

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1553862
Vendor Name: TheraNest, LLC
Invoice Number: 5.04.2018
Invoice Date: 05/04/18
PO Number: P0359992
Check Number: 0241759
Check Amount: \$ 480.00
Check Date: 10/17/2018
Department ID: 00197
Reviewer Name: Anabel Cruz
Voucher Number: V0534206
Redaction Type: None
Document Type: AP Invoice

Document Below

TheraNest, LLC

1500 1st Avenue North, Suite L135

Birmingham, AL 35203

1-800-867-7405

APPROVED**10/12/18 - MARIANNE HUNNICUTT**

INVOICE

5.04.2018

Bill To

College of DuPage
425 Fawell Blvd
Glen Ellyn, IL 60137

Quantity	Description	Total
1	Annual Subscription for up to 40 Active Clients (includes annual discount)	\$480.00 USD/year

SUBTOTAL	\$480.00 USD
SALES TAX	\$0.00 USD
SHIPPING & HANDLING	\$0.00 USD
TOTAL AMOUNT DUE	\$480.00 USD/year
Subscription active upon receipt of payment	
Thank you for your business!	

INVOICE REVIEWED
OKAY TO PAY
ANABEL CRUZ 10/12/18

From: marekr@cod.edu
Sent: Thu Oct 11 12:41:22 CDT 2018
To: invoicing@cod.edu
CC:
Subject: FW: PO # 359992 TheraNest LLC

Bobby Marek
Accounts Payable Team Leader
Cash Disbursements/Payroll Department
College of DuPage
425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599
phone 630-942-2229 | marekr@cod.edu

From: Trytek, Julie
Sent: Thursday, October 11, 2018 12:30 PM
To: Accounts Payable <acctpay@cod.edu>; Cruz, Anabel <cruza251@cod.edu>; Contreras, Nicole <APcontreras@cod.edu>; Invoicing <invoicing@cod.edu>
Cc: Polites, Andrea <politesa@cod.edu>; Marek, Robert <marekr@cod.edu>
Subject: RE: PO # 359992 TheraNest LLC

Hi Bobby.

Attached is a copy of the original invoice from TheraNest.

Julie Trytek, LCPC, CADC
Assistant Professor
Human Services
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
630-942-2328
trytekj@cod.edu

From: Accounts Payable
Sent: Thursday, October 11, 2018 10:14 AM
To: Cruz, Anabel <cruza251@cod.edu>; Contreras, Nicole <APcontreras@cod.edu>
Cc: Trytek, Julie <trytekj@cod.edu>; Polites, Andrea <politesa@cod.edu>; Marek, Robert <marekr@cod.edu>
Subject: RE: PO # 359992 TheraNest LLC

Hi Anabel,

I don't have a record of receiving any invoices from TheraNest. Are you able to request a copy of the invoice from the vendor and send it to invoicing@cod.edu? We can then process the invoice against the PO.

Thanks!

Bobby Marek
Accounts Payable Team Leader
Cash Disbursements/Payroll Department
College of DuPage
425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599

425 Fawell Blvd I SRC 2132 I Glen Ellyn, IL 60137-6599
phone 630-942-2229 I marekr@cod.edu

From: Cruz, Anabel

Sent: Wednesday, October 10, 2018 4:33 PM

To: Accounts Payable <acctpay@cod.edu>; Contreras, Nicole <APcontreras@cod.edu>

Cc: Trytek, Julie <trytekj@cod.edu>; Polites, Andrea <politesa@cod.edu>

Subject: PO # 359992 TheraNest LLC

Good Day,

What is the status of the below PO? When is this expected to be paid?

Thank you,







Anabel Cruz

**Administrative Asst.
College of DuPage
Behavioral/Social Sciences & Lib.**

**425 Fawell Blvd., BIC 2E06
Glen Ellyn, IL 60137
(630) 942-2011 Work
(630) 942-2759 Fax
cruza251@cod.edu Email**

01-10-00197-5501001 Human Services : Conference/Meeting Exp- ...

< 00197 Human Services

Encumbrances			\$480.00
Document	Date	Description	Amount
P0359992	8/30/2018	TheraNest, LLC	\$480.00

Actuals			
<div><div>i</div>No transactions to view.</div>			

Budget			\$10,000.00
Document	Date	Description	Amount
BRHFY2019U	3/1/2019	Approved FY19 Budget	\$3,000.00
BRHFY2019U	11/1/2018	Approved FY19 Budget	\$3,500.00
BRHFY2019U	10/1/2018	Approved FY19 Budget	\$3,500.00