

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1239587

Vendor Name: Sodexo

Invoice Number: 236701

Invoice Date: 10/22/18

PO Number:

Check Number: E0070576

Check Amount: \$ 16,421.89

Check Date: 11/21/2018

Department ID: 00000

Reviewer Name:

Voucher Number: V0543065

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

SODEXO, INC & AFFILIATES

BILL TO: College of DuPage
425 Fawell
Glen Ellyn, IL

SERVICES College of Dupage
RENDERED TO: 425 Fawell Blvd.
Glen Ellyn, IL 60137

VN1239587
V0543065

INVOICE

MAKE CHECKS PAYABLE TO:
SODEXO, INC & AFFILIATES
PO BOX 360170
PITTSBURGH, PA 15251-6170

TERMS	SDX A/R NUMBER	UNIT NUMBER	INVOICE DATE	INVOICE NUMBER
Net 30	100022720	12096001	10/22/2018	236701
DESCRIPTION	CUSTOMER REF.	AMOUNT	SALES TAX	TOTAL
01-30-00445-5501001 College Fair	6189	\$4,021.44		\$4,021.44 ✓
01-90-13000-5501001 RC Sales & Service	6204	\$959.70		\$959.70 ✓
01-10-14025-5501001 Adult Ed: In-Service AM Mtg.	6202	\$160.31		\$160.31 ✓
01-10-00393-5501001 October 2018-In-Service Cider	6187	\$227.80		\$227.80 ✓
01-10-14025-5501001 Adult Ed: In Service PM Sess	6203	\$139.11		\$139.11 ✓
01-90-13000-5501001 IL State Chamber of Commerce	6184	\$88.93		\$88.93 ✓
01-30-14025-5501001 Intl Day of Action Against Ch	6159	\$83.94		\$83.94 ✓
01-30-00446-5309001 Inclusive Excellence Seminar2	6194	\$232.29		\$232.29 ✓
05-63-63001-5501001 Public Service Institute	6165	\$113.85		\$113.85 ✓
01-30-00446-5309001 Adrian Abrams-Keynote Speaker	6209	\$102.03		\$102.03 ✓
01-30-00446-5309001 Blk. Student Leadership Conf.	6131	\$4,410.95		\$4,410.95 ✓
05-63-63001-5501001 Public Service Institute	6166	\$50.75		\$50.75 ✓
05-60-14025-5501001 Bassem Youseff/Compania Flame	6150	\$55.96		\$55.96 ✓
01-80-00793-5501001 Honors Ice Cream Social	6162	\$499.00		\$499.00 ✓
01-90-00443-5501001 10/18/18 Reg. Board Meeting	6208	\$32.26		\$32.26 ✓
10-99-99800-2900009 Pre-WOTE Wrkshp 10/19/18 Morn	6179	\$68.94		\$68.94 ✓
10-99-99800-2900009 Writing on the Edge Conferenc	6156	\$91.92		\$91.92 ✓
06-10-02637-5309001 Perkins Funded Act-W. in Stem	6191	\$1,483.65		\$1,483.65 ✓
01-30-00467-5501001 NSTW Fair Lunches	6199	\$554.29		\$554.29 ✓
01-20-00431-5501001 STEM Psychology Meeting	6205	\$219.80		\$219.80 ✓
10-99-99800-2900009	6178	\$482.50		\$482.50 ✓

SODEXO, INC & AFFILIATES

BILL TO: College of DuPage
425 Fawell
Glen Ellyn, IL, |

INVOICE

SERVICES RENDERED TO: College of Dupage
425 Fawell Blvd.
Glen Ellyn, IL 60137

MAKE CHECKS PAYABLE TO:
SODEXO, INC & AFFILIATES
PO BOX 360170
PITTSBURGH, PA 15251-6170

TERMS	SDX A/R NUMBER	UNIT NUMBER	INVOICE DATE	INVOICE NUMBER		
Net30	100022720	12096001	10/22/2018	236701		
DESCRIPTION			CUSTOMER REF.	AMOUNT	SALES TAX	TOTAL
10-99-99800-2900099 WOTE PreConf Wkshp 10/19/18			6188	\$68.94		\$68.94✓
01-30-00446-5509001 BSLC 2018 Water Service			6207	\$131.40		\$131.40✓
01-20-00789-5501001 In-Service Breakfast Session			6161	\$2,122.15		\$2,122.15✓
10-99-99132-2900099 Business Club Pizza			6215	\$19.98		\$19.98✓
Tax-exempt#:e99999			INVOICE TOTAL	\$16,421.89	\$0.00	\$16,421.89

TERMS: PAYMENT IS DUE UPON RECEIPT OF THIS INVOICE UNLESS OTHERWISE SPECIFIED BY CONTRACT OR IN WRITING.
A SERVICE CHARGE MAY BE ASSESSED ON ANY PAST DUE AMOUNT. ANNUAL PERCENTAGE RATE NOT TO EXCEED STATUTORY LIMITATIONS.

Event Name: **College Fair**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6189

Tuesday, 10/16/2018

Ordered On: 10/4/2018

Last Modified: 10/19/2018 6:18:29 PM

Confirmation Pending

Customer Information

First Name: Tracey**Last Name:** Dulceak**Department:** Admissions & Outreach**Email:** dulceakt@cod.edu**Phone:** 630-942-2093

Delivery / Pickup Information

Method: On Campus Delivery**Event Contact:** Tracey Dulceak**Contact Phone:** 2093**How Many Tables Ordered for Food Service?:** 6**Double Sided Tables?:** Yes**How Many Stations?:** 2**Building:** PE**Room#:** Arena

Payment Information

Payment Type : Department Account**Approval Email:** mcclaint57@cod.edu**Department Account Number:** 01-30-00445-5501001**Policy Acceptance:** I Accept | td

Event Information

Guest Count: 325**Pick-up/ Delivery Date:** Tuesday, 10/16/2018**Food Delivery Time:** 3:30 PM**Event Start Time:** 4:15 PM**Food Clean-up Time:** 6:30 PM

BEVERAGES

Water Service - Water (serves 16 per gallon) - per gallon

Qty.	Price	Ext.
6	\$2.99	\$17.94

FOOD

Chili Bar

- Rolls
- Garden Salad
- Vegetable or Meat Chili
- Toppings
- Lemonade or Raspberry Iced Tea
- Choice of Dessert

Qty.	Price	Ext.
325	\$9.99	\$3,246.75

- Meat Chili
- Raspberry Iced Tea
- Cookies - (Specialty Buffet Dessert)
- Could we please have: Vegetable and Meat Chili Raspberry iced tea and coffee cookies with NO nuts added Thank you!

Baked Potato

325	\$1.59	\$516.75
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OTHER

Add A Server

Add a server.

Qty.	Price	Ext.
4	\$30.00	\$120.00

SUPPLIES**Linen**

Tablecloths are provided for all food and beverage tables with each food order. Linen for guests (dining) tables is included only with full service meals, buffets and plated meals.

Specialty linens are also available for your food and guest tables at an additional cost. Please set up an appointment to view the linens.

Qty.	Price	Ext.
24	\$5.00	\$120.00

Order Summary

Beverages	Food	Other	Supplies
\$17.94	\$3,763.50	\$120.00	\$120.00

Order Totals

Sub Total	\$4,021.44
Order Total	\$4,021.44
Balance Due	\$4,021.44

Special Instructions

Order #6189

Event Name: **RC Sales and Service**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6204

Tuesday, 10/16/2018

Ordered On: 10/8/2018

Last Modified: 10/18/2018 7:46:09 AM

Complete

Customer Information

First Name: Jennifer**Last Name:** Charles**Department:** Conference and Events**Email:** charlesj36@cod.edu**Phone:** 630-942-3953

Delivery / Pickup Information

Method: On Campus Delivery**Event Contact:** Jennifer Charles**Contact Phone:** 3953

How Many Tables
Ordered for Food 3
Service?:

Double Sided
Tables?: No

How Many
Stations?: 2

Building: TEC**Room#:** 1038B

Payment Information

Payment Type : Department Account**Approval Email:** schultze399@cod.edu ✓

Department
Account Number: 01-90-13290-5509001

Policy
Acceptance: I Accept | JC

Event Information

Guest Count: 30

Pick-up/ Delivery
Date: Tuesday, 10/16/2018

Food Delivery
Time: 7:30 AM

Event Start Time: 8:00 AM

Food Clean-up
Time: 5:00 PM

FOOD

All Day at College of DuPage**Continental Breakfast**

- Seasonal Cubed Fresh Fruit Tray
- Bakers choice of two Breakfast Baked Goods
- Chilled Bottled Orange Juice and Apple Juice
- Freshly Brewed Coffee, Decaffeinated Coffee, Herbal Teas, Decaffeinated Tea with Hot Water
- Iced Water Station with Fresh Quartered Lemons

Mid-Morning Break

- Refresh Coffee Service
- Whole Fruit
- Assorted Granola Bars
- Assorted Soft Drinks
- Iced Water Station with Fresh Quartered Lemons

Lunch Buffet

Choose one of our Themed Buffets or Select from one of our Daily Menus to include a Beverage.

Our Menu offerings change daily!

Afternoon Snack

Choice of two Snacks

- Iced Water Station, Raspberry Iced Tea

- Assorted Breakfast Breads

Qty.	Price	Ext.
30	\$31.99	\$959.70

- Assorted Bagels with Cream Cheese, Butter and Assorted Jellies
 - Deli Buffet with House Salad, House dressing, Potato Salad , Brownies and Lemonade - (All Day Lunch Buffet Selection)
 -
 - **PM Snack: Cookies and Bars**
 -
 - **7AM** - (Breakfast Delivery Time)
 - **9:30 AM** - (Mid-Morning Break Delivery Time)
 - **11:30AM** - (Lunch Delivery Time)
 - **1:30 PM**
- (Afternoon Snack Delivery Time)

Breakfast and Breaks served in TEC 1038A

Lunch TEC 1038 B

Order Summary

Food
\$959.70

Order Totals

Sub Total \$959.70
Order Total \$959.70
Balance Due **\$959.70**

Special Instructions

Order #6204

Event Name: **Adult Ed: In-Service AM Meeting**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6202

Tuesday, 10/16/2018

Ordered On: 10/8/2018

Last Modified: 10/10/2018 10:18:51 AM

Confirmed

Customer Information

First Name: Kristin**Last Name:** Sandy**Department:** CE: Adult Ed**Email:** sandyk@cod.edu**Phone:** 630-942-3781

Delivery / Pickup Information

Method: On Campus Delivery**Event Contact:** Kristin Sandy**Contact Phone:** 630-808-0301**How Many Tables****Ordered for Food** 1**Service?:****Double Sided****Tables?:** Yes**How Many****Stations?:** 1**Building:** HSC**Room#:** 1301

Payment Information

Payment Type : Department Account**Approval Email:** deasyd@cod.edu**Department****Account Number:** 01-10-14025-5501001 ✓**Policy****Acceptance:** I Accept | KS

Event Information

Guest Count: 50**Pick-up/ Delivery****Date:** Tuesday, 10/16/2018**Food Delivery****Time:** 8:30 AM**Event Start Time:** 9:00 AM**Food Clean-up****Time:** 12:15 PM

BEVERAGES

Coffee (10 servings) - per gallon

Qty.	Price	Ext.
3	\$19.99	\$59.97

FOOD

Assorted Breakfast Breads - per dozen**Assorted Mini Danish - per dozen****Mini Scones - per dozen**

Qty.	Price	Ext.
2	\$23.59	\$47.18
2	\$13.29	\$26.58
2	\$13.29	\$26.58

Order Summary

Beverages

\$59.97

Food

\$100.34

Order Totals

Sub Total \$160.31**Order Total** \$160.31**Balance Due** \$160.31

Special Instructions

Order #6202

Event Name: **October 2018 In-Service Cider, Cookies, Cabinet**

Flavours by Sodexo at The College of
DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6187

Tuesday, 10/16/2018

Ordered On: 10/3/2018

Last Modified: 10/3/2018 12:16:01 PM

Confirmed

Customer Information

First Name: TLC

Last Name: TLC

Department: Teaching and Learning Center

Email: tlc@cod.edu

Phone: 6309423805

Delivery / Pickup Information

Method: On Campus Delivery

Event Contact: Laura Talbot

Contact Phone: 3805

How Many Tables

Ordered for Food 4

Service?:

Double Sided
Tables?: YesHow Many
Stations?: 2

Building: SRC

Room#: 2001 Lobby

Payment Information

Payment Type : Department Account

Approval Email: coatesj73@cod.edu

Department
Account Number: 01-10-00393-5509001Policy
Acceptance: I Accept | LT

Event Information

Guest Count: 150

Pick-up/ Delivery
Date: Tuesday, 10/16/2018Food Delivery
Time: 12:00 PM

Event Start Time: 12:30 PM

Food Clean-up
Time: 3:00 PM

BEVERAGES

Hot Cider - per gallon

Water Service - Water (serves 16 per gallon) - per gallon

Qty.	Price	Ext.
4	\$11.99	\$47.96
4	\$2.99	\$11.96

FOOD

Assorted Homestyle Cookies (Peanut Butter, Chocolate Chip, Sugar, Oatmeal Raisin, White Chocolate Macadamia Nut, Double Chocolate with Chocolate Chips) - per dozen

Qty.	Price	Ext.
12	\$13.99	\$167.88

Order Summary

Beverages

\$59.92

Food

\$167.88

Order Totals

Sub Total \$227.80
Order Total \$227.80
Balance Due **\$227.80**

Special Instructions

There will be two food station for the "October 2018 In-Service Cider, Cookies, Cabinet" Event. Please bring Fall decorations for both tables, drip trays, and plenty of napkins. Thank you for your help.

Order #6187

Event Name: **Adult Ed: In-Service PM Session**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6203

Tuesday, 10/16/2018

Ordered On: 10/8/2018

Last Modified: 10/10/2018 10:41:27 AM

Confirmed

Customer Information

First Name: Kristin**Last Name:** Sandy**Department:** CE: Adult Ed**Email:** sandyk@cod.edu**Phone:** 630-942-3781

Delivery / Pickup Information

Method: On Campus Delivery**Event Contact:** Kristin Sandy**Contact Phone:** 630-808-0301
**How Many Tables
Ordered for Food Service?:** 1

**Double Sided
Tables?:** Yes

**How Many
Stations?:** 1
Building: HSC**Room#:** 1301

Payment Information

Payment Type : Department Account**Approval Email:** deasyd@cod.edu
**Department
Account Number:** 01-10-14025-5501001

**Policy
Acceptance:** I Accept | KS

Event Information

Guest Count: 30
**Pick-up/ Delivery
Date:** Tuesday, 10/16/2018

**Food Delivery
Time:** 5:00 PM
Event Start Time: 5:30 PM
**Food Clean-up
Time:** 8:30 PM

BEVERAGES

Coffee (10 servings) - per gallon**Lemonade - per gallon**

Qty.	Price	Ext.
2	\$19.99	\$39.98
2	\$12.59	\$25.18

FOOD

Assorted Homestyle Cookies (Peanut Butter, Chocolate Chip, Sugar, Oatmeal Raisin, White Chocolate Macadamia Nut, Double Chocolate with Chocolate Chips) - per dozen
Fresh Baked Brownies (Fudge and M&M`s) - per dozen

Qty.	Price	Ext.
3	\$13.99	\$41.97
2	\$15.99	\$31.98

Order Summary

Beverages
\$65.16

Food
\$73.95

Order Totals

Sub Total \$139.11
Order Total \$139.11
Balance Due \$139.11

Special Instructions

Our event ends at 8:30PM

Order #6203

Event Name: **Illinois State Chamber of Commerce**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6184
Wednesday, 10/17/2018
Ordered On: 10/3/2018
Last Modified: 10/3/2018 7:57:16 AM
 Confirmed

Customer Information

First Name: Sandra
Last Name: Carbon-Sheldon
Department: Conference & Event Services
Email: carbon@cod.edu
Phone: 630-942-3952

Payment Information

Payment Type : Department Account
Approval Email: schultze399@cod.edu
Department Account Number: 01-90-13290-5509001
Policy Acceptance: I Accept | scs

Delivery / Pickup Information

Method: On Campus Delivery
Event Contact: Sandra Carbon-Sheldon
Contact Phone: 630-942-3952
How Many Tables Ordered for Food Service?: 1
Double Sided Tables?: No
How Many Stations?: 1
Building: TEC
Room#: 1038B

Event Information

Guest Count: 32
Pick-up/ Delivery Date: Wednesday, 10/17/2018
Food Delivery Time: 7:45 AM
Event Start Time: 8:00 AM
Food Clean-up Time: 1:00 PM

BEVERAGES

Coffee (10 servings) - per gallon

Water Service - Water (serves 16 per gallon) - per gallon

Qty.	Price	Ext.
4	\$19.99	\$79.96
3	\$2.99	\$8.97

Order Summary

Beverages
\$88.93

Order Totals

Sub Total \$88.93
Order Total \$88.93
Balance Due \$88.93

Special Instructions

Order #6184

Event Name: **International Day of Action Against Cheating**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6159
Wednesday, 10/17/2018
Ordered On: 9/28/2018
Last Modified: 9/28/2018 10:51:02 AM
 Confirmed

Customer Information

First Name: Sherry
Last Name: Machacek
Department: Testing Center
Email: machacek@cod.edu
Phone: 6309423725

Payment Information

Payment Type : Department Account
Approval Email: szakonyi@cod.edu ✓
Department Account Number: 01-30-14230-5501001
Policy Acceptance: I Accept | SM

Delivery / Pickup Information

Method: On Campus Delivery
Event Contact: Sherry Machacek
Contact Phone: 630-942-3725
How Many Tables Ordered for Food Service?: 1
Double Sided Tables?: No
How Many Stations?: 1
Building: BIC
Room#: 2400 (Student Commons)

Event Information

Guest Count: 75
Pick-up/ Delivery Date: Wednesday, 10/17/2018
Food Delivery Time: 10:45 AM
Event Start Time: 11:00 AM
Food Clean-up Time: 1:15 PM

FOOD

Assorted Homestyle Cookies (Peanut Butter, Chocolate Chip, Sugar, Oatmeal Raisin, White Chocolate Macadamia Nut, Double Chocolate with Chocolate Chips) - per dozen

- A table will be set up in the student lounge area across from US Bank/Starbuck's for an event.

Qty.	Price	Ext.
6	\$13.99	\$83.94

Order Summary

Food
\$83.94

Order Totals

Sub Total \$83.94
Order Total \$83.94
Balance Due **\$83.94**

Special Instructions

A table will be set up in the student lounge area across from US Bank/Starbuck's for an event.

Order #6159

Event Name: **Inclusive Excellence Seminar 2**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6194
Wednesday, 10/17/2018
Ordered On: 10/5/2018
Last Modified: 10/18/2018 7:47:23 AM
P Complete

Customer Information

First Name: Nancy
Last Name: Nieto
Department: Student Affairs
Email: nieton108@cod.edu
Phone: 630-942-3539

Delivery / Pickup Information

Method: On Campus Delivery
Event Contact: Nancy Nieto
Contact Phone: 3539
How Many Tables Ordered for Food Service?: 2
Double Sided Tables?: No
How Many Stations?: 1
Building: SRC
Room#: 2032

Payment Information

Payment Type : Department Account
Approval Email: swoped28@cod.edu ✓
Department Account Number: 01-30-00446-5309001
Policy Acceptance: I Accept | NN

Event Information

Guest Count: 40
Pick-up/ Delivery Date: Wednesday, 10/17/2018
Food Delivery Time: 12:30 PM
Event Start Time: 1:00 PM
Food Clean-up Time: 2:00 PM

BEVERAGES

Lemonade - per gallon

Water Service - Water (serves 16 per gallon) - per gallon

Qty.	Price	Ext.
3	\$12.59	\$37.77
3	\$2.99	\$8.97

FOOD

Individual Bags of Potato Chips - each

Assorted Homestyle Cookies (Peanut Butter, Chocolate Chip, Sugar, Oatmeal Raisin, White Chocolate Macadamia Nut, Double Chocolate with Chocolate Chips) - per dozen

Cold Displays - Cheese and Cracker Platter, 15-25 people - each

Qty.	Price	Ext.
40	\$1.59	\$63.60
4	\$13.99	\$55.96
1	\$65.99	\$65.99

Order Summary

Beverages
\$46.74

Food
\$185.55

Order Totals

Sub Total \$232.29
Order Total \$232.29
Balance Due \$232.29

Special Instructions

Order #6194

Event Name: **Public Service Institute**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6165

Thursday, 10/18/2018

Ordered On: 9/28/2018

Last Modified: 10/10/2018 10:41:02 AM

Confirmed

Customer Information

First Name: Debbie**Last Name:** Hasse**Department:** Continuing Education**Email:** hassed@cod.edu**Phone:** 630.942.2679

Delivery / Pickup Information

Method: On Campus Delivery**Event Contact:** Debbie Hasse**Contact Phone:** 2679**How Many Tables Ordered for Food Service?:** 2**Double Sided Tables?:** No**How Many Stations?:** 1**Building:** CHC**Room#:** 2001

Payment Information

Payment Type : Department Account**Approval Email:** deasyd@cod.edu**Department Account Number:** 05-63-63001-5501001**Policy Acceptance:** I Accept | dh

Event Information

Guest Count: 25**Pick-up/ Delivery Date:** Thursday, 10/18/2018**Food Delivery Time:** 7:15 AM**Event Start Time:** 8:00 AM**Food Clean-up Time:** 11:30 AM

FOOD

The Classic Continental

- Seasonal Cubed Fresh Fruit Tray
- Bakers choice of two Breakfast Baked Goods
- Butter, Cream Cheese and Assorted Jellies
- Chilled Bottled Orange Juice and Apple Juice
- Freshly Brewed Coffee and Decaffeinated Coffee
- Herbal and Non-Herbal Teas to include Decaffeinated Tea with Hot Water included

- Mini Scones
- Assorted Bagels

Order Summary

Food
\$113.85

Order Totals

Sub Total \$113.85
Order Total \$113.85
Balance Due \$113.85

Special Instructions

Order #6165

Event Name: **Adrian Abrams-Keynote speaker**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6209

Thursday, 10/18/2018

Ordered On: 10/10/2018

Last Modified: 10/10/2018 2:45:10 PM

Confirmation Pending

Customer Information

First Name: Nancy**Last Name:** Nieto**Department:** Student Affairs**Email:** nieton108@cod.edu**Phone:** 630-942-3539

Delivery / Pickup Information

Method: On Campus Delivery**Event Contact:** Nancy Nieto**Contact Phone:** 3539**How Many Tables****Ordered for Food** 1**Service?:****Double Sided****Tables?:** No**How Many****Stations?:** 1**Building:** MAC**Room#:** 130-Dressing Room A

Payment Information

Payment Type : Department Account**Approval Email:** swoped28@cod.edu**Department****Account Number:** 01-30-00446-5309001**Policy****Acceptance:** I Accept | NN

Event Information

Guest Count: 12**Pick-up/ Delivery****Date:** Thursday, 10/18/2018**Food Delivery****Time:** 7:45 AM**Event Start Time:** 8:15 AM**Food Clean-up****Time:** 10:00 AM

BEVERAGES

Bottled Water, 20 oz - each

Qty.	Price	Ext.
5	\$2.19	\$10.95

FOOD

The Classic Continental

- Seasonal Cubed Fresh Fruit Tray
- Bakers choice of two Breakfast Baked Goods
- Butter, Cream Cheese and Assorted Jellies
- Chilled Bottled Orange Juice and Apple Juice
- Freshly Brewed Coffee and Decaffeinated Coffee
- Herbal and Non-Herbal Teas to include Decaffeinated Tea with Hot Water included

Qty.	Price	Ext.
12	\$7.59	\$91.08

- Assorted Breakfast Breads
- Coffee Cake

Order Summary

Beverages
\$10.95

Food
\$91.08

Order Totals

Sub Total \$102.03
Order Total \$102.03
Balance Due \$102.03

Special Instructions

Order #6209

Event Name: **Black Student Leadership Conference 2018**

Flavours by Sodexo at The College of
DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6131
Thursday, 10/18/2018
Ordered On: 9/18/2018
Last Modified: 10/15/2018 7:37:18 AM
P Confirmation Pending

Customer Information

First Name: Nancy
Last Name: Nieto
Department: Student Affairs
Email: nieton108@cod.edu
Phone: 630-942-3539

Payment Information

Payment Type : Department Account
Approval Email: swoped28@cod.edu
Department Account Number: 01-30-00446-5309001
Policy Acceptance: I Accept | NN

Delivery / Pickup Information

Method: On Campus Delivery
Event Contact: Nancy Nieto
Contact Phone: 3539
How Many Tables Ordered for Food Service?: 6
Double Sided Tables?: Yes
How Many Stations?: 2
Building: SRC
Room#: 2000

Event Information

Guest Count: 475
Pick-up/ Delivery Date: Thursday, 10/18/2018
Food Delivery Time: 10:30 AM
Event Start Time: 10:45 AM
Food Clean-up Time: 12:00 PM

BEVERAGES

Water Service - Water (serves 16 per gallon) - per gallon

Qty.	Price	Ext.
5	\$2.99	\$14.95

FOOD

Traditional Deli

Turkey, Ham, Tuna Salad, Roast Beef, Chicken Salad, all served with American Cheese on Gourmet Rolls and Breads. Includes Bag of Chips, Whole Fruit, a Large Cookie and a Soft Drink, Regular or Diet, or Bottled Water.

- Bottled Water
- Turkey 250 with cheddar on kaiser
- Italian 125 on French roll
- vegetarian 25

Qty.	Price	Ext.
400	\$10.99	\$4,396.00

Order Summary

Beverages	Food
\$14.95	\$4,396.00

Order Totals

Sub Total	\$4,410.95
Order Total	\$4,410.95
Balance Due	\$4,410.95

Special Instructions

Please note we are on a tight lunch schedule for this event. We have 2 groups eating at 2 different times. 1st half of the group will eat from 10:50am-11:20AM and 2nd group at 11:25-11:55AM.

Order #6131

Event Name: **Public Service Institute**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6166

Thursday, 10/18/2018

Ordered On: 9/28/2018

Last Modified: 10/10/2018 10:40:03 AM

Confirmed

Customer Information

First Name: Debbie**Last Name:** Hasse**Department:** Continuing Education**Email:** hassed@cod.edu**Phone:** 630.942.2679

Delivery / Pickup Information

Method: On Campus Delivery**Event Contact:** Debbie Hasse**Contact Phone:** 2679**How Many Tables Ordered for Food Service?:** 2**Double Sided Tables?:** No**How Many Stations?:** 1**Building:** CHC**Room#:** 2001

Payment Information

Payment Type : Department Account**Approval Email:** deasyd@cod.edu**Department Account Number:** 05-63-63001-5501001**Policy Acceptance:** I Accept | dh

Event Information

Guest Count: 10**Pick-up/ Delivery Date:** Thursday, 10/18/2018**Food Delivery Time:** 11:30 AM**Event Start Time:** 1:00 PM**Food Clean-up Time:** 4:15 PM

BEVERAGES

Bottled Water, 20 oz - each

Qty.	Price	Ext.
10	\$2.19	\$21.90

FOOD

Individual Bags of Pretzels - each**Trail Mix - per person**

Qty.	Price	Ext.
10	\$1.59	\$15.90
5	\$2.59	\$12.95

Order Summary

Beverages
\$21.90

Food
\$28.85

Order Totals

Sub Total \$50.75
Order Total \$50.75
Balance Due \$50.75

Special Instructions

Order #6166

Event Name: **Bassem Youseff/Compania Flamenca**

Flavours by Sodexo at The College of
DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6150
Thursday, 10/18/2018
Ordered On: 9/25/2018
Last Modified: 9/26/2018 2:12:13 PM
 Confirmation Pending

Customer Information

First Name: Tom
Last Name: Murray
Department: MAC
Email: murrayt166@cod.edu
Phone: 630-942-3072

Payment Information

Payment Type : Department Account
Approval Email: Mcgowan@cod.edu ✓
Department
Account Number: 05-60-11301-5408001
Policy
Acceptance: I Accept | TMM

Delivery / Pickup Information

Method: On Campus Delivery
Event Contact: Tom Murray
Contact Phone: 3072
How Many Tables
Ordered for Food 0
Service?:
Double Sided
Tables?: No
How Many
Stations?: 1
Building: MAC
Room#: 201h

Event Information

Guest Count: 800
Pick-up/ Delivery
Date: Thursday, 10/18/2018
Food Delivery
Time: 12:45 PM
Event Start Time: 2:15 PM
Food Clean-up
Time: 5:45 PM

FOOD

Assorted Homestyle Cookies (Peanut Butter, Chocolate Chip, Sugar, Oatmeal Raisin, White Chocolate Macadamia Nut, Double Chocolate with Chocolate Chips) - per dozen

Qty.	Price	Ext.
4	\$13.99	\$55.96

Order Summary

Food
\$55.96

Order Totals

Sub Total \$55.96
Order Total \$55.96
Balance Due \$55.96

Special Instructions

Order #6150

Event Name: **Honors Ice Cream Social**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6162
Thursday, 10/18/2018
Ordered On: 9/28/2018
Last Modified: 9/28/2018 11:47:10 AM
 Confirmed

Customer Information

First Name: Katrina
Last Name: Swon
Department: Academic Affairs
Email: swonk@cod.edu
Phone: 630-942-3249

Payment Information

Payment Type : Department Account
Approval Email: stockl@cod.edu ✓
Department Account Number: 01-80-00793-5501001
Policy Acceptance: I Accept | KH

Delivery / Pickup Information

Method: On Campus Delivery
Event Contact: Katrina Holman
Contact Phone: 3249
How Many Tables Ordered for Food Service?: 2
Double Sided Tables?: No
How Many Stations?: 1
Building: SRC
Room#: 3245

Event Information

Guest Count: 100
Pick-up/ Delivery Date: Thursday, 10/18/2018
Food Delivery Time: 3:15 PM
Event Start Time: 3:30 PM
Food Clean-up Time: 5:30 PM

FOOD

Ice Cream Bar - per person

Qty.	Price	Ext.
100	\$4.99	\$499.00

Order Summary

Food
\$499.00

Order Totals

Sub Total \$499.00
Order Total \$499.00
Balance Due \$499.00

Special Instructions

Order #6162

Event Name: **10/18/18 Regular Board Meeting**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6208
Thursday, 10/18/2018
Ordered On: 10/9/2018
Last Modified: 10/9/2018 4:56:03 PM
 Confirmed

Customer Information

First Name: Erin
Last Name: Carrillo
Department: President's Office
Email: carrilloe42@cod.edu
Phone: 630-942-2203

Payment Information

Payment Type : Department Account
Approval Email: millush@cod.edu ✓
Department Account Number: 01-90-00813-5501001
Policy Acceptance: I Accept | ec

Delivery / Pickup Information

Method: On Campus Delivery
Event Contact: Erin Carrillo
Contact Phone: 2203
How Many Tables Ordered for Food Service?: 1
Double Sided Tables?: No
How Many Stations?: 1
Building: SSC
Room#: 2200

Event Information

Guest Count: 50
Pick-up/ Delivery Date: Thursday, 10/18/2018
Food Delivery Time: 5:00 PM
Event Start Time: 6:00 PM
Food Clean-up Time: 7:00 AM

BEVERAGES

Bottled Water, 20 oz - each

Water Service - Water (serves 16 per gallon) - per gallon

	Qty.	Price	Ext.
Bottled Water, 20 oz - each	12	\$2.19	\$26.28
Water Service - Water (serves 16 per gallon) - per gallon	2	\$2.99	\$5.98

Order Summary

Beverages
\$32.26

Order Totals

Sub Total \$32.26
Order Total \$32.26
Balance Due \$32.26

Special Instructions

Order #6208

Event Name: **Pre-WOTE Workshop 10/19/18 Morning**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6179

Friday, 10/19/2018

Ordered On: 10/2/2018

Last Modified: 10/2/2018 4:11:24 PM

Confirmed

Customer Information

First Name: Jennifer**Last Name:** Butler**Department:** English**Email:** butlerj61@cod.edu**Phone:** x3802

Payment Information

Payment Type : Department Account**Approval Email:** martinss14@cod.edu**Department Account Number:** 10-99-99800-2900099**Policy Acceptance:** I Accept | jb

Delivery / Pickup Information

Method: On Campus Delivery**Event Contact:** Jennifer Butler**Contact Phone:** x3802**How Many Tables Ordered for Food Service?:** 1**Double Sided Tables?:** No**How Many Stations?:** 1**Building:** SRC**Room#:** 3026

Event Information

Guest Count: 22**Pick-up/ Delivery Date:** Friday, 10/19/2018**Food Delivery Time:** 9:15 AM**Event Start Time:** 9:30 AM**Food Clean-up Time:** 12:00 PM

BEVERAGES

Coffee (10 servings) - per gallon**Water Service - Water (serves 16 per gallon) - per gallon**

Qty.	Price	Ext.
3	\$19.99	\$59.97
3	\$2.99	\$8.97

Order Summary

Beverages

\$68.94

Order Totals

Sub Total \$68.94**Order Total** \$68.94**Balance Due** \$68.94

Special Instructions

Order #6179

Event Name: **Writing on the Edge Conference - first break**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6156

Friday, 10/19/2018

Ordered On: 9/26/2018

Last Modified: 9/26/2018 3:23:17 PM

Confirmed

Customer Information

First Name: Jennifer
Last Name: Butler
Department: English
Email: butlerj61@cod.edu
Phone: x3802

Delivery / Pickup Information

Method: On Campus Delivery
Event Contact: Jennifer Butler
Contact Phone: x3802
How Many Tables Ordered for Food Service?: 3
Double Sided Tables?: No
How Many Stations?: 1
Building: SRC
Room#: 2000

Payment Information

Payment Type : Department Account
Approval Email: martinss14@cod.edu
Department Account Number: 10-99-99800-2900099
Policy Acceptance: I Accept | JB

Event Information

Guest Count: 100
Pick-up/ Delivery Date: Friday, 10/19/2018
Food Delivery Time: 9:45 AM
Event Start Time: 10:00 AM
Food Clean-up Time: 11:30 AM

BEVERAGES

Coffee (10 servings) - per gallon

- Please make coffee 3 gallons regular and 1 gallon decaf

Water Service - Water (serves 16 per gallon) - per gallon

Order Summary

Beverages
\$91.92

Order Totals

Sub Total \$91.92
Order Total \$91.92
Balance Due **\$91.92**

Special Instructions

Please put out for our first break at 10 am.

Order #6156

Event Name: **Perkins Funded Activity 2.k.2. Women in STEM event -**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6191

Friday, 10/19/2018

Ordered On: 10/4/2018

Last Modified: 10/4/2018 2:57:38 PM

Confirmed

Customer Information

First Name: Jonita
Last Name: Ellis
Department: Academic Affairs
Email: ellisjo@cod.edu
Phone: 630 942-3228

Delivery / Pickup Information

Method: On Campus Delivery
Event Contact: Marsha Metcalf
Contact Phone: 3370
How Many Tables Ordered for Food: 4
Service?:
Double Sided Tables?: Yes
How Many Stations?: 2
Building: SRC
Room#: 2000

Payment Information

Payment Type : Department Account
Approval Email: stockl@cod.edu
Department Account Number: 06-10-02637-5309001
Policy Acceptance: I Accept | je

Event Information

Guest Count: 135
Pick-up/ Delivery Date: Friday, 10/19/2018
Food Delivery Time: 11:00 AM
Event Start Time: 11:15 AM
Food Clean-up Time: 12:00 PM

FOOD

Deli Buffet

- Your choice of two Salads
- Homemade Chips
- Assorted Gourmet Rolls
- Sliced Turkey, Ham, Roast Beef and Salami
- Sliced Swiss, Provolone and American Cheeses
- Leaf Lettuce, Sliced Tomatoes, Sliced Onions, Dill Pickles, Mayonnaise and Mustard
- Choice of Dessert
- Raspberry Iced Tea or Lemonade

- Seasonal Fresh Fruit Salad
- Market House Salad with House Dressing
- Lemonade
- Brownies - (Specialty Buffet Dessert)
- Deli Buffet includes Homemade chips, assorted gourmet rolls, Sliced turkey, ham, roast beef, salami; Sliced swiss, provolone, American cheeses; leaf lettuce, sliced tomatoes, sliced onions, pickles, mayo, mustard

Qty.	Price	Ext.
135	\$10.99	\$1,483.65

Order Summary

Food
\$1,483.65

Order Totals

Sub Total \$1,483.65
Order Total \$1,483.65
Balance Due \$1,483.65

Special Instructions

Perkins Funded Activity 2.k.2. Women in STEM event - Please note - Only 30 minutes is allocated for lunch so we are planning on serving at 11:15 am. If you need

more time for setup, please feel free to come early. We will be using the space where you will be setting up, but should be out of your way for the most part. Please set up 2 serving stations so we can have 4 lines at a time in order to move people through the food lines as quickly as possible.

Order #6191

Event Name: **NSTW Fair Lunches**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6199

Friday, 10/19/2018

Ordered On: 10/8/2018

Last Modified: 10/18/2018 12:38:04 PM

Confirmed

Customer Information

First Name: Justin**Last Name:** Hardee**Department:** Counseling and Advising**Email:** hardeej@cod.edu**Phone:** 630-942-3977

Delivery / Pickup Information

Method: On Campus Delivery**Event Contact:** Justin Hardee**Contact Phone:** 3977
**How Many Tables
Ordered for Food Service?:** 2

**Double Sided
Tables?:** No

**How Many
Stations?:** 1
Building: SSC**Room#:** 2200

Payment Information

Payment Type : Department Account**Approval Email:** Jeraks@cod.edu
**Department
Account Number:** 01-30-00467-5501001

**Policy
Acceptance:** I Accept | JH

Event Information

Guest Count: 56
**Pick-up/ Delivery
Date:** Friday, 10/19/2018

**Food Delivery
Time:** 11:00 AM
Event Start Time: 10:00 AM
**Food Clean-up
Time:** 1:30 PM

FOOD

Traditional Deli

Turkey, Ham, Tuna Salad, Roast Beef, Chicken Salad, all served with American Cheese on Gourmet Rolls and Breads. Includes Bag of Chips, Whole Fruit, a Large Cookie and a Soft Drink, Regular or Diet, or Bottled Water

-
-
- Roast Beef: 6
- Turkey: 35
- Ham: 5
- Tina Salad: 1
- Chicken Salad: 4
- With the following drinks: Water: 28
- Reg Soft Drink (Pepsi): 12
- Diet Soft Drink (Diet Pepsi): 11

Vegetable on Ciabatta

Grilled Marinated Vegetables served with Feta Cheese on a Ciabatta Roll. Includes Bag of Chips, Whole Fruit, a Large Cookie, and a Bottled Soft Drink, Regular or Diet, or Bottled Water.

- Bottled Water

Qty.	Price	Ext.
51	\$10.99	\$560.49
5	\$9.75	\$48.75

Order Summary

Food
\$609.24

Order Totals

Sub Total \$609.24
Order Total \$609.24
Balance Due \$609.24

Special Instructions

↓
554.29
PER INV.

Event Name: **STEM Psychology Meeting**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6205

Friday, 10/19/2018

Ordered On: 10/9/2018

Last Modified: 10/9/2018 10:03:45 AM

Confirmation Pending

Customer Information

First Name: Patricia**Last Name:** Schwab**Department:** HSBSS**Email:** schwabp@cod.edu**Phone:** 2772

Delivery / Pickup Information

Method: On Campus Delivery**Event Contact:** Patricia Schwab**Contact Phone:** 2772**How Many Tables Ordered for Food Service?:** 0**Double Sided Tables?:** No**How Many Stations?:** 2**Building:** BIC**Room#:** 1G08

Payment Information

Payment Type : Department Account**Approval Email:** hunnicut@cod.edu**Department Account Number:** 01-20-00431-5501001**Policy Acceptance:** I Accept | PS

Event Information

Guest Count: 20**Pick-up/ Delivery Date:** Friday, 10/19/2018**Food Delivery Time:** 11:45 AM**Event Start Time:** 12:15 PM**Food Clean-up Time:** 1:30 PM

FOOD

Deli Buffet

- Your choice of two Salads
- Homemade Chips
- Assorted Gourmet Rolls
- Sliced Turkey, Ham, Roast Beef and Salami
- Sliced Swiss, Provolone and American Cheeses
- Leaf Lettuce, Sliced Tomatoes, Sliced Onions, Dill Pickles, Mayonnaise and Mustard
- Choice of Dessert
- Raspberry Iced Tea or Lemonade

- Seasonal Fresh Fruit Salad
- Market House Salad with House Dressing
- Raspberry Iced Tea
- Cookies - (Specialty Buffet Dessert)

Qty. Price Ext.

20 \$10.99 \$219.80

Order Summary

Food
\$219.80

Order Totals

Sub Total \$219.80
Order Total \$219.80
Balance Due \$219.80

Special Instructions

Tables already in classroom can be used

Order #6205

Event Name: **Pre-WOTE Workshop 10-19-18**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6178

Friday, 10/19/2018

Ordered On: 10/2/2018

Last Modified: 10/11/2018 11:37:04 AM

Confirmed

Customer Information

First Name: Jennifer**Last Name:** Butler**Department:** English**Email:** butlerj61@cod.edu**Phone:** x3802

Delivery / Pickup Information

Method: On Campus Delivery**Event Contact:** Jennifer Butler**Contact Phone:** x3802**How Many Tables****Ordered for Food** 3**Service?:****Double Sided****Tables?:** No**How Many****Stations?:** 1**Building:** CHC**Room#:** 2001

Payment Information

Payment Type : Department Account**Approval Email:** martinss14@cod.edu**Department****Account Number:** 10-99-99800-2900099**Policy****Acceptance:** I Accept | JB

Event Information

Guest Count: 22**Pick-up/ Delivery****Date:** Friday, 10/19/2018**Food Delivery****Time:** 11:45 AM**Event Start Time:** 12:00 PM**Food Clean-up****Time:** 2:00 PM

BEVERAGES

Coffee (10 servings) - per gallon**Water Service - Water (serves 16 per gallon) - per gallon**

Qty.	Price	Ext.
2	\$19.99	\$39.98
1	\$2.99	\$2.99

FOOD

Old Fashioned BBQ

- Roasted Vegetable Pasta Salad
- Country Potato Salad
- Tex Mex Corn
- Pulled Chicken & Pork
- Roll
- Choice of Dessert
- Raspberry Iced Tea or Lemonade

Qty.	Price	Ext.
22	\$14.99	\$329.78

- Brownies - (Specialty Buffet Dessert)
- Lemonade

Beef Brisket**Cheese Pizza - per pizza**

22	\$1.99	\$43.78
2	\$13.99	\$27.98

OTHER

Custom Item

Qty.	Price	Ext.
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Would like dessert bars for dessert - extra charge included

3 dozen

Deliver with order 6188 to SRC 6188 @ 1pm

NOT SERVED WITH LUNCH

1	\$37.99	\$37.99
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Order Summary

Beverages	Food	Other
\$42.97	\$401.54	\$37.99

Order Totals

Sub Total	\$482.50
Order Total	\$482.50
Balance Due	\$482.50

Special Instructions

This is for our Pre-WOTE Workshop and IS on Friday, October 19, 2018

Order #6178

Event Name: **WOTE - PreConference Workshop - Afternoon 10-19-18**

Flavours by Sodexo at The College of
DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6188

Friday, 10/19/2018

Ordered On: 10/3/2018

Last Modified: 10/3/2018 3:48:52 PM

Confirmed

Customer Information

First Name: Jennifer

Last Name: Butler

Department: English

Email: butlerj61@cod.edu

Phone: x3802

Payment Information

Payment Type : Department Account

Approval Email: martinss14@cod.edu

Department
Account Number: 10-99-99800-2900099Policy
Acceptance: I Accept | JB

Delivery / Pickup Information

Method: On Campus Delivery

Event Contact: Jennifer Butler

Contact Phone: 630-942-3802

How Many Tables
Ordered for Food 1

Service?:

Double Sided
Tables?: NoHow Many
Stations?: 1

Building: SRC

Room#: 3016

Event Information

Guest Count: 22

Pick-up/ Delivery
Date: Friday, 10/19/2018Food Delivery
Time: 1:00 PM

Event Start Time: 1:15 PM

Food Clean-up
Time: 4:00 PM

BEVERAGES

Coffee (10 servings) - per gallon

- Please make 2 gallons decaf and 1 gallon regular.

Water Service - Water (serves 16 per gallon) - per gallon

Order Summary

Beverages
\$68.94

Order Totals

Sub Total \$68.94
Order Total \$68.94
Balance Due **\$68.94**

Special Instructions

Order #6188

Event Name: **BSLC 2018 water service**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6207

Thursday, 10/18/2018

Ordered On: 10/9/2018

Last Modified: 10/10/2018 9:10:44 AM

Confirmation Pending

Customer Information

First Name: Nancy**Last Name:** Nieto**Department:** Student Affairs**Email:** nieton108@cod.edu**Phone:** 630-942-3539

Payment Information

Payment Type : Department Account**Approval Email:** swoped28@cod.edu**Department Account Number:** 01-30-00446-5509001**Policy Acceptance:** I Accept | NN

Delivery / Pickup Information

Method: On Campus Delivery**Event Contact:** Nancy Nieto**Contact Phone:** 3539**How Many Tables****Ordered for Food** 0**Service?:****Double Sided Tables?:** No**How Many Stations?:** 1**Building:** SSC**Room#:** 2225E

Event Information

Guest Count: 60**Pick-up/ Delivery Date:** Thursday, 10/18/2018**Food Delivery Time:** 7:15 AM**Event Start Time:** 7:30 AM**Food Clean-up Time:** 7:30 AM

BEVERAGES

Bottled Water, 20 oz - each

Order Summary

Beverages
\$131.40

Order Totals

Qty.	Price	Ext.
60	\$2.19	\$131.40
Sub Total		\$131.40
Order Total		\$131.40
Balance Due		\$131.40

Special Instructions

The water delivery will be in SSC2225E- our office will distribute to individual breakout sessions within the college for our Black Student Leadership Conference. Thank you!

Order #6207

Event Name: **In-service Breakfast Session**

Flavours by Sodexo at The College of DuPage
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
(630) 942-2555

ORDER #6161

Tuesday, 10/16/2018

Ordered On: 9/28/2018

Last Modified: 10/19/2018 6:17:34 PM

Confirmed

Customer Information

First Name: Katrina**Last Name:** Swon**Department:** Academic Affairs**Email:** swonk@cod.edu**Phone:** 630-942-3249

Delivery / Pickup Information

Method: On Campus Delivery**Event Contact:** Katrina Swon**Contact Phone:** x3249

How Many Tables
Ordered for Food 4
Service?:

Double Sided
Tables?: Yes

How Many
Stations?: 2

Building: SRC**Room#:** 2001

Payment Information

Payment Type : Department Account**Approval Email:** stockl@cod.edu

Department
Account Number: 01-80-00789-5501001

Policy
Acceptance: I Accept | KH

Event Information

Guest Count: 325

Pick-up/ Delivery
Date: Tuesday, 10/16/2018

Food Delivery
Time: 7:30 AM

Event Start Time: 8:00 AM

Food Clean-up
Time: 12:00 PM

BEVERAGES

Water Service - Water (serves 16 per gallon) - per gallon

- Breakfast buffet for In-service on October 16th.

Coffee (10 servings) - per gallon

Qty.	Price	Ext.
5	\$2.99	\$14.95

2	\$19.99	\$39.98
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FOOD

Early Riser

- Pastry Basket
- Assorted Juice
- Freshly Brewed Coffee and Decaffeinated Coffee

- Breakfast buffet for In-service on October 16th.

Cold Displays - Fresh Fruit Tray, 50-100 people - each

- Breakfast buffet for In-service on October 16th.

Qty.	Price	Ext.
325	\$5.29	\$1,719.25
3	\$115.99	\$347.97

Order Summary

Beverages
\$54.93

Food
\$2,067.22

Order Totals

Sub Total \$2,122.15
Order Total \$2,122.15
Balance Due \$2,122.15

Special Instructions

Hi Lynn - I will send you the diagram of the SRC 2000 Lobby that we have to confirm if we have enough table space. Thank you.

Order #6161

Marek, Robert

From: Overstreet, Kirk
Sent: Tuesday, November 20, 2018 8:14 PM
To: Marek, Robert
Subject: Re: Approval Needed for Sodexo Order No. 6161

I approve payment of this invoice.

Regards

*Kirk Overstreet, PhD
Associate Vice President,
Academic Affairs
College of Dupage*

"Success is not final, failure is not fatal: it is the courage to continue that counts." - Winston Churchill

Sent from my LG G5, an AT&T 4G LTE smartphone

----- Original message-----

From: Marek, Robert
Date: Tue, Nov 20, 2018 9:55 AM
To: Overstreet, Kirk;
Cc:
Subject: Approval Needed for Sodexo Order No. 6161

Hi Kirk,

Can you please review the attached Sodexo order #6161 for \$2,122.15 for the In-Service Breakfast and reply with your approval to pay? Lisa Stock does not currently have signing authority for department 00789. Let me know if you have any questions.

Thank you,

Bobby Marek
Accounts Payable Analyst
Cash Disbursements/Payroll Department
College of DuPage

425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599
phone 630-942-2229 | marekr@cod.edu

Event Name: **Business Club Pizza**

Flavours by Sodexo at The College of DuPage
 425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137
 (630) 942-2555

ORDER #6215
Monday, 10/15/2018
 Ordered On: 10/15/2018
 Last Modified: 10/15/2018 9:50:06 AM
Confirmed

Customer Information

First Name: Nicole
Last Name: Plumtree
Department: Student Life
Email: plumtreen@cod.edu
Phone: 6309422644

Delivery / Pickup Information

Method: Pick-up
Event Contact: Nicole Plumtree
Contact Phone: x2644

Event Information

Guest Count: 20
Pick-up/ Delivery Date: Monday, 10/15/2018
Earliest Pick-Up Time: 2:45 PM
Latest Pick-Up Time: 3:00 PM

Payment Information

Payment Type : Department Account
Approval Email: steelec@cod.edu ✓
Department Account Number: 10-99-99132-2900099
Policy Acceptance: I Accept | NP

FOOD

Student Pizza Cost (for Student Club Pickups) - per pizza

- 1 cheese & 1 pepperoni

Qty.	Price	Ext.
2	\$9.99	\$19.98

Order Summary

Food
\$19.98

Order Totals

Sub Total \$19.98
Order Total \$19.98
Balance Due **\$19.98**

Special Instructions

Late entry order - this is for TODAY 10/15

Order #6215

From: marekr@cod.edu
Sent: Wed Nov 21 10:43:36 CST 2018
To: invoicing@cod.edu
CC:
Subject: FW: Scanned from a Xerox Multifunction Device

Bobby Marek Accounts Payable Analyst Cash Disbursements/Payroll Department College of DuPage 425
Fawell Blvd 1 SRC 2132 1 Glen Ellyn, IL 60137-6599 phone 630-942-2229 1 marekr@cod.edu -----Original
Message----- From: marekr@cod.edu Sent: Wednesday, November 21, 2018 10:35 AM To: Marek, Robert
Subject: Scanned from a Xerox Multifunction Device Please open the attached document. It was scanned and
sent to you using a Xerox Multifunction Device. Attachment File Type: pdf, Multi-Page Multifunction Printer
Location: SRC-3 Device Name: Printer-266

[attachment: Scanned from a Xerox Multifunction Printer.pdf]