

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1089190

Vendor Name: Salvation Army-Army Lake Camp

Invoice Number: 2018 - 74 JS

Invoice Date: 09/28/18

PO Number:

Check Number: 0241739

Check Amount: \$ 697.00

Check Date: 10/17/2018

Department ID: 00661

Reviewer Name:

Voucher Number: V0530347

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

College of DuPage - Accounts Payable  
Check Request Form  
revised 3/27/17

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Check Request Procedure No. 10-65

Date: 10/5/2018  
Vendor ID: 1089190

Invoice Number	P.O. Number/ Req. Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
2018-74JS		05	60	00661	5503001	Travel - Out of State	\$ 697.00
Grand Total							\$ 697.00

Check the appropriate box below and sign

- ☒ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.
- ☐ We, the undersigned, hereby certify that the goods/services for which payment is herein requested have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name: Army Lake Camp  
Payee Address: N8725 Army Lake Rd. East  
Troy, WI 53120

Other  
Instructions:

Description on Check:

Payment for 2018FA Speech: Experiential Speech 1100

Approvals:

Prepared By: Maren McKellin  
Signature: Maren McKellin  
Payment Due: Next ACH  
Board Approved Date: \_\_\_\_\_

Approved By: Maren McKellin Date: 10/5/18  
Signature: Maren McKellin  
Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Approved By Division VP: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), [acctpay@cod.edu](mailto:acctpay@cod.edu)



DOING THE  
MOST GOOD

# INVOICE

## Army Lake Camp

Just Miles Away, But A World Apart!

N8725 Army Lake Road

East Troy, Wisconsin 53120

Phone: (262) 642-6400

INVOICE NO. 2018 - 74 JS

DATE 9/28/2018

Dates of Service September 27 - 28, 2018

College of DuPage

Marco Benassi

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
13	Castle (1 night)	\$ 25.00	\$ 325.00
13	High Ropes	\$ 15.00	\$ 195.00
14	Teambuilding	\$ 5.00	\$ 70.00
13	Paintball	\$ 27.00	\$ 351.00
6	Linens	\$ 3.00	\$ 18.00
1	Towels	\$ 3.00	\$ 3.00
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

DEPOSIT DUE(25%)

\$

TOTAL \$ 962.00

SALES TAX 5.5% \$

DEPOSIT PAYMENT \$ 265.00

FINAL PAYMENT

BALANCE DUE \$ 697.00

Outstanding

Ck# 231062

ok to pay  
Maren Updegraff 10/5/18

Make all checks payable to The Salvation Army - Army Lake Camp  
THANK YOU FOR ALLOWING US TO SERVE YOU!