

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1240448
Vendor Name: Signature Cleaners of Univ Com
Invoice Number: 432391
Invoice Date: 04/14/18
PO Number: B0355694
Check Number: E0066705
Check Amount: \$ 168.00
Check Date: 04/25/2018
Department ID: 12331
Reviewer Name:
Voucher Number: V0509696
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

SIGNATURE CLEANERS

E-MAILED APR 17 2018

Date 04/16/2018 Invoices Dropped-Off For: 04/12/2018 To 04/12/2018
 Time 09:35:13

Page 1

| INV_# | RI# | PHONE | TYPE | PCS | AMOUNT | DISC | NAME |
|-------|-----|------------|------------|-----|--------|------|------------------------------|
| 04/12 | 425 | 6309423688 | TABLECLOTH | 18 | 252.00 | | COLLEGE OF DUPAGE MAC CENTER |

Total Number of Invoices = 1
 COLLEGE OF DUPAGE MAC CENTER 6309423688
 Totals Sales = 252.00

Remit To: SIGNATURE CLEANERS
 1809 S WEHRLI RD
 NAPERVILLE, IL 60565
 (630)416-8228

wrong
 invoice#,
 see below

INV# TABLECLOTHS

INVOICE #: 432391 PIECES: 1

DUE: Saturday--04/14/2018

START TAG = 000 END TAG =

COLLEGE OF DUPAGE MAC CENTER
 425 FAWELL DR
 6309423688

1-TABLE-CLOTH 30.00

SUBTOTAL = 30.00

COUPON = 16.00

TOTAL = 14.00

COLLEGE OF DUPAGE MAC

COLLEGE OF DUPAGE MAC CENTER

THANK YOU FOR YOUR ORDER

CLEANERS TO YOU 04/14/2018
 1809 S. WEHRLI RD. 13:32:34
 NAPERVILLE, IL 60565 CLERK#:101
 (888)522-8228

71 DRY CLEANING

01-30-12331-5309001

1 TABLECLOTH NONE (GENERAL LOBBY USE)

Eileen M. Gordon

04/16/18

Marek, Robert

From: Junokas, Molly
Sent: Thursday, April 19, 2018 1:14 PM
To: Marek, Robert
Subject: RE: Signature Cleaners Invoice

OH my goodness! I forgot to write the BO# on there!

Thank you for noticing and asking. The BO# is **355694**, line 7. Sorry for missing that.

Thank you Bobby!
Molly

From: Marek, Robert
Sent: Thursday, April 19, 2018 1:09 PM
To: Junokas, Molly <junokasm@cod.edu>
Subject: Signature Cleaners Invoice

Hi Molly,

Do you want me to use a blanket order for the attached, or should I charge it against the GL number?

Thanks!

Bobby Marek
Accounts Payable Team Leader
Cash Disbursements/Payroll Department

[College of DuPage](#)

425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599
phone 630-942-2229 | marekr@cod.edu

From: junokasm@cod.edu
Sent: Tue Apr 17 16:13:41 CDT 2018
To: junokasm@cod.edu, invoicing@cod.edu
CC:
Subject: Scanned from a Xerox Multifunction Device

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Device.
Attachment File Type: pdf, Multi-Page Multifunction Printer Location: AR201WC7835 Device Name:
PRN303

[attachment: Scanned from a Xerox Multifunction Printer.pdf]

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1240448
Vendor Name: Signature Cleaners of Univ Com
Invoice Number: 432426
Invoice Date: 04/16/18
PO Number: B0355694
Check Number: E0066705
Check Amount: \$ 168.00
Check Date: 04/25/2018
Department ID: 11601
Reviewer Name:
Voucher Number: V0509845
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

SIGNATURE CLEANERS

Date 04/19/2018 Invoices Dropped Off For 04/16/2018 To 04/16/2018 Page 1
Time 09:54:16

INV_# RK#

AP VERIFIED
04/23/18 - ROBERT MAREK

04/16 425 FAWELL DR 6309423688 INVA 432426 11 154.00 TABLECLOTHS
C CENTER COLLEGE OF DUPAGE MAC

Total Number of Invoices = 1
COLLEGE OF DUPAGE MAC CENTER 6309423688
Totals Sales = 154.00

Remit To: SIGNATURE CLEANERS
1809 S WEHRLI RD
NAPERVILLE, IL 60565
(630)416-8228

E-MAILED APR 19 2018

BO# 355694
LINE 3 = \$154.00
05-60-11601-5309001

INVOICE #: 432426 PIECES: 11
DUE: Wednesday--04/18/2018

START TAG = 000 END TAG =

COLLEGE OF DUPAGE MAC CENTER
425 FAWELL DR
6309423688

11-TABLE-CLOTH 330.00

SUBTOTAL = 330.00
COUPON = 176.00
TOTAL = 154.00

COLLEGE OF DUPAGE MAC

COLLEGE OF DUPAGE MAC CENTER

THANK YOU FOR YOUR ORDER
CLEANERS TO YOU 04/16/2018
1809 S. WEHRLI RD. 14:55:37
NAPERVILLE, IL 60565 CLERK#:101
(888)522-8228

71 DRY CLEANING

05-60-11601-5309001 → \$154.00
11 TABLECLOTHS TRIB-CASH

Ellen M. Moran
04/19/18

From: junokasm@cod.edu
Sent: Thu Apr 19 12:56:39 CDT 2018
To: junokasm@cod.edu, invoicing@cod.edu
CC:
Subject: Scanned from a Xerox Multifunction Device

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PRN303

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