

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005721
Invoice Date: 09/15/18
PO Number: B0359342
Check Number: E0069826
Check Amount: \$ 2,436.53
Check Date: 10/17/2018
Department ID: 14625
Reviewer Name:
Voucher Number: V0534129
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

REC'D

STIVERS

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

0000460

STAFFING

SERVICES

AP VERIFIED

10/12/18 - ROBERT MAREK

COLLEGE OF DUFARE
425 FAWELL BLVD-RM 2134

TERMS: NET CASH

GLEN ELLYN IL

60137

DEANNA DUVAL

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 15 2018	8005721	SEP 15 2018

Bo# 359342

EMPLOYEE	CODE	HOURS	RATE	TOTAL
REBECCA SAMPSON	AD 0104	40.00	18.200	728.00
OVERTIME		2.50	27.300	68.25
CONTINUING EDUCATION				
TOTAL				796.25

APPROVED



OCT 10 2018

FOR YOUR STAFFING NEEDS CALL STIVERS STAFFING SERVICES !

REMEMBER WE CONVERT HOURS & MINUTES TO DECIMALS, THUS 1 HOUR, 15 MINUTES IS BILLED AS 1.25 HOURS

THIS INVOICE DOES NOT NECESSARILY REPRESENT THE COMPLETION OF AN ASSIGNMENT SINCE IT IS OUR PRACTICE TO BILL THE HOURS WORKED EACH WEEK.

ORIGINAL INVOICE

STIVERS

STAFFING
SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-RT 2134

GLEN ELLYN IL

DEANNA DUVAL

60137

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 15 2018	8005721	SEP 15 2018

Box 359342

EMPLOYEE

CODE

HOURS

RATE

TOTAL

REBECCA SAMPSON

AG 0104

40.00

18.200 728.00

OVERTIME

2.50

27.300 68.25

CONTINUING EDUCATION

TOTAL 796.25

FOR YOUR STAFFING NEEDS...CALL STIVERS STAFFING SERVICES

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DUPLICATE INVOICE

ILLINOIS

Fax: 630-245-0497

Email:

naperville@stivers.com

1. TYPE OR USE BALLOON/TIME REPORT INSTRUCTIONS. 1. FAX OR EMAIL SIGNED TIMECARD TO STIVERS BY MONDAY MORNING OF EACH FOLLOWING WEEK. 2. GIVE COPY OF TIMECARD AND TERMS OF SERVICE TO SUPERVISOR. 3. KEEP COPY OF TIMECARD FOR YOUR RECORDS.

* SPECIAL NOTE: TIME REPORTS NOT RECEIVED THE FOLLOWING WEEK BY CLOSE OF PAYROLL WILL BE PAID A WEEK LATE.

EMPLOYEE NAME (PLEASE PRINT)

Rebecca Saugson

WEEK ENDING (SAT.)

MO.

DAY

YEAR

Stivers
Use Only

-

7

9

2

1

09

15

18

START
TIMEFINISH
OUTLUNCH
INFINISH
TIMETOTAL
HOURS FOR
DAY

TIME REPORT

STIVERS STAFFING SERVICES, INC OT 2.50

	hrs	min	hrs	min	hrs	min	hrs	min	hrs	min
SUN.	8	00			-	-	4	30	8	50
TUE.	8	30	-	-	-	-	5	00	9	00
WED.	9	30	-	-	-	-	5	30	8	30
THURS.	8	0	-	-	-	-	5	00	9	00
FRI.	8	30	-	-	-	-	5	00	8	50
SAT.										
SUN.										

Company
Name/Dept

College of DuPage / Continuing Education

Address

425 Palwell Blvd.

City/State

Glen Ellyn IL 60137

EMPLOYEE SIGNATURE:

By email -

TOTAL HOURS

43

REGULAR TIME

hrs

min

OVERTIME

hrs

min

40

3

CLIENT SIGNATURE:

By email -

UP TO 40 HOURS

OVERTIME

Approval includes verification of hours worked and
signatures of client and supervisor.

I hereby certify that the hours shown herein were worked by me during the week ending
signed, and were certified by an authorized representative of the Customer. I understand that
in its contact the Stivers office after completing this assignment to discuss another assignment,
if I do not do so, Stivers may assume that I am not then available for work.

SIB 42.30

OK to change per
Rebecca Saugson

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005723
Invoice Date: 09/15/18
PO Number: B0359342
Check Number: E0069826
Check Amount: \$ 2,436.53
Check Date: 10/17/2018
Department ID: 14625
Reviewer Name:
Voucher Number: V0534130
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

STIVERS

STAFFING SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

Bo# 359342

0000460

COLLEGE OF AP
425 FAWELL BLVD-RM 2134
GREEN ELLYN IL 60137
DEANNA DUVAL

AP VERIFIED
10/12/18 - ROBERT MAREK

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 15 2018	8005723	SEP 15 2018

EMPLOYEE	CODE	HOURS	RATE	TOTAL
----------	------	-------	------	-------

KELLEY SCHEARF	AD 0104	20.00	18.200	364.00
CONTINUING EDUCATION				

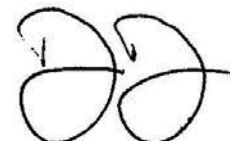
TOTAL 364.00

RECEIVED

SEP 24 2018

HUMAN RESOURCES

APPROVED



OCT 10 2018

FOR YOUR STAFFING NEEDS CALL STIVERS STAFFING SERVICES !

REMEMBER WE CONVERT HOURS & MINUTES TO DECIMALS, THUS 1 HOUR, 15 MINUTES IS BILLED AS 1.25 HOURS

THIS INVOICE DOES NOT NECESSARILY REPRESENT THE COMPLETION OF AN ASSIGNMENT SINCE IT IS OUR PRACTICE TO BILL THE HOURS WORKED EACH WEEK.

ORIGINAL INVOICE

STIVERS

STAFFING SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO.

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-RM 2134

GLEN ELLYN IL

DEANNA DUVAL

60137

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 15 2018	8005723	SEP 15 2018

Boh 359342

EMPLOYEE

CODE

HOURS

RATE

TOTAL

KELLEY SCHEARF

AB 0104

20.00

18.200 364.00

CONTINUING EDUCATION

TOTAL 364.00

FOR YOUR STAFFING NEEDS CALL STIVERS STAFFING SERVICES I

REMEMBER WE CONVERT HOURS & MINUTES TO DECIMALS; THUS 1 HOUR 15 MINUTES IS BILLED AS 1.25 HOURS

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DUPLICATE INVOICE

CHICAGO

IMPORTANT >

TYPE OR USE BALLPOINT PEN; READ INSTRUCTIONS
ON BACK OF LAST COPY (1) SEND ORIGINAL REPORT
TO STIVERS BY FRIDAY OF EACH WEEK.
(2) GIVE CLIENT 2ND COPY. (3) KEEP 3RD COPY.

• SPECIAL NOTE •
TIME REPORTS THAT ARE
NOT RECEIVED AT STIVERS
BY THE FOLLOWING
MONDAY NOON WILL BE
PAID A WEEK LATE.

EMPLOYEE NAME (PLEASE PRINT)

Kelley Scherf

WEEK ENDING (SAT)

9 15 18
MO. DAY YEARLAST 4 DIGITS OF YOUR
SOCIAL SECURITY
NUMBER

--	--	--	--

	START TIME		LUNCH OUT		LUNCH IN		FINISH TIME		TOTAL HOURS FOR DAY	
	HR	MIN	HR	MIN	HR	MIN	HR	MIN	HR	MIN
MON.	9	00					1	00	4	00
TUES.	9	00					1	00	4	00
WED.	9	00					1	00	4	00
THURS.	9	00					1	00	4	00
FRI.	9	00					1	00	4	00
SAT.										
SUN.										

STIVERS

STAFFING SERVICES

TIME REPORT

20.7

COMPANY NAME

COD

ADDRESS

CITY/STATE

DEPARTMENT

JOB NUMBER

EMPLOYEE

I hereby certify that the time was worked by me during the week ended 9/15/18. I am authorized to certify that I am to contact the Stivers office to discuss another assignment, and Stivers may assume that I am no longer available.

HR	MIN

HR	MIN

HR	MIN

UP TO 40 HERE

OVER 40 HERE

Approval includes verification of hours worked and acceptance of terms and conditions on reverse.

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005758
Invoice Date: 09/22/18
PO Number: B0359342
Check Number: E0069826
Check Amount: \$ 2,436.53
Check Date: 10/17/2018
Department ID: 14625
Reviewer Name:
Voucher Number: V0534132
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

STIVERS

STAFFING SERVICES

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD RM 3134

GLEN ELLYN IL

DEANNA DUVAL

60137

AP VERIFIED
10/12/18 - ROBERT MAREK

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 22 2018	8005758	SEP 22 2018

Bo# 359342

EMPLOYEE

CODE

HOURS

RATE

TOTAL

ANITA BHALLA

AD
CONTINUING EDUCATION

0104

5.00

18.200

91.00

TOTAL

91.00

RECEIVED

OCT 01 2018

HUMAN RESOURCES

APPROVED

OCT 10 2018

FOR YOUR STAFFING NEEDS CALL STIVERS STAFFING SERVICES !

REMEMBER WE CONVERT HOURS & MINUTES TO DECIMALS, THUS 1 HOUR, 15 MINUTES IS BILLED AS 1.25 HOURS

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ORIGINAL INVOICE

STIVERS

STAFFING
SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO:

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-RM 2134

GLEN ELLYN IL

DEANNA DUVAL

60137

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 22 2018	8005758	SEP 22 2018

Boh 359342

EMPLOYEE

CODE

HOURS

RATE

TOTAL

ANITA BHALLA

AD 0104

5.00

18.200

91.00

CONTINUING EDUCATION

TOTAL

91.00

FOR YOUR STAFFING NEEDS...CALL STIVERS STAFFING SERVICES, L

REMEMBER WE CONVERT HOURS & MINUTES TO DECIMALS. THUS 1 HOUR 15 MINUTES IS BILLED AS 1.25 HOURS
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DUPLICATE INVOICE

Anita

CHICAGO

Anita Bhalla-Das

①

9 22 18

3915

TIME REPORT

STIVERS

STAFFING SERVICES, INC.

College of DuPage

425 Fawell Blvd

Glen Ellyn, IL 60137

Continuing Education

2.00

7.00 5.00

Anita Bhalla-Das

5.00

50

L. Maggitt

5

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005757
Invoice Date: 09/22/18
PO Number: B0359342
Check Number: E0069826
Check Amount: \$ 2,436.53
Check Date: 10/17/2018
Department ID: 14625
Reviewer Name:
Voucher Number: V0534133
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

REC'D
STIVERS

STAFFING
SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

AP VERIFIED

10/12/18 - ROBERT MAREK

Box 359342

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD RT 2134

GLEN ELLYN IL

60137

DEANNA DUVAL

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 22 2018	8005757	SEP 22 2018

EMPLOYEE

CODE

HOURS

RATE

TOTAL

KELLEY SCHEARF

AD
CONTINUING EDUCATION

0104

16.00

18.200

291.20

TOTAL 291.20

RECEIVED

OCT 01 2018

HUMAN RESOURCES

APPROVED



OCT 10 2018

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ORIGINAL INVOICE

STIVERS

STAFFING SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

Bo# 359342

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-RM 2134

TERMS: NET CASH

GLEN ELLYN IL

60137

DEANNA DUVAL

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 22 2018	8005757	SEP 22 2018

EMPLOYEE

CODE

HOURS

RATE

TOTAL

KELLEY SCHEART

AD 0104

16.00

18.200 291.20

CONTINUING EDUCATION

TOTAL 291.20

FOR YOUR STAFFING NEEDS... CALL STIVERS STAFFING SERVICES

REMEMBER WE CONVERT HOURS & MINUTES TO DECIMALS. THUS 1 HOUR 15 MINUTES IS BILLED AS 1.25 HOURS
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DUPLICATE INVOICE

ATTENTION ALL
PLEASE RETURN
TO

Arrival Time
Long black

MUST

CHICAGO

(2) GIVE CLIENT

LAST 4 DIGITS OF YOUR
SOCIAL SECURITY
NUMBER

33 9 12 18
MO. DAY YEAR

SIVERS

STAFFING SERVICE

TIME REPORT

College of DuPage

EMPLOYEE SIGNATURE

[Signature]

TOTAL HOURS

11.0

REGULAR TIME

MRS. MFW.

OVERTIME

MRS. MFW.

CLIENT SIGNATURE

[Signature]

I hereby certify that the hours shown above were worked by me during the week ending designated, and was certified by an authorized representative of the Customer. I understand that I am to contact the Sivers office after completing this assignment to discuss another assignment, and if I do not do so, Sivers may assume that I am no longer available for work.

UP TO 40 HOURS

OVER 40 HOURS

Approval includes verification of hours worked and acceptance of terms and conditions on reverse.

16 -

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005756
Invoice Date: 09/22/18
PO Number: B0359342
Check Number: E0069826
Check Amount: \$ 2,436.53
Check Date: 10/17/2018
Department ID: 14625
Reviewer Name:
Voucher Number: V0534135
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

REC'D STIVERS

10-1
STAFFING
SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

0000460

Bob 359342

COLLEGE OF DUPAGE
425 FAWE
AP VERIFIED
10/12/18 ROBERT MAREK
60137

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 22 2018	8005756	SEP 22 2018

EMPLOYEE	CODE	HOURS	RATE	TOTAL
GINGER REILLY	AD 0104	5.00	18.200	91.00
CONTINUING EDUCATION				
TOTAL				91.00

RECEIVED

OCT 01 2018

HUMAN RESOURCES

APPROVED

OCT 10 2018

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ORIGINAL INVOICE

STIVERS

STAFFING SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

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DUPLICATE INVOICE WITH
YOUR REMITTANCE TO:

200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-RM 2134

TERMS: NET CASH

GLEN ELLYN IL

60137

DEANNA DUVAL

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 22 2018	8005756	SEP 22 2018

Bo# 359342

EMPLOYEE

CODE

HOURS

RATE

TOTAL

GINGER REILLY

CONTINUING EDUCATION

AD 0104

8.00

18.200

91.00

TOTAL

91.00

FOR YOUR STAFFING NEEDS... CALL STIVERS STAFFING SERVICES, L

REMEMBER WE CONVERT HOURS & MINUTES TO DECIMALS. THUS 1 HOUR 15 MINUTES IS BILLED AS 1.25 HOURS

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DUPLICATE INVOICE

~~CONFIDENTIAL~~

●●●●●

5-

Continuing Education

SECRET

2PM start time

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089608
Vendor Name: Stivers Staffing Services
Invoice Number: 8005754
Invoice Date: 09/22/18
PO Number: B0359342
Check Number: E0069826
Check Amount: \$ 2,436.53
Check Date: 10/17/2018
Department ID: 14625
Reviewer Name:
Voucher Number: V0534138
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

REC'D

STIVERS

PLEASE RETURN
DUPLICATE INVOICE WITH
YOUR REMITTANCE TO200 WEST MONROE STREET
SUITE 1300
CHICAGO, IL 60606-5015

STAFFING	200 West Monroe Street Chicago, Illinois 60606-5015 Phone: 312/558-3550
APPROVED	
10/12/18 - ROBERT MAREK	

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-RM 2134

TERMS: NET CASH

GLEN ELLYN IL

60137

DEANNA DUVAL

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 22 2018	8005754	SEP 22 2018

Box 359342

EMPLOYEE

CODE

HOURS

RATE

TOTAL

REBECCA SAMPSON

AD

0104

40.00

18.200

728.00

OVERTIME

2.75

27.300

75.08

CONTINUING EDUCATION

RECEIVED

TOTAL 803.08

OCT 01 2018

HUMAN RESOURCES

APPROVED

OCT 10 2018

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ORIGINAL INVOICE

STIVERS

STAFFING SERVICES

200 West Monroe Street
Chicago, Illinois 60606-5015
Phone: 312/558-3550

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SUITE 1300
CHICAGO, IL 60606-5015

0000460

COLLEGE OF DUPAGE
425 FAWELL BLVD-RM 2134

GLEN ELLYN IL

DEANNA DUVAL

60137

TERMS: NET CASH

DATE	INVOICE NUMBER	PERIOD ENDING DATE
SEP 22 2018	8005754	SEP 22 2018

804 359342

EMPLOYEE

CODE

HOURS

RATE

TOTAL

REBECCA SAMPSON

AD 0104

40 00

18.200 728.00

OVERTIME

2 75

27.300 75.08

CONTINUING EDUCATION

TOTAL 803.08

FOR YOUR STAFFING NEEDS...CALL STIVERS STAFFING SERVICES

REMEMBER WE CONVERT HOURS & MINUTES TO DECIMALS. THUS 1 HOUR 15 MINUTES IS BILLED AS 1.25 HOURS

THIS INVOICE DOES NOT NECESSARILY REPRESENT THE COMPLETION OF AN ASSIGNMENT SINCE IT IS OUR PRACTICE TO BILL THE HOURS WORKED EACH WEEK

DUPLICATE INVOICE

EMPLOYEE NAME (PLEASE PRINT)

Rebecca Sampson

	START TIME		LUNCH OUT		LUNCH IN		FINISH TIME		TOTAL HOURS FOR DAY	
	HRS	MIN	HRS	MIN	HRS	MIN	HRS	MIN	HRS	MIN
MON.	8	15			-	-	4	30	8	25
TUES.	8	15	-	-	-	-	5	00	8	75
WED.	8	45	-	-	-	-	5	00	8	25
THURS.	8	00	-	-	-	-	5	00	9	00
FRI.	8	30	-	-	-	-	5	00	8	50
SAT.										
SUN.										

EMPLOYEE SIGNATURE:

By email -

TOTAL HOURS

42.75

I hereby certify that the hours shown hereon were worked by me during the week ending designated, and were certified by an authorized representative of the Customer. I understand that I am to contact the Stivers office after completing this assignment to discuss another assignment, and, if I do not do so, Stivers may assume that I am not then available for work.