

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1548353
Vendor Name: SpeakWorks Inc
Invoice Number: 3081
Invoice Date: 09/14/18
PO Number: P0360276
Check Number: E0069889
Check Amount: \$ 17,000.00
Check Date: 10/19/2018
Department ID: 00361
Reviewer Name: Anna Gay
Voucher Number: V0529414
Redaction Type: None
Document Type: AP Invoice

Document Below



SpeakWorks, Inc. dba GoReact
256 West Center
Orem, UT 84057
(801) 717-3499
<http://www.GoReact.com>

INVOICE

BILL TO

College of DuPage
Accounts Payable
425 Fawell Blvd
Glen Ellyn, IL 60133

INVOICE # 3081**DATE** 09/14/2018**DUE DATE** 10/14/2018**TERMS** Net 30

APPROVED
09/28/18 - CHARLES BOONE

DESCRIPTION	QTY	RATE	AMOUNT
GoReact Student Access - 1,000 Users	1	17,000.00	17,000.00
Customer Purchase Order# 360276			

BALANCE DUE**\$17,000.00**

INVOICE REVIEWED
OKAY TO PAY
ANNA GAY 09/28/18

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

Vendor:

1548353
SpeakWorks Inc
dba GoReact
256 W Center Street
Orem, UT 84057
Attn: Katie Atkins

Phone: 801-717-3427
Fax: 801-717-3495

PURCHASE ORDER

360276

Page: 1

Release Method: Hard Copy

Release Date: 09/14/2018

Created Date: 09/14/2018

Ship To:

College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: 630-942-2238

Fax: 630-942-2417

Deliver To: Gay, Anna

PO Created By: Castellanos, Susan

Purchase Order Comments:

Please send codes to COD Speech Chair Steve Thompson at thompss@COD.EDU

Requisition Number(s): 669070

Requisitioner Name(s): Anna Gay

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1		1	Each	Unlimited Storage 5 years	\$0.00	\$0.00
Deliver To: Gay, Anna						
2		1	Each	Training and Support Phone and Web-Based for instructors and administrators	\$0.00	\$0.00
Deliver To: Gay, Anna						
3		1,000	Each	GoReact 1 year License per student Unlimited Recording and Uploading 2GB 90 min max discounted from	\$17.00	\$17,000.00
Deliver To: Gay, Anna						
					Sub Total: \$	17,000.00
					Total: \$	17,000.00

Account Code Summary

Account Code	Account Description	Amount
01-10-00361-5404002		\$17,000.00

Terms and Conditions:

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu. Questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once-a-month. A paper check will be issued to foreign vendors that are not eligible for ACH transfer.
4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

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Phone: 630-942-2228
Fax: 630-858-9078

PURCHASE ORDER

360276

Page: 2**Release Method:** Hard Copy**Release Date:** 09/14/2018**Created Date:** 09/14/2018

6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.
12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.

From: katie@goreact.com
Sent: Fri Sep 28 11:26:11 CDT 2018
To: invoicing@cod.edu
CC:
Subject: Invoice 3081

Please find attached invoice 3081 billing purchase order 360276.

Thank you!

Katie Atkins
p| 801.717.3427
e| katie@goreact.com

Don't just record. **goreact.**