

Information:

Drawer: Accounts Payable - Invoices

Number: **** FERPA Redaction ****

Name: **** FERPA Redaction ****

Invoice Number: C088185

Invoice Date:

PO Number:

Check Number: 0244674

Check Amount: \$ 1,370.00

Check Date: 11/14/2018

Voucher Number: V0540924

AP Type: IM Invoices < \$15,000

Redaction Type: FERPA

Document Type: Independent Contractor Agreement

Document Below

Note: Parts of the image below may have been redacted

FY19

VENDOR NUMBER

AGREEMENT
NUMBER:

C088185

*** Independent Contractor
Agreement**

(Not to be used for contracts in excess of \$5,000.00)

ACCOUNT NUMBER/AMOUNT

| FUND | FUNCTION | DEPARTMENT | OBJECT | AMOUNT |
|---------------------------------|----------|------------|---------|-------------|
| 01-90 | -16 | 815-5 | 30 9001 | 1370.00 |
| APPROVED-Supervisor, Purchasing | | | | DATE / / |

PART I. Complete PRIOR to performance of contractual services.

Name

Phone

Street

City

(9 ATTACHED)

Agrees to perform on 10/15, 10/16/18

the following services for the College of DuPage:

GFOA- GAP Update 2018

DATE(S)

Lighting & Production

If additional space is needed, please continue description of services on separate pages and attach to this form.

The sum of \$1,370- will be paid to the independent contractor upon completion of the services. The contractor will be responsible for all taxes related to income from the above services. The contractor understands that he/she is self employed and must carry at his/her own cost any insurance coverage such as workers compensation, medical, property & liability including auto related to the above mentioned services.

This is a "work for hire" agreement. All rights to materials produced or products from services rendered are property of College of DuPage in perpetuity.

The contractor agrees to hold College of DuPage, its Trustees, officers, directors, agents, successors and assigns, harmless from and against all losses, damages, injuries, claims demands, and expenses, including attorneys' fees, which may arise during performance of this agreement.

☒ I have read Board Procedure #15-465 and have determined that the individual on this agreement meets the definition of an independent contractor.

James R. Moore

DEPARTMENT AUTHORIZED SIGNATOR

10/16/18

DATE

All independent contractors must also certify below regarding the status of any educational loans as required by state law effective January 1, 1988.

(Must Check One)

☒ I certify that I am not in default on an educational loan guaranteed by the State in the amount of \$600.00 or more.

☐ I certify that I am in default on an educational loan guaranteed by the State in the amount of \$600.00 or more and I agree to pay the loan within six months from the date of this contract.

contractual agreement.

10/15/18

DATE

PART II. Complete AFTER performance of contractual services.

Authorized Signator certifies that the contractual services described in Part I above were completed satisfactorily and authorizes payment in full. (Payment is to be made only after completion of the contractual service.)

James R. Moore

COLLEGE AUTHORIZED SIGNATURE

10/17/18

DATE

Allyson E. Pauls

COUNTER SIGNATOR (OPTIONAL)

DATE

*See board policy, procedures and instructions on reverse side.
(This agreement is VOID if amount exceeds \$5,000.00)

Original forward to Accounts Payable; Blue, Purchasing Dept.; Yellow, Signator; Pink, Contractor

V540924

From: marekr@cod.edu
Sent: Wed Nov 14 11:18:30 CST 2018
To: invoicing@cod.edu
CC:
Subject: FW: Scanned from a Xerox Multifunction Device

Bobby Marek Accounts Payable Analyst Cash Disbursements/Payroll Department College of DuPage 425
Fawell Blvd 1 SRC 2132 1 Glen Ellyn, IL 60137-6599 phone 630-942-2229 1 marekr@cod.edu -----Original
Message----- From: marekr@cod.edu Sent: Wednesday, November 14, 2018 11:16 AM To: Marek, Robert
Subject: Scanned from a Xerox Multifunction Device Please open the attached document. It was scanned and
sent to you using a Xerox Multifunction Device. Attachment File Type: pdf, Multi-Page Multifunction Printer
Location: SRC-3 Device Name: Printer-266

[attachment: Scanned from a Xerox Multifunction Printer.pdf]