CALT RVW-PRCI	C FACADE	.0	.00	.00
CALT RVW-PRCI	CSTRCTMOD	.0	.00	.00
CALT RVW-PRCI	TNT1000SF	1.0	1,040.00	1,040.00
CALT RVW-PRCI	TNT 2000SF	.0	1,040.00	.00





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|VILLAGE OF GLEN ELLYN
|APPLICATION PROFILE

|P 4
|piappent

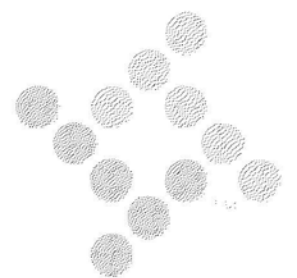
Application ref: 20200402 (continued)

CALT RVW-PRCI	TNT 3000SF	.0	1,271.00	.00
CALT RVW-PRCI	TNT 4000SF	.0	1,271.00	.00
CALT RVW-PRCI	TNT+4000SF	.0	1,716.00	.00
CALT RVW-PRCI	TNTMOD500	.0	.00	.00
CALT RVW-PRCI	TNTMOD+500	.0	.00	.00
CALT RVW-PRCI	TNT LITELE	.0	.00	.00
CALT RVW-PRCI	TNTMECHMOD	.0	.00	.00
CALT RVW-PRCI	TNTPLMBMOD	.0	.00	.00
CALT RVW-PRCI	TOILET RM	.0	.00	.00
CALT RVW-PRCI	WHITE BOX	.0	.00	.00
TOTAL:				1,040.00

INSPECTIONS

Type	Requested	Scheduled	Insptr	Permformd	Results	Bal Due
<u>FRMG RGH</u>			<u>GEN</u>			.00
<u>ELEC RGH</u>			<u>GEN</u>			.00
<u>INSULATION</u>			<u>GEN</u>			.00
<u>BLDG FNL S</u>			<u>GEN</u>			.00
TOTAL:						.00

** END OF REPORT - Generated by tpermitclerk **



From: barriosi142@cod.edu
Sent: Mon Apr 27 15:18:48 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: Attached Document

-----Original Message----- From: Roberts, Ellen Sent: Monday, April 27, 2020 3:15 PM To: Barrios, Isabel
Subject: FW: Attached Document Good afternoon, Isabel - I hope you are doing well in these crazy times! I stamped my approval on the document marked page 2. Let me know if this doesn't work for you. Thank you! All the best, and be well. Ellen Ellen M. Roberts Interim Vice President, Administrative Affairs College of DuPage 425 Fawell Blvd. Glen Ellyn, IL 60137 roberts@cod.edu 630-942-2218 -----Original Message-----
From: Barrios, Isabel Sent: Monday, April 27, 2020 2:27 PM To: Roberts, Ellen Subject: Attached Document
Good afternoon Ellen, Please review and approve the attached for a Manual Check for the Village of Glen Ellyn. If you have any questions, please let me know. Hope you are doing well. Thank you.

[attachment: 321Z44Q_04VCNZ4C100FTES_page1.tif]
[attachment: 321Z44Q_04VCNZ4C100FTES_page3.tif]
[attachment: 321Z44Q_04VCNZ4C100FTES_page4.tif]
[attachment: 321Z44Q_04VCNZ4C100FTES_page5.tif]
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[attachment: 321Z44Q_04VCNZ4C100FTES_page7.tif]
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