

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1085363

Vendor Name: GFOA

Invoice Number: GFOA 2018

Invoice Date: 10/10/18

PO Number:

Check Number: 0241612

Check Amount: \$ 655.00

Check Date: 10/17/2018

Department ID: 00757

Reviewer Name:

Voucher Number: V0533945

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

11M  
V533945

College of DuPage - Accounts Payable

Check Request Form

revised 12/18/17

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Check Request Procedure No. 10-65

Date: 10/10/2018  
Vendor ID: 1085363

Invoice Number	P.O. Number/ Req. Number	Fund	Fund	Dept	Object	Object Descrip.	Amount
n/a	n/a	01	80	00757	5501001	Conference/Meeting Exp- Local	\$ 655.00
<b>AP VERIFIED</b>							
<b>10/17/18 - MARIA ZERRUDO</b>							
Grand Total							\$ 655.00

Check the appropriate box below and sign

☒ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.

☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name: Government Finance Officers Association

Payee Address: 203 N. LaSalle St, #2700  
Chicago, IL 60601-1210

Other Instructions: please include copy of Registration Form and Excel breakout of group names with check

Description on Check:

group registration for 2018 GFOA Annual Update

Approvals:

Prepared By: David Virgilio  
Signature: [Signature]  
Payment Due: 10/10/18

Approved By: [Signature]  
Signature: [Signature]  
Date: 10/10/18

Board Approved Date: \_\_\_\_\_

Approved By Division VP: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), [acctpay@cod.edu](mailto:acctpay@cod.edu)

# REGISTRATION FORM

To include additional participants, please e-mail an Excel sheet to [training@gfoa.org](mailto:training@gfoa.org) that includes the following information for each registrant: name, title, organization, and e-mail address. To download an Excel template to submit, go to [www.gfoa.org](http://www.gfoa.org). (Group discounts cannot be applied to online registrations.)

## Program Information (Please check one)

☐ November 1, 2018 ☒ December 5, 2018 ☐ January 24, 2019

☐ Check here if you are faxing this form. Fax accepted only with credit card payment or purchase orders. If faxing, do not mail the original.

Please print or type (or register online at [www.gfoa.org](http://www.gfoa.org)).

Name: David Virgilio Title: Assistant Financial Controller

Employer: College of DuPage

Address: 425 Fawell Blvd

City: Glen Ellyn State/Province: IL Zip/Postal Code: 60137

Telephone: 630-942-3028 Fax: 630-942-2297

E-mail (mandatory): Virgiliod@cod.edu

GFOA Membership # (if available): 300185893

☐ Check box to indicate if you are substituting for an active member.

Active Member #: \_\_\_\_\_

Active Member Name: \_\_\_\_\_

## Registration Fees

All fees must be paid in full before the event date. Registration fee is per person, not per group.

Registration Fee \_\_\_\_\_ x \$ \_\_\_\_\_ = \$ \_\_\_\_\_

New member fee: Visit [www.gfoa.org](http://www.gfoa.org) or call GFOA at (312) 977-9700 for fee

Discount for paid new member (\$25.00) \_\_\_\_\_

REGISTRATION TOTAL See Attachment

## Payment Information (Please check one)

Fees must be paid in U.S. dollars by check, credit card, or purchase order.

Please do not submit duplicate copies.

☐ Payment by credit card.

Scan and e-mail this form to [training@gfoa.org](mailto:training@gfoa.org); fax to (312) 977-4806; or send to GFOA, 203 N. LaSalle St., Suite 2700, Chicago, IL 60601-1210

☐ Amex ☐ Discover

☐ MasterCard ☐ VISA

☒ Payment by check.

Make payable to "Government Finance Officers Association" Send to: GFOA, 203 N. LaSalle St., Suite 2700, Chicago, IL 60601-1210

☐ Bill Me. Scan and e-mail this

form to [training@gfoa.org](mailto:training@gfoa.org) or fax to (312) 977-4806. You must include a purchase order number. Payment must be received for all registrations prior to the event date.

P.O. No: \_\_\_\_\_

GFOA Tax ID Number: 36-2167796

Name on Card: \_\_\_\_\_

Account Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ / \_\_\_\_\_ (Mandatory)

Signature: \_\_\_\_\_

A copy of the invoice will be sent as a PDF attachment via e-mail from [training@gfoa.org](mailto:training@gfoa.org). Please add this address to your allowed senders list.

PLEASE NOTE: All cancellation requests must be made in writing to the GFOA. November offering: All cancellations received by October 25, 2018, will incur a \$20 administrative fee. No refunds will be issued after that date. December offering: All cancellations received by November 23, 2018, will incur a \$20 administrative fee. No refunds will be issued after that date. January Offering: All cancellations received by January 16, 2019, will incur a \$20 administrative fee. No refunds will be issued after that date.

Date changes: All requests for course date changes made within 7 days of the course start date will incur a \$25 transfer fee.

Substitutions (government entities only): A one-for-one substitution of a nonmember for an active member is allowed. If your organization has a current GFOA member on staff who is not participating in these training seminars, a nonmember may attend in their place at the member rate. You must provide the member number and/or name of the GFOA member on the registration form.

Inquiries: For information regarding administrative policies such as complaints or refunds, please contact the GFOA at [training@gfoa.org](mailto:training@gfoa.org) or at 312-977-9700.

**All individuals whether in a group setting or on their own must be registered to view the program**

# Group Registration Form – 23rd Annual Governmental GAAP Update December 5, 2018, 1-5:00pm EST (Encore Presentation)

## Instructions:

- The purpose of this sheet is to add participants only.
- Please type registrants' information directly into the form below and save before e-mailing, printing, or faxing to the GFOA.
- This sheet must be submitted with the GAAP Update registration form and payment referenced in the GAAP Update brochure.
- The GAAP Update brochure is posted on [www.gfoa.org](http://www.gfoa.org).
- Group fees are detailed in the GAAP Update brochure.
- Please submit the GAAP Update registration form, payment, and the list of additional participants to:
  - **Payment by check:**  
Make payable to "Government Finance Officers Association"  
Send to: GFOA • 203 N. LaSalle Street, Suite 2700 • Chicago, IL 60601-1210
  - **Payment by credit card:**  
Scan and e-mail this form to [training@gfoa.org](mailto:training@gfoa.org); fax to (312) 977-4806;  
or send to: GFOA • 203 N. LaSalle Street, Suite 2700 • Chicago, IL 60601-1210
  - **Billed registration:**  
Scan and e-mail this form to [training@gfoa.org](mailto:training@gfoa.org) or fax to (312) 977-4806.

## Registrant 1

**Full Name:**

David Virgilio

**Title:**

Assistant Financial Controller

**Company:**

College of DuPage

**Address:**

425 Fawell Blvd

**City, State/Province, Zip:**

Glen Ellyn, IL 60137

**Telephone:**

**E-Mail Address (MANDATORY):**

[virgiliod@cod.edu](mailto:virgiliod@cod.edu)

**GFOA Membership #:**

300185893

**SUBSTITUTION? - Y/N:**

**Active Member #:**

**Active Member Name:**

**Group Registration Form – 23rd Annual Governmental GAAP Update  
December 5, 2018, 1-5:00pm EST (Encore Presentation)**

**Registrant 2**

**Full Name:** Robert Hayley

**Title:** Budget Manager

**Company:** College of DuPage

**Address:**

**City, State/Province, Zip:**

**Telephone:**

**E-Mail Address (MANDATORY):** hayleyr@cod.edu

**GFOA Membership #:** 300188782

**SUBSTITUTION? - Y/N:**

**Active Member #:**

**Active Member Name:**

**Registrant 3**

**Full Name:** Brian Caputo

**Title:** Vice President Administration

**Company:** College of DuPage

**Address:**

**City, State/Province, Zip:**

**Telephone:**

**E-Mail Address (MANDATORY):** caputob@cod.edu

**GFOA Membership #:** 300040153

**SUBSTITUTION? - Y/N:**

**Active Member #:**

**Active Member Name:**

**Group Registration Form – 23rd Annual Governmental GAAP Update  
December 5, 2018, 1-5:00pm EST (Encore Presentation)**

**Registrant 4**

**Full Name:** Maki Jursinic

**Title:** Accounting Supervisor

**Company:** College of DuPage

**Address:**

**City, State/Province, Zip:**

**Telephone:**

**E-Mail Address (MANDATORY):** jursinim@cod.edu

**GFOA Membership #:**

**SUBSTITUTION? - Y/N:**

**Active Member #:**

**Active Member Name:**

**Registrant 5**

**Full Name:** Megan Zale

**Title:** Senior Accountant

**Company:** College of DuPage

**Address:**

**City, State/Province, Zip:**

**Telephone:**

**E-Mail Address (MANDATORY):** zalem113@cod.edu

**GFOA Membership #:**

**SUBSTITUTION? - Y/N:**

**Active Member #:**

**Active Member Name:**

## ▲ OBJECTIVES

Participants in this year's GAAP Update should achieve a practical knowledge of:

- GASB 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Payments*
- GASB 89, *Accounting for Interest Costs Incurred before the End of a Construction Period*
- Final GASB statement on equity interest ownership issues\*
- GASB Implementation Guide 2018-1
- Exposure draft of a proposed conduit debt statement\*
- Exposure draft of a proposed fiduciary activities implementation guide\*
- Exposure draft of a comprehensive implementation guide update\*
- Preliminary views on a financial reporting standard\*
- Preliminary views on a revenue and expense recognition concept statement\*
- Updates on other major GASB projects including a leases implementation guide and potential standards on revenue and expense recognition, public private partnerships, and cloud computing
- The new Yellow Book and other audit matters affecting governments\*
- Common reporting deficiencies encountered in GFOA's Certificate of Achievement for Excellence in Financial Reporting Program

\* Anticipated to be issued prior to GAAP Update

## REGISTER NOW AND SAVE!

Whether watching on your own or in a group setting, each individual must be registered—including those who may not intend to claim continuing professional education (CPE) credit.

**November offering:** Sign up by October 5, 2018, to take advantage of the early registration fee.

**December offering:** Sign up by November 9, 2018, to take advantage of the early registration fee.

**January offering:** Sign up by December 14, 2018, to take advantage of the early registration fee.

**Save with group discounts!** Multiple participants from the same location are encouraged to view the presentation together to enhance streaming quality. In order to receive the group price, all registrations must be submitted together.

**Save with GFOA member pricing!** GFOA members receive a discount on all GFOA training events. Not a member? Join now and receive \$25 off your GAAP Update registration fee with a paid new membership. Add the new membership fee directly to the registration form. Visit [www.gfoa.org](http://www.gfoa.org) to view the fee schedule. For questions, please e-mail [membership@gfoa.org](mailto:membership@gfoa.org).

## ▲ IMPORTANT ACTION DATES



You will receive instructions on how to access the program and a link to the program from [www.gfoa.org](http://www.gfoa.org) on October 30 for the first offering and on December 3 and January 22 for the encore presentations. Watch GFOA's website for information on how to test the technology that will be used prior to the event.

The presentation will run from 1:00 p.m. – 5:00 p.m. Eastern Time on November 1, December 5; and January 24. Please adjust to your local time zone.

All individuals, whether in a group setting or on their own, must be registered to view the program.

## ▲ EARLY REGISTRATION FEES

Postmarked and paid by October 5, 2018 (November 9, 2018, for the December offering, December 14, 2018, for the January offering)

The following fees are PER PERSON/INDIVIDUAL REGISTRANT.

	Active Government Member	Member Private Sector	Non-member Government	Non-member Private Sector
1 or 2 people	\$135	\$155	\$150	\$185
3-10	\$125	\$145	\$140	\$175
11-20	\$120	\$140	\$135	\$170
21-40	\$115	\$135	\$130	\$165
41-75	\$110	\$130	\$125	\$160
76-100	\$ 95	\$115	\$110	\$145

## ▲ FULL REGISTRATION FEES

Postmarked and paid after October 5, 2018 (November 9, 2018, for the December offering, December 14, 2018, for the January offering)

The following fees are PER PERSON/INDIVIDUAL REGISTRANT.

	Active Government Member	Member Private Sector	Non-member Government	Non-member Private Sector
1 or 2 people	\$180	\$215	\$195	\$245
3-10	\$170	\$205	\$185	\$235
11-20	\$160	\$195	\$175	\$225
21-40	\$155	\$190	\$170	\$220
41-75	\$145	\$180	\$160	\$210
76-100	\$110	\$145	\$125	\$175

**100+ PEOPLE?** Call GFOA at 312-977-9700 for special pricing or e-mail [training@gfoa.org](mailto:training@gfoa.org).



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- ☐ November 1, 2018   ☐ December 5, 2018   ☐ January 24, 2019
- ☐ Check here if you are faxing this form. Fax accepted only with credit card payment or purchase orders. If faxing, do not mail the original.

Please print or type (or register online at [www.gfoa.org](http://www.gfoa.org)).

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail (mandatory): \_\_\_\_\_

GFOA Membership # (if available): \_\_\_\_\_

☐ Check box to indicate if you are substituting for an active member.

Active Member #: \_\_\_\_\_

Active Member Name: \_\_\_\_\_

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Discount for paid new member (\$25.00) \_\_\_\_\_

REGISTRATION TOTAL \_\_\_\_\_

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- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Payment by credit card.<br>Scan and e-mail this form to <a href="mailto:training@gfoa.org">training@gfoa.org</a> ; fax to (312) 977-4806; or send to GFOA, 203 N. LaSalle St., Suite 2700, Chicago, IL 60601-1210 | <input type="checkbox"/> Payment by check.<br>Make payable to "Government Finance Officers Association" Send to: GFOA, 203 N. LaSalle St., Suite 2700, Chicago, IL 60601-1210 | <input type="checkbox"/> Bill Me. Scan and e-mail this form to <a href="mailto:training@gfoa.org">training@gfoa.org</a> or fax to (312) 977-4806. You must include a purchase order number. Payment must be received for all registrations prior to the event date. |
|--|---|---|

☐ Amex   ☐ Discover

☐ MasterCard   ☐ VISA

P.O. No: \_\_\_\_\_

GFOA Tax ID Number: 36-2167796

Name on Card: \_\_\_\_\_

Account Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ / \_\_\_\_\_ (Mandatory)

Signature: \_\_\_\_\_

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Inquiries: For information regarding administrative policies such as complaints or refunds, please contact the GFOA.



**GFOA 23rd Annual GAAP Update  
December 5, 2018  
Group Registration**

	Name	Title	Employer	Email	GFOA Member #	Cost	
1	David Virgilio	Assistant Financial Controller	College of DuPage	<a href="mailto:virgiliod@cod.edu">virgiliod@cod.edu</a>	300185893	\$ 125.00	active government member; 3-10 people
2	Robert Hayley	Budget Manager	College of DuPage	<a href="mailto:hayleyr@cod.edu">hayleyr@cod.edu</a>	300188782	\$ 125.00	active government member; 3-10 people
3	Brian Caputo	Vice President Administration	College of DuPage	<a href="mailto:caputob@cod.edu">caputob@cod.edu</a>	300040153	\$ 125.00	active government member; 3-10 people
4	Maki Jursinic	Accounting Supervisor	College of DuPage	<a href="mailto:jursinicm@cod.edu">jursinicm@cod.edu</a>	-	\$ 140.00	non-member government; 3-10 people
5	Megan Zale	Senior Accountant	College of DuPage	<a href="mailto:zalem113@cod.edu">zalem113@cod.edu</a>	-	\$ 140.00	non-member government; 3-10 people
						<b>\$ 655.00</b>	