

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1480828
Vendor Name: Guilherme Lessa Passos de Souza
Invoice Number: 031520
Invoice Date: 03/15/20
PO Number:
Check Number: 0266661
Check Amount: \$ 49.00
Check Date: 04/14/2020
Department ID: 99325
Reviewer Name:
Voucher Number: V0615864
Redaction Type: FERPA
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: cruseb199@cod.edu
Sent: Wed Apr 01 15:15:07 CDT 2020
To: invoicing@cod.edu
CC:
Subject: FW: Check Request - Lessa

From: Accounts Payable <acctpay@cod.edu>
Sent: Wednesday, April 1, 2020 2:59 PM
To: Cruse, Bethany <cruseb199@cod.edu>
Subject: FW: [REDACTED]

Bethany,
Please process

From: Hernandez, Shannon <hernan@cod.edu>
Sent: Tuesday, March 31, 2020 4:23 PM
To: Accounts Payable <acctpay@cod.edu>
Subject: [REDACTED]

Thanks!

Shannon

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Non-Purchase Order Procedure No. 30-55

[illegible]

AP VERIFIED
04/02/20 - BETHANY CRUSE

☒ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner.

Payee Address:	
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Description on Check:	
Reimbursement for off campus pizza celebration .	

Approvals:

Prepared By: Shannon Hernandez Approved By: Chuck Steele Date: 3/16/22

Signature: Sharon Hernandez Signature: [Signature]

Payment Due: 4/17/20 Approved By: _____ Date: _____

Board Approved Date: _____ Signature: _____

Signature: _____
Approved By Division VP: _____ Date: _____

Signature _____

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), acctpay@cod.edu

Glen E. 04/07
Phone: (630) 550-8445 Sector: E2

Order #: 0022 Web / Delivery
Delivery Remarks: Come to the front door
and call

03/06/2020 04:49 PM
Out Time: 05:01 PM

1 <14> 14" Original	14.99
•1 Garlic Sauce Cup	
•1 Pepperoncini Peppers	
1 <14> 14" Original	14.99
•1 Garlic Sauce Cup	
•1 Pepperoncini Peppers	
1 <14> 14" Original	16.78
•1 Pepperoncini Peppers	
•1 Garlic Sauce Cup	
•Pepperoni	
1 <14> 14" Original	16.78
•1 Pepperoncini Peppers	
•Chicken	
•1 Garlic Sauce Cup	
1 <14> 14" Original	16.78
•1 Pepperoncini Peppers	
•Sausage	
•1 Garlic Sauce Cup	
Delivery Fee:	4.00

Subtotal:	84.32
Discount:	35.32
Food Tax:	3.71
Tip:	0.00
Total Tax:	3.71

Total: 52.71

fifty two dollars and 71/100 cents

JOIN PAPA REWARDS

You can still earn points
for this order

Use this code:
441282968874

Sign up now at papajohns.com or
download our App to get
your points.

This code expires in three days.

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS.
Better Ingredients Better Pizza