

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1450472
Vendor Name: Larsen Envelope Co, Inc
Invoice Number: 00169027
Invoice Date: 10/04/18
PO Number: B0360476
Check Number: E0069662
Check Amount: \$ 3,750.35
Check Date: 10/10/2018
Department ID: 00745
Reviewer Name: Martha Johnson
Voucher Number: V0530034
Redaction Type: None
Document Type: AP Invoice

Document Below

From: paul@larsenenvelope.com
Sent: Thu Oct 04 11:05:08 CDT 2018
To: invoicing@cod.edu
CC:
Subject: Invoices

Please see the attached invoices



Paul Kowal | Office Manager
paul@larsenenvelope.com | (847) 952.9020

Larsen Envelope
165 Gaylord Street Elk Grove Village, IL 60007
larsenenvelope.com



165 Gaylord Street
Elk Grove Village, Illinois 60007
P 847.952.9020 • F 847.952.9045

INVOICE

Page 1

SOLD
TO

COL350
COLLEGE OF DUPAGE
ACCOUNTS PAYABLE
425 FAWELL BLVD.
GLEN ELLYN IL 60137

SHIP
TO

Customer PO# 360476-A
SAME

DATE	SALESMAN	ORDER NO.	ORDER DATE	SHIPPED VIA	TERMS	INVOICE NO.
10/04/18	15	01802848	09/27/18	LARSEN TRUCK	1.0%/15 N30	00169027

ITEM/DESCRIPTION	QUANTITIES	UNIT	UNIT PRICE	AMOUNT
#9 24# WHITE WOVE REGULAR PLAIN STOCK	Ordered 50000 Shipped 50000	M	14.80	740.00

JOB #LINE 2

APPROVED
10/08/18 - MAGDALENA OGRODNY

INVOICE REVIEWED
OKAY TO PAY
MARTHA JOHNSON 10/08/18

Now Accepting VISA and MASTER CARD. - Discounts Do NOT Apply -
DISCOUNT OF 1. % = \$ 7.40 FOR TOTAL OF \$732.60 ALLOWED IF PAID BY 10/19/18
SALES TAX RATE 0.00 % DISCOUNT NOT ALLOWED ON FREIGHT OR MISC. CHARGES

NON-TAXABLE	TAXABLE	SALES TAX	FREIGHT	MISCELLANEOUS	INVOICE TOTAL	
740.00	.00	.00	.00	.00	740.00	

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1450472
Vendor Name: Larsen Envelope Co, Inc
Invoice Number: 00169041
Invoice Date: 10/05/18
PO Number: B0360476
Check Number: E0069662
Check Amount: \$ 3,750.35
Check Date: 10/10/2018
Department ID: 00745
Reviewer Name: Martha Johnson
Voucher Number: V0530044
Redaction Type: None
Document Type: AP Invoice

Document Below

From: paul@larsenenvelope.com
Sent: Fri Oct 05 13:04:13 CDT 2018
To: invoicing@cod.edu
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INVOICE

Page 1

SOLD
TO

APPROVED

COL 350
COLLEGE OF VILLAGE
ACCOUNTS PAYABLE

SHIP
TO

10/08/18 - MAGDALENA OGRODNY

Customer PO# 360476-B
SAME

DATE	SALESMAN	ORDER NO.	ORDER DATE	SHIPPED VIA	TERMS	INVOICE NO.
10/05/18	15	01802849	09/27/18	LARSEN TRUCK	1.0%/15 N30	00169041
ITEM/DESCRIPTION		QUANTITIES		UNIT	UNIT PRICE	AMOUNT
#10		Ordered	50000			
24# WHITE WOVE WINDOW		Shipped	50000	M	16.55	827.50
#10		Ordered	37000			
24# WW WINDOW BLUE BARBARY TINT		Shipped	37000	M	17.65	653.05
#10		Ordered	75000			
24# WHITE WOVE REGULAR PLAIN STOCK		Shipped	75000	M	14.40	1080.00
JOB #LINE 1,5,6...						

**INVOICE REVIEWED
OKAY TO PAY**

MARTHA JOHNSON 10/08/18

Now Accepting VISA and MASTERCARD - Discounts Don't Apply
DISCOUNT OF 1. % = \$ 2560.55 FOR TOTAL OF \$2560.55 ALLOWED TO PAID BY 10/20/18
SALES TAX RATE 0.00 % DISCOUNT NOT ALLOWED ON FREIGHT OR MISC. CHARGES

NON-TAXABLE	TAXABLE	SALES TAX	FREIGHT	MISCELLANEOUS	INVOICE TOTAL	
2560.55	.00	.00	.00	.00	2560.55	

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1450472
Vendor Name: Larsen Envelope Co, Inc
Invoice Number: 00169028
Invoice Date: 10/04/18
PO Number: B0360476
Check Number: E0069662
Check Amount: \$ 3,750.35
Check Date: 10/10/2018
Department ID: 00745
Reviewer Name: Martha Johnson
Voucher Number: V0530047
Redaction Type: None
Document Type: AP Invoice

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INVOICE

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SOLD
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COL350
COLLEGE OF DUPAGE
ACCOUNTS PAYABLE
425 FAWELL BLVD.
GLEN ELLYN IL 60137

SHIP
TO

Customer PO# 360476-C
SAME

DATE	SALESMAN	ORDER NO.	ORDER DATE	SHIPPED VIA	TERMS	INVOICE NO.
10/04/18	15	01802850	09/27/18	LARSEN TRUCK	1.0%/15 N30	00169028

ITEM/DESCRIPTION	QUANTITIES	UNIT	UNIT PRICE	AMOUNT
9 X 12	Ordered 4000			
28# WHITE WOVE OPEN END	Shipped 4000	M	51.50	206.00
PLAIN STOCK				

JOB # LINE 3

APPROVED
10/08/18 - MAGDALENA OGRODNY

INVOICE REVIEWED
OKAY TO PAY
MARTHA JOHNSON 10/08/18

Now Accepting VISA and MASTER CARD. - Discounts Do NOT Apply -
DISCOUNT OF 1. % = \$ 2.06 FOR TOTAL OF \$203.94 ALLOWED IF PAID BY 10/19/18
SALES TAX RATE 0.00 % DISCOUNT NOT ALLOWED ON FREIGHT OR MISC. CHARGES

NON-TAXABLE	TAXABLE	SALES TAX	FREIGHT	MISCELLANEOUS	INVOICE TOTAL	
206.00	.00	.00	.00	.00		206.00

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1450472
Vendor Name: Larsen Envelope Co, Inc
Invoice Number: 00169029
Invoice Date: 10/04/18
PO Number: B0360476
Check Number: E0069662
Check Amount: \$ 3,750.35
Check Date: 10/10/2018
Department ID: 00745
Reviewer Name: Martha Johnson
Voucher Number: V0530048
Redaction Type: None
Document Type: AP Invoice

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INVOICE

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SOLD
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COL350
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ACCOUNTS PAYABLE
425 FAWELL BLVD.
GLEN ELLYN IL 60137

SHIP
TO

Customer PO# 360476-D
SAME

DATE	SALESMAN	ORDER NO.	ORDER DATE	SHIPPED VIA	TERMS	INVOICE NO.
10/04/18	15	01802851	09/27/18	LARSEN TRUCK	1.0%/15 N30	00169029

ITEM/DESCRIPTION	QUANTITIES	UNIT	UNIT PRICE	AMOUNT
10 X 13	Ordered 4000			
28# WHITE WOVE OPEN END	Shipped 4000	M	60.95	243.80
PLAIN STOCK				

JOB # LINE 4

APPROVED
10/08/18 - MAGDALENA OGRODNY

INVOICE REVIEWED
OKAY TO PAY
MARTHA JOHNSON 10/08/18

Now Accepting VISA and MASTER CARD. - Discounts Do NOT Apply -
DISCOUNT OF 1. % = \$ 2.44 FOR TOTAL OF \$241.36 ALLOWED IF PAID BY 10/19/18
SALES TAX RATE 0.00 % DISCOUNT NOT ALLOWED ON FREIGHT OR MISC. CHARGES

NON-TAXABLE	TAXABLE	SALES TAX	FREIGHT	MISCELLANEOUS	INVOICE TOTAL	
243.80	.00	.00	.00	.00		243.80