

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1089046

Vendor Name: Universal Companies, Inc.

Invoice Number: 738904

Invoice Date: 06/28/18

PO Number: P0358726

Check Number: E0068432

Check Amount: \$ 143.47

Check Date: 07/25/2018

Department ID: 00049

Reviewer Name:

Voucher Number: V0521183

Redaction Type: Other

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

**UNIVERSAL COMPANIES, INC.**

18260 Oak Park Drive  
Abingdon, VA. 24210  
Tel: 800.558.5571 Fax: 276.466.1895  
E-Mail: ar@universalcompanies.com

**INVOICE****Sold To:** 430728

Attention:  
COLLEGE OF DUPAGE  
425 FAWELL BLVD  
GLEN ELLYN IL 60137

**Ship To:**

Attention:  
COLLEGE OF DUPAGE  
425 FAWELL BLVD  
GLEN ELLYN IL 60137

**3 WAY MATCH**

PO #	INVOICE #	DATE	TERMS	ORDER #	SALESPERSON	SHIPPED VIA
358726	738904	6/28/2018	Net 30 Days	3218254	MLARGE	GROUND UPS

Item #	Description	Qty	Unit Price	Extended Price
C5884T	Repl Liner/Lg Lndry Trlly	2	\$9.60	\$19.20
C5883T	Laundry Trolley/Large	2	\$55.20	\$110.40

**FREIGHT** \$13.87  
**TAX**  
**TOTAL** \$143.47

**Remit Options:**

Checks:  
Universal Companies  
Dept. 170  
PO Box 37904  
Charlotte, NC 28237-7904

ACH:Wire Instructions:

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From: gayanna@cod.edu  
Sent: Mon Jul 02 15:24:09 CDT 2018  
To: invoicing@cod.edu  
CC:  
Subject: FW: Universal Companies Invoice 358726  
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Anna Gay Program Support Specialist: Cosmetology, Culinary, Hospitality, Interior Design, Fashion Studies, Speech Communications College of DuPage BIC 1441 425 Fawell Blvd. Glen Ellyn, IL 60137 630-942-2502  
-----Original Message----- From: info@UniversalCompanies.com Sent: Thursday, June 28, 2018 6:55 PM To: Gay, Anna Subject: Universal Companies Invoice Remittance Payment Change 2018-06-28 Dear Valued Customer, Please be advised, effective immediately, Universal Companies (and SpaEquip d/b/a Universal Companies) has changed its payment remittance account and address. All checks should be mailed to the new lockbox address: Universal Companies, Inc Dept. 170 PO Box 37904 Charlotte, NC 28237-7904 Remittance advice note: Please include Customer #, Invoice #, and Order # (when applicable). If you currently pay or elect to pay by ACH or wire transmission, note the following changes: ACH: Beneficiary Bank: First Tennessee Bank ABA: 064208042 Beneficiary Name: Universal Companies, Inc. Beneficiary Account #: 180249253 Beneficiary Address: 18260 Oak Park Dr., Abingdon, VA 24210 Remittance advice note: Please include Customer #, Invoice #, and Order # (when applicable). Wire Instructions: Beneficiary Bank: First Tennessee Bank (165 Madison Ave Memphis, TN 38104) ABA: 084000026 SWIFT #: FTBMUS44 Beneficiary Name: Universal Companies, Inc. Beneficiary Account #: 180249253 Beneficiary Address: 18260 Oak Park Dr., Abingdon, VA 24210 Remittance advice note: Please include Customer #, Invoice #, and Order # (when applicable). Please note that if remittance is inadvertently sent to a prior remittance address or account, It will result in a processing delay. If you have any questions or would like to start receiving Your invoice electronically, please contact the Universal Companies AR Department at 800- 558-5571 (option 7 and option 1) or email us at ar@universalcompanies.com. Sincerely, Derek Brown Controller

[attachment: RD5542565E\_EN\_1519998\_388008\_650.pdf]