

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1212793  
Vendor Name: Chef by Request - CBR Ind.  
Invoice Number: E15704  
Invoice Date: 08/10/18  
PO Number: P0359762  
Check Number: E0068862  
Check Amount: \$ 1,508.75  
Check Date: 08/22/2018  
Department ID: 11601  
Reviewer Name: None  
Voucher Number: V0523186  
Redaction Type: None  
Document Type: AP Invoice

Document Below

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From: jjacobson@chefbyrequest.com  
Sent: Fri Aug 10 15:23:20 CDT 2018  
To: hopper@cod.edu  
CC: invoicing@cod.edu  
Subject: Your Event Invoice  
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8/10 Hospitality



## INVOICE

**APPROVED****08/20/18 - ELLEN MCGOWAN**

|                            |                               |                             |                       |                   |
|----------------------------|-------------------------------|-----------------------------|-----------------------|-------------------|
| Client/Organization<br>COD | Event Date<br>8/10/2018 (Fri) | Telephone<br>(630) 942-3008 | Fax<br>(630) 790-9806 | Event #<br>E15704 |
| Address<br>425 Fawell Blvd | Booking Contact<br>Joe Hopper | Site Contact                | Guests<br>45 (Act)    |                   |

|                               |   |                              |                       |
|-------------------------------|---|------------------------------|-----------------------|
| Party Name<br>COD Hospitality | Theme<br>BBQ Buffet                               | Coordinator<br>Jake Jacobson | Category<br>Corporate |
| 45                            | ~ HOT OFF THE GRILL BBQ ~ @ 16.95                 |                              | 762.75                |
| 1                             | Corporate Local Delivery, Set Up & Return @ 49.00 |                              | 49.00                 |

|          | Food   | Beverage | Liquor | Equipment | Labor | Room | Other | Linens | Total  |
|----------|--------|----------|--------|-----------|-------|------|-------|--------|--------|
| Subtotal | 762.75 | 0.00     | 0.00   | 0.00      | 49.00 | 0.00 | 0.00  | 0.00   | 811.75 |
| Total    | 762.75 | 0.00     | 0.00   | 0.00      | 49.00 | 0.00 | 0.00  | 0.00   | 811.75 |

|         |        |
|---------|--------|
| Paid    | 0.00   |
| Balance | 811.75 |

|                                |           |             |           |
|--------------------------------|-----------|-------------|-----------|
| Pay Method<br>Ck, C/C, Or Cash | Card Type | Card Holder | Signature |
| Card Number                    |           | Expires     |           |

**Gratuity for service staff is not included.****Suggested Gratuity is 15% -20% of food and beverage and may be added upon request.****Thank you for this opportunity to serve you.**

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1212793  
Vendor Name: Chef by Request - CBR Ind.  
Invoice Number: E15700  
Invoice Date: 08/09/18  
PO Number: P0359733  
Check Number: E0068862  
Check Amount: \$ 1,508.75  
Check Date: 08/22/2018  
Department ID: 11601  
Reviewer Name: None  
Voucher Number: V0523187  
Redaction Type: None  
Document Type: AP Invoice

Document Below

-----  
From: jjacobson@chefbyrequest.com  
Sent: Fri Aug 10 09:32:47 CDT 2018  
To: hopper@cod.edu  
CC: invoicing@cod.edu  
Subject: Your Event Invoice  
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8/9 Hospitality



# INVOICE

**APPROVED**

**08/20/18 - ELLEN MCGOWAN**

|                            |                               |                             |                       |                   |
|----------------------------|-------------------------------|-----------------------------|-----------------------|-------------------|
| Client/Organization<br>COD | Event Date<br>8/20/2018 (Thu) | Telephone<br>(530) 442-5118 | Fax<br>(530) 945-8406 | Event #<br>E15700 |
| Address<br>425 Fawell Blvd | Booking Contact<br>Joe Hopper | Site Contact                | Guests<br>40 (Act)    |                   |

|                               |                 |                              |                       |
|-------------------------------|-----------------|------------------------------|-----------------------|
| Party Name<br>COD Hospitality | Theme<br>Dinner | Coordinator<br>Jake Jacobson | Category<br>Corporate |
|-------------------------------|-----------------|------------------------------|-----------------------|

|    |   |        |
|----|---|--------|
| 40 | Perfect Parmesan @ 12.95  | 518.00 |
| 2  | Organic Vegetable Brochette~grilled shitake caps, Japanese eggplant, @ 6.00   | 12.00  |
| 4  | Fresh Baked Jumbo Cookie Assortment (doz) @ 17.00                             | 68.00  |
| 40 | Upgraded disposable 10" & 6" plate, Reflections fork, knife and napkin @ 1.25 | 50.00  |
| 1  | Corporate Local Delivery. Set Up and Return @ 49.00                           | 49.00  |

|          | Food   | Beverage | Liquor | Equipment | Labor | Room | Other | Linens | Total  |
|----------|--------|----------|--------|-----------|-------|------|-------|--------|--------|
| Subtotal | 598.00 | 0.00     | 0.00   | 50.00     | 49.00 | 0.00 | 0.00  | 0.00   | 697.00 |
| Total    | 598.00 | 0.00     | 0.00   | 50.00     | 49.00 | 0.00 | 0.00  | 0.00   | 697.00 |

|         |        |
|---------|--------|
| Paid    | 0.00   |
| Balance | 697.00 |

|                                |           |             |           |
|--------------------------------|-----------|-------------|-----------|
| Pay Method<br>Ck, C/C, Or Cash | Card Type | Card Holder | Signature |
| Card Number                    |           | Expires     |           |

**Gratuity for service staff is not included.**

**Suggested Gratuity is 15% -20% of food and beverage and may be added upon request.**

**Thank you for this opportunity to serve you.**