

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089065  
Vendor Name: Russo Power Equipment  
Invoice Number: 5089278  
Invoice Date: 06/07/18  
PO Number:  
Check Number: E0068995  
Check Amount: \$ 439.76  
Check Date: 08/29/2018  
Department ID: 00713  
Reviewer Name: Kathy Striplin  
Voucher Number: V0522561  
Redaction Type: None  
Document Type: AP Invoice

Document Below

**APPROVED**

PAGE: 1

RUSSO'S POWER EQUIPMENT INC.  
9525 W. Irving Park Rd  
Schiller Park, IL 60176  
Phone #: (847)678-9525  
Fax #: (847)678-0705

PHONE #: (630)942-2307  
FAX #: (630)942-2136  
P.O.#: 356546/ Brian

DATE: 6/7/2018 11:01:24 AM  
INVOICE #: 5089278  
CUSTOMER#: 1043854  
LOCATION: 1

**08/21/18 - BRUCE SCHMIEDL**

**APPROVED**

**08/13/18 - LISA STOCK**

**BILL TO 104385**

College of Dupage  
425 Fawell Blvd  
Glen Ellyn, IL 60137

College of Dupage  
College Maintenance Center  
425 Fawell Blvd  
Glen Ellyn, IL 60137

MFR	PRODUCT NUMBER	DESCRIPTION	SOLD	B/O	PRICE	NET	TOTAL
RUSS	DOC FEE	Documentation Fee	-1	0	\$50.00	\$50.00	(\$50.00)
RUSS	TITLE	Title Transfer Fee	-1	0	\$95.00	\$95.00	(\$95.00)
RUSS	TC PLATE	TC Trailer License Plate (5,001-8,000 lbs)	-1	0	\$22.00	\$22.00	(\$22.00)

Get ready to blow away the competition! Considered an industry leader in leaf blower performance, durability and selection, RedMax's blowers are efficient, powerful and easy to operate. Get all the power you need with RedMax. Speak with a Russo sales rep to learn more.

**INVOICE REVIEWED**

**OKAY TO PAY**

**KATHY STRIPLIN 08/20/18**

SUBTOTAL: (\$167.00)

TAX: \$0.00

INVOICE TOTAL: (\$167.00)

1/23/2018 INVOICE: valerie/352679 (\$22.83)

2/5/2018 INVOICE(-\$4,555.00): 355535 (\$144.17)

AMOUNT DUE: \$0.00

**INVOICE REVIEWED**

**OKAY TO PAY**

**BARBARA GROVES 08/09/18**

Picked Up By: \_\_\_\_\_

-----  
From: baymont@cod.edu  
Sent: Wed Aug 01 10:23:50 CDT 2018  
To: invoicing@cod.edu  
CC: clement@cod.edu  
Subject: FW: Perkins FY18 Invoices in need of payment  
-----

Please process attached credit.

Best,

**Tiana Baymon**

Grant Accountant  
College of DuPage  
425 Fawell Blvd. Glen Ellyn, IL 60137-6599  
Phone: 630-942-2723  
Fax: 630-942-2297  
baymont@cod.edu

**From:** Clement, Brian  
**Sent:** Wednesday, August 1, 2018 9:58 AM  
**To:** Baymon, Tiana <baymont@cod.edu>  
**Cc:** Jursinic, Maki <jursinicm@cod.edu>  
**Subject:** RE: Perkins FY18 Invoices in need of payment

Hi Tiana,

This confused me. The only credit we have received from Russo this past year was the one attached for \$167.00. This credit went with PO#356546 and was Perkins/PIG Money. They were unable to do the title transfer and get us the Trailer License Plates because of a new law that took place once the trailer had arrived. That was something the college was going to have to care of through the secretary of state.

I spoke with Russo this morning and they confirmed that this was the only credit we had received. If you look on the bottom of the credit invoice attached, 2/5/2018 Invoice (-4555.00): 3555535 used \$144.17 of that credit. Also 1/23/2018 Invoice: Valerie/352679 used part of that credit for \$22.83. That would have been the grounds department.

Brian

**From:** Baymon, Tiana  
**Sent:** Tuesday, July 31, 2018 1:21 PM  
**To:** Clement, Brian <clement@cod.edu>  
**Subject:** RE: Perkins FY18 Invoices in need of payment

Hi Brian,

Hoping you can help me with this Russo Invoice. The invoice for this PO shows the amount due as \$4,410.83. There looks like there is some type of credit for \$144.17 from invoice 356546. Because of this, I accounted for Perkins only being charged \$4,410.83, but the bill was paid for the full \$4,555.00.

I asked A/P, and they said they are unable to account for the credit, and that Russo would need to send us a separate credit memo for the \$144.17. Do you know what this credit is, and can you request for them to issue a credit memo to us?

Thanks!

**Tiana Baymon**

Grant Accountant  
College of DuPage  
425 Fawell Blvd. Glen Ellyn, IL 60137-6599  
Phone: 630-942-2723  
Fax: 630-942-2297  
baymont@cod.edu

**From:** Clement, Brian  
**Sent:** Thursday, July 12, 2018 2:48 PM  
**To:** Baymon, Tiana <baymont@cod.edu>; Invoicing <invoicing@cod.edu>  
**Cc:** Hull, Amy <hullamy@cod.edu>  
**Subject:** RE: Perkins FY18 Invoices in need of payment

The two attached Russo Invoices are **ok to pay**. These are both Perkins Funding. All items have been received.

Brian

Brian Clement, Program Coordinator/Assistant Professor/Advisor  
Horticulture Department  
425 Fawell Blvd., TEC 1059, Glen Ellyn, IL 60137  
Phone: 630-942-2526 | Fax: 630-942-3923 |  
clement@cod.edu | www.cod.edu



**From:** Baymon, Tiana  
**Sent:** Thursday, July 12, 2018 2:27 PM  
**To:** Clement, Brian <clement@cod.edu>  
**Subject:** RE: Perkins FY18 Invoices in need of payment

Hi Brian,

The remainder of the Russo Power Equipment for PO 355535 still hasn't been paid. When I looked at your previous email, I noticed that both attachments were invoices for the trailer. Can you send invoicing a copy of the invoice for the other items on PO 355535 (Details of the order are below). Also, PO358501 is still showing as outstanding. Have the items been received for this?

---

**Tiana Baymon**

Grant Accountant  
College of DuPage  
425 Fawell Blvd. Glen Ellyn, IL 60137-6599  
Phone: 630-942-2723  
Fax: 630-942-2297  
baymont@cod.edu

**From:** Clement, Brian  
**Sent:** Wednesday, June 20, 2018 11:24 PM  
**To:** Baymon, Tiana <baymont@cod.edu>; Invoicing <invoicing@cod.edu>  
**Cc:** Holman, Katrina <swonk@cod.edu>; Hull, Amy <hullamy@cod.edu>  
**Subject:** Re: Perkins FY18 Invoices in need of payment  
**Importance:** High

Hi Tiana,  
The Roy Houff, Co and Bill Doran, CO Blanket Orders under Perkins can be closed out. We have no more orders to place under those.

The attached Invoice 5089025 from Russo Power Equipment has all the items from PO 355535 including the Stihl Tool Boxes. I believe the Silver Tool kit items were on a separate invoice. This needs paid still and has not been. We have received all the items on this Invoice back in February and is ok to pay.

I also attached the Invoice #5089025 from Russo Power Equipment for the trailer that was ordered through the Perkins PIG Money. This needs paid still and has not been. We have received all the items on this invoice and it is ok to pay.

Thanks  
Brian

**College of DuPage**

Horticulture Department  
Brian Clement, Coordinator/Associate Professor/Advisor  
425 Fawell Blvd.  
Glen Ellyn, IL 60137  
Office (630) 942-2526

Office (630) 942-2526  
Cell (309) 255-3414  
Fax (630) 942-3923  
clement@cod.edu

---

**From:** Baymon, Tiana  
**Sent:** Tuesday, June 12, 2018 12:36 PM  
**To:** Clement, Brian  
**Cc:** Holman, Katrina; Hull, Amy  
**Subject:** RE: Outstanding PO355535

Hi Brian,

I am just following up on this one. I don't see that we have an invoice for this yet. Were you able to request one from the vendor for the remaining items on PO 355535? We will be closing out the year June 30th, and we want to try to have all the expenses in by then.

Also, I have a few Blanket Orders for Horticulture Supplies for Roy Houff, Co. and Bill Doran, Co. If you don't plan to order any more for these, we can have them closed out. Please let me know.

Thanks so much!

**Tiana Baymon**  
Grant Accountant  
College of DuPage  
425 Fawell Blvd. Glen Ellyn, IL 60137-6599  
Phone: 630-942-2723  
Fax: 630-942-2297  
baymont@cod.edu

**From:** Baymon, Tiana  
**Sent:** Monday, May 21, 2018 3:03 PM  
**To:** Clement, Brian <clement@cod.edu>  
**Cc:** Swon, Katrina <swonk@cod.edu>; Hull, Amy <hullamy@cod.edu>  
**Subject:** RE: Outstanding PO355535

Thanks Brian,

Can you request an invoice from the vendor? It can be sent directly to [invoicing@cod.edu](mailto:invoicing@cod.edu). I just checked Perceptive Content, and there is only an invoice for the tool kits.

Thank you,

**Tiana Baymon**  
Grant Accountant  
College of DuPage  
425 Fawell Blvd. Glen Ellyn, IL 60137-6599  
Phone: 630-942-2723  
Fax: 630-942-2297  
baymont@cod.edu

**From:** Clement, Brian  
**Sent:** Monday, May 21, 2018 2:57 PM  
**To:** Baymon, Tiana <baymont@cod.edu>  
**Cc:** Swon, Katrina <swonk@cod.edu>; Hull, Amy <hullamy@cod.edu>  
**Subject:** RE: Outstanding PO355535

Hi Tiana,  
Everything on the PO came in. We received all the items on that PO in one shipment when the tool kits were received.

Brian

**From:** Baymon, Tiana  
**Sent:** Monday, May 21, 2018 2:38 PM  
**To:** Clement, Brian <clement@cod.edu>  
**Cc:** Swon, Katrina <swonk@cod.edu>; Hull, Amy <hullamy@cod.edu>  
**Subject:** Outstanding PO355535

Hi Brian,

I wanted to check to see if you had received the remaining items on PO 355535. So far, I am showing that the tool kits were received, however; the other items on the order are still outstanding.

Thanks!

**Tiana Baymon**  
Grant Accountant  
College of DuPage  
425 Fawell Blvd. Glen Ellyn, IL 60137-6599  
Phone: 630-942-2723  
Fax: 630-942-2297  
baymont@cod.edu

College of Design



<u>Perkins Grant - Hedge</u>		4.000	EA Each	175.0000	700.00	06-10-02638-5401002 DE/CCB /Perkins/Main 18 : Instructional Supplies					
<u>Line Trimmer/5.5Amp /Cord</u>		1.000	EA Each	167.0000	167.00	06-10-02638-5401002 DE/CCB /Perkins/Main 18 : Instructional Supplies					
<u>Handheld Blower/36V</u>		5.000	EA Each	180.0000	900.00	06-10-02638-5401002 DE/CCB /Perkins/Main 18 : Instructional Supplies					
<u>Chainsaw/36V Li- ion/1/4"</u>		2.000	EA Each	255.0000	510.00	06-10-02638-5401002 DE/CCB /Perkins/Main 18 : Instructional Supplies					
<u>Pole Pruner/36V /Cordless</u>		1.000	EA Each	365.0000	365.00	06-10-02638-5401002 DE/CCB /Perkins/Main 18 : Instructional Supplies					
<u>Hedge Timmer/36V</u>		1.000	EA Each	317.0000	317.00	06-10-02638-5401002 DE/CCB /Perkins/Main 18 : Instructional Supplies					
<u>Handheld</u>		4.000	EA Each	100.0000	400.00	06-10-02638-5401002 DE/CCB /Perkins/Main 18 : Instructional Supplies					
<u>Chainsaw/30.1cc/3/8P</u>		5.000	EA Each	140.0000	700.00	06-10-02638-5401002 DE/CCB /Perkins/Main 18 : Instructional Supplies					
<u>STIHL Tool Box</u>		2.000	EA Each	207.0000	414.00	06-10-02638-5401002 DE/CCB /Perkins/Main 18 : Instructional Supplies					
<u>Foam Insert Set for Tool</u>		2.000	EA Each	41.0000	82.00	06-10-02638-5401002 DE/CCB /Perkins/Main 18 : Instructional Supplies					
<u>Silver Tool Kit</u>		2.000	EA Each	965.0000	1,930.00	06-10-02638-5401002 DE/CCB /Perkins/Main 18 : Instructional Supplies					

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089065  
Vendor Name: Russo Power Equipment  
Invoice Number: 5172377  
Invoice Date: 06/30/18  
PO Number: P0358545  
Check Number: E0068995  
Check Amount: \$ 439.76  
Check Date: 08/29/2018  
Department ID: 00262  
Reviewer Name:  
Voucher Number: V0523603  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

# I N V O I C E

PAGE: 1

**RUSSO'S POWER EQUIPMENT INC**  
 9525 W. Irving Park Rd  
 Schiller Park, IL 60176  
 Phone #: (847)678-9525  
 Fax #: (847)678-0705

PHONE #: **(630)942-2305**

CELL #:

FAX #: **(630)942-2136**

P.O.#: **358545**

TERMS: **Net 45 EOM**

SALES ORDER#: **4216352**

SALES TYPE: **Sales**

CP: **Jenny M**

SALES REP: **Jenny M**

DATE: **6/30/2018 10:58:19 AM**

INVOICE #: **5172377**

CUSTOMER#: **1043854**

LOCATION: **1**

**BILL TO 1043854**

College of Dupage  
 425 Fawell Blvd  
 Glen Ellyn, IL 60137

**SHIP TO**

College of Dupage  
 425 Fawell Blvd  
 Glen Ellyn, IL 60137  
 Attention Remic Ensweiler, BIC0545

3 WAY MATCH

MFR	PRODUCT NUMBER	DESCRIPTION	SOLD	B/O	PRICE	NET	TOTAL
STI	4314 680 1903	Planting hole drill 3"	1	0	\$98.95	\$75.00	\$75.00

Get ready to blow away the competition! Considered an industry leader in leaf blower performance, durability and selection, RedMax's blowers are efficient, powerful and easy to operate. Get all the power you need with RedMax. Speak with a Russo sales rep to learn more.

SUBTOTAL: **\$75.00**

TAX: **\$0.00**

INVOICE TOTAL: **\$75.00**

AMOUNT DUE: **\$75.00**

Picked Up By: \_\_\_\_\_

-----  
From: mmcclaughry@russopower.com  
Sent: Mon Aug 20 12:59:30 CDT 2018  
To: mechelle@cod.edu, invoicing@cod.edu  
CC:  
Subject: Past Due Invoice # 5172377 from Russo Power Equipment  
-----

Due Date 8/6



MICHELE MCCLAUGHRY | FINANCE ASSOCIATE

1636 NORTH AURORA RD | NAPERVILLE, IL 60563

p. (630)219-2441 | f. (630) 219-2095

*Powering Nature's Professionals Since 1970*



# **RUSSO**

**RussoPower.com**

**RUSSO**

**FALL AUCTION**

10.20.18

**SATURDAY OCTOBER 20**

**FRANKFORT, IL ★ REGISTER & CONSIGN TODAY!**

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1089065

Vendor Name: Russo Power Equipment

Invoice Number: 5145350

Invoice Date: 06/22/18

PO Number:

Check Number: E0068995

Check Amount: \$ 439.76

Check Date: 08/29/2018

Department ID: 00262

Reviewer Name:

Voucher Number: V0523604

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

Lang, Jessica

From: acctpay@cod.edu  
Sent: Tuesday, August 21, 2018 7:38 AM  
To: Lang, Jessica  
Subject: Voucher Confirmation: V0523604

Voucher Number V0523604

Voucher Status In Progress (Unfinished)

Requestor Name Ms Jessica M. Lang

Voucher Date 08/21/18

Due Date 08/21/18

Vendor ID and/or Name 1089065 Russo Power Equipment

AP Type IM Invoices < \$15,000

Voucher Total \$2.12

ITEM 1

Item Description Countersunk Screw

Quantity 1.000

Price \$0.8700

Extended Price \$0.87

GL Distribution 01-20-00262-5401002

ITEM 2

Item Description Split Pin

Quantity 1.000

Price \$1.2500

Extended Price \$1.25

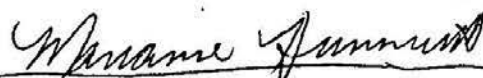
GL Distribution 01-20-00262-5401002

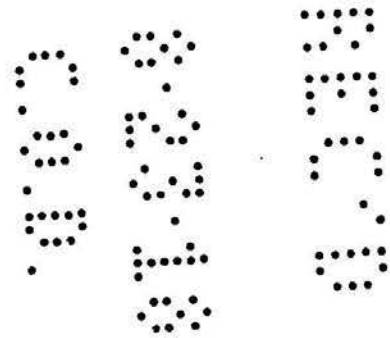
COMMENTS

APPROVAL

DATE

NEXT APPROVALS

  
Marianne Hunnicutt





# I N V O I C E

PAGE: 1

**RUSSO'S POWER EQUIPMENT INC**  
 9525 W. Irving Park Rd  
 Schiller Park, IL 60176  
 Phone #: (847)678-9525  
 Fax #: (847)678-0705

PHONE #: (630)942-2305  
 CELL #:  
 FAX #: (630)942-2136  
 P.O.#: 358545  
 TERMS: Net 45 EOM  
 SALES ORDER#: 4216352  
 SALES TYPE: Sales  
 CP: Jenny M  
 SALES REP: Jenny M

DATE: 6/22/2018 1:48:56 PM  
 INVOICE #: 5145350  
 CUSTOMER#: 1043854  
 LOCATION: 1

**BILL TO 1043854**

College of Dupage  
 425 Fawell Blvd  
 Glen Ellyn, IL 60137

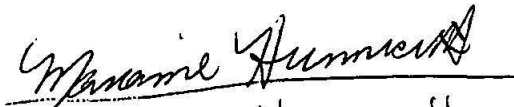
**SHIP TO**

College of Dupage  
 425 Fawell Blvd  
 Glen Ellyn, IL 60137  
 Attention Remic Ensweiler, BIC0545

MFR	PRODUCT NUMBER	DESCRIPTION	SOLD	B/O	PRICE	NET	TOTAL
STI	4314 680 1903	Planting hole drill 3"	0	1	\$98.95	\$75.00	\$0.00
STI	4314 682 3900	Adapter	0	1	\$7.51	\$6.01	\$0.00
STI	9062 319 1260	Countersunk screw M6x12	1	0	\$1.09	\$0.87	\$0.87
STI	9395 021 2360	Split pin 4.5x40	1	0	\$1.56	\$1.25	\$1.25
STI	4314 680 3003	Drill head 3	0	1	\$100.54	\$80.00	\$0.00
STI	4314 682 3100	Blade 60	0	3	\$25.60	\$20.00	\$0.00

Get ready to blow away the competition! Considered an industry leader in leaf blower performance, durability and selection, RedMax's blowers are efficient, powerful and easy to operate. Get all the power you need with RedMax. Speak with a Russo sales rep to learn more.

SUBTOTAL: \$2.12  
 TAX: \$0.00  
 INVOICE TOTAL: \$2.12  
 AMOUNT DUE: \$2.12

  
 Marianne Hunnicutt

GL#: 01-20-00262-5401002

Picked Up By: \_\_\_\_\_

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089065  
Vendor Name: Russo Power Equipment  
Invoice Number: 4815139  
Invoice Date: 03/27/18  
PO Number: B0352679  
Check Number: E0068995  
Check Amount: \$ 439.76  
Check Date: 08/29/2018  
Department ID: 00713  
Reviewer Name: Kathy Striplin  
Voucher Number: V0523675  
Redaction Type: None  
Document Type: AP Invoice

Document Below

# I N V O I C E

PAGE: 1

**RUSSO'S POWER EQUIPMENT INC**  
 9525 W. Irving Park Rd  
 Schiller Park, IL 60176  
 Phone #: (847)678-9525  
 Fax #: (847)678-0705

PHONE #: **(630)942-2305**

CELL #:

FAX #: **(630)942-2136**

P.O.#: **352679**

TERMS: **Net 45 EOM**

SALES ORDER#: **4034897**

SALES TYPE: **Sales**

CP: **Johnny M**

SALES REP: **Johnny M**

DATE: **3/27/2018 11:10:27 AM**

INVOICE #: **4815139**

CUSTOMER#: **1043854**

LOCATION: **2**

**BILL TO 1043854**

College of Dupage  
 425 Fawell Blvd  
 Glen Ellyn, IL 60137

**SHIP TO**

College of Dupage  
 College Maintenance Center  
 425 Fawell Blvd  
 Glen Ellyn, IL 60137

MFR	PRODUCT NUMBER	DESCRIPTION	SOLD	R/O	PRICE	NET	TOTAL
EPP	7844-L	Gloves / Panther / Nitrile / Large / 10 per box	4		\$21.99	\$21.99	\$43.98
EPP	8843-M	Gloves / Tiger Grip / Nitrile / Medium / 10 per box	0	1	\$17.99	\$17.99	\$0.00

**APPROVED**  
**08/23/18 - BRUCE SCHMIEDL**

Get ready to blow away the competition! Considered an industry leader in leaf blower performance, durability and selection, RedMax's blowers are efficient, powerful and easy to operate. Get all the power you need with RedMax. Speak with a Russo sales rep to learn more.

SUBTOTAL: **\$43.98**

TAX: **\$0.00**

INVOICE TOTAL: **\$43.98**

AMOUNT DUE: **\$43.98**

**INVOICE REVIEWED**  
**OKAY TO PAY**  
**KATHY STRIPLIN 08/23/18**



Picked Up By: \_\_\_\_\_

-----  
From: mmcclaughry@russopower.com  
Sent: Mon Aug 20 12:46:06 CDT 2018  
To: mechelle@cod.edu, invoicing@cod.edu  
CC:  
Subject: Past Due Invoice # 4815139 from Russo Power Equipment  
-----

Attached had a 5/11 due date . Can you please look into.  
Thank You



MICHELE MCCLAUGHRY | FINANCE ASSOCIATE

1636 NORTH AURORA RD | NAPERVILLE, IL 60563

p. (630)219-2441 | f. (630) 219-2095

*Powering Nature's Professionals Since 1970*



# RUSSO

[RussoPower.com](http://RussoPower.com)

**RUSO**

**FALL AUCTION**

10.20.18

**SATURDAY OCTOBER 20**

**FRANKFORT, IL ★ REGISTER & CONSIGN TODAY!**

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089065  
Vendor Name: Russo Power Equipment  
Invoice Number: 4852441  
Invoice Date: 04/09/18  
PO Number: B0359306  
Check Number: E0068995  
Check Amount: \$ 439.76  
Check Date: 08/29/2018  
Department ID: 00713  
Reviewer Name: Kathy Striplin  
Voucher Number: V0523676  
Redaction Type: None  
Document Type: AP Invoice

Document Below

# I N V O I C E

PAGE: 1

RUSSO'S POWER EQUIPMENT INC  
9525 W. Irving Park Rd  
Schiller Park, IL 60176  
Phone #: (847)678-9525  
Fax #: (847)678-0705

PHONE #: (630)942-2305  
CELL #:  
FAX #: (630)942-2136  
P.O.#: Valerie/352679  
TERMS: Net 45 EOM  
SALES ORDER#: 4026777  
SALES TYPE: Sales  
CP: Kim H  
SALES REP: Kim H

DATE: 4/9/2018 7:14:02 AM  
INVOICE #: 4852441  
CUSTOMER#: 1043854  
LOCATION: 2

**BILL TO: 1043854**

College of Dupage  
425 Fawell Blvd  
Glen Ellyn, IL 60137

APPROVED

08/23/18 - BRUCE SCHMIEDL

**SHIP TO:**

College of Dupage  
College Maintenance Center  
425 Fawell Blvd  
Glen Ellyn, IL 60137

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	UNIT	PRICE	NET	TOTAL
ECH	90016204012	BOLT	8	0	\$2.09	\$0.75	\$6.00
ECH	90021206030	SCREW 6X30	3	0	\$2.32	\$0.83	\$2.49
ECH	90050000006	NUT 6MM	3	0	\$1.88	\$0.54	\$1.62
ECH	90008	Supersedes to: ECH-90152Y					
ECH	90152Y	REPOWER TUNE-UP KIT	1	0	\$16.08	\$12.72	\$12.72
ECH	V104000410	GASKET, EXHAUST	1	0	\$11.04	\$6.77	\$6.77
ECH	35161005360	HANDLE	1	0	\$30.14	\$25.87	\$25.87
R75	8X10 PVC BLK	8 x 10 Tarp / Black / PVC / 22oz / CS	1	0	\$79.99	\$79.99	\$79.99

Get ready to blow away the competition! Considered an industry leader in leaf blower performance, durability and selection, RedMax's blowers are efficient, powerful and easy to operate. Get all the power you need with RedMax. Speak with a Russo sales rep to learn more.

SUBTOTAL: \$135.46  
TAX: \$0.00  
INVOICE TOTAL: \$135.46  
AMOUNT DUE: \$135.46

INVOICE REVIEWED  
OKAY TO PAY  
KATHY STRIPLIN 08/23/18

Picked Up By: \_\_\_\_\_



-----  
From: mmcclaughry@russopower.com  
Sent: Mon Aug 20 12:49:48 CDT 2018  
To: mechelle@cod.edu, invoicing@cod.edu  
CC:  
Subject: Past Due Invoice # 4852441 from Russo Power Equipment  
-----

Due Date 5/24



MICHELE MCCLAUGHRY | FINANCE ASSOCIATE

1636 NORTH AURORA RD | NAPERVILLE, IL 60563

p. (630)219-2441 | f. (630) 219-2095

*Powering Nature's Professionals Since 1970*



# RUSSELL

[RussellPower.com](http://RussellPower.com)

**RUSO**

**FALL AUCTION**

10.20.18

**SATURDAY OCTOBER 20**

**FRANKFORT, IL ★ REGISTER & CONSIGN TODAY!**

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089065  
Vendor Name: Russo Power Equipment  
Invoice Number: 4837399  
Invoice Date: 04/03/18  
PO Number: B0359306  
Check Number: E0068995  
Check Amount: \$ 439.76  
Check Date: 08/29/2018  
Department ID: 00713  
Reviewer Name: Kathy Striplin  
Voucher Number: V0523677  
Redaction Type: None  
Document Type: AP Invoice

Document Below

# I N V O I C E

PAGE: 1

RUSSO'S POWER EQUIPMENT INC  
9525 W. Irving Park Rd  
Schiller Park, IL 60176  
Phone #: (847)678-9525  
Fax #: (847)678-0705

PHONE #: (630)942-2305  
CELL #:  
FAX #: (630)942-2136  
P.O.#: 352679  
TERMS: Net 45 EOM  
SALES ORDER#: 4034897  
SALES TYPE: Sales  
CP: Johnny M  
SALES REP: Johnny M

DATE: 4/3/2018 11:59:20 AM  
INVOICE #: 4837399  
CUSTOMER#: 1043854  
LOCATION: 2

**BILL TO 1043854**

College of Dupage  
425 Fawell Blvd  
Glen Ellyn, IL 60137

**SHIP TO**

College of Dupage  
College Maintenance Center  
425 Fawell Blvd  
Glen Ellyn, IL 60137

**APPROVED**

**08/23/18 - BRUCE SCHMIEDL**

MFR	PRODUCT NUMBER	DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL
EPP	7844-L	Gloves / Panther / Nitrile / Large / 100 per box	4	0	\$21.99	\$87.96
EPP	8843-M	Gloves / Tiger Grip / Nitrile / Medium / 100 per box	1	0	\$17.99	\$17.99
****	08	UPS Shipping 1Z7R17150390277270	1	0	\$0.00	\$0.00

Get ready to blow away the competition! Considered an industry leader in leaf blower performance, durability and selection, RedMax's blowers are efficient, powerful and easy to operate. Get all the power you need with RedMax. Speak with a Russo sales rep to learn more.

SUBTOTAL: \$105.95  
TAX: \$0.00  
INVOICE TOTAL: \$105.95  
AMOUNT DUE: \$105.95

**INVOICE REVIEWED  
OKAY TO PAY  
KATHY STRIPLIN 08/23/18**

Picked Up By: \_\_\_\_\_

-----  
From: mmcclaughry@russopower.com  
Sent: Mon Aug 20 12:47:19 CDT 2018  
To: mechelle@cod.edu, invoicing@cod.edu  
CC:  
Subject: Past Due Invoice # 4837399 from Russo Power Equipment  
-----

Due Date 5/18



MICHELE MCCLAUGHRY | FINANCE ASSOCIATE

1636 NORTH AURORA RD | NAPERVILLE, IL 60563

p. (630)219-2441 | f. (630) 219-2095

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# RUSSO

[RussoPower.com](http://RussoPower.com)

**RUSSO**

**FALL AUCTION**

10.20.18

**SATURDAY OCTOBER 20**

**FRANKFORT, IL ★ REGISTER & CONSIGN TODAY!**



Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089065  
Vendor Name: Russo Power Equipment  
Invoice Number: 4991513  
Invoice Date: 05/14/18  
PO Number: B0359306  
Check Number: E0068995  
Check Amount: \$ 439.76  
Check Date: 08/29/2018  
Department ID: 00713  
Reviewer Name: Kathy Striplin  
Voucher Number: V0523678  
Redaction Type: None  
Document Type: AP Invoice

Document Below

# I N V O I C E

PAGE: 1

RUSSO'S POWER EQUIPMENT INC  
9525 W. Irving Park Rd  
Schiller Park, IL 60176  
Phone #: (847)678-9525  
Fax #: (847)678-0705

PHONE #: (630)942-2305  
CELL #:  
FAX #: (630)942-2136  
P.O.#: 352679  
TERMS: Net 45 EOM  
SALES ORDER#: 4107948  
SALES TYPE: Sales  
CP: Omar F  
SALES REP: Omar F

DATE: 5/14/2018 9:45:15 AM  
INVOICE #: 4991513  
CUSTOMER#: 1043854  
LOCATION: 2

**BILL TO 1043854**

College of Dupage  
425 Fawell Blvd  
Glen Ellyn, IL 60137

**SHIP TO**

College of Dupage  
College Maintenance Center  
425 Fawell Blvd  
Glen Ellyn, IL 60137

**APPROVED**  
**08/23/18 - BRUCE SCHMIEDL**

MFR	PRODUCT NUMBER	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT	TOTAL
R40	RPZAM0057030	Primer Bulb Zama 0057030	2	0	\$1.49	\$1.49	\$2.98
ECH	C460000051	LOCKOUT, THROTTLE	1	0	\$2.06	\$0.88	\$0.88
ECH	V452000212	SPRING, TORSION	1	0	\$1.22	\$0.30	\$0.30
ECH	C450000183	TRIGGER, THROTTLE	1	0	\$3.28	\$1.66	\$1.66
ECH	V471000610	PIPE, VENT 3X6X145	1	0	\$2.70	\$1.36	\$1.36
ECH	V471000550	PIPE, RETURN 3X6X145	1	0	\$2.97	\$1.27	\$1.27
WRI	45410029	GROMMET PICKUP ORANGE	2	0	\$8.27	\$6.77	\$13.54
****	08	UPS Shipping 1Z7R17150394093587	1	0	\$0.00	\$0.00	\$0.00

Get ready to blow away the competition! Considered an industry leader in leaf blower performance, durability and selection, RedMax's blowers are efficient, powerful and easy to operate. Get all the power you need with RedMax. Speak with a Russo sales rep to learn more.

SUBTOTAL: \$21.99  
TAX: \$0.00  
INVOICE TOTAL: \$21.99  
AMOUNT DUE: \$21.99

**INVOICE REVIEWED**  
**OKAY TO PAY**  
**KATHY STRIPLIN 08/23/18**

Picked Up By: \_\_\_\_\_

-----  
From: mmcclaughry@russopower.com  
Sent: Mon Aug 20 12:52:15 CDT 2018  
To: mechelle@cod.edu, invoicing@cod.edu  
CC:  
Subject: Past Due Invoice # 4991513 from Russo Power Equipment  
-----

Due Date 6/28



MICHELE MCCLAUGHRY | FINANCE ASSOCIATE

1636 NORTH AURORA RD | NAPERVILLE, IL 60563

p. (630)219-2441 | f. (630) 219-2095

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# **RUSSO**

**RussoPower.com**

**RUSO**

**FALL AUCTION**

10.20.18

**SATURDAY OCTOBER 20**

**FRANKFORT, IL ★ REGISTER & CONSIGN TODAY!**

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089065  
Vendor Name: Russo Power Equipment  
Invoice Number: 5041630  
Invoice Date: 05/25/18  
PO Number: B0359306  
Check Number: E0068995  
Check Amount: \$ 439.76  
Check Date: 08/29/2018  
Department ID: 00713  
Reviewer Name: Kathy Striplin  
Voucher Number: V0523679  
Redaction Type: None  
Document Type: AP Invoice

Document Below

# I N V O I C E

PAGE: 1

RUSSO'S POWER EQUIPMENT INC  
9525 W. Irving Park Rd  
Schiller Park, IL 60176  
Phone #: (847)678-9525  
Fax #: (847)678-0705

PHONE #: (630)942-2305  
CELL #:  
FAX #: (630)942-2136  
P.O.#: valerie-352679  
TERMS: Net 45 EOM  
SALES ORDER#: 4152736  
SALES TYPE: Sales  
CP: Omar F  
SALES REP: Omar F

DATE: 5/25/2018 11:57:20 AM  
INVOICE #: 5041630  
CUSTOMER#: 1043854  
LOCATION: 2

**BILL TO 1043854**

College of Dupage  
425 Fawell Blvd  
Glen Ellyn, IL 60137

**SHIP TO**

College of Dupage  
College Maintenance Center  
425 Fawell Blvd  
Glen Ellyn, IL 60137

**APPROVED**  
**08/23/18 - BRUCE SCHMIEDL**

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	UNIT	PRICE	AMOUNT	TOTAL
ECH	P021047440	THROTTLE LOCKOUT KIT	1	0	\$4.60	\$2.63	\$2.63
ECH	V452001520	SPRING, TORSION	1	0	\$0.99	\$0.55	\$0.55
ECH	V452001510	SPRING, TORSION	1	0	\$0.99	\$0.74	\$0.74
****	08	UPS Shipping 1Z7R17150390606495	1	0	\$0.00	\$0.00	\$0.00

Get ready to blow away the competition! Considered an industry leader in leaf blower performance, durability and selection, RedMax's blowers are efficient, powerful and easy to operate. Get all the power you need with RedMax. Speak with a Russo sales rep to learn more.

SUBTOTAL: \$3.92  
TAX: \$0.00  
INVOICE TOTAL: \$3.92  
AMOUNT DUE: \$3.92

**INVOICE REVIEWED**  
**OKAY TO PAY**  
**KATHY STRIPLIN 08/23/18**

Picked Up By: \_\_\_\_\_

-----  
From: mmcclaughry@russopower.com  
Sent: Mon Aug 20 12:53:49 CDT 2018  
To: mechelle@cod.edu, invoicing@cod.edu  
CC:  
Subject: Past Due Invoice # 5041630 from Russo Power Equipment  
-----

Due Date 7/9



MICHELE MCCLAUGHRY | FINANCE ASSOCIATE

1636 NORTH AURORA RD | NAPERVILLE, IL 60563

p. (630)219-2441 | f. (630) 219-2095

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# RUSSO

[RussoPower.com](http://RussoPower.com)

**RUSO**

**FALL AUCTION**

10.20.18

**SATURDAY OCTOBER 20**

**FRANKFORT, IL ★ REGISTER & CONSIGN TODAY!**

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1089065  
Vendor Name: Russo Power Equipment  
Invoice Number: 4852437  
Invoice Date: 04/09/18  
PO Number: B0359306  
Check Number: E0068995  
Check Amount: \$ 439.76  
Check Date: 08/29/2018  
Department ID: 00713  
Reviewer Name: Kathy Striplin  
Voucher Number: V0523682  
Redaction Type: None  
Document Type: AP Invoice

Document Below

# I N V O I C E

PAGE: 1

RUSSO'S POWER EQUIPMENT INC  
9525 W. Irving Park Rd  
Schiller Park, IL 60176  
Phone #: (847)678-9525  
Fax #: (847)678-0705

PHONE #: (630)942-2305  
CELL #:  
FAX #: (630)942-2136  
P.O.#: valerie/ 352679  
TERMS: Net 45 EOM  
SALES ORDER#: 4046433  
SALES TYPE: Sales  
CP: Kim H  
SALES REP: Kim H

DATE: 4/9/2018 7:13:24 AM  
INVOICE #: 4852437  
CUSTOMER#: 1043854  
LOCATION: 2

**BILL TO 1043854**

College of Dupage  
425 Fawell Blvd  
Glen Ellyn, IL 60137

**SHIP TO**

College of Dupage  
~~College Maintenance Center~~  
425 Fawell Blvd  
Glen Ellyn, IL 60137

APPROVED

08/23/18 - BRUCE SCHMIEDL

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	UNIT PRICE	AMOUNT	TAX	TOTAL
WRI	71440006	Supersedes to: WRI-71440010					
WRI	71440010	BLADE OFFSET FUSION 21	3	0	\$23.61	\$19.71	\$57.93
WRI	71440004	Supersedes to: WRI-71440008					
WRI	71440008	BLADE OFFSET FUSION 16.5	9	0	\$21.40	\$17.50	\$157.50
WRI	13990007	BLADE SPACER 5/8 X 1/4	1	0	\$3.56	\$2.91	\$2.91

Get ready to blow away the competition! Considered an industry leader in leaf blower performance, durability and selection, RedMax's blowers are efficient, powerful and easy to operate. Get all the power you need with RedMax. Speak with a Russo sales rep to learn more.

SUBTOTAL: \$218.34

TAX: \$0.00

INVOICE TOTAL: \$218.34

AMOUNT DUE: \$218.34

INVOICE REVIEWED  
OKAY TO PAY  
KATHY STRIPLIN 08/23/18

Picked Up By: \_\_\_\_\_

-----  
From: mmcclaughry@russopower.com  
Sent: Mon Aug 20 12:48:39 CDT 2018  
To: mechelle@cod.edu, invoicing@cod.edu  
CC:  
Subject: Past Due Invoice # 4852437 from Russo Power Equipment  
-----

Due Date 5/24



MICHELE MCCLAUGHRY | FINANCE ASSOCIATE

1636 NORTH AURORA RD | NAPERVILLE, IL 60563

p. (630)219-2441 | f. (630) 219-2095

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**RUSSO**

**FALL AUCTION**

10.20.18

**SATURDAY OCTOBER 20**

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