

Information:

Drawer: Finance

Number: **** Other Redaction ****

Name: **** Other Redaction ****

Invoice Number: C088613

Invoice Date:

PO Number:

Check Number: E0069778

Check Amount: \$ 700.00

Check Date: 10/17/2018

Voucher Number: V0534467

AP Type: IM Invoices < \$15,000

Redaction Type: Other

Document Type: Independent Contractor Agreement

Document Below

Note: Parts of the image below may have been redacted

FY19

VENDOR NUMBER
143112

AGREEMENT NUMBER: C088613

*** Independent Contractor Agreement**

(Not to be used for contracts in excess of \$5,000.00)

V534467

ACCOUNT NUMBER/AMOUNT				
FUND	FUNCTION	DEPARTMENT	OBJECT	AMOUNT
01-90	-00825	-5309001		700.00
APPROVED-Supervisor, Purchasing				DATE / /

PART I. Complete PRIOR to performance of contractual services.

email: art@carillo.com

Name Carrillo Photo

Tax I.D. #/S.S. #

(THIS NAME SHOULD BE THE SAME NAME THAT APPEARS ON LINE 1 OF THE W-9 FORM).

Phone Number (312) 455-1820

(No college employee may be paid as an independent contractor.)

Street 2156 W Fulton #2000

City, State, Zip Code Chicago IL 60612

Agrees to perform on Friday Oct 5, 2018

DATE (S)

the following services for the College of DuPage:

COD Alum for spring mktg campaign.

If additional space is needed, please continue description of services on separate pages and attach to this form.

The sum of \$ 700.00 will be paid to the independent contractor upon completion of the services. The contractor will be responsible for all taxes related to income from the above services. The contractor understands that he/she is self employed and must carry at his/her own cost any insurance coverage such as workers compensation, medical, property & liability including auto related to the above mentioned services.

This is a "work for hire" agreement. All rights to materials produced or products from services rendered are property of College of DuPage in perpetuity.

The contractor agrees to hold College of DuPage, its Trustees, officers, directors, agents, successors and assigns, harmless from and against all losses, damages, injuries, claims demands, and expenses, including attorneys' fees, which may arise during performance of this agreement.

☒ I have read Board Procedure #15-465 and have determined that the individual on this agreement meets the definition of an independent contractor.

[Signature]
DEPARTMENT AUTHORIZED SIGNATOR

9-28-18
DATE

All independent contractors must also certify below regarding the status of any educational loans as required by state law effective January 1, 1988.
(Must Check One)

☒ I certify that I am not in default on an educational loan guaranteed by the State in the amount of \$600.00 or more.

☐ I certify that I am in default on an educational loan guaranteed by the State in the amount of \$600.00 or more and I agree to make arrangements for repayment of this loan with the maker or guarantor within six months from the date of this contract.

I agree with the terms stated above and certify that I have received a copy of the contractual agreement.

[Signature]
SIGNATURE OF INDEPENDENT CONTRACTOR

9-28-18
DATE

PART II. Complete AFTER performance of contractual services.

Authorized Signator certifies that the contractual services described in Part I above were completed satisfactorily and authorizes payment in full.
(Payment is to be made only after completion of the contractual service.)

[Signature]
COLLEGE AUTHORIZED SIGNATURE

10-8-18
DATE

COUNTER SIGNATOR (OPTIONAL)

DATE

*See board policy, procedures and instructions on reverse side.
(This agreement is VOID if amount exceeds \$5,000.00)

Original forward to Accounts Payable; Blue, Purchasing Dept.; Yellow, Signator; Pink, Contractor

Invoice



2156 W. FULTON ST. #2000 CHICAGO, IL 60612
312.455.1820 art@carrillophoto.com

October 8, 2018

Lou Demas
Coordinator, Creative Services
College of Dupage
Berg Instructional Center
425 Fawell Blvd
Glen Ellyn, IL 60137

Project: Portrait of College of Dupage Alum Mark Tom
Project Date: 10/05/18
Invoice #: 1801005

Usage: Unlimited use, all imagery.

DESCRIPTION	QTY.	RATE	AMOUNT	TOTAL
Photographer Fees:				
Available Light Photography Fee	2	\$175.00 per hour	\$350.00	\$350.00
Usage	Unlimited use, all imagery	Included	Included	Included
Expenses: -				
Photo Assistant	1	\$300.00 per day	\$300.00	\$300.00
Minor Color Adjustment	1	\$25.00 per hour	\$25.00	\$25.00
Image Processing	1	\$25.00 per hour	\$25.00	\$25.00
			Total	\$700.00
			Total	\$700.00

10-8-18

CO 88613