

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1553526

Vendor Name: SJB Promotions, Inc.

Invoice Number: 12129

Invoice Date: 06/29/18

PO Number: P0358569

Check Number: E0068825

Check Amount: \$ 2,700.00

Check Date: 08/16/2018

Department ID: 00825

Reviewer Name:

Voucher Number: V0519274

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

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From: metcalf@cod.edu  
Sent: Thu Jul 12 10:44:46 CDT 2018  
To: invoicing@cod.edu  
CC:  
Subject: SJB Promotions.pdf  
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SJB promotions inc.

162 E. Chestnut St. • Mason City, IL 62664

www.sjbpromotions.com

(217) 482-9000



More than just Promotional Products

INVOICE

12129

PO/Reference

358569

Salesperson: Jill Douglas  
sjb@sjbpromotions.com

Order  
10540

Order Date  
06/21/18

Ship Date  
06/29/18

Invoice Date  
06/29/18

<b>LAURIE JORGENSEN</b> College of Dupage 425 FAWELL BLVD GLEN ELLYN, IL 60137 UNITED STATES Office: 1+630-942-3370 Office Fax: 1+630-37378 Email: jorgensenl@cod.edu	<b>LAURIE JORGENSEN / 358569</b> College of Dupage 425 FAWELL BLVD GLEN ELLYN, IL 60137 UNITED STATES Office: 1+630-942-3370 Office Fax: 1+630-37378 Email: jorgensenl@cod.edu
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**AP VERIFIED**  
**07/12/18 - BETHANY CRUSE**

Customer: COD00010

Terms: Net 15

Method:

Ship Via:

Ship Account:

Quantity	Product	Description	Unit	Price	Per	Total
5,000	LPY34	Custom Lanyards - Printed Polyester	EA	\$0.7600	1	\$3,800.00
Instructions ITEM COLOR: HUNTER GREEN IMPRINT LOCATION: STEP AND REPEAT IMPRINT/LOGO: 10540 LANYARD GRAPHIC (see attached) MAXIMUM IMPRINT WITHOUT DISTORTING LOGO. IMPRINT COLOR: WHITE ATTACHMENT: KEY RING *8 BUSINESS DAYS PRODUCTION / 3 - 5 BUSINESS DAYS SHIP TRANSIT *PRODUCTION DOES NOT BEGIN UNTIL PROOF APPROVAL.						
(5,000)	SJB DISCOUNT	SALE PRICE EXTENDED TO CLIENT -	EA	\$0.1270	1	(\$635.00)
(5,000)	IPHEC717	DISCOUNT CODE IPHEC 717 - IL HIGHER EDUCATION	EA	\$0.0930	1	(\$465.00)
Instructions DISCOUNT IS EQUAL TO 13% - 20 % OFF PUBLISHED WEBSITE PURCHASE PRICE DEPENDANT UPON CATEGORY OF ITEMS PURCHASED.						
1	SET-UP	SET-UP	EA	\$35.0000	1	\$35.00
(1)	SET-UP	SET-UP - WAIVED PER JILL	EA	\$35.0000	1	(\$35.00)
1	PROOF	EMAIL PROOF BEFORE PRODUCTION	EA	\$0.0000	1	\$0.00

PO # 358569  
acct # 01-90-00825-5407001

7-12-18

Order Total	\$2,700.00
Total Due	\$2,700.00



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358569

Quantity	Product	Description	Unit	Price	Per	Total
<b>Instructions</b>						
<b>Payment is due upon receipt.</b>						
Thank you for your order.						
Please remit payment in full to SJB Promotions, Inc., 162 E. Chestnut St., Mason City, IL 62664. A 1.5% monthly Finance Charge will be added to any invoice if payment is not received within the allotted payment schedule. Furthermore, SJB Promotions, Inc. will make contact via telephone and/or email and may/may not proceed with collection through a third party, adding said expense to the unpaid invoice. Please contact SJB Promotions, Inc. with any quesitons at (217) 482-9000.						
<i>All promotional products are subject to a 5% - 10% over/under run policy.</i>						
<i>Client is responsible for paying any over/under run.</i>						
SJB Promotions, Inc. is an Illinois FBE - Female Business Enterprise and Small Business Company.						