

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1083587

Vendor Name: Cantigny Foundation

Invoice Number: PO359444

Invoice Date: 07/19/18

PO Number: P0359444

Check Number: 0237875

Check Amount: \$ 1,213.43

Check Date: 08/15/2018

Department ID: 04702

Reviewer Name:

Voucher Number: V0522299

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: lasorsak@cod.edu
Sent: Tue Jul 31 15:32:47 CDT 2018
To: invoicing@cod.edu
CC: zehjudy@cod.edu
Subject: RE: IBHE FY18 Chicago Computers/Cantigy Park

I apologize, the ones attached have the PO.

From: LaSorsa, Krystina
Sent: Tuesday, July 31, 2018 3:25 PM
To: Invoicing <invoicing@cod.edu>
Cc: Zeh, Judy <zehjudy@cod.edu>
Subject: IBHE FY18 Chicago Computers/Cantigy Park

Hello,

Please see attached.

Thank you,

Krystina LaSorsa
Assistant Manager-Career Services
College of DuPage
630-942-2230
She/Her/Hers

FY19

PO: 359444

College of DuPage and the
Illinois Board of Higher Education
Cooperative Work Study Project
January 1-August 31, 2018

Reimbursement Form

1. Please complete the information below. Use a separate sheet for each student.
2. Provide a paystub
3. Printed copy of students hours
4. Attach a copy of your W-9 so we can process your reimbursement payment. (Only needed for first reporting cycle)

Company Name: Cantigny Foundation
Contact Name and Title at Company: Beau Nagan Forestry Crew Supervisor
Contact Name Signature: Beau Nagan
Contact Phone Number: Work(630)260-8137 Cell (708)715-7934
Contact email: bnagan@cantigny.org

Name of Student Intern: Christopher Patnaude
Signature of Student Intern: Christopher Patnaude

Description of work performed: Prunes, removes, plans, waters, and mulches trees. Also operates chainsaw, chippers, stump grinder, wood splitter, tractor, bucket truck, and skid steer. Works aloft in both bucket and climbing

Service activities offered to student: He will be participating in the Saluting branches program this year

(Please note this refers to any volunteer opportunities available to the student through your company)

Did Student obtain permanent employment in Illinois? ☒ Yes ☐ No

If yes, please provide date of employment and name of employer. He will continue being employed by us after internship seasonally April through December

Period of Performance	Hours worked:	Hourly Rate:	\$15.50	Total Wages/Monthly
2/1/2018-2/28/2018				\$0.00
3/1/2018-3/31/2018				
4/1/2018-4/30/2018				
5/1/2018-5/31/2018				
6/1/2018-6/30/2018	153.5		\$15.50	\$2,379.25
7/1/2018-7/31/2018				
8/1/2018-8/31/2018				
TOTAL	153.5		\$15.50	\$2,379.25

$\div 2 = 4,189.63$
2% Benefits 23.80
1,213.43

Reimbursement will be made upon receipt of this form. Direct any questions about reimbursement to Krystina LaSorsa
630-942-2230, lasorsak@cod.edu

Please Email this form and attachments to:

College of DuPage
Career Services - IBHE
lasorsak@cod.edu
425 Fawell Blvd
Glen Ellyn, IL 60137

Thank you again for participating in this valuable experience for the students.

06-10-04702-5309001

Justy Zer
7-19-18

Steve Benton

7/19/18