

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089082  
Vendor Name: Vertiv Operating Company  
Invoice Number: 510-61170113A  
Invoice Date: 09/08/17  
PO Number:  
Check Number: 0241772  
Check Amount: \$ 7,415.92  
Check Date: 10/17/2018  
Department ID: 00733  
Reviewer Name: Martha Johnson  
Voucher Number: V0528295  
Redaction Type: None  
Document Type: AP Invoice

Document Below



Veritiv Operating Company

**eInvoice**

FSC: SGSNA-COC-003630  
 SFI: SGS-SFI-COC-0037  
 PEFC: SGS-PEFC-COC-0208

VERITIV OPERATING COMPANY  
 1141 N. SWIFT ROAD  
 ADDISON, IL 60101

Invoice No.	Invoice Date	Account No.
510-61170113A	09/08/2017	012961
Due Date	Total Amount Due	Enter Amount Paid
10/08/2017	988.00	

COLLEGE OF DURE PAGE  
 COMM. COLLEGE DIST. NO.502  
 425 FAWELL BLVD  
 GLEN ELLYN, IL 60137-6708

VERITIV OPERATING COMPANY  
 1720 ILLINOIS CENTER DRIVE  
 CHICAGO, IL 60693

Result Payment  
 To This Address

**APPROVED****09/24/18 - ELLEN ROBERTS**

S H I P T O	COLLEGE OF DU PAGE SHIPPING & RECEIVING 425 FAWELL BLVD. GLEN ELLYN, IL 60137-6708				S O L D T O	COLLEGE OF DU PAGE COMM. COLLEGE DIST NO.502 425 FAWELL BLVD GLEN ELLYN, IL 60137-6708				Page 1/1			
										Type of Sale WAREHOUSE			
	Invoice No.		Invoice Date			Customer P.O.		Order Date		Terms			
	510-61170113A		09/08/2017			353193		09/07/2017		NET 30 DAYS			
Product No.		Description/References			Weight	Qty Ordered	Qty Shipped	Unit Meas.	Unit Price	Unit Meas.	Extended Price	GP	
10263327		SALES ORDER NO. 61170113 A  11X17 24M 24# RADIANT WHITE HAMMERMILL LASER PRINT 2500/CT 104620 FSC MIX CREDIT SFICOCMN10%			1,140.00	47,500	47,500	SH	52.0000	CT	988.00	N	
<div>INVOICE REVIEWED OKAY TO PAY MARTHA JOHNSON 09/18/18</div>													
Discount Allowed On		Discount Date		Discount Amount		Shipment Date Time		Total Weight	Subtotal	Total Tax		Total Amount Due	
				0.00		09/08/2017 06:49		1,140.00	988.00	0.00		988.00	

A service charge of \_\_\_\_\_ per month, \_\_\_\_\_ per annum, compounded monthly, may be charged on overdue balances.

**LEGEND**

Unit Meas:  
 BD=Bundle  
 BG=Bag  
 BL= Bale  
 BX=Box  
 C=Hundred

CS=Case  
 CT=Carton  
 CW=Hundred Wt.  
 DR=Drum  
 DZ=Dozen  
 EA=Each

EV=Envelope  
 GL=Gallon  
 LB=Pounds  
 LF=Linear Feet  
 M=Thousand  
 MS=Thousand Sq Ft

PK=Package  
 PL=Pallet  
 RL=Roll  
 RM=Ream  
 SF=Square Feet  
 SH=Sheet

SK=Skid  
 ST=Set  
 TB=Tube  
 U=Unit

**Tax Status:**

N=Non Taxable  
 T=Fed. Tax  
 Y=Taxable

Seller's Terms and Conditions are incorporated by reference and are available at [www.veritivcorp.com/termsandconditions-sellers](http://www.veritivcorp.com/termsandconditions-sellers). Buyer's acceptance of Seller's Terms and Conditions is a condition precedent to Seller's acceptance of customers order.

-----  
From: marekr@cod.edu  
Sent: Tue Sep 18 12:29:29 CDT 2018  
To: invoicing@cod.edu  
CC:  
Subject:  
-----

Bobby Marek  
**Accounts Payable Team Leader**  
**Cash Disbursements/Payroll Department**  
**College of DuPage**  
425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599  
phone 630-942-2229 | marekr@cod.edu

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089082  
Vendor Name: Vertiv Operating Company  
Invoice Number: 510-61686718  
Invoice Date: 09/13/18  
PO Number: B0359557  
Check Number: 0241772  
Check Amount: \$ 7,415.92  
Check Date: 10/17/2018  
Department ID: 00733  
Reviewer Name: Martha Johnson  
Voucher Number: V0529226  
Redaction Type: None  
Document Type: AP Invoice

Document Below



VERITIV OPERATING COMPANY  
6120 SOUTH GILMORE ROAD  
FAIRFIELD, OH 45014

Invoice No. 510-61686718	Invoice Date 09/13/2018	Account No. 012961
Due Date 10/13/2018	Total Amount Due 898.80	Enter Amount Paid

NM1200064 - 61 0684 02 000064

COLLEGE OF DU PAGE  
COMM. COLLEGE DIST. NO.502  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6708

VERITIV OPERATING COMPANY  
VERITIV - CHICAGO  
7472 COLLECTION CENTER DRIVE  
CHICAGO, IL 60655

Remit Payment  
To: T11  
Address

**APPROVED**

Detach and return this portion with remittance. Retain bottom portion for your records.

SHIP TO

COLLEGE OF DU PAGE  
SHIPPING & RECEIVING  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137-6708

SHIP TO

COLLEGE OF DU PAGE  
COMM. COLLEGE DIST. NO. 502  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6708

Page 01

**09/28/18 - MARTHA JOHNSON**

Invoice No. 510-61686718	Invoice Date 09/13/2018	Customer P.O. 359557	Order Date 08/06/2018	Terms NET 30 DAYS
-----------------------------	----------------------------	-------------------------	--------------------------	----------------------

Product No.	Product Description/References	Quantity Shipped	Unit Meas.	Unit Price	Unit Meas.	Extended Price	Tax
10714903	12X18 36.96M 32/80# PHOTO WH HAMMERMILL COLOR COPY DIGITAL SMH TX 1500/CT 106127 FSC MIX CREDIT SFICOCMIN10%	14.00	CT	64.2000	CT	898.80	N

**INVOICE REVIEWED  
OKAY TO PAY  
MARTHA JOHNSON 09/28/18**

Discount allowed on .00	Discount Date 00/00/0000	Delivery Information:	Taxable Sales 898.80	Total Tax .00
	Discount Amount .00	Time:	Date:	Total Amount Due 898.80



<b>Legend</b>	CS = Case	EV = Envelope	PK = Package	SK = Skid
BD = Bundle	CT = Carton	GL = Gallon	PL = Pail	ST = Set
BG = Bag	CW = Hundred Wt	LB = Pounds	RL = Roll	TB = Tube
BL = Bale	DR = Drum	LF = Linear Feet	RM = Ream	U = Unit
BX = Box	DZ = Dozen	M = Thousand	SF = Square Feet	Y = Taxable
C = Hundred	EA = Each	MS = Thousand SqFt	SH = Sheet	N = Non Taxable

For Invoice Inquiries, Call 800-874-9165

Service charges of 1.5% per month or the maximum permitted by applicable law, whichever is lower, will be assessed for all past due invoices on the last day of the month in which they became past due.

Seller's Terms and Conditions are incorporated by reference and are available at [www.veritivcorp.com/termsandconditions-sellers](http://www.veritivcorp.com/termsandconditions-sellers). Buyer's acceptance of Seller's Terms and Conditions is a condition precedent to Seller's acceptance of customers order.

FSC: SGS-COC-003630; SFI: SGS-SFI-COC-0037; PEFC: SGS-PEFC-COC-0208

K0436 (7-08)

04USW108476

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089082  
Vendor Name: Vertiv Operating Company  
Invoice Number: 510-61689398  
Invoice Date: 09/14/18  
PO Number: B0359557  
Check Number: 0241772  
Check Amount: \$ 7,415.92  
Check Date: 10/17/2018  
Department ID: 00733  
Reviewer Name: Martha Johnson  
Voucher Number: V0529240  
Redaction Type: None  
Document Type: AP Invoice

Document Below





VERITIV OPERATING COMPANY  
6120 SOUTH GILMORE ROAD  
FAIRFIELD, OH 45014

Invoice No. 510-61689398	Invoice Date 09/14/2018	Account No. 012961
Due Date 10/14/2018	Total Amount Due 162.50	Enter Amount Paid

NM1200062 - 6 0685 02 000062  
COLLEGE OF DU PAGE  
COMM. COLLEGE DIST. NO.502  
425 FAWELL BLVD.  
GLEN ELLYN, IL 60137-6708

**APPROVED**

**09/28/18 - MAGDALENA OGRODNY**

VERITIV OPERATING COMPANY  
VERITIV - CHICAGO  
1722 COLLEGE AVE. CENT. PARK  
CHICAGO, IL 60606

Payment  
Address

Detach and return this portion with remittance. Retain bottom portion for your records.

SHIP TO

COLLEGE OF DUPAGE-WAREHOUSE  
SHIPPING & RECEIVING  
425 FAWELL BLVD.  
GLEN ELLYN, IL 60137-6708

SHIP TO

COLLEGE OF DU PAGE  
COMM. COLLEGE DIST. NO.502  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6708

Page

1 OF 1

Invoice No. 510-61689398	Invoice Date 09/14/2018	Customer P.O. 359557	Order Date 08/06/2018	Terms NET 30 DAYS
-----------------------------	----------------------------	-------------------------	--------------------------	----------------------

Product No.	Product Description/References	Quantity Shipped	Unit Meas.	Unit Price	Unit Meas.	Extended Price	Tax
11007754	8 1/2X11 10M 20# GREEN AMERICAN EAGLE PREMIUM COLOR COPY 5000/CT 4761050	5.00	CT	32.5000	CT	162.50	N

**INVOICE REVIEWED  
OKAY TO PAY  
MARTHA JOHNSON 09/28/18**

Discount allowed on .00	Discount Date 00/00/0000	Delivery Information:	Taxable Sales 162.50	Total Tax .00
	Discount Amount .00	Time:	Date:	Total Amount Due 162.50

<b>Legend</b>	CS = Case	EV = Envelope	PK = Package	SK = Skid
BD = Bundle	CT = Carton	GL = Gallon	PL = Pail	ST = Set
BG = Bag	CW = Hundred Wt	LB = Pounds	RL = Roll	TB = Tube
BL = Bale	DR = Drum	LF = Linear Feet	RM = Ream	U = Unit
BX = Box	DZ = Dozen	M = Thousand	SF = Square Feet	Y = Taxable
C = Hundred	EA = Each	MS = Thousand SqFt	SH = Sheet	N = Non Taxable

For Invoice Inquiries, Call 800-874-9165

Service charges of 1.5% per month or the maximum permitted by applicable law, whichever is lower, will be assessed for all past due invoices on the last day of the month in which they became past due.

Seller's Terms and Conditions are incorporated by reference and are available at [www.veritivcorp.com/termsandconditions-sellers](http://www.veritivcorp.com/termsandconditions-sellers). Buyer's acceptance of Seller's Terms and Conditions is a condition precedent to Seller's acceptance of customers order.

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089082  
Vendor Name: Vertiv Operating Company  
Invoice Number: 510-61708378  
Invoice Date: 09/28/18  
PO Number: B0359557  
Check Number: 0241772  
Check Amount: \$ 7,415.92  
Check Date: 10/17/2018  
Department ID: 00733  
Reviewer Name: Martha Johnson  
Voucher Number: V0533926  
Redaction Type: None  
Document Type: AP Invoice

Document Below





VERITIV OPERATING COMPANY  
6120 SOUTH GILMORE ROAD  
FAIRFIELD, OH 45014

Invoice No. 510-61708378	Invoice Date 09/28/2018	Account No. 012961
Due Date 10/28/2018	Total Amount Due 178.75	Enter Amount Paid

NM1200055 - 61 0695 02 000055

COLLEGE OF DU PAGE  
COMM. COLLEGE DIST. NO. 502  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6708

VERITIV OPERATING COMPANY  
1770 COLLECTION CENTER DRIVE  
CHICAGO, IL 60693

Remit Payment  
To This  
Address

**APPROVED**  
**10/11/18 - MAGDALENA OGROBNY**

Detach and return this portion with remittance. Retain bottom portion for your records.

SHIP TO

COLLEGE OF DUPAGE-WAREHOUSE  
SHIPPING & RECEIVING  
425 FAWELL BLVD.  
GLEN ELLYN, IL 60137-6708

COLLEGE OF DU PAGE  
COMM. COLLEGE DIST. NO. 502  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6708

Page  
1 OF 1

Invoice No. 510-61708378	Invoice Date 09/28/2018	Customer P.O. 359557	Order Date 08/06/2018	Terms NET 30 DAYS
-----------------------------	----------------------------	-------------------------	--------------------------	----------------------

Product No.	Product Description/References	Quantity Shipped	Unit Meas.	Unit Price	Unit Meas.	Extended Price	Tax
103025194009	CH 8 1/2X14 12.72M 20# WHITE 92 BRIGHT ECONOSOURCE SMOOTH MP 5000/CT U50214 TAX SUPPORTE SFICERTSOURCING	5.00	CT	35.7500	CT	178.75	N

**INVOICE REVIEWED**  
**OKAY TO PAY**  
**MARTHA JOHNSON 10/10/18**

Discount allowed on .00	Discount Date 00/00/0000	Delivery Information:	Taxable Sales 178.75	Total Tax .00
	Discount Amount .00	Time: Date:		Total Amount Due 178.75

<b>Legend</b>	CS = Case	EV = Envelope	PK = Package	SK = Skid
BD = Bundle	CT = Carton	GL = Gallon	PL = Pail	ST = Set
BG = Bag	CW = Hundred Wt	LB = Pounds	RL = Roll	TB = Tube
BL = Bale	DR = Drum	LF = Linear Feet	RM = Ream	U = Unit
BX = Box	DZ = Dozen	M = Thousand	SF = Square Feet	Y = Taxable
C = Hundred	EA = Each	MS = Thousand SqFt	SH = Sheet	N = Non Taxable

For Invoice Inquiries, Call 800-874-9165

Service charges of 1.5% per month or the maximum permitted by applicable law, whichever is lower, will be assessed for all past due invoices on the last day of the month in which they became past due.

Seller's Terms and Conditions are incorporated by reference and are available at [www.veritivcorp.com/termsandconditions-sellers](http://www.veritivcorp.com/termsandconditions-sellers). Buyer's acceptance of Seller's Terms and Conditions is a condition precedent to Seller's acceptance of customers order.

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089082  
Vendor Name: Vertiv Operating Company  
Invoice Number: 510-61709158  
Invoice Date: 10/02/18  
PO Number: P0360453  
Check Number: 0241772  
Check Amount: \$ 7,415.92  
Check Date: 10/17/2018  
Department ID: 00745  
Reviewer Name: Martha Johnson  
Voucher Number: V0534442  
Redaction Type: None  
Document Type: AP Invoice

Document Below



VERITIV OPERATING COMPANY  
6120 SOUTH GILMORE ROAD  
FAIRFIELD, OH 45014

Invoice No. 510-61709158	Invoice Date 10/02/2018	Account No. 012961
Due Date 11/01/2018	Total Amount Due 3,146.87	Enter Amount Paid

NM120086 - 61 0697 02 000066

COLLEGE OF DU PAGE  
COMM. COLLEGE DIST. NO. 502  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6708

VERITIV OPERATING COMPANY  
VERITIV - CHICAGO  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6708

Remit Payment  
To This  
Address

Detach and return this portion with remittance. Retain bottom portion for your records.

SHIP TO

COLLEGE OF DUPAGE-WAREHOUSE  
SHIPPING & RECEIVING  
425 FAWELL BLVD  
GLEN ELLYN, IL 60137-6708

SHIP TO

COLLEGE OF DU PAGE  
COMM. COLLEGE DIST. NO. 502  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6708

Page

1 OF 1

Invoice No. 510-61709158	Invoice Date 10/02/2018	Customer P.O. 360453	Order Date 09/28/2018	Terms NET 30 DAYS
-----------------------------	----------------------------	-------------------------	--------------------------	----------------------

Product No.	Product Description/References	Quantity Shipped	Unit Meas.	Unit Price	Unit Meas.	Extended Price	Tax
10592271	8 1/2X11 13.78M 70# BRIGHT WHITE FINCH SMOOTH OPAQUE DIGITAL 4000/CT 1008-7004 IB67_Q:50000_10/01_C:PP 67618988-0010 p *****	50,000.00	SH	12.5000	M	625.00	N
10558131	8 1/2X11 10M C/W EXCELONE PRECOLLATED 2PT REVERSE BLKPRT 2500ST/CT 16557 SFICOCREDIT	100,000.00	SH	16.5000	M	1,650.00	N
10559008	8 1/2X11 10M 20# WHITE EXCELONE CB BLACKPRINT 5000/CT 16492 SFICOCREDIT	37,000.00	SH	18.5000	M	684.50	N
10558961	8 1/2X11 10M W/C/P EXCELONE PRECOLLATED 3PT FORWARD BLKPRT 1670ST/CT 16606 SFICOCREDIT	10,020.00	SH	18.7000	M	187.37	N

INVOICE REVIEWED  
OKAY TO PAY

MARTHA JOHNSON 10/15/18

Discount and/or Deduct at Rate .00	Discount Amount .00	Time: .00	Date: .00	Net Taxable Sales 3,146.87	Total Tax .00	Total Amount Due 3,146.87
---------------------------------------	------------------------	--------------	--------------	-------------------------------	------------------	------------------------------

Legend	CS = Case	EV = Envelope	PK = Package	SK = Skid
BD = Bundle	CT = Carton	GL = Gallon	PL = Pail	ST = Set
BG = Bag	CW = Hundred Wt	LB = Pounds	RL = Roll	TB = Tube
BL = Bale	DR = Drum	LF = Linear Feet	RM = Ream	U = Unit
BX = Box	DZ = Dozen	M = Thousand	SF = Square Feet	Y = Taxable
C = Hundred	EA = Each	MS = Thousand SqFt	SH = Sheet	N = Non Taxable

For Invoice Inquiries, Call 800-874-9165

Service charges of 1.5% per month or the maximum permitted by applicable law, whichever is lower, will be assessed for all past due invoices on the last day of the month in which they became past due.

Seller's Terms and Conditions are incorporated by reference and are available at [www.veritivcorp.com/termsandconditions-sellers](http://www.veritivcorp.com/termsandconditions-sellers). Buyer's acceptance of Seller's Terms and Conditions is a condition precedent to Seller's acceptance of customers order.

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089082  
Vendor Name: Vertiv Operating Company  
Invoice Number: 510-61709159  
Invoice Date: 10/09/18  
PO Number: P0360453  
Check Number: 0241772  
Check Amount: \$ 7,415.92  
Check Date: 10/17/2018  
Department ID: 00745  
Reviewer Name:  
Voucher Number: V0535007  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below





VERITIV OPERATING COMPANY  
6120 SOUTH GILMORE ROAD  
FAIRFIELD, OH 45014

Invoice No. 510-61709159	Invoice Date 10/09/2018	Account No. 012961
Due Date 11/08/2018	Total Amount Due 520.00	Enter Amount Paid

NM1200777 - 61 0702 02 000970

COLLEGE OF DU PAGE  
COMM. COLLEGE DIST. NO.502  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6708

VERITIV OPERATING COMPANY  
VERITIV - CHICAGO  
7472 COLLECTION CENTER DRIVE  
CHICAGO, IL 60693

Remit Payment  
To This  
Address

**3 WAY MATCH**

Detach and return this portion with remittance. Retain bottom portion for your records.

SHIP  
TO

COLLEGE OF DUPAGE-WAREHOUSE  
SHIPPING & RECEIVING  
425 FAWELL BLVD.  
GLEN ELLYN, IL 60137-6708

SOLD  
TO

COLLEGE OF DU PAGE  
COMM. COLLEGE DIST. NO.502  
425 FAWELL BLVD  
GLEN ELLYN IL 60137-6708

Page  
1 OF 1

Invoice No. 510-61709159	Invoice Date 10/09/2018	Customer P.O. 360453	Order Date 10/02/2018	Terms NET 30 DAYS
-----------------------------	----------------------------	-------------------------	--------------------------	----------------------

Product No.	Product Description/References	Quantity Shipped	Unit Meas.	Unit Price	Unit Meas.	Extended Price	Tax
10559008	8 1/2X11 10M 20# WHITE EXCELONE CB BLACKPRINT 5000/CT 16492 SFICOCREDIT		SH	18.5000	M		N
10560295	8 1/2X11 20.6M 7.5PT MANILA EXCELONE CF TAG BLACKPRINT 3000/CT 16716 SFICOCREDIT	13,000.00	SH	40.0000	M	520.00	N

Discount allowed on .00	Discount Date 00/00/0000	Delivery Information:	Taxable Sales 520.00	Total Tax .00
	Discount Amount .00	Time:	Date:	Total Amount Due 520.00

<b>Legend</b>	CS = Case	EV = Envelope	PK = Package	SK = Skid
BD = Bundle	CT = Carton	GL = Gallon	PL = Pail	ST = Set
BG = Bag	CW = Hundred Wt	LB = Pounds	RL = Roll	TB = Tube
BL = Bale	DR = Drum	LF = Linear Feet	RM = Ream	U = Unit
BX = Box	DZ = Dozen	M = Thousand	SF = Square Feet	Y = Taxable
C = Hundred	EA = Each	MS = Thousand SqFt	SH = Sheet	N = Non Taxable

For Invoice Inquiries, Call 800-874-9165

Service charges of 1.5% per month or the maximum permitted by applicable law, whichever is lower, will be assessed for all past due invoices on the last day of the month in which they became past due.

Seller's Terms and Conditions are incorporated by reference and are available at [www.veritivcorp.com/termsandconditions-sellers](http://www.veritivcorp.com/termsandconditions-sellers). Buyer's acceptance of Seller's Terms and Conditions is a condition precedent to Seller's acceptance of customers order.

K0436 (7-08)

FSC: SGSNA-COC-003630; SFI: SGS-SFI-COC-0037; PEFC: SGS-PEFC-COC-0208

04USW108476



Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089082  
Vendor Name: Vertiv Operating Company  
Invoice Number: 510-61709150  
Invoice Date: 10/09/18  
PO Number: P0360453  
Check Number: 0241772  
Check Amount: \$ 7,415.92  
Check Date: 10/17/2018  
Department ID: 00745  
Reviewer Name:  
Voucher Number: V0535009  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below



**VERITIV OPERATING COMPANY**  
6120 SOUTH GILMORE ROAD  
FAIRFIELD, OH 45014

Invoice No. 510-61709150	Invoice Date 10/09/2018	Account No. 012961
Due Date 11/08/2018	Total Amount Due 135.00	Enter Amount Paid

NM1200777 - 61 0702 02 000968

**COLLEGE OF DU PAGE**  
**COMM. COLLEGE DIST. NO.502**  
**425 FAWELL BLVD**  
**GLEN ELLYN IL 60137-6708**

**VERITIV OPERATING COMPANY**  
**VERITIV - CHICAGO**  
**7472 COLLECTION CENTER DRIVE**  
**CHICAGO, IL 60693**

Remit Payment  
To This  
Address

**3 WAY MATCH**

Facsimile this portion with remittance. Retain bottom portion for your records.

SHIP TO

**COLLEGE OF DUPAGE-WAREHOUS**  
**SHIPPING & RECEIVING**  
**425 FAWELL BLVD.**  
**GLEN ELLYN, IL 60137-6708**

**COLLEGE OF DU PAGE**  
**COMM. COLLEGE DIST. NO.502**  
**425 FAWELL BLVD**  
**GLEN ELLYN IL 60137-6708**

Page  
1 OF 1

Invoice No. 510-61709150	Invoice Date 10/09/2018	Customer P.O. 360453	Order Date 10/02/2018	Terms NET 30 DAYS
-----------------------------	----------------------------	-------------------------	--------------------------	----------------------

Product No.	Product Description/References	Quantity Shipped	Unit Meas.	Unit Price	Unit Meas.	Extended Price	Tax
10560303	8 1/2X11 10M 20# BLUE EXCELRONE CF BLACKPRINT 5000/CT 16498 SFIDCCREDIT	10,000.00	SH	13.5000	M	135.00	N

Discount allowed on .00	Discount Date 00/00/0000	Delivery Information:	Taxable Sales 135.00	Total Tax .00
	Discount Amount .00	Time:	Date:	Total Amount Due 135.00

<b>Legend</b>	CS = Case	EV = Envelope	PK = Package	SK = Skid
BD = Bundle	CT = Carton	GL = Gallon	PL = Pail	ST = Set
BG = Bag	CW = Hundred Wt	LB = Pounds	RI = Roll	TB = Tube
BL = Bale	DR = Drum	LF = Linear Feet	RM = Ream	U = Unit
BX = Box	DZ = Dozen	M = Thousand	SF = Square Feet	Y = Taxable
C = Hundred	EA = Each	MS = Thousand SqFt	SH = Sheet	N = Non Taxable

For Invoice Inquiries, Call 800-874-9165

Service charges of 1.5% per month or the maximum permitted by applicable law, whichever is lower, will be assessed for all past due invoices on the last day of the month in which they became past due.

Seller's Terms and Conditions are incorporated by reference and are available at [www.veritivcorp.com/termsandconditions-sellers](http://www.veritivcorp.com/termsandconditions-sellers). Buyer's acceptance of Seller's Terms and Conditions is a condition precedent to Seller's acceptance of customers order.

K0436 (7-08)

FSC: SGSNA-COC-003630; SFI: SGS-SFI-COC-0037; PEFC: SGS-PEFC-COC-0208

04USW108476

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089082  
Vendor Name: Vertiv Operating Company  
Invoice Number: 510-61709151  
Invoice Date: 10/09/18  
PO Number: P0360453  
Check Number: 0241772  
Check Amount: \$ 7,415.92  
Check Date: 10/17/2018  
Department ID: 00745  
Reviewer Name:  
Voucher Number: V0535023  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below



**VERITIV OPERATING COMPANY**  
6120 SOUTH GILMORE ROAD  
FAIRFIELD, OH 45014

Invoice No. 510-61709151	Invoice Date 10/09/2018	Account No. 012961
Due Date 11/08/2018	Total Amount Due 1,920.00	Enter Amount Paid

NM1200777 - 61 0702 02 000969

**COLLEGE OF DU PAGE**  
**COMM. COLLEGE DIST. NO.502**  
**425 FAWELL BLVD**  
**GLEN ELLYN IL 60137-6708**

**VERITIV OPERATING COMPANY**  
**VERITIV - CHICAGO**  
**7472 COLLECTION CENTER DRIVE**  
**CHICAGO, IL 60693**

Remit Payment  
To This  
Address

**3 WAY MATCH**

Each and every invoice must be accompanied by remittance. Retain bottom portion for your records.

SHIP TO

**COLLEGE OF DUPAGE-WAREHOUSE**  
**SHIPPING & RECEIVING**  
**425 FAWELL BLVD.**  
**GLEN ELLYN, IL 60137-6708**

SHIP TO

**COLLEGE OF DU PAGE**  
**COMM. COLLEGE DIST. NO.502**  
**425 FAWELL BLVD**  
**GLEN ELLYN IL 60137-6708**

Page  
1 OF 1

Invoice No. 510-61709151	Invoice Date 10/09/2018	Customer P.O. 360453	Order Date 10/02/2018	Terms NET 30 DAYS
-----------------------------	----------------------------	-------------------------	--------------------------	----------------------

Product No.	Product Description/References	Quantity Shipped	Unit Meas.	Unit Price	Unit Meas.	Extended Price	Tax
10560295	8 1/2X11 20.6M 7.5PT MANILA EXCELONE CF TAG BLACKPRINT 3000/CT 16716 SFICOCREDIT	48,000.00	SH	40.0000	M	1,920.00	N

Discount allowed on .00	Discount Date 00/00/0000	Delivery Information:	Taxable Sales 1,920.00	Total Tax .00
	Discount Amount .00	Time:                      Date:		Total Amount Due 1,920.00

<b>Legend</b>	CS = Case	EV = Envelope	PK = Package	SK = Skid
BD = Bundle	CT = Carton	GL = Gallon	PL = Pail	ST = Set
BG = Bag	CW = Hundred Wt	LB = Pounds	RL = Roll	TB = Tube
BL = Bale	DR = Drum	LF = Linear Feet	RM = Ream	U = Unit
BX = Box	DZ = Dozen	M = Thousand	SF = Square Feet	Y = Taxable
C = Hundred	EA = Each	MS = Thousand SqFt	SH = Sheet	N = Non Taxable

For Invoice Inquiries, Call 800-874-9165

Service charges of 1.5% per month or the maximum permitted by applicable law, whichever is lower, will be assessed for all past due invoices on the last day of the month in which they became past due.

Seller's Terms and Conditions are incorporated by reference and are available at [www.veritivcorp.com/termsandconditions-sellers](http://www.veritivcorp.com/termsandconditions-sellers). Buyer's acceptance of Seller's Terms and Conditions is a condition precedent to Seller's acceptance of customers order.

K0436 (7-08)

FSC: SGSNA-COC-003630; SFI: SGS-SFI-COC-0037; PEFC: SGS-PEFC-COC-0208

04USW108476

## Marek, Robert

---

**From:** Johnson, Martha  
**Sent:** Tuesday, October 16, 2018 2:26 PM  
**To:** Marek, Robert  
**Cc:** 'Souhrada, Joseph (Addison, IL)'  
**Subject:** FW: Veritiv P0360453 Question  
**Attachments:** VERITIV1.PDF; VERITIV2.PDF

Hi Bobby,

Yes, you can short pay. We received 60m only.

Thank you,

Martha

---

**From:** Marek, Robert  
**Sent:** Tuesday, October 16, 2018 12:50 PM  
**To:** Johnson, Martha <johnsonm@cod.edu>  
**Subject:** Veritiv P0360453 Question

Hi Martha,

For P0360453, there were a quantity of **60** CF Manila Tag, 7.5 Carbonless, 8.5x11, 3000/case ordered.

In the first invoice, there is quantity of **13** being charged, and in the second invoice, there is a quantity of **48** being charged, which would make the total **61**. May I go ahead and short-pay the second invoice by a quantity of **1** item?

Thank you,

Bobby Marek  
**Accounts Payable Team Leader**  
**Cash Disbursements/Payroll Department**  
**College of DuPage**  
425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599  
phone 630-942-2229 | [marekr@cod.edu](mailto:marekr@cod.edu)