

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1082129

Vendor Name: American Library Association

Invoice Number: 50729869

Invoice Date: 09/21/18

PO Number:

Check Number: 0241519

Check Amount: \$ 122.00

Check Date: 10/17/2018

Department ID: 15240

Reviewer Name:

Voucher Number: V0533897

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

**Rossetti, Cynthia**

---

**From:** acctpay@cod.edu  
**Sent:** Wednesday, October 10, 2018 9:06 AM  
**To:** Rossetti, Cynthia  
**Subject:** Voucher Confirmation: V0533897

Voucher Number V0533897  
Voucher Status In Progress (Unfinished)

Requestor Name Ms Cynthia Rossetti

Voucher Date 10/10/18  
Due Date 10/10/18  
Vendor ID and/or Name 1082129 American Library Association  
D/B/A CHOICE Magazine  
AP Type IM Invoices < \$15,000  
Voucher Total \$122.00

**ITEM 1**

Item Description Book - Academic libraries and the academ  
Quantity 1.000  
Price \$108.0000  
Extended Price \$108.00  
GL Distribution 01-20-15240-5405001

**ITEM 2**

Item Description Shipping  
Quantity 1.000  
Price \$14.0000  
Extended Price \$14.00  
GL Distribution 01-20-15240-5405001

**AP VERIFIED**  
**10/11/18 - MARIA ZERRUDO**

**COMMENTS**

**APPROVAL**

**DATE**

*Jessie McIntosh*  
*10/11/18*

**NEXT APPROVALS**

**Invoice #:** 50729869  
**Customer #:** 09018186  
**Sales Order #:** 73762989 SO  
**Order Date:** 9/20/18  
**Page #:** 1  
**Invoice Date:** 9/21/18  
**Ordered By:** CINDI ROSSETTI  
**P.O. #:** 2830  
**Ship Via:** UPS Ground  
**Terms:** NET 30 DAYS  
**Bill To:**

**ALA** American  
 Library  
 Association

American Library Association  
 3280 Summit Ridge Parkway  
 Duluth, GA 30096



**Ship To #:** 09018186 50729869.00073

**Ship To:** COLLEGE OF DUPAGE LIBRARY  
 CINDI ROSETTI  
 425 FAWELL BLVD  
 GLEN ELLYN, IL 60137-6599  
 (630) 9423664

UPS Ground

**ALA ID Number:** 1170220

QTY ORD	BACK ORDER	QTY SHP	ITEM #	LOCATION	DESCRIPTION	LIST PRICE	DISC. PRICE	EXT. PRICE
***** Shop 24 hours a day, 7 days a week at the ALA Online Store: www.alastore.ala.org								
1		1	EA 9780838948705	AOP06B.3	Academic Libraries and the Academy vol 2			
			The above item is part of Kit :80008705					
1		1	EA 9780838989456	AOP06C.2	Academic Libraries and the Academy: vol 1			
			The above item is part of Kit :80008705					
1		1	EA 80008705	-Kit Parent-	Academic Libraries and the Academy: Vol Set	120.00	108.00	108.00
			Freight					
			Freight UPS Ground					14.00
<div><div><i>Jean M. Smith</i> 10/11/18</div><div>Voucher# V0533897 10-10-18</div></div>								
Total MDSE		Shipping & Handling		Sub-Total		Sales Tax		Total Invoice
108.00		14.00		122.00		.00		122.00
Total Wght:		2.92 LB		# Items Shipped:		Delivery Instructions:		
Return Policy: See Reverse Side								
						Or 122.00		

Please tear along dotted line and include with your payment. Please reference your invoice # on your payment.  
 STEPHENSB 9/21/18 5:34:42 Job:PRINTER180/677157 User:SCHEDULER 32-503696 00073 09018186 Page:00193

**REMIT TO:**  
 American Library Association  
 PO Box 117219  
 Atlanta, GA 30368-7219

**CUSTOMER #:** 09018186  
**INVOICE DATE:** 9/21/18  
**INVOICE #:** 50729869  
**SALES ORDER #:** 73762989 SO  
**TERMS:** NET 30 DAYS  
**TOTAL AMOUNT DUE:** 122.00

**PAYMENT METHOD (Choose one):**

☐ CHECK ENCLOSED

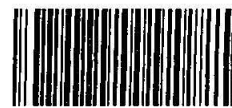
☐ PLEASE CHARGE TO MY CREDIT CARD: CARD TYPE (Circle One): MASTERCARD VISA AMEX

# \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **EXPIRATION DATE:** \_\_\_\_\_ / \_\_\_\_\_

09018186507298690000012200

**SIGNATURE**

# Return Information



Contact Name: \_\_\_\_\_ Customer# 09018186 Order# 00073 73762989 SO Invoice# 50729869

Item #	QTY	Description	Price Per Unit	Return Code

Return Reason Codes:  
R1 - Arrived too late  
R2 - Too expensive  
R3 - Not taking course  
R4 - Other/No Reason  
R5 - Did not want/need  
R6 - Ordered wrong product  
R7 - Not as expected  
R8 - Duplicate Order  
R9 - Damaged in Shipment  
R10 - Insufficient address  
R11 - Delivery refused  
R12 - 3 Failed del. attempts  
R13 - Pick Error  
R14 - Wrong Item Sent  
R15 - Obsolete  
R16 - Exchange/Replacement  
R17 - Customer Moved  
R18 - Client Authorized Return  
R19 - Address Incorrect  
R20 - Cancelled  
R21 - Replacement  
R22 - Overstock  
(wholesalers/resellers)

50729869

PLEASE RETURN YOUR PACKAGE TO THE FOLLOWING ADDRESS: (Please send your package via UPS so that you have insured your package and have a tracking # available to you)

AMERICAN LIBRARY ASSOCIATION  
3280 SUMMIT RIDGE PARKWAY  
DULUTH, GA 30096  
1-866-746-7252  
ala-orders@pbd.com

For more information on the ALA return policy, please visit the FAQ page on the ALA Store at [alastore.ala.org](http://alastore.ala.org)