

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1188209

Vendor Name: College of Dupage Foundation

Invoice Number: CODFOUNDATION

Invoice Date: 06/27/18

PO Number:

Check Number: 0237889

Check Amount: \$ 500.00

Check Date: 08/15/2018

Department ID: 99686

Reviewer Name:

Voucher Number: V0519152

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

College of DuPage - Accounts Payable

Check Request Form

revised 3/27/17

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Check Request Procedure No. 10-65

Date: 6/27/2018

Vendor ID: 1188209

Invoice Number	P.O. Number/ Req. Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
		10	99	99686	2900099	Funds Held in Custody of Othr	\$ 500.00

Grand Total \$ 500.00

Check the appropriate box below and sign

☒ We, the undersigned, hereby certify that the goods/services, for which payment is being requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.

☐ We, the undersigned, hereby certify that the goods/services, for which payment is being requested, have not yet been provided. As an approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

Payee Name: College of DuPage Foundation

Other
Instructions:

Payee Address: 425 Fawell Blvd, Glen Ellyn, IL 60137

Description on Check:

Donation to the Student Nurses scholarship fund through the Foundation. Funds were fundraised by the Spring 2018 graduating class.

Approvals:

Prepared By: Shannon Hernandez

Approved By:

Date:

Signature:

Signature:

7/3/18

Payment Due: 7/12/2018

Approved By:

Date:

Board Approved Date:

Signature:

Approved By Division VP:

Date:

Signature:

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), acctpay@cod.edu

Hernandez, Shannon

From: Born, Sarah
Sent: Monday, June 25, 2018 3:39 PM
To: Hernandez, Shannon
Cc: Kanak, Donna
Subject: Nursing scholarship money

Hi Shannon

We would like \$500 moved over to the Nursing scholarship fund. Thanks

Sarah Born MSN, RN
Assistant Professor, Nursing
College of DuPage

Sent from my iPhone

1188209

08/15/2018

0237889

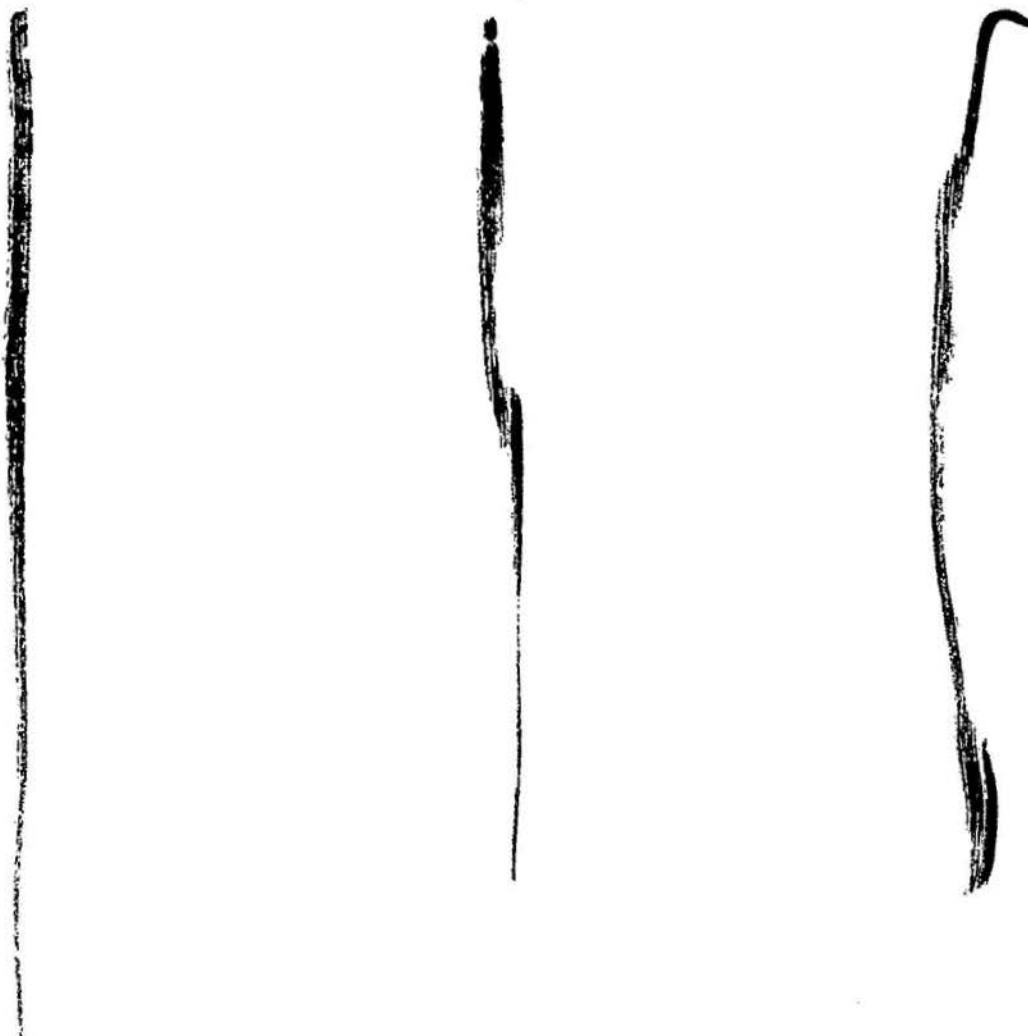
CODFOUNDAT

V0519152

Donation to student nurse

1099996862900099

500.00



500.00

Jacqueline Ranget

0237889

PAY ONLY FIVE HUNDRED AND 00/100 DOLLARS

08/15/2018

\$*****500.00

College of Dupage Foundation
425 Fawell Blvd.
Glen Ellyn IL 60137