

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005690
Invoice Date: 09/08/18
PO Number: B0360477
Check Number: E0069956
Check Amount: \$ 4,709.25
Check Date: 10/24/2018
Department ID: 00377
Reviewer Name: Barbara Groves
Voucher Number: V0529996
Redaction Type: None
Document Type: AP Invoice

Document Below

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

BO#
~~359439~~
360477

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 08 2018	8005690	SEP 08 2018

STIVERS

STAFFING SERVICES

APPROVED

10/09/18 - MIK OVERSTREET

INVOICE REVIEWED

OKAY TO PAY

BARBARA GROVES 10/08/18

0000460

COLLEGE HILL CAMPUS
205 FAWCETT BLVD
ELEN ELLY
60137
JEANNA DUAL

EMPLOYEE

CODE

HOURS

RATE

TOTAL

ELENA MCNA
ADJUNCT FACILITY
AD 0104 32.00 18.200 582.40

TOTAL 582.40

RECEIVED

SEP 18 2018

From: grovesb16@cod.edu
Sent: Thu Oct 04 10:30:06 CDT 2018
To: invoicing@cod.edu
CC:
Subject: Stivers 8005690

Barb Groves Assistant to the Provost Office of the Provost College of DuPage | 425 Fawell Blvd | BIC 3400
| Glen Ellyn, IL 60137 630-942-2005 (ph) | 630-942-3925 (fax) -----Original Message----- From:
grovesb16@cod.edu Sent: Thursday, October 4, 2018 10:12 AM To: Groves, Barbara Subject: Scanned from a
Xerox Multifunction Printer Please open the attached document. It was scanned and sent to you using a Xerox
Multifunction Printer. Attachment File Type: pdf, Multi-Page Multifunction Printer Location: machine
location not set Device Name: Printer-218

[attachment: Scanned from a Xerox Multifunction Printer.pdf]

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005753
Invoice Date: 09/22/18
PO Number: B0360477
Check Number: E0069956
Check Amount: \$ 4,709.25
Check Date: 10/24/2018
Department ID: 00377
Reviewer Name: Barbara Groves
Voucher Number: V0529998
Redaction Type: None
Document Type: AP Invoice

Document Below

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

0000460

COLLEGE OF DURAND
425 FAWELL BLVD RM 2134
GLEN ELLYN IL
60137
DEANNA DUVAL

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 22 2018	8005753	SEP 22 2018

Bo # 360477

EMPLOYEE

CODE

HOURS

RATE

TOTAL

ELENA MCNAB

ADJUNCT FACILIT

AD

0104

32.00

18.200

582.40

RECEIVED

OCT 01 2018

HUMAN RESOURCES

STIVERS
STAFFING
SERVICES

INVOICE REVIEWED
OKAY TO PAY
BARBARA GROVES 10/09/18

APPROVED
10/09/18 - KARK OVERSTREET

From: grovesb16@cod.edu
Sent: Thu Oct 04 10:33:09 CDT 2018
To: invoicing@cod.edu
CC:
Subject: Stivers 8005753

Barb Groves Assistant to the Provost Office of the Provost College of DuPage | 425 Fawell Blvd | BIC 3400
| Glen Ellyn, IL 60137 630-942-2005 (ph) | 630-942-3925 (fax) -----Original Message----- From:
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location not set Device Name: Printer-218

[attachment: Scanned from a Xerox Multifunction Printer.pdf]

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005720
Invoice Date: 09/15/18
PO Number: B0360477
Check Number: E0069956
Check Amount: \$ 4,709.25
Check Date: 10/24/2018
Department ID: 00377
Reviewer Name: Barbara Groves
Voucher Number: V0529999
Redaction Type: None
Document Type: AP Invoice

Document Below

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

BO# 360477

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 15 2018	8005720	SEP 15 2018

STIVERS STAFFING SERVICES

COLLEGE OF DUPAGE
425 S. WELLS BLVD-RM 2134
GLEN ELLEN, IL
60137
DEARNA DUVAL

EMPLOYEE	CODE	HOURS	RATE	TOTAL
ELENA MCNAB	AD 0104	40.00	18.200	728.00
ADJUNCT FACILITY				
TOTAL				728.00

APPROVED

10/09/18 - KIRK OVERSTREET

INVOICE REVIEWED

OKAY TO PAY

BARBARA GROVES 10/09/18

From: grovesb16@cod.edu
Sent: Thu Oct 04 10:34:01 CDT 2018
To: invoicing@cod.edu
CC:
Subject: Stivers 8005720

Barb Groves Assistant to the Provost Office of the Provost College of DuPage | 425 Fawell Blvd | BIC 3400
| Glen Ellyn, IL 60137 630-942-2005 (ph) | 630-942-3925 (fax) -----Original Message----- From:
grovesb16@cod.edu Sent: Thursday, October 4, 2018 10:13 AM To: Groves, Barbara Subject: Scanned from a
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location not set Device Name: Printer-218

[attachment: Scanned from a Xerox Multifunction Printer.pdf]

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005792
Invoice Date: 09/29/18
PO Number: B0359342
Check Number: E0069956
Check Amount: \$ 4,709.25
Check Date: 10/24/2018
Department ID: 14625
Reviewer Name:
Voucher Number: V0535140
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

STIVERS

STAFFING SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-PM 2124

TERMS: NET CASH

GLEN ELLYN IL

DEANNA DUVAL

AP VERIFIED
10/18/18 - ROBERT MAREK

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 29 2018	8005792	SEP 29 2018

Bo# 359342

EMPLOYEE

CODE

HOURS

RATE

TOTAL

KELLEY SCHEARF

AD

0104

20.00

18.200

364.00

CONTINUING EDUCATION

RECEIVED

TOTAL

364.00

OCT 09 2018

HUMAN RESOURCES

APPROVED

OCT 17 2018

FOR YOUR STAFFING NEEDS CALL STIVERS STAFFING SERVICES !

REMEMBER WE CONVERT HOURS & MINUTES TO DECIMALS, THUS 1 HOUR, 15 MINUTES IS BILLED AS 1.25 HOURS
THIS INVOICE DOES NOT NECESSARILY REPRESENT THE COMPLETION OF AN ASSIGNMENT SINCE IT IS OUR PRACTICE TO BILL THE HOURS WORKED EACH WEEK.

ORIGINAL INVOICE

STIVERS

STAFFING SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-PM 2134

GLEN ELLYN IL

60137

DEANNA DUVAL

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 29 2018	8005792	SEP 29 2018

BoB 359345

EMPLOYEE

CODE

HOURS

RATE

TOTAL

KELLEY SCHEARF

AD 0104

20.00

18.200

364.00

CONTINUING EDUCATION

TOTAL 364.00

FOR YOUR STAFFING NEEDS CALL STIVERS STAFFING SERVICES I

REMEMBER WE CONVERT HOURS & MINUTES TO DECIMALS, THUS 1 HOUR, 15 MINUTES IS BILLED AS 1.25 HOURS

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DUPLICATE INVOICE

Kelley Schert

(4)

9 29 18

9 00
9 00
9 00
9 00
9 00

1 00 4
12 45 375
1 00 4
1 00 4
1 15 425

STIVERS

STAFFING SERVICES

TIME REPORT

COD

20 -

Handwritten signature/initials

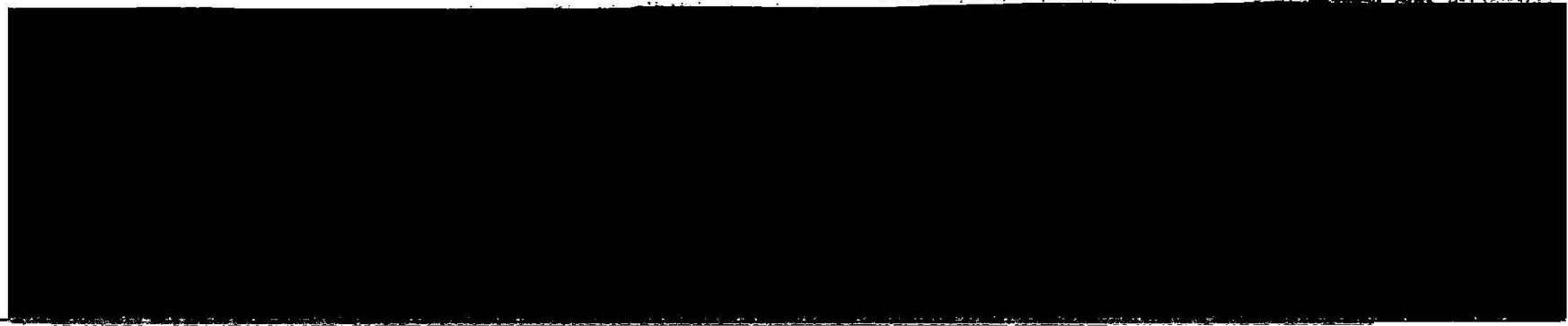
20

OVERTIME	
HRS	MIN
20	

CLIENT SIGNATURE
David H...

UP TO 40 HRS OVER 40 HRS

RECEIVED INCLUDING THE SIGNATURE OF THE
PERSON FOR AUTHORIZATION OF WORK



Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005793
Invoice Date: 09/29/18
PO Number: B0359342
Check Number: E0069956
Check Amount: \$ 4,709.25
Check Date: 10/24/2018
Department ID: 14625
Reviewer Name:
Voucher Number: V0535142
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

STIVERS

STAFFING SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

Bo# 359342

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-RM 2134

TERMS: NET CASH

GLEN ELLYN IL

60137

DEANNA DUVAL

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 29 2018	8005793	SEP 29 2018

AP VERIFIED
10/18/18 - ROBERT MAREK

EMPLOYEE	CODE	HOURS	RATE	TOTAL
ANITA BHALLA	AD 0104	20.00	18.200	364.00
CONTINUING EDUCATION				

TOTAL 364.00

RECEIVED

OCT 09 2018

HUMAN RESOURCES

APPROVED

OCT 17 2018

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ORIGINAL INVOICE

STIVERS

STAFFING SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO:

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD- RM 2134

GLEN ELLYN IL

60137

DEANNA DUVAL

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 29 2018	8005793	SEP 29 2018

Bot 359342

EMPLOYEE

CODE

HOURS

RATE

TOTAL

ANITA BHALLA

AD 0104

20.00

18.200

364.00

CONTINUING EDUCATION

TOTAL

364.00

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DUPLICATE INVOICE

MINIMUM WAGE RELEASE PRINT
Anita Bhalla-Das

37 9 29 18

3915

DATE	TIME	DATE	TIME
2 00	7 00	5 00	
2 00	7 00	5 00	
2 00	7 00	5 00	
2 00	7 00	5 00	

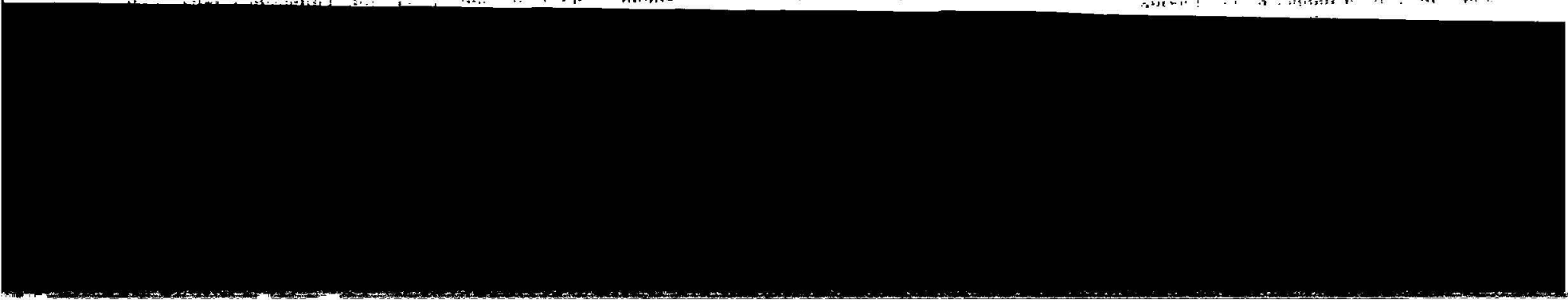
TIME REPORT
STIVERS STAFFING SERVICES, INC. 20
College of DuPage
425 Fawcett Blvd
Glen Ellyn, IL 60137
Continuing Education

Anita Bhalla-Das

20.0

20 0

Johnny McGee



Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1089608

Vendor Name: Stivers Staffing Services

Invoice Number: 8005791

Invoice Date: 09/29/18

PO Number: B0359342

Check Number: E0069956

Check Amount: \$ 4,709.25

Check Date: 10/24/2018

Department ID: 14625

Reviewer Name:

Voucher Number: V0535144

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

STIVERS

STAFFING SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

Box 359342

0000460

COLLEGE OF DU PAGE
425 FAWELL BLVD-RM 2134

GLEN ELLYN IL

DEANNA DUVAL

60137

AP VERIFIED

TERMS: NET CASH

10/18/18 - ROBERT MAREK

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 29 2018	8005791	SEP 29 2018

EMPLOYEE

CODE

HOURS

RATE

TOTAL

REBECCA SAMPSON

AD 0104

37.75

18.200

687.05

CONTINUING EDUCATION

RECEIVED

TOTAL 687.05

OCT 09 2018

APPROVED

HUMAN RESOURCES

OCT 17 2018

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ORIGINAL INVOICE

STIVERS

STAFFING SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-RM 213A

GLENN ELLYN IL

60137

DEANNA DUVAL

TERMS: NET-CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 29 2018	8005791	SEP 29 2018

Box 359342

EMPLOYEE

CODE

HOURS

RATE

TOTAL

REBECCA SAMPSON

AD 0104

37.75

18.200

687.05

CONTINUING EDUCATION:

TOTAL 687.05

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DUPLICATE INVOICE

TIME REPORT

STIVERS

STAFFING SERVICES, INC. 37.75

	START TIME		LUNCH OUT		LUNCH IN		FINISH TIME		TOTAL HOURS FOR DAY	
	HRS	MIN	HRS	MIN	HRS	MIN	HRS	MIN	HRS	MIN
MON	8	15	12	45	1	45	4	15	7	00
TUES	8	15	-	-	-	-	5	00	8	75
WED	8	00	-	-	-	-	4	30	8	50
THURS	12	00	-	-	-	-	5	00	6	00
FRI	8	30	-	-	-	-	5	00	8	50
SAT										
SUN										

Company
Name/Dept

College of Dupage / Continuing Education

Address

- 5.00

425 Farwell Blvd.

City/State

Glen Ellyn IL 60137

EMPLOYEE SIGNATURE:

By email -

TOTAL HOURS

38.75

REGULAR TIME

HRS MIN

38 75

OVERTIME

HRS MIN

CLIENT SIGNATURE:

By email -

I hereby certify that the hours shown herein were worked by me during the week ending designated, and were certified by an authorized representative of the Customer. I understand that I am to contact the Stivers office after completing this assignment to discuss another assignment, and, if I do not do so, Stivers may assume that I am not then available for work.

EMP TO GO HERE

OTHER GO HERE

Approval includes verification of hours worked and acceptance of terms and conditions.

S/A 37.75

ok to charges
per Ashley DeGaulier

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005827
Invoice Date: 10/06/18
PO Number: B0359342
Check Number: E0069956
Check Amount: \$ 4,709.25
Check Date: 10/24/2018
Department ID: 14625
Reviewer Name:
Voucher Number: V0535145
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

STIVERS

STAFFING SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

0000460

Bo# 359342

COLLEGE OF DUPAGE
425 FAWELL BLVD - Rm 213

AP VERIFIED

TERMS: NET CASH

GLEN ELLYN

10/18/18 - ROBERT MAREK

60137

DEANNA DOVAL

INVOICE
NUMBER

PERIOD ENDING
DATE

OCT 06 2018 8005827 OCT 06 2018

EMPLOYEE

CODE

HOURS

RATE

TOTAL

KELLEY SCHEARF

AD

0104

20.00

18.200

364.00

CONTINUING EDUCATION

TOTAL 364.00

RECEIVED

APPROVED

OCT 15 2018

HUMAN RESOURCES

OCT 17 2018

FOR YOUR STAFFING NEEDS CALL STIVERS STAFFING SERVICES

REMEMBER WE CONVERT HOURS & MINUTES TO DECIMALS, THUS 1 HOUR, 15 MINUTES IS BILLED AS 1.25 HOURS

THIS INVOICE DOES NOT NECESSARILY REPRESENT THE COMPLETION OF AN ASSIGNMENT SINCE IT IS OUR PRACTICE TO BILL THE HOURS WORKED EACH WEEK.

ORIGINAL INVOICE

STIVERS

STAFFING

SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

Bo# 359342

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-RM 2134

GLEN ELLYN IL

DEANNA DUVAL

50137

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
OCT 06 2018	8005827	OCT 06 2018

EMPLOYEE

CODE

HOURS

RATE

TOTAL

KELLEY SCHEARF

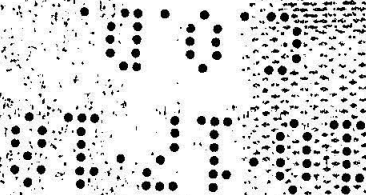
AG 0104

20.00

18.200 364.00

CONTINUING EDUCATION

TOTAL 364.00



FOR YOUR STAFFING NEEDS... CALL STIVERS STAFFING SERVICES

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DUPLICATE INVOICE

Scheit

10 6 18

STAFFING SERVICES, INC.

20 -

COB

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207-101-68 207-101-69

9420 1819

1997年12月

452 : 4030

THE UNIVERSITY OF CHICAGO PRESS

David H. Lawrence

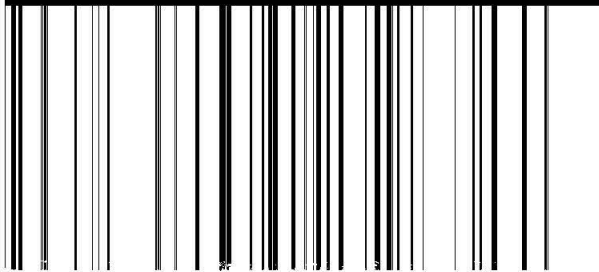
UP TO 40 HOURS

OVER THERE

100-443887-100

Step 2

20 ✓



Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005828
Invoice Date: 10/06/18
PO Number: B0359342
Check Number: E0069956
Check Amount: \$ 4,709.25
Check Date: 10/24/2018
Department ID: 14625
Reviewer Name:
Voucher Number: V0535147
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

STIVERS

STAFFING SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-RM 2134

TERMS: NET CASH

AP VERIFIED
10/18/18 ROBERT MAREK

DATE	INVOICE NUMBER	PERIOD ENDING DATE
OCT 06 2018	8005828	OCT 06 2018

EMPLOYEE	CODE	HOURS	RATE	TOTAL
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ANITA BHALLA	AD 0104	20.00	18.200	364.00
CONTINUING EDUCATION				

TOTAL 364.00

RECEIVED

OCT 15 2018 APPROVED

HUMAN RESOURCES

OCT 17 2018

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ORIGINAL INVOICE

000000

FOR THE DEPARTMENT OF THE ARMY
WASHINGTON, D.C. 20315

OFFICE OF THE SECRETARY

JOHN ELLIOTT

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ARMY BUREAU

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REC'D

STIVERS

STAFFING SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-RM 2134

GLEN ELLYN IL

DEANNA DUVAL

60137

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
OCT 06 2018	8005828	OCT 05 2018

Boh 359342

EMPLOYEE

CODE

HOURS

RATE

TOTAL

ANITA BHALLA

AD

0104

20.00

18.200

364.00

CONTINUING EDUCATION

TOTAL

364.00

FOR YOUR STAFFING NEEDS ... CALL STIVERS STAFFING SERVICES

REMEMBER WE CONVERT HOURS & MINUTES TO DECIMALS. THUS 1 HOUR 15 MINUTES IS BILLED AS 1.25 HOURS

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DUPLICATE INVOICE

IMPORTANT

THE UNIVERSITY OF CHICAGO
LIBRARY
5401 S. UNIVERSITY AVE.
CHICAGO, ILL. 60637

EMPLOYEE NAME

Anita Bhalla-Das

(26)

10 6 18

3915

DATE	TIME	AMOUNT	DATE	TIME	AMOUNT
2 00			7 00	5 00	
2 00			7 00	5 00	
2 00			7 00	5 00	
2 00			7 00	5 00	

STIVERS

STAFFING SERVICES, INC.

20 -

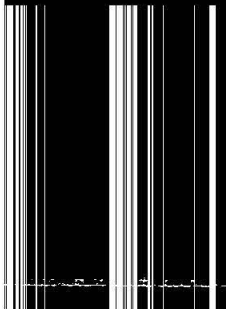
College of DuPage
425 Powell Blvd
Glen Ellyn, IL 60137
Continuing Education

Anita Bhalla-Das

20.0

200

Johnny McHugh



Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005825
Invoice Date: 10/06/18
PO Number: B0359342
Check Number: E0069956
Check Amount: \$ 4,709.25
Check Date: 10/24/2018
Department ID: 14625
Reviewer Name:
Voucher Number: V0535149
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

STIVERS

STAFFING SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

0000460

Bo# 359342

COLLEGE OF DUQUOI

425 FAWELL BLVD. #1104

TERMS: NET CASH

GLEN E. LYNN

AP VERIFIED
10/18/18 - ROBERT MAREK

80137

DEANNA DUVAL

DATE	INVOICE NUMBER	PERIOD ENDING DATE
OCT 06 2018	8005825	OCT 06 2018

EMPLOYEE

CODE

HOURS

RATE

TOTAL

REBECCA SAMPSON

AD

0104

37.00

18.200

673.40

CONTINUING EDUCATION

TOTAL 673.40

RECEIVED

OCT 15 2018 APPROVED

HUMAN RESOURCES

OCT 17 2018

FOR YOUR STAFFING NEEDS CALL STIVERS

STIVERS
STAFFING
SERVICES

REMEMBER WE CONVERT HOURS & MINUTES TO DECIMALS, THUS 1 HOUR, 15 MINUTES IS BILLED AS 1.25 HOURS

THIS INVOICE DOES NOT NECESSARILY REPRESENT THE COMPLETION OF AN ASSIGNMENT SINCE IT IS OUR PRACTICE TO BILL THE HOURS WORKED EACH WEEK.

ORIGINAL INVOICE

STIVERS

STAFFING
SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-RM 2134

GLEN ELLYN IL

DEANNA DUVAL

60137

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
OCT 06 2018	B005825	OCT 06 2018

Bo# 359342

EMPLOYEE

CODE

HOURS

RATE

TOTAL

REBECCA SAMPSON

AD 0104

37 00

18 200 673 40

CONTINUING EDUCATION

TOTAL 673 40

FOR YOUR STAFFING NEEDS...CALL STIVERS

STIVERS
STAFFING
SERVICES

REMEMBER WE CONVERT HOURS & MINUTES TO DECIMALS. THUS 1 HOUR, 15 MINUTES IS BILLED AS 1.25 HOURS

THIS INVOICE DOES NOT NECESSARILY REPRESENT THE COMPLETION OF AN ASSIGNMENT SINCE IT IS OUR PRACTICE TO BILL THE HOURS WORKED EACH WEEK.

DUPLICATE INVOICE

ILLINOIS

EMPLOYEE

naperville@stivers.com

TIMECARD AND TERMS OF SERVICE TO SUPERVISOR.
1. KEEP COPY OF TIMECARD FOR YOUR RECORDS.FOLLOWING WEEK BY
CLOSE OF BUSINESS WILL
BE PAID A WEEK LATE.

EMPLOYEE NAME (PLEASE PRINT)

Rebecca Simpson

WHICH ENDING (DAY)

MO

DAY

YEAR

Stivers
Use Only

10

06

18

-

7

9

2

1

START
TIMELUNCH
OUTLUNCH
INFINISH
TIMETOTAL
HOURS FOR
DAY

TIME REPORT

STIVERS STAFFING SERVICES, INC

37-

	HR	MIN	HR	MIN	HR	MIN	HR	MIN	HR	MIN
MON.	8	15					5	45	9	50
TUES.	8	30	-	-	-	-	5	30	9	00
WED.	10	45	-	-	-	-	5	45	7	00
THURS.	12	00	-	-	-	-	5	00	6	00
FRI.	11	00	-	-	-	-	5	30	6	50
SAT.										
SUN.										

Company
Name (Day)

College of DuPage / Continuing Education

Address
- 5.00

425 Falwell Blvd.

City/State

Glen Ellyn IL 60137

EMPLOYEE SIGNATURE

By email -

TOTAL HOURS

38.00

REGULAR TIME

HR

MIN

OVERTIME

HR

MIN

38

00

CLIENT SIGNATURE

By email -

I hereby certify that the hours shown herein were worked by me during the week ending designated, and were certified by an authorized representative of the Customer. I understand that I am to contact the Stivers office after completing this assignment to discuss another assignment, and, if I do not do so, Stivers may assume that I am not then available for work.

IF NO CHARGE

OVER 40 HOURS

Approval includes verification of hours worked and acknowledgment of terms and conditions.

Ashley McLaughlin

SIB 37-

ok to charge per
Ashley McLaughlin