

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1177514
Vendor Name: Home Depot - Downers Grove
Invoice Number: B0369434
Invoice Date: 03/31/20
PO Number: B0369434
Check Number: 0265789
Check Amount: \$ 1,562.75
Check Date: 04/06/2020
Department ID: 04311
Reviewer Name:
Voucher Number: V0615858
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: dandoa@cod.edu
Sent: Wed Apr 01 08:23:41 CDT 2020
To: invoicing@cod.edu,acctpay@cod.edu
CC: mcgowan@cod.edu
Subject: Check Enclosed Request - Home Depot

Hello,

The attached purchase order and check enclosed has been ordered by Ellen McGowan. She will pick up the check on 4/17/20. Kindly work directly with her as needed.

Thank you.

Best,

Anne Marie Dando
Purchasing Assistant



425 Fawell Blvd. | IRC 1001 | Glen Ellyn, IL 60137-6599 | USA
T: (630) 942.2813 | F: (630) 942.4201 | dandoa@cod.edu

[Click Here for current bids/Rfps!](#)

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

Vendor:

1177514
Home Depot - Downers Grove
2000 Butterfield Road
Downers Grove, IL 60515

Attn: Sales
Phone: 630-792-9600
Fax: 630-792-7426

Check Enclosed requested by Ellen McGowan. She
will pick up the check on 4/17/2020. Thank you...amd

PURCHASE ORDER

369434

Page: 1

Release Method: Hard Copy

Release Date: 03/31/2020

Created Date: 03/31/2020

Ship To:

BLANKET PO
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing Manager

Phone: 630-942-2378

Fax:

Deliver To: McGowan, Ellen

AP VERIFIED**04/02/20 - BETHANY CRUSE**

PO Created By: Dando, Anne Marie

Purchase Order Comments:

Quote # H1916-135115

Requisition Number(s): 679906

Requisitioner Name(s): Ellen McGowan

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1	0000-165-921	15	Each	3/4 4x8 BIRCH PLYWOOD	\$49.16	\$737.40
Deliver To: McGowan, Ellen						
2	0000-161-667	8	Each	2X4-12Ft STD/BTR KD-HT PRIME SPF	\$5.35	\$42.80
Deliver To: McGowan, Ellen						
3	0000-802-556	1	Each	TITEBOND I WOOD GLUE 1 GAL	\$15.17	\$15.17
Deliver To: McGowan, Ellen						
4	0000-549-207	1	Each	PC 16GA 1-1/4" BRT STRT FIN 1M	\$11.38	\$11.38
Deliver To: McGowan, Ellen						
5	1000-038-065	60	Each	PPB211212/1x12-12 Ponderosa Pine #2/Btr S4S Dry (1X12-12 Ponderosa Pine #2/Btr S4S Dry) per att'd	\$12.60	\$756.00
Deliver To: McGowan, Ellen						

Sub Total: \$ 1,562.75

Total: \$ 1,562.75

Account Code Summary

Account Code	Account Description	Amount
06-40-04311-5409001		\$1,562.75

Terms and Conditions:

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu. Questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up

Powered By: eSchoolMail

Print Date: 04/01/2020 8:16:11 AM

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.

4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.
12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.

PURCHASE ORDER

369434

Page: 2**Release Method:** Hard Copy**Release Date:** 03/31/2020**Created Date:** 03/31/2020



QUOTE

Store 1916 DOWNERS GROVE
2000 BUTTERFIELD RD
DOWNERS GROVE, IL 60515

Phone: (630) 792-9600
Salesperson: CCA6886
Reviewer: RXC2GOC

Page 1 of 2

No. H1916-135115

SOLD TO

Name	COLLEGE OF DU PAGE		Phone 1	(630) 942-3010
Address	425 FAWELL BLVD		Phone 2	
	Company Name			
City	GLEN ELLYN		Job Description	freda
State	IL	Zip	60137	County
				DUPAGE

QUOTE

2020-03-19 14:26

Prices Valid Thru: 03/26/2020

HOME DEPOT DELIVERY #1

MERCHANDISE AND SERVICE SUMMARY

We reserve the right to limit the quantities of merchandise sold to customers

REF # V06

STOCK MERCHANDISE TO BE DELIVERED:

REF #	SKU	QTY	UM	DESCRIPTION	PI	TAX	PRICE EACH	EXTENSION
R02	0000-165-921	15.00	EA	3/4 4X8 BIRCH PLYWOOD /	A	N	\$49.16	\$737.40*
R03	0000-161-667	8.00	EA	2X4-12FT STD/BTR KD-HT PRIME SPF /	A	N	\$5.35	\$42.80*
R04	0000-802-556	1.00	EA	TITEBOND I WOOD GLUE 1 GAL /	A	N	\$15.17	\$15.17*
R05	0000-549-207	1.00	EA	PC 16GA 1-1/4" BRT STRT FIN 1M /	A	N	\$11.38	\$11.38*

S/O - MDSE TO BE DELIVERED: S/O BLUELINX WOOD PROD REF # S01 ESTIMATED ARRIVAL DATE: 03/26/2020

S0101	1000-038-065	60.00	EA	PPB211212 / 1x12-12 Ponderosa Pine #2/Btr S4S Dry ((Actual Size: 3/4"x11-1/4") [HDQC2:10888639:74580624:002] [QC]	A	N	\$12.60	\$756.00*
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MERCHANDISE TOTAL: \$1,562.75

DELIVERY INFORMATION:

SCHEDULED DELIVERY DATE: Will be scheduled upon arrival of all S/O Merchandise
TIME: Will be scheduled upon arrival of all S/O Merchandise

SCHEDULED DELIVERY

V06	0000-515-663	1.00		Outside Delivery		N	\$79.00	\$79.00
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DELIVERY SERVICE SUBTOTAL: \$79.00

WILL DELIVER MDSE TO: COLLEGE OF DU PAGE, COLLEGE OF DU PAGE

ADDRESS: 425 FAWELL BLVD CITY: GLEN ELLYN

*** CONTINUED ON NEXT PAGE ***

Delivery charge will be removed per Joe Hopper.
Total is \$1562.75

* Indicates item markdown
Customer Copy

HOME DEPOT DELIVERY #1 (Continued)				REF #V06	
STATE: IL		ZIP: 60137		COUNTY: DUPAGE	
SALES TAX RATE: 8.000					
PHONE: (630) 484-5012		ALTERNATE PHONE: (630) 484-5012			
				MDSE & DELIVERY TOTALS: \$1,641.75	
DRIVER SPECIAL INSTRUCTIONS:					
				END OF HOME DEPOT DELIVERY - REF #V06	

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES		
Policy Id (PI): A: 90 DAYS DEFAULT POLICY; <i>'The Home Depot reserves the right to limit / deny returns. Please see the return policy sign in stores for details.'</i>	ORDER TOTAL	\$1,641.75
	SALES TAX	\$0.00
	TOTAL	\$1,641.75
	BALANCE DUE	\$1,641.75
END OF ORDER No. H1916-135115		