

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089229
Vendor Name: Village of Carol Stream
Invoice Number: 01361038
Invoice Date: 08/06/18
PO Number:
Check Number: 0237806
Check Amount: \$ 118.43
Check Date: 08/14/2018
Department ID: 00717
Reviewer Name:
Voucher Number: V0523191
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

VILLAGE OF CAROL STREAM

*** MESSAGE CENTER ***



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Carol Stream Village code, Chapter 13, Article 3, Section 18, provides that if the rates or charges for water and/or sewer service are not paid within 44 days, service will be discontinued without further notice and shall not be reinstated until all past due amounts, including penalties, and a \$50. fee (for Public Works being dispatched to turn the water off) are paid in full. Our records indicate that your account is past due.

To avoid shut-off, payment must be received in the Finance Department before 5:00 p.m. the day prior to shut-off. Once service has been discontinued, in order to have the water turned on the same day, payment must be received by the Finance Department, Water Billing Division, prior to 3:30 p.m. on the shut off date shown below. Customers whose payment are received after 5:00 p.m. will have the water turned on until the following business day.

08/14/18 - ROBERT MARIER

If you dispute the accuracy of water/sewer charges, a pre disconnection meeting can be scheduled for you to present your position. Please contact the Water Billing Division at 630/871-6222 if you wish such a hearing.

VILLAGE OF CAROL STREAM



BILL DATE: 08/06/2018

NAME: COLLEGE OF DUPAGE

SERVICE ADDRESS: 500 KUHN RD

BILL NUMBER: 01361038

ACCOUNT NUMBER: 15598

CUSTOMER NUMBER: 105846

SHUT-OFF NOTICE

The Village of Carol Stream
will no longer accept credit card payments
over the telephone due to credit card
processing security reasons.

SHUT-OFF DATE 08/15/2018

DELINQUENT AMOUNT	\$103.43
ADMINISTRATIVE FEE	\$15.00
TOTAL AMOUNT DUE BY 5:00 PM ON 08/14/2018	\$118.43

RETURN BOTTOM PORTION WITH YOUR CHECK MADE PAYABLE TO VILLAGE OF CAROL STREAM.
RETAIN THIS PORTION FOR YOUR RECORDS.

DETACH HERE

PLEASE DO NOT FOLD

DETACH HERE



Village of Carol Stream

500 N. GARY AVENUE • CAROL STREAM, ILLINOIS 60188-1899

(630) 871-6222 e-"stream" www.carolstream.org



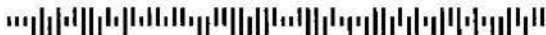
BILL NUMBER: 01361038
ACCOUNT NUMBER: 15598
CUSTOMER NUMBER: 105846

TOTAL AMOUNT DUE
BY 5:00 PM ON 08/14/2018 \$118.43

AMOUNT PAID

*****SINGLE-PIECE 60199
COLLEGE OF DUPAGE
ATTN ACCOUNTS PAYABLE
425 FAWELL BLVD
GLEN ELLYN, IL 60137-6708

11 (0000026)
26-103-03



00006042019801361038100000118430

Payments must be received by the 20th of the month to avoid a 10% penalty charge. Failure to receive bill does not excuse penalty charge.

SHUT-OFF PROCEDURE: If payment is not received by 5:00 p.m. thirty five days after the billing date, a shut-off notice will be sent, at which time a \$15.00 administrative fee will be added to your account, notifying the user his/her water service will be terminated within ten calendar days. Failure to submit payment by 5:00 p.m. on the forty-fourth day will result in an administrative shut-off fee of \$50.00 being charged along with the termination of water service. If your water has been shut off and payment is received by the Village after 3:00 p.m., the water will remain off until the following day unless, for an additional fee of \$50.00, you choose to have Public Works dispatched to turn it back on.

TIME LINE FOR UTILITY BILLING PROCESS:

Day 1	Day 20	Day 21	Day 30	Day 36	Day 45
Billed is mailed	Current amount due	Penalty applied	Reminder notice mailed as part of new bill	Shut-off notice mailed	Termination of service

NSF CHECKS: A \$25.00 service charge is applied per check or ACH transaction that is returned and not honored by our bank. Each account is then subject to immediate shut-off procedure.

WATER SERVICE AND BILLING INQUIRES

Questions about your usage or bill amount or to request a final water reading

Call the Finance Department Monday thru Friday 8:00 a.m. – 5:00 p.m. (630) 871-6222

Questions about water quality or service

Call Public Works Water Division Monday thru Friday 7:00 a.m. – 3:30 p.m. (630) 871-6260

E "STREAM" Services.....www.carolstream.org
Pay your bill online

General Village Questions

Call Village Hall.....(630) 665-7050

Please Note: The Municipal Center at 500 N. Gary Avenue will be closed for renovations on or about May 1, 2017. Village Offices will be temporarily moved to 505 E. North Ave. Please reference www.carolstream.org for periodic updates.

PLEASE USE THE ENVELOPE PROVIDED AND INCLUDE THE REMITTANCE PORTION OF THE BILL WITH YOUR CHECK FOR FAST AND ACCURATE CREDIT TO YOUR ACCOUNT

TO PAY BY MAIL:

Please use the enclosed envelope or direct your payment along with your remittance stub to our water billing lock box address:

Village of Carol Stream
P.O. Box 7757
Carol Stream, IL 60197-7757

IF YOU BANK ONLINE:

Remit to:
Village of Carol Stream
500 N. Gary Ave
Carol Stream, IL 60188

In Person Payments during Municipal Center Renovation:

Village of Carol Stream
505 E. North Avenue
Carol Stream, IL 60188

A 24-hour depository box has been relocated in the parking lot of the Ross Ferraro Town Center (just west of the arch). Police Records window is available 24/7 at the temporary facility.

Marek, Robert

From: Wosachlo, Christopher
Sent: Tuesday, August 14, 2018 11:54 AM
To: Marek, Robert
Subject: RE: Village of Carol Stream Delinquent Amount

Bobby,

This is OK to pay the additional charges.

Thanks,

Chris Wosachlo
Energy/Project Manager
Facilities Operations
College of DuPage
Phone:(630) 942-4225
wosachloc@cod.edu

From: Marek, Robert
Sent: Tuesday, August 14, 2018 10:12 AM
To: Wosachlo, Christopher <wosachloc@cod.edu>
Subject: FW: Village of Carol Stream Delinquent Amount
Importance: High

Hi Chris,

I just wanted to follow up on the below when you have a moment. Can you please let me know if you approve to pay an additional \$32.25 to Carol Stream for the attached?

Thank you,

Bobby Marek
Accounts Payable Team Leader
Cash Disbursements/Payroll Department
[College of DuPage](#)
425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599
phone 630-942-2229 | marekr@cod.edu

From: Marek, Robert
Sent: Monday, August 13, 2018 6:05 PM
To: Wosachlo, Christopher <wosachloc@cod.edu>
Subject: Village of Carol Stream Delinquent Amount
Importance: High

Chris,

It appears that Carol Stream charged us a late fee and an administrative fee for a previous bill. We cut a check for \$86.18 for bill number 01361038, but they require us to cover the additional \$32.25 to remain current. If you reply to this email with your approval to pay the additional amount, and with your permission, I will charge it to 02-70-00717-5704001, the account number that is used for these bills, and I will hand-deliver the check to Carol Stream tomorrow. I sincerely apologize for any oversight on my end. I'll be in at 7:00 tomorrow morning, so please call with any questions.

Thank you,

Bobby Marek

Accounts Payable Team Leader

Cash Disbursements/Payroll Department

College of DuPage

425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599

phone 630-942-2229 | marekr@cod.edu