

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1212793
Vendor Name: Chef by Request - CBR Ind.
Invoice Number: E15979
Invoice Date: 10/06/18
PO Number: P0360699
Check Number: E0070523
Check Amount: \$ 1,411.85
Check Date: 11/21/2018
Department ID: 11601
Reviewer Name:
Voucher Number: V0542561
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: junokasm@cod.edu
Sent: Wed Nov 14 14:55:18 CST 2018
To: junokasm@cod.edu, invoicing@cod.edu
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Invoice

PO# 360699
LINE 1 = \$327.00
DO NOT CLOSE

E-MAILED NOV 14 2018

Client/Organization	Event Date	Telephone	Fax	Event #
COD	10/6/2018 (Sat)	(630) 942-3008	(630) 790-9806	E15979
Address		Booking Contact	Site Contact	Guests
425 Fawell Blvd		Joe Hopper	Joe Hopper	16 (Act)
Booking Email	Theme	Coordinator	Category	
hopper@cod.edu	Corp Luncheon	Albert Shelton	Corporate	

16	** Country Comfort ** @ 13.25	212.00
2	Chocolate-Dipped Chocolate Chunk Cookies~ @ 23.00	46.00
16	Upgraded disposable 10" & 6" plate, Reflections fork, knife and napkin @ 1.25	20.00
1	Corporate Local Delivery. Set Up and Return @ 49.00	49.00

	Food	Beverage	Liquor	Equipment	Labor	Room	Other	Linens	Total
Subtotal	258.00	0.00	0.00	20.00	49.00	0.00	0.00	0.00	327.00
Total	258.00	0.00	0.00	20.00	49.00	0.00	0.00	0.00	327.00

Paid
Balance0.00
327.00

Pay Method
Ck, C/C, Cr Cash
Card Number

Card Type

Card Holder

Signature

AP VERIFIED
11/15/18 - MARIA ZERRUDO

Expires

Gratuity for service staff is not included.

Suggested Gratuity is 15% -20% of food and beverage and may be added upon request.

Thank you for this opportunity to serve you.

05-60-11601-5501001 = \$327.00
62 ARTIST HOSPITALITY TR19-ANNIEMOS

Ellen Mc Donan

11/14/18

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1212793

Vendor Name: Chef by Request - CBR Ind.

Invoice Number: E15982

Invoice Date: 10/06/18

PO Number: P0360699

Check Number: E0070523

Check Amount: \$ 1,411.85

Check Date: 11/21/2018

Department ID: 11601

Reviewer Name:

Voucher Number: V0542562

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

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Invoice

PO# 360699
LINE 2 = \$500.20
OK TO CLOSE

E-MAILED NOV 14 2018

Client/Organization

COD

Address

425 Fawell Blvd

Booking Email

hopper@cod.edu

Event Date

10/6/2018 (Sat)

Telephone

(630) 942-3008

Booking Contact

Joe Hopper

Fax

(630) 790-9806

Site Contact

Event #

E15982

Guests

16 (Act)

Theme

Buffet

Coordinator

Albert Shelton

Category

Corporate

16	~ Dinner Menu ~ @ 21.95	351.20
16	Deconstructed Strawberry Short Cake~ soft pound cake, @ 5.00	80.00
16	Upgraded disposable 10" & 6" plate, Reflections fork, knife and napkin @ 1.25	20.00
1	Corporate Local Delivery. Set Up and Return @ 49.00	49.00

	Food	Beverage	Liquor	Equipment	Labor	Room	Other	Linens	Total
Subtotal	431.20	0.00	0.00	20.00	49.00	0.00	0.00	0.00	500.20
Total	431.20	0.00	0.00	20.00	49.00	0.00	0.00	0.00	500.20

AP VERIFIED

Paid
Balance

0.00
500.20

Pay Method

Ck, C/C, Or Cash

Card Number

11/15/18 - MARIA ZERRUDO

Card type Card holder Signature

Expires

Gratuity for service staff is not included.

Suggested Gratuity is 15% -20% of food and beverage and may be added upon request.

Thank you for this opportunity to serve you.

05-60-11601-5501001 = \$500.20
62 ARTIST HOSPITALITY TRI9-ANNIEMOS

Ever M. Gordon
11/14/18

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1212793
Vendor Name: Chef by Request - CBR Ind.
Invoice Number: E15983
Invoice Date: 10/14/18
PO Number: P0360998
Check Number: E0070523
Check Amount: \$ 1,411.85
Check Date: 11/21/2018
Department ID: 11601
Reviewer Name:
Voucher Number: V0542563
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

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Invoice

PO# 360998

E-MAILED NOV 14 2018

Client/Organization	Event Date	Telephone	Fax	Event #
COD	10/14/2018 (Sun)	(630) 942-3008	(630) 790-9806	E15983
Address		Booking Contact	Site Contact	Guests
425 Fawell Blvd		Joe Hopper		22 (Act)
Booking Email	Theme	Coordinator	Category	
hopper@cod.edu	Buffet	Albert Shelton	Corporate	

22	~ Dinner Menu ~ @ 21.95	482.90
2	Super Chocolate Fudge Brownies @ 17.00	34.00
15	Upgraded disposable 10" & 6" plate, Reflections fork, knife and napkin @ 1.25	18.75
1	Corporate Local Delivery, Set Up & Return @ 49.00	49.00

	Food	Beverage	Liquor	Equipment	Labor	Room	Other	Linens	Total
Subtotal	516.90	0.00	0.00	18.75	49.00	0.00	0.00	0.00	584.65
Total	516.90	0.00	0.00	18.75	49.00	0.00	0.00	0.00	584.65

Debit
Balance

0.00
584.65

Pay Method	Card Type	Card Holder	Signature
Ck, C/C, Or Cash	11/15/18 - MARIA ZERRUDO		
Card Number	Expires		

Gratuity for service staff is not included.

Suggested Gratuity is 15% -20% of food and beverage and may be added upon request.

Thank you for this opportunity to serve you.

05-60-11601-5501001 = \$584.65
62 ARTIST HOSPITALITY TRIP-TAKE RIVER

Ella Thoman

11/14/18