

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1181127
Vendor Name: AICPA-North Carolina
Invoice Number: 001522086
Invoice Date: 07/09/18
PO Number:
Check Number: 0238282
Check Amount: \$ 465.00
Check Date: 08/16/2018
Department ID: 00835
Reviewer Name:
Voucher Number: V0519299
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

1181127

9299

08/16/2018

0238282

001522086

V0519299

Brian Caputo-AICPA

0190008355209020

465.00

Dea Humphrey

465.00

0238282

PAY ONLY FOUR HUNDRED SIXTY FIVE AND 00/100 DOLLARS

08/16/2018

\$*****465.00

AICPA-North Carolina
P.O. Box 37049
Boone IA 50037-0049

Professional Development Request
for Administrators

This form must be signed and approved before enrolling in courses, workshops, seminars or submitting requests for professional dues or periodical subscriptions. Requests submitted without prior approval are not eligible for reimbursement or course credit. Please refer to the "Concur Professional Development Procedure" in the Forms Library to complete your request/expense.

Employee Name: Brian W. Caputo Colleague ID#: 1514652
Department: Administrative Affairs Extension: 2218 Date: 7/9/2018

☐ REIMBURSEMENT REQUEST or ☒ PRE-PAYMENT REQUEST†

- ☐ Course/ Workshop/Conference ☒ Dues/Subscriptions ☐ Work Related Books ☐ Travel*
☐ COD Health Club ☐ COD non-credit classes including wellness/fitness classes
☐ **Non-COD Health Club ☐ **Non-COD Fitness/Wellness Classes

*These are taxable to the employee

Title/Sponsor: AICPA - Association of International Certified Professional Accountants

Date of Event: Period covered: 8/1/18 to 7/31/19 Tuition, Registration, Dues, Subscription Fee: \$ 465.00

Is this job related: ☒ Yes ☐ No Travel: \$ _____

☒ Approved ☐ Not Approved [Signature] Date: 7/9/18
VP Signature

*Effective August 2012, up to \$600.00 per year (or the \$1850.00) may be used for pre-approved travel related expenses in accordance with College Travel Policies.

†When requesting a pre-payment, attach a registration form or invoice to this form. If using Concur, please contact Accounts Payable for payment. If I receive an advance, I understand I must produce evidence of satisfactory completion of the course or seminar within 60 days. Failure to do this will result in the cost of the course or seminar being deducted from my paycheck. _____ (Initial here)

Return this signed form along with attachments showing proof of payment and/or proof of satisfactory completion to Human Resources.

Amount of reimbursement: \$ 465.00 HR USE ONLY
Date request sent to Accounts Payable: 7/11/18
Date request approved: _____ Date expense approved: _____
HR Approval: [Signature] Account #01-90-00835-52090-15: Administrator Tuition
Account #01-90-00835-52090-20: Administrator Dues



Renewal statement

Aug. 1, 2018–July 31, 2019

Member number

001522086

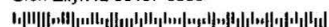
Payment due date

July 31, 2018

Billing date

June 25, 2018 First Notice

Brian Caputo
425 Fawell Blvd
Glen Ellyn IL 60137-6599



Renew your membership today!

Online

aicpa.org/myaccount

Phone

888.777.7077 (U.S. calls)
or +1.919.402.4500 Prompt 3

Email

service@aicpa.org

Hours

Mon.–Fri. 9am–6pm ET

Update your information

Make changes to your profile and preferences at aicpa.org/myaccount so we can serve you better.

Methods of payment

Important: Please visit aicpa.org/myaccount to pay by credit/debit card.

By mail

1. Member paying for self or employer paying for only one member (check only) Enter the member's name and member number in the check's memo section. Please include remittance form with payment.

2. Employer paying for multiple members (check only) Enter "Multiple Member Payment" in the memo section of the check. Include the remittance form from each member's dues notice for which you are paying.

Please mail remittance forms and payment to

AICPA (Payment – Dues)
P.O. BOX 37049
BOONE, IA 50037-0049

Online banking: Individuals only (check)

You must include your member name and number in the memo/note section of your payment. If your bank does not provide this option, please select another payment method.

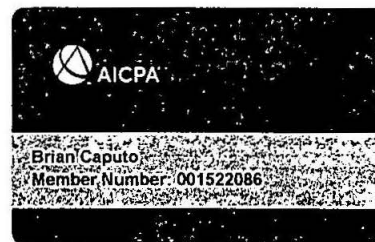
Note: The AICPA is unable to accept wire payments for membership dues

RENEW TODAY!

There's more to membership than meets the eye.

If you look beyond great benefits, such as *Journal of Accountancy*, insurance, CPE and discounts, you'll find a wealth of things we do to support the profession and you. You also get the benefits of advocacy, the Benevolent Fund, education, peer connections, the student pipeline, scholarships and so much more.

And, a new benefit for you this year: All AICPA members automatically receive the Information Management and Technology Assurance (IMTA) Section as part of your membership.



Remittance form	
001522086	Brian Caputo
COLLEGE OF DUPAGE	

IMPORTANT: In making my payment, I affirm that my information is correct as shown or amended, that I have complied with the AICPA Code of Conduct and with CPE Requirements for the year ending Dec. 31, 2017. I have seen and agree with the AICPA Privacy Policy.

METHOD OF PAYMENT: All payments must be made in U.S. dollars drawn on a U.S. financial institution. Make your check payable to AICPA. For other methods, please see reverse.

Description	Billed	Paid
AICPA Membership - 12 Month Renewal	IN 465.00	465
Voluntary Contributions:		
Benevolent Fund Contribution	85	15.00
AICPA Foundation	87	50.00
AICPA PAC Contribution	82	25.00
CPEExpress add \$249	BY	
Late fee of \$30 assessed on payments after Sept. 13, 2018		
Total	555.00	465

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