

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1298946  
Vendor Name: 4IMPRINT, Inc.  
Invoice Number: 6545348  
Invoice Date: 08/07/18  
PO Number: P0359463  
Check Number: E0068848  
Check Amount: \$ 390.82  
Check Date: 08/22/2018  
Department ID: 15065  
Reviewer Name: Cynthia Yearman  
Voucher Number: V0523367  
Redaction Type: None  
Document Type: AP Invoice

Document Below

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From: yearman@c od.edu

Sent: Thu Aug 16 10:09:07 CDT 2018

To: invoicing@c od.edu

CC:

Subject: Please process for payment  
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**APPROVED**

**08/20/18 - DIANE SZAKONYI**

RE: PO 359463.

*Cindy Yearman*

Administrative Assistant, Learning Commons

College of DuPage

425 Fawell Blvd.

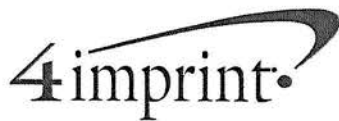
Glen Ellyn, IL 60137

(630) 942-2674

**INVOICE REVIEWED**

**OKAY TO PAY**

**CYNTHIA YEARMAN 08/20/18**



Invoice 6545348

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101 Commerce St  
PO Box 320  
Oshkosh, WI 54901

www.4imprint.com

877-446-7746

800-355-5043

CINDY YEARMAN  
COLLEGE OF DU PAGE  
425 FAWELL BLVD  
GLEN ELLYN IL 60137

**Shipping Address**

Shipping and Receiving  
College Of Du Page  
425 Fawell Blvd  
PO# 355833  
GLEN ELLYN, IL 60137  
USA  
Tel: 630-942-2674

Invoice Number 6545348

Invoice Date August 7, 2018

Reference No 359463

Account No. 1397799

Account Rep. Emily Diener

Our Order No. 16298626

Item Enterprise 4-in-1 Pen		Colours (Barrel,Grip): Silver, Black			
Qty	Item #	Description	Unit \$	Price \$	Total \$
500	117842	Enterprise 4-in-1 Pen	0.7500	375.00	375.00
1	Set-Up Charge	Set-Up Charge(Per Order Line)	0.0000	0.00	0.00
		Freight		15.82	15.82
					390.82
Total Net					390.82
Total Tax					0.00
Grand Total					390.82
Total Due					390.82

*Please ensure that payment is received by Sep 06 2018.*

**Thank You! We appreciate your business.**  
Any overruns you may have received are yours with our compliments.

- To insure proper credit to your account, please quote "6545348/1397799" on your check or remittance.
- If you are not satisfied with your order, please call 1-800-300-0764. All claims must be made within 5 days of receipt.
- Any questions regarding your invoice? Please call 1-800-982-8979. Our terms are Net 30.
- Please make checks payable to 4imprint, Inc.

4imprint Federal ID #39-1837105, GSA Contract # GS-07F-9626S. A Late Payment Charge based on maximum annual percentage allowed by your state law will be applied to this balance owed under this invoice when the invoice becomes past due. The purchaser agrees to pay all of the company's reasonable attorney's fees and any collection agency fees incurred in the collection of any amount owed hereunder and not paid when due. Purchaser agrees to pay any sales or use tax. No credit will be issued for returned merchandise without our consent. This invoice is a conditional acceptance by the seller of the buyer's offer to purchase seller's goods. It may contain terms which differ from or add to those contained in the buyer's purchase order, and to the extent that this is the case, the seller hereby expressly conditions its acceptance of the buyer's offer on the buyer's assent to the additional or different terms. The buyer's receipt and retention of the goods covered by this invoice constitutes acceptance of any such additional or different terms. The buyer and seller agree that any contract hereby entered into has been made and is to be construed according to our State Law.

**To Pay Your Invoice Online Please Visit:**  
**[www.4imprint.com/payinvoice](http://www.4imprint.com/payinvoice)**

**To Remit By Check:**  
**4imprint, Inc.**  
**25303 Network Place**  
**Chicago, IL 60673-1253**