

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1088952

Vendor Name: Total Promotions, Inc.

Invoice Number: I-328653

Invoice Date: 10/16/18

PO Number: P0360412

Check Number: E0069959

Check Amount: \$ 625.00

Check Date: 10/24/2018

Department ID: 65001

Reviewer Name:

Voucher Number: V0538169

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

**** INVOICE ****



**1340 OLD SKOKIE ROAD
HIGHLAND PARK, IL 60035
PHONE: (847) 831-9500 FAX: (847) 831-2645**

COLLEGE OF DUPAGE/SUBURBAN
HOMELAND SECURITY TRNG INST.
ATTN: ACCOUNTS PAYABLE
425 FAWELL BLVD
GLEN ELLYN, IL 60137--000

Ship To: COLLEGE OF DUPAGE SHIPPING &
RECEIVING, WAREHOUSE MGR
FOR: HOMELAND SECURITY
TRAINING INSTITUTE
425 FAWELL BLVD.
GLEN ELLYN, IL 60137

Invoice: I- 328653

Invoice Date: 10/16/18

CS Code: COLLGL

Shipped Via: GROUND

Terms: NET 10 DAYS

P.O.#: 360412

Date Shipped: 09/20/18

Salesperson: TIM SCHWAB

Order Number: 0109660

3 WAY MATCH

Quantity	Description	Unit Price	Amount
250	1/2" POLYESTER LANYARD W/ CONVENIENCE RELEASE AND KEY RING NAVY W/ WHITE IMPRINT	2.10/EA	\$525.00
1	SET UP CHARGE	45.00/EA	\$45.00

SubTotal: \$570.00

Please Remit to: Total Promotions, Inc.

1340 Old Skokie Road Highland Park, IL 60035

Finance Charge of 1.5%/month, 18% per Annum

Added to balances over 30 days old.

NFP Sales Tax: \$0.00

Freight: \$55.00

Total: \$625.00

A 3% convenience fee will be added to Invoices paid by Credit Card.

From: townej@cod.edu
Sent: Thu Oct 18 16:16:24 CDT 2018
To: invoicing@cod.edu
CC: russoc@cod.edu,iris@totalpromote.com,bedford@cod.edu
Subject: RE: Total Promotions/Invoice

Hello,



Please see the attached invoice.

Thank you,

Jordan Towne
Purchasing Expeditor



425 Fawell Blvd. | BIC 1B03 | Glen Ellyn, IL 60137-6599 | USA
T: (630) 942.2576 | F: (630) 942.4201 | townej@cod.edu

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From: Iris Mazurski <iris@totalpromote.com>
Sent: Thursday, October 18, 2018 4:15 PM
To: Bedford, Yvonne <bedford@cod.edu>
Cc: Towne, Jordan <townej@cod.edu>; Russo, Catherine <russoc@cod.edu>
Subject: Total Promotions/Invoice

Hi,

Attached is the invoice from Total Promotions for the Lanyards.

Thank you again for the order.

Iris Mazurski
Sales & Marketing Assistant
TOTAL Promotions, Inc.
"Branding Your Future"

Office- 847.831.9500
iris@totalpromote.com





College of DuPage



