

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1554951

Vendor Name: Carla L. Schwartz

Invoice Number: 060118-SCHWA

Invoice Date: 07/05/18

PO Number:

Check Number: 0238141

Check Amount: \$ 500.00

Check Date: 08/15/2018

Department ID: 12301

Reviewer Name:

Voucher Number: V0519286

Redaction Type: Other

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

College of DuPage - Accounts Payable
Check Request Form
revised 3/27/17



This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Check Request Procedure No. 10-65

Date: 7/5/2018
Vendor ID: _____

Invoice Number	P.O. Number/ Req. Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
060118-SCHWA		01	30	12301	5909040	Misc Awards (1099)	\$ 500.00
Grand Total							\$ 500.00

AP VERIFIED

Check the appropriate box below and sign

- ☒ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have been provided in a satisfactory condition/manner.
07/12/18 - BETHANY CRUSE
- ☐ We, the undersigned, hereby certify that the goods/services, for which payment is herein requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name: Carla Lacey Fisher Schwartz
Payee Address: 2347 W 24th St Apt 1
Chicago, IL 60608

Other Instructions: _____

Description on Check:

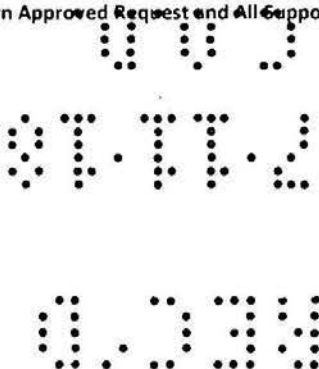
Outstanding Submission	ONE: Juried Emerging Artists	06/01/18	40 MISC AWARDS G18_COMM
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Approvals:

Prepared By: Ellen McGowan
Signature: Ellen McGowan
Payment Due: _____
Board Approved Date: _____

Approved By: Ellen McGowan Date: 6/30/18
Signature: Ellen McGowan
Approved By: _____ Date: _____
Signature: _____
Approved By Division VP: _____ Date: _____
Signature: _____

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), acctpay@cod.edu



INVOICE # 060118-SCHWA

FR:

Carla Lacey Fisher Schwartz
2347 W. 24th St. Apt. 1
Chicago, IL
60608

TO:

Cleve Carney Art Gallery
425 Fawell BLVD
Glen Ellyn, IL
60137

phone # ~~713 701~~
818 324 5995

carlafschwartz@gmail.com

SERVICE:

ONE Emerging Artist Jury Award

AMOUNT DUE:

\$500

**Request for Taxpayer
Identification Number and Certification**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Carla Lacey Fisher Schwartz

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☒ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ► _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
2347 W 24th St Apt 1

6 City, state, and ZIP code
Chicago, IL 60608

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

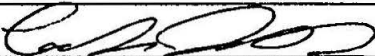
or
Employer identification number

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ►  Date ► **6/4/18**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

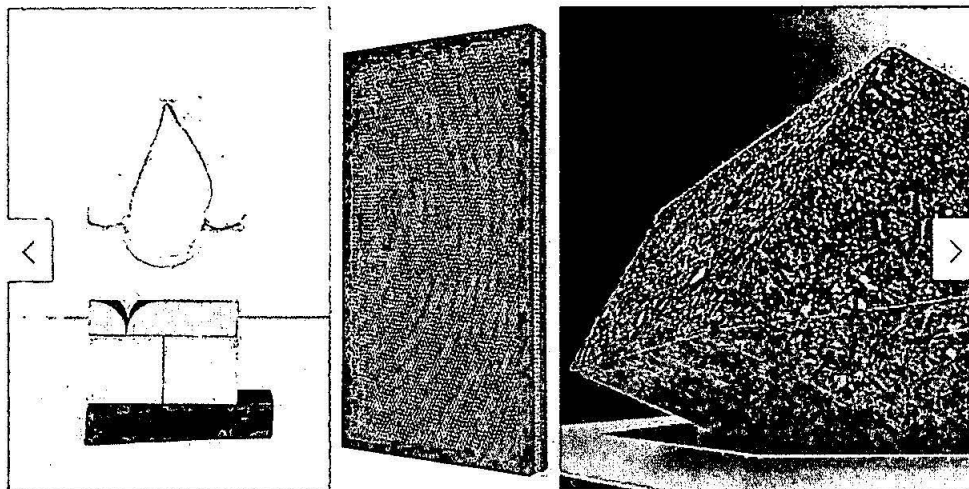
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

CLEVE CARNEY ART GALLERY

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Left to right: Mie Kongo, Gina Hunt, Carla Fisher Schwartz, Elizabeth/Sidebotham, Bianca Cardenas

ONE: ANNUAL EMERGING ARTIST EXHIBIT 2018

June 1 - July 28, 2018

The gallery will be closed Saturday June 23rd and June 30th.

Reception June 1, 6 - 8 p.m.

ONE is the Cleve Carney Art Gallery's second annual juried emerging artist exhibition. This exhibition is intended to provide a survey of contemporary artwork being created by emerging artists in the region and across the country. *ONE* is meant to be a stepping stone for those early in their artistic careers.

Artists

Bianca Cardenas, Gianna DiBartolomeo, Angela Dieffenbach, Elizabeth Sidebotham, Carla Fisher Schwartz, Marcelina Gonzalez, Gina Hunt, Nate Juncer, Morteza Khakshoor, Mie Kongo, Anikó Kuikka, John Lusi, Joseph Josue Mora, Alessandra Norman, Gyan Shrosbree, Cassie Tompkins, Henry Voellmecke, Juliann Wang, Jenny Wu, Carley Zarzeka, and Jia Qi Zhen.

2018 Award Recipients

Mie Kongo

Carla Fisher Schwartz

Joseph Josue Mora

Cassie Tompkins

Jurors

Alberto Aguilar, Meg Duguid, and Teresa Silva.

Facebook | Instagram | YouTube

425 Fawell Blvd. Glen Ellyn, Illinois 60137 / (630) 942-2321 / Mon-Thur 11am - 3pm & Sat 11am - 3pm

