

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1240448  
Vendor Name: Signature Cleaners of Univ Com  
Invoice Number: 435599  
Invoice Date: 09/24/18  
PO Number: B0359377  
Check Number: E0069551  
Check Amount: \$ 154.00  
Check Date: 10/03/2018  
Department ID: 11301  
Reviewer Name:  
Voucher Number: V0529397  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

# SIGNATURE CLEANERS

Date 09/26/2018 Invoices Dropped-Off For: 09/24/2018 To 09/24/2018  
Time 14:57:48

Page 1

INV_#	RK#	PHONE	TYPE	PCS	AMOUNT	PIECES NAME
09/24	425 FAWELL DR	6309423688	435599	11	154.00	COLLEGE OF DUPAGE MAC
C CENTER						
Total Sales = 154.00						

**AP VERIFIED**  
**10/01/18 - ROBERT MAREK**

Remit To: SIGNATURE CLEANERS  
1809 S WEHRLI RD  
NAPERVILLE, IL 60565  
(630)416-8228

BO# 359377

- LINE 1 (11301) = \$42.00
- LINE 7 (12331) = \$126.00

INVOICE #: 435599 PIECES: 11  
DUE: Wednesday--09/26/2018

START TAG = 000 END TAG =

COLLEGE OF DUPAGE MAC CENTER  
425 FAWELL DR  
6309423688

11-TABLE-CLOTH 330.00

SUBTOTAL = 330.00  
DISCOUNT = 176.00  
TOTAL = 154.00

COLLEGE OF DUPAGE MAC

COLLEGE OF DUPAGE MAC CENTER

THANK YOU FOR YOUR ORDER  
CLEANERS TO YOU  
1809 S. WEHRLI RD.  
NAPERVILLE, IL 60565  
(630)522-8228

05-60-11301-5309001 = \$42.00  
3 TABLECLOTHS NONE (BSB VIP SEGMENT)

01-30-12331-5309001 = \$126.00  
9 TABLECLOTHS NONE (MAC GENERAL)

*Eileen M. Moran*

09/27/18

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From: junokasm@cod.edu  
Sent: Thu Sep 27 12:24:29 CDT 2018  
To: junokasm@cod.edu,invoicing@cod.edu  
CC:  
Subject: Scanned from a Xerox Multifunction Device  
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Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Device.  
Attachment File Type: pdf, Multi-Page Multifunction Printer Location: AR201WC7835 Device Name:  
PRN303

[attachment: Scanned from a Xerox Multifunction Printer.pdf]

## Marek, Robert

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**From:** Junokas, Molly  
**Sent:** Monday, October 1, 2018 12:18 PM  
**To:** Marek, Robert  
**Subject:** RE: Signature Cleaners Invoice Question

Hi Bobby!

So sorry about that!

It should be  
05-60-11301-5309001 = \$42.00 (3 tablecloths)  
01-30-12331-5309001 = \$112.00 (8 tablecloths)

Thank you & have a good afternoon!  
Molly

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**From:** Marek, Robert  
**Sent:** Monday, October 1, 2018 12:10 PM  
**To:** Junokas, Molly <junokasm@cod.edu>  
**Subject:** Signature Cleaners Invoice Question

Hi Molly,

Hope all is well! For the attached Signature Cleaners invoice, the invoice total is \$154, but the \$42 and \$126 allocations are greater than the invoice total. Can you please let me know how you'd like me to charge the \$154?

Thanks!

Bobby Marek  
Accounts Payable Team Leader  
Cash Disbursements/Payroll Department  
[College of DuPage](#)  
425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599  
phone 630-942-2229 | [marekr@cod.edu](mailto:marekr@cod.edu)