

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1454367

Vendor Name: Syeda T. Saberi

Invoice Number: 031520

Invoice Date: 03/15/20

PO Number:

Check Number: 0266706

Check Amount: \$ 7.49

Check Date: 04/14/2020

Department ID: 99396

Reviewer Name:

Voucher Number: V0609844

Redaction Type: FERPA

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

AP VERIFIED

03/24/20 - ISABEL BARRIOS

College of DuPage - Accounts Payable
Check Request Form
revised 11/20/19

This form may be used to request check payments *only for those items for which the issuance of a purchase order would not be appropriate*. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Non-Purchase Order Procedure No. 10-65

Date: 3/15/2020

Vendor ID: [REDACTED]

Invoice Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
	10	99	99396	2900099	Funds Held in Custody of Othr	\$ 7.49

Grand Total \$ 7.49

Check the appropriate box below and sign

☒ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.

☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name:

Other
Instructions:

Payee Address:

Description on Check:

Reimbursement for Indian Student Association .

Approvals:

Prepared By:

Shannon Hernandez

Approved By:

Chuck Steek

Date: 3/16/20

Signature:

Shannon Hernandez

Signature:

[Signature]

Payment Due:

4/17/20

Approved By:

Date:

Board Approved Date:

Signature:

Approved By Division VP:

Date:

Signature:

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), acctpay@cod.edu

TEF PAPER JEWEL-OS



Store 3340 Dir Spiro Piperi
Main:(630) 858-9096 Rx:(630) 790-2294
599 E Roosevelt Road
Glen Ellyn IL 60137

GROC NONEDIBLE

SIG CUP DESIGNER 3.49 T
Regular Price 3.99
Sale Savings 0.50-

REFRIG/FROZEN

2 QTY JEWEL WHOL 4.00 B
Regular Price 5.98
Sale Savings 1.98-

TAX 0.36
**** BALANCE 7.85

Credit Purchase 02/26/20 11:25
CARD # *****3549
REF: 79001427030 AUTH: 0002602R

PAYMENT AMOUNT 7.85
CASH BACK AMOUNT 0.00

AL DISCOVER
AID A00000015230100100000001
TVR 8080000000
TSI 0800

Discover 7.85

CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 3
02/26/20 11:25 3340 54 39 8854

Your Local
Jewel Osco is hiring!

From: acctpay@cod.edu
Sent: Mon Mar 23 11:51:57 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: Check Request for Student Club [REDACTED]

From: Hernandez, Shannon <hernan@cod.edu>
Sent: Friday, March 20, 2020 12:01 PM
To: Accounts Payable <acctpay@cod.edu>
Subject: Check Request for Student Club [REDACTED]

Thanks!

Shannon

Shannon Hernandez
Office of Student Life