

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005975
Invoice Date: 11/03/18
PO Number: B0361253
Check Number: E0070565
Check Amount: \$ 1,965.60
Check Date: 11/21/2018
Department ID: 00393
Reviewer Name:
Voucher Number: V0543058
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

STIVERS

**STAFFING
SERVICES**

200 West Monroe Street
Chicago Illinois 60606-5015
Phone: 312/558-3550

**AP VERIFIED
11/20/18 - ROBERT MAREK**

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-RM 2134

GLEN ELLYN IL

60137

DEANNA DUVAL

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
NOV 03 2018	8005975	NOV 03 2018

EMPLOYEE	CODE	HOURS	RATE	TOTAL
CHANEL BELTON	AD	0104	30.75	18.200 559.65
JUDY COATES				
TOTAL				559.65

RECEIVED

NOV 13 2018

HUMAN RESOURCES

*May Coates
Bo 361253*

FOR YOUR STAFFING NEEDS CALL STIVERS STAFFING SERVICES I

REMEMBER WE CONVERT HOURS & MINUTES TO DECIMALS, THUS 1 HOUR, 15 MINUTES IS BILLED AS 1.25 HOURS
THIS INVOICE DOES NOT NECESSARILY REPRESENT THE COMPLETION OF AN ASSIGNMENT SINCE IT IS OUR PRACTICE TO BILL THE HOURS WORKED EACH WEEK.

ORIGINAL INVOICE

From: mcgowanp295@cod.edu
Sent: Thu Nov 15 09:47:23 CST 2018
To: invoicing@cod.edu
CC:
Subject: Stivers Staffing Services - Invoice 8005935 - \$559.65

Hello!

Please review the attached invoice for processing.

Invoice Summary		Notes
Vendor Number	1089608	
Vendor Name	Stivers Staffing Services	
Invoice Number	8005935	Chanel Belton
PO/BO Number	361253	FY19
Invoice Amount	\$559.65	
History		
Blanket Order Remainder	\$3,894.35	\$5,000 Start
Past Invoices	10/27 - 8005935	\$546.00
Other		

Please contact me with your questions, concerns, and/or requests for additional support documentation.

Thanks!

Pamela J. McGowan
Teaching and Learning Specialist
Teaching & Learning Center

College of DuPage
(630) 942-2637 | mcgowanp295@cod.edu
425 Fawell Blvd. | SRC 1107 | Glen Ellyn, IL 60137
Visit our website for more information

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005979
Invoice Date: 11/03/18
PO Number: B0359342
Check Number: E0070565
Check Amount: \$ 1,965.60
Check Date: 11/21/2018
Department ID: 14625
Reviewer Name:
Voucher Number: V0543184
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

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STIVERS

STAFFING SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

Bo# 354342

0000460

COLLEGE OF A PAGE
425 FAWELL BLVD-RM 2134
GREEN FLYNN IL

AP VERIFIED
11/21/18 - ROBERT MAREK

TERMS: NET CASH

DATE

INVOICE
NUMBER

PERIOD ENDING
DATE

60137

DEANNA DUVAL

NOV 03 2018 8005979 NOV 03 2018

EMPLOYEE

CODE

HOURS

RATE

TOTAL

ANITA BHALLA

AD

0104

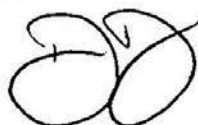
20.00

18.200

364.00

CONTINUING EDUCATION

APPROVED



NOV 19 2018

RECEIVED

NOV 13 2018

HUMAN RESOURCES

TOTAL 364.00

FOR YOUR STAFFING NEEDS CALL STIVERS STAFFING SERVICES !

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ORIGINAL INVOICE

Anita Bhatia-Das

35

11 3 18

3915

TIME REPORT

20-

2 00

2 00

2 00

2 00

7 00 5 00

7 00 5 00

7 00 5 00

7 00 5 00

STIVERS

STAFFING SERVICES

College of DuPage

425 Fawcett Blvd

Glen Ellyn, IL 60137

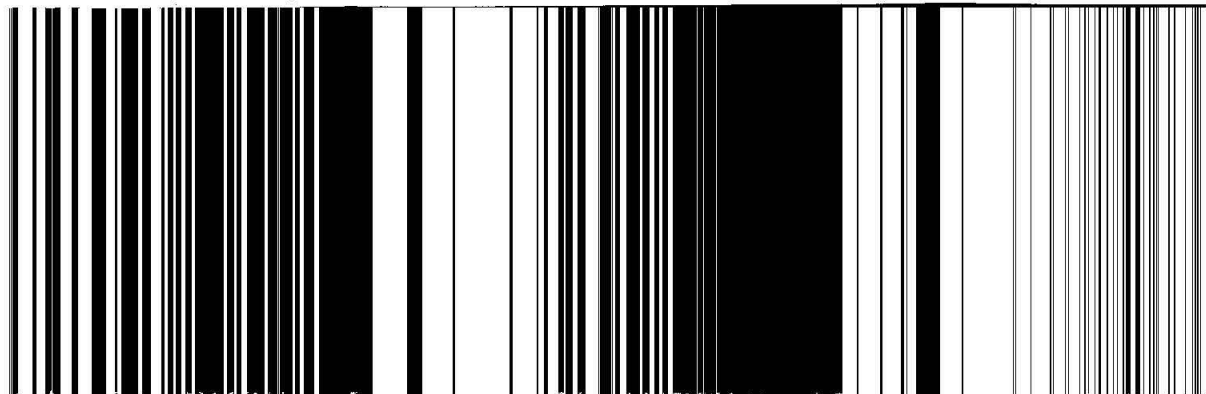
Continuing Education

Anita Bhatia-Das

20.0

20 0

continuing education



Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005976
Invoice Date: 11/03/18
PO Number: B0359342
Check Number: E0070565
Check Amount: \$ 1,965.60
Check Date: 11/21/2018
Department ID: 14625
Reviewer Name:
Voucher Number: V0543185
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

STIVERS
11/21/18 **ROBERT MAREK**
STAFFING SERVICES
200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-RM 2134

GLEN ELLYN IL

60137

DEANNA DUVAL

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
NOV 03 2018	8005976	NOV 03 2018

Boh 359342

EMPLOYEE

CODE

HOURS

RATE

TOTAL

REBECCA SAMPSON

AD

0104

40.00

18.200

728.00

OVERTIME

1.00

27.300

27.30

CONTINUING EDUCATION

APPROVED

RECEIVED

TOTAL 755.30

NOV 19 2018

NOV 13 2018

HUMAN RESOURCES

FOR YOUR STAFFING NEEDS CALL STIVERS STAFFING SERVICES !

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ORIGINAL INVOICE

naperville@stivers.com

3. KEEP COPY OF TIMECARD FOR YOUR RECORDS.

CLOSE OF PAYROLL WILL
BE PAID A WEEK LATE.

EMPLOYEE NAME (PLEASE PRINT)

Rebecca Sampson

24

WEEK ENDING (SAT.)

MO. DAY YEAR
11 3 18

Stivers
Use Only

7 9 2 1

START
TIME

LUNCH
OUT

LUNCH
IN

FINISH
TIME

TOTAL
HOURS FOR
DAY

TIME REPORT

STIVERS

STAFFING SERVICES, INC

OT 1-
40-

	HRS	MIN	HRS	MIN	HRS	MIN	HRS	MIN	HRS	MIN
MON.	8	15	12	45	2	15	5	30	7	75
TUES.	6	45	-	-	-	-	4	30	9	75
WED.	9	00	-	-	-	-	4	00	7	00
THURS.	7	00	-	-	-	-	4	00	9	00
FRI.	8	00	-	-	-	-	3	30	7	50
SAT.										
SUN.										

Company
Name/Dept

College of Dupage /Continuing Education

Address

425 Falwell Blvd.

City/State

Glen Ellyn IL 60137

EMPLOYEE SIGNATURE:

TOTAL HOURS

By email -

41.00

REGULAR TIME
HRS MIN

41 00

OVERTIME
HRS MIN

1

CLIENT SIGNATURE:

By email

I hereby certify that the hours shown hereon were worked by me during the week ending designated, and were certified by an authorized representative of the Customer. I understand that I am to contact the Stivers office after completing this assignment to discuss another assignment, and, if I do not do so, Stivers may assume that I am not then available for work.

UP TO 40 HERE

OVER 40
HERE

Approval includes verification of hours worked and acceptance of terms and conditions.

Rebecca Sampson

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005978
Invoice Date: 11/03/18
PO Number: B0359342
Check Number: E0070565
Check Amount: \$ 1,965.60
Check Date: 11/21/2018
Department ID: 14625
Reviewer Name:
Voucher Number: V0543186
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

STIVERS

**STAFFING
SERVICES**

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-RM 2134

TERMS: NET CASH

Bo# 359342

GLEN ELLYN, IL 60137
DEANNA DUVALL

AP-VERIFIED
11/21/18 - ROBERT MAREK

DATE	INVOICE NUMBER	PERIOD ENDING DATE
NOV 03 2018	8005978	NOV 03 2018

EMPLOYEE

CODE

HOURS

RATE

TOTAL

KELLEY SCHEARF

AD CONTINUING EDUCATION

0104

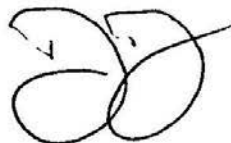
15.75

18.200

286.65

TOTAL 286.65

APPROVED



NOV 19 2018

RECEIVED

NOV 13 2018

HUMAN RESOURCES

FOR YOUR STAFFING NEEDS CALL STIVERS STAFFING SERVICES !

REMEMBER WE CONVERT HOURS & MINUTES TO DECIMALS. THUS 1 HOUR, 15 MINUTES IS BILLED AS 1.25 HOURS

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ORIGINAL INVOICE

CHICAGO

IMPORTANT -

ON BACK OF LAST COPY - SEND ORIGINAL COPY TO STIVERS BY END OF DAY OF EACH WEEK.
 (2) GIVE CLIENT 2ND COPY TO KEEP AND COPY

SPECIAL NOTE
 TIME REPORTS THAT ARE NOT RECEIVED AT STIVERS BY THE FOLLOWING MONDAY MORNING WILL BE PAID A WEEK LATE.

KELLEY SCHEART

34

WEEK ENDING SAT
 11/3/18
 MO. DAY YEAR

LAST 4 DIGITS OF YOUR
 SOCIAL SECURITY
 NUMBER

START TIME	LUNCH OUT MIN	LUNCH IN MIN	FINISH TIME HRS MIN	TOTAL HOURS FOR DAY HRS MIN
9 00			12 30	3 30
9 00			1 15	4 15
9 00			1 00	4
9 00			1 00	4

STIVERS

STAFFING SERVICES, INC

TIME REPORT

15.75

COMPANY NAME

COD

ADDRESS

CITY/STATE

DEPARTMENT OR DIVISION

EMPLOYEE SIGNATURE

KELLEY SCHEART

TOTAL HOURS
15.45

REGULAR TIME

HRS. MIN.

OVERTIME

HRS. MIN.

CLIENT SIGNATURE

[Signature]

I hereby certify that the hours shown herein were worked by me during the week ending designated, and were certified by an authorized representative of the Client. I understand that I am to contact the Client when after completing this assignment to discuss another assignment and, if I do not do so, Stivers may assume that I am no longer available for work.

UP TO 40 HERE

OVER 40 HERE

Approval includes verification of hours worked and acceptance of terms and conditions on reverse.