

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1389709

Vendor Name: Jansco, Inc.

Invoice Number: 545748

Invoice Date: 06/26/18

PO Number: P0358376

Check Number: 0237220

Check Amount: \$ 3,040.18

Check Date: 07/11/2018

Department ID: 00819

Reviewer Name:

Voucher Number: V0518948

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

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From: hendersn@cod.edu  
Sent: Mon Jul 02 17:13:54 CDT 2018  
To: zerrudom@cod.edu  
CC: invoicing@cod.edu, cruseb199@cod.edu  
Subject: FW: For FY2018-Invoice for Cinch Backpacks - 545748  
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Hi,

I think this invoice would go to Benthany Cruse, but I saw her out of office reply. Could you please process the attached invoice and send through electronic invoicing so I can sign off on it?

It was received in FY2018, so it should be applied to the FY2018 budget.

Thank you,  
Kristina

**From:** Patricia LaSpesa <Patc@janscoinc.com>  
**Sent:** Monday, July 2, 2018 2:32 PM  
**To:** Henderson, Kristina <hendersn@cod.edu>  
**Subject:** Invoice for Cinch Backpacks - 545748



**We're *MOVING* to a *NEW* location July 16th!!!!**

**Our New Address: 825 N. Cass Ave., Suite 108, Westmont, IL 60559**



**Jansco inc.**  
**PROMOTIONAL PRODUCTS**  
19 N. Park Blvd., Glen Ellyn, IL 60137



630.790.0004 • FAX 630.790.0005  
Federal ID #36-2739270

# INVOICE

**3 WAY MATCH**

Sold To:

CODSLP  
College of DuPage  
Student Life  
425 Fawell Blvd.  
Glen Ellyn IL 60137  
Attn:Ms. Kritina Henderson

Ship To:

UPS GroundTrac  
College of DuPage Student  
Life (P.O. #358376)  
425 Fawell Blvd.  
GLEN ELLYN IL 60137  
Attn: Kritina Henderson

Invoice No	Inv Date	Terms	Ship Date	Ship Via	Your PO No.
545748	06/26/18	NET 15 DAY	06/26/18	UPSG	358376

Quantity	Item No.	Description	Unit Price	Amount
2,000		DRAWSTRING BACKPACK,Black with a White Imprint on One Side 14" x 18".	1.37	2,740.00
1		SET UP CHARGE	30.00	30.00
1		INSURANCE	1.96	1.96
		Freight & Handling		270.18
TOTAL				3,042.14

For Proper Credit, Please Send Stub and Payment to the Address Listed Below

Customer CODSLP  
Invoice # 545748  
Amount \$3,042.14

PAYMENT ENCLOSED \$ \_\_\_\_\_

Jansco, Inc.  
19 N. Park Blvd.  
Glen Ellyn, IL 60137