

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1483469

Vendor Name: Angela P. Bello Rodriguez

Invoice Number: 092018

Invoice Date: 09/20/18

PO Number:

Check Number: 0241540

Check Amount: \$ 10.98

Check Date: 10/17/2018

Department ID: 99280

Reviewer Name:

Voucher Number: V0529082

Redaction Type: FERPA

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

College of DuPage - Accounts Payable
Check Request Form
revised 12/18/17

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Check Request Procedure No. 10-65

Date: 9/20/2018

Vendor ID: [REDACTED]

Invoice Number	P.O. Number/ Req. Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
		10	99	99280	2900099	Funds Held in Custody of Othr	\$ 10.98

Grand Total \$ 10.98

AP VERIFIED

Check the appropriate box below and sign.

☒ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.

☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name: [REDACTED]

Other
Instructions:

Payee Address: [REDACTED]

Description on Check:

Drinks and snacks for first AIGA club meeting.

Approvals:

Prepared By:

Sandra Gonzales

Approved By:

Chuck Steele

Date:

9/21/18

Signature:

Signature:

Payment Due:

Approved By:

Date:

Board Approved Date:

Signature:

Approved By Division VP:

Date:

Signature:

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), acctpay@cod.edu

Office Use Only
 Date Received: 9/19/18
 Staff Initials: JM
 "Put in Shannon's mailbox"

Reimbursement Request Form

For Student Club Officers Only

ADVISOR REIMBURSEMENTS ONLY

PLEASE DO NOT USE THIS FORM TO SUBMIT A REIMBURSEMENT—All reimbursements must be submitted on Concur and receipts may be emailed to Shannon Hernandez at hernan@cod.edu.

- For *first-time reimbursements*, please contact Shannon for procedures on submitting and allocating expenses in Concur.

STUDENT REIMBURSEMENTS ONLY

In order to request a reimbursement, please note the following:

- COMPLETE THE FORM BELOW.
- ORIGINAL RECEIPT(s) must be submitted
- If there is tax included in the receipt(s), you will not be reimbursed for the tax.
 - Please pick up a tax exempt letter at the front desk for future purchases
- Advisor must approve the reimbursement below or email their approval to hernan@cod.edu
- You will receive a confirmation email informing you when your check will be mailed.

Contact Information

Reimbursement Information

Date of Receipt: Sep 6, 2018 (receipts should be submitted within 2 weeks of

Amount of Reimbursement: \$ 12.98 purchase) (tax is not reimbursed)

Reason for Purchase: First Meeting A16A

Is this food for a meeting? ☒ Yes *If yes, please attach a list of attendees

☐ No

Advisor Approval

Advisor Signature: [Signature]

In lieu of an advisor signature, advisors can email their approval to hernan@cod.edu



AIGA First Meeting Assistance List
student group
for design





Julie
Z above
all these
regrets
9/2/11



Store 3340 Dir Raymond R Johnson
Main:(630) 858-9096 Rx:(630) 790-2294
599 E Roosevelt Road
Glen Ellyn IL 60137

GROCERY

CHIPS AHOY 13 OZ		2.50 B
Regular Price	3.29	
Sale Savings	0.79-	
CHIPS AHOY 9.50Z		2.50 B
Regular Price	3.29	
Sale Savings	0.79-	
COKE CLASSIC 2L		1.99 B
SPRITE 2 LITER		1.99 B

REFRIG/FROZEN

LIPFON PL LMN59Z		2.00 B
Regular Price	2.99	
Sale Savings	0.99-	

10.98

TAX	0.58
**** BALANCE	11.56

Debit Purchase 09/06/18 13:26
CARD # *****5699 PRIMARY
TOTAL TRANSACTION AMOUNT: 11.56
CASH BACK AMOUNT: 0.00
REF: 19001003076 AUTH: 004536

AL US DEBIT
AID A0000000980840
TVR 8000048000
TSI 6800

Debit	11.56
CHANGE	0.00
1.75% SALES TAX	0.09
8.25% SALES TAX	0.49
TOTAL TAX	0.58
TOTAL NUMBER OF ITEMS SOLD =	5
09/06/18 13:27 3340 6 109 1414	

HOW WAS YOUR SHOPPING
EXPERIENCE?

WE VALUE YOUR FEEDBACK!
GO TO: WWW.JEWELSURVEY.COM
ENTER TO WIN A \$100.00 GIFT CARD

Your Local
Jewel Osco is hiring!
Apply online today at:
www.jewelosco.com
Click on "Careers"

YOUR CASHIER TODAY WAS Nancy

YOUR SAVINGS
Sale Savings 2.57
Total 2.57
Total Savings Value 19%



00334000601091809061327

Thank you for shopping Jewel-Osco
For MyMixx question
call 877-276-9637 or JewelOsco.com