

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089065
Vendor Name: Russo Power Equipment
Invoice Number: 4835907
Invoice Date: 04/03/18
PO Number: P0356596
Check Number: E0066702
Check Amount: \$ 572.67
Check Date: 04/25/2018
Department ID: 02638
Reviewer Name: Barbara Groves
Voucher Number: V0507954
Redaction Type: None
Document Type: AP Invoice

Document Below

INVOICE

X

PAGE: 1

RUSSO'S POWER EQUIPMENT INC
 9525 W. Irving Park Rd
 Schiller Park, IL 60176
 Phone #: (847)678-9525
 Fax #: (847)678-0705

PHONE #: (630)942-2305
 ALT. #:
 FAX #: (630)942-2136
 P.O.#: 356596

DATE: 4/3/2018 7:54:52 AM
 INVOICE #: 4835907
 CUSTOMER#: 1043854
 CP: Jenny M
 LOCATION: 1

APPROVED
04/10/18 - LISA STOCK

BILL TO 1043854

College of Dupage
 425 Fawell Blvd
 Glen Ellyn, IL 60137

SHIP TO

College of Dupage
 College Maintenance Center
 425 Fawell Blvd
 Glen Ellyn, IL 60137
 Attention Brian Clement

MFR	PRODUCT NUMBER	DESCRIPTION	SOLD	B/O	PRICE	NET	TOTAL
STI	HSA25	Cordless Shrub Shears S/N: 994991382	1	0	\$139.95	\$95.00	\$95.00

Register today for our 6th annual Spring Used Equipment Auction in Hainesville, IL on Saturday, April 14th!
 Registration is free and easy - visit RussoPower.com/Spring-Used-Auction for more information.

SUBTOTAL: \$95.00
 TAX: \$0.00
 INVOICE TOTAL: \$95.00
 AMOUNT DUE: \$95.00

INVOICE REVIEWED
OKAY TO PAY
BARBARA GROVES 04/06/18

Picked Up By: _____

Return Policy

All returns are subject to a 20% restock fee. No returns past 30 days. No returns on Electrical Parts, No returns on Special Orders. All returns must be in original packaging and unused.

From: swonk@cod.edu
Sent: Tue Apr 03 13:20:57 CDT 2018
To: invoicing@cod.edu
CC:
Subject: FW: Invoices for Perkins

Hello, Please see the 3 attached invoices, all of which are ok to pay. Thank you! Katrina -----Original Message----- From: Clement, Brian Sent: Tuesday, April 3, 2018 12:59 PM To: Swon, Katrina ; Groves, Barbara Cc: Hull, Amy Subject: RE: Invoices for Perkins Hi Katrina, Attached are 3 Russo Invoices. These are ok to pay. Received the items this morning. Brian

[attachment: Scanned from a Xerox Multifunction Printer.pdf]

From: marekr@cod.edu
Sent: Thu Apr 05 11:19:23 CDT 2018
To: invoicing@cod.edu
CC:
Subject: Attached Document

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089065
Vendor Name: Russo Power Equipment
Invoice Number: 4852344
Invoice Date: 04/09/18
PO Number: P0356596
Check Number: E0066702
Check Amount: \$ 572.67
Check Date: 04/25/2018
Department ID: 02638
Reviewer Name: Barbara Groves
Voucher Number: V0509155
Redaction Type: None
Document Type: AP Invoice

Document Below

INVOICE

X

PAGE: 1

RUSSO'S POWER EQUIPMENT INC
9525 W. Irving Park Rd
Schiller Park, IL 60176
Phone #: (847)678-9525
Fax #: (847)678-0705

PHONE #: (630)942-2305
ALT. #:
FAX #: (630)942-2136
P.O.#: 356596
TERMS: **Net 45 EOM**

DATE: 4/9/2018 6:56:36 AM
INVOICE #: 4852344
CUSTOMER#: 1043854
CP: Jenny M
LOCATION: 1

SALES ORDER#: 3985003

APPROVED

BILL TO 1043854

College of Dupage
425 Fawell Blvd
Glen Ellyn, IL 60137

SHIP TO

College of Dupage
College Maintenance Center
425 Fawell Blvd
Glen Ellyn, IL 60137
Attention Brian Clement

04/13/18 - LISA STOCK

MFR	PRODUCT NUMBER	DESCRIPTION	SOLD	B/O	PRICE	NET	TOTAL
STI	HSA25	Cordless Shrub Shears S/N: 994990420	1	0	\$139.95	\$95.00	\$95.00

Register today for our 6th annual Spring Used Equipment Auction in Hainesville, IL on Saturday, April 14th!
Registration is free and easy - visit RussoPower.com/Spring-Used-Auction for more information.

SUBTOTAL: \$95.00
TAX: \$0.00
INVOICE TOTAL: \$95.00
AMOUNT DUE: \$95.00

INVOICE REVIEWED
OKAY TO PAY
BARBARA GROVES 04/13/18

Rec'd Amy Allie 4/9/18

Picked Up By: _____

Return Policy

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From: swonk@cod.edu
Sent: Tue Apr 10 08:26:45 CDT 2018
To: invoicing@cod.edu
CC:
Subject: FW: russo invoice

Hello, Please see the attached invoice that is ok to pay. Thank you! Katrina -----Original Message----- From: Clement, Brian Sent: Monday, April 9, 2018 5:56 PM To: Swon, Katrina ; Groves, Barbara Cc: Hull, Amy Subject: FW: russo invoice This is ok to pay. This was Perkins PO#356596 Thanks Brian

[attachment: Scanned from a Xerox Multifunction Printer.pdf]

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089065
Vendor Name: Russo Power Equipment
Invoice Number: 4868273
Invoice Date: 04/13/18
PO Number: B0352679
Check Number: E0066702
Check Amount: \$ 572.67
Check Date: 04/25/2018
Department ID: 00713
Reviewer Name: Kathy Striplin
Voucher Number: V0509503
Redaction Type: None
Document Type: AP Invoice

Document Below

INVOICE

T-NAP

PAGE: 1

Russo Power Equipment
1636 North Aurora Road
Naperville, IL 60563
(630)219-2440
www.russopower.com

PHONE #: (630)942-2305
ALT. #:
FAX #: (630)942-2136
P.O.#: valerie/email 352679
TERMS: **Net 45 EOM**
SALES ORDER#: 4058185
SALES TYPE#:

DATE: 4/13/2018 8:59:25 AM
INVOICE #: 4868273
CUSTOMER#: 1043854
CP: Kim H
LOCATION: 2

BILL TO 1043854

College of Dupage
425 Fawell Blvd
Glen Ellyn, IL 60137

B0 352679

00713

SHIP TO

College of Dupage
College Maintenance Center
425 Fawell Blvd
Glen Ellyn, IL 60137

APPROVED

QTY	PRODUCT NUMBER	DESCRIPTION	UNIT	PRICE	NET	TOTAL
1	35110006560	REAR HANDLE SET		\$26.16	\$22.46	\$22.46
48	6450025	Two Cycle Oil / 6.4oz / 2.5gal / 50:1 Mix		\$3.89	\$1.59	\$76.32

04/18/18 NEIL ADAMS

Register today for our 6th annual Spring Used Equipment Auction in Hainesville, IL on Saturday, April 14th!
Registration is free and easy - visit RussoPower.com/Spring-Used-Auction for more information.

SUBTOTAL: \$98.78
TAX: \$0.00
INVOICE TOTAL: \$98.78
AMOUNT DUE: \$98.78

INVOICE REVIEWED
OKAY TO PAY
KATHY STRIPLIN 04/18/18

Picked Up By: _____

Return Policy

All returns are subject to a 20% restock fee. No returns past 30 days. No returns on Electrical Parts, No returns on Special Orders. All returns must be in original packaging and unused.

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089065
Vendor Name: Russo Power Equipment
Invoice Number: 4868280
Invoice Date: 04/13/18
PO Number: B0352679
Check Number: E0066702
Check Amount: \$ 572.67
Check Date: 04/25/2018
Department ID: 00713
Reviewer Name: Kathy Striplin
Voucher Number: V0509504
Redaction Type: None
Document Type: AP Invoice

Document Below



Russo Power Equipment
1636 North Aurora Road
Naperville, IL 60563
(630)219-2440

www.russopower.com

INVOICE

PHONE #: (630)942-2305

ALT. #:

FAX #: (630)942-2136

P.O.#: valerie

TERMS: **Net 45 EOM**

SALES ORDER#: 4066350

SALES TYPE#:

T-NAP

PAGE: 1

DATE: 4/13/2018 9:00:26 AM

INVOICE #: 4868280

CUSTOMER#: 1043854

CP: Kim H

LOCATION: 2

BILL TO 1043854

College of Dupage
425 Fawell Blvd
Glen Ellyn, IL 60137

B0352679

APPROVED

04/18/18 - NEIL ADAMS

SHIP TO

College of Dupage
College Maintenance Center
425 Fawell Blvd
Glen Ellyn, IL 60137

ITEM	PRODUCT NUMBER	DESCRIPTION	QTY	UNIT	PRICE	NET	TOTAL
ECH	35161005360	HANDLE	-1	0	\$30.14	\$25.87	(\$25.87)

Register today for our 6th annual Spring Used Equipment Auction in Hainesville, IL on Saturday, April 14th!
Registration is free and easy - visit RussoPower.com/Spring-Used-Auction for more information.

SUBTOTAL: (\$25.87)

TAX: \$0.00

INVOICE TOTAL: (\$25.87)

AMOUNT DUE: (\$25.87)

INVOICE REVIEWED *CREDIT*
OKAY TO PAY
KATHY STRIPLIN 04/18/18

Picked Up By: _____

Return Policy

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Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089065
Vendor Name: Russo Power Equipment
Invoice Number: 4835902
Invoice Date: 04/03/18
PO Number: P0356596
Check Number: E0066702
Check Amount: \$ 572.67
Check Date: 04/25/2018
Department ID: 02638
Reviewer Name:
Voucher Number: V0509594
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

INVOICE

X

PAGE: 1

RUSSO'S POWER EQUIPMENT INC
9525 W. Irving Park Rd
Schiller Park, IL 60176
Phone #: (847)678-9525
Fax #: (847)678-0705

PHONE #: (630)942-2305

ALT. #:

FAX #: (630)942-2136

P.O.#: 356595

TERMS: **Net 45 EOM**

SALES ORDER#: 3985481

SALES TYPE#:

DATE: 4/3/2018 7:52:11 AM

INVOICE #: 4835902

CUSTOMER#: **1043854**

CP: Jenny M

LOCATION: 1

3 WAY MATCH

BILL TO 1043854

College of Dupage
425 Fawell Blvd
Glen Ellyn, IL 60137

SHIP TO

College of Dupage
College Maintenance Center
425 Fawell Blvd
Glen Ellyn, IL 60137
Attention Brian Clement

MFR	PRODUCT NUMBER	DESCRIPTION	SOLD	B/O	PRICE	NET	TOTAL
STI	4313 680 2033	4.7" Auger Bit	1	0	\$142.95	\$108.00	\$108.00
STI	4313 680 2035	Earth Auger / 200mm / 7.9" / BT120-1	0	1	\$164.95	\$124.00	\$0.00
STI	4313 680 2302	Auger Extension / 18"	1	0	\$60.95	\$53.00	\$53.00

Register today for our 6th annual Spring Used Equipment Auction in Hainesville, IL on Saturday, April 14th!
Registration is free and easy - visit RussoPower.com/Spring-Used-Auction for more information.

SUBTOTAL: \$161.00

TAX: \$0.00

INVOICE TOTAL: \$161.00

AMOUNT DUE: \$161.00

Picked Up By: _____

Return Policy

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From: swonk@cod.edu
Sent: Tue Apr 03 13:20:57 CDT 2018
To: invoicing@cod.edu
CC:
Subject: FW: Invoices for Perkins

Hello, Please see the 3 attached invoices, all of which are ok to pay. Thank you! Katrina -----Original Message----- From: Clement, Brian Sent: Tuesday, April 3, 2018 12:59 PM To: Swon, Katrina ; Groves, Barbara Cc: Hull, Amy Subject: RE: Invoices for Perkins Hi Katrina, Attached are 3 Russo Invoices. These are ok to pay. Received the items this morning. Brian

[attachment: Scanned from a Xerox Multifunction Printer.pdf]

From: marekr@cod.edu
Sent: Thu Apr 05 11:19:07 CDT 2018
To: invoicing@cod.edu
CC:
Subject: Attached Document

Marek, Robert

From: Swon, Katrina
Sent: Friday, April 6, 2018 3:41 PM
To: Marek, Robert; Clement, Brian
Subject: RE: Russo Invoices

Hi Bobby,

I solved the first one for you with the answer in red.

I'm including Brian Clement for the second issue. I can't seem to find that item on any of the Russo Power Equipment requisitions at all either.

Brian – do you happen to know what order the Ring Compressor Kit belongs to?

Thank you!
Katrina

From: Marek, Robert
Sent: Thursday, April 5, 2018 12:58 PM
To: Swon, Katrina <swonk@cod.edu>
Subject: Russo Invoices

Hi Katrina,

For the attached invoices, can you please help me with the following?

4835902 – Purchase order 356595, cited on the invoice, is for a different vendor. Can you please let me know which PO number to use? – **They recorded the PO # incorrectly on their invoice. It should be PO #356596.**

4835908 – I can't tie out the item on the invoice, the Ring Compressor kit, to any of the lines on PO 355535. Can you please let me know which line on the PO I should use for the Ring Compressor Kit?

Thank you,

Bobby Marek
Accounts Payable Team Leader
Cash Disbursements/Payroll Department
College of DuPage
425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599
phone 630-942-2229 | marekr@cod.edu

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089065
Vendor Name: Russo Power Equipment
Invoice Number: 4835908
Invoice Date: 04/03/18
PO Number:
Check Number: E0066702
Check Amount: \$ 572.67
Check Date: 04/25/2018
Department ID: 02638
Reviewer Name: Barbara Groves
Voucher Number: V0509678
Redaction Type: None
Document Type: AP Invoice

Document Below

APPROVED**I N V O I C E****04/23/18 - LISA STOCK****E**

PAGE: 1

RUSSO'S POWER EQUIPMENT INC
9525 W. Irving Park Rd
Schiller Park, IL 60176
Phone #: (847)678-9525
Fax #: (847)678-0705

PHONE #: (630)942-2305

ALT #:

FAX #: (630)942-2136

P.O.#: 355535

TERMS: **Net 45 EOM**

SALES ORDER#: 3921124

SALES TYPE#:

DATE: 4/3/2018 7:55:33 AM

INVOICE #: 4835908

CUSTOMER#: 1043854

CP: Jenny M

LOCATION: 1

BILL TO 1043854

College of Dupage
425 Fawell Blvd
Glen Ellyn, IL 60137

SHIP TO

College of Dupage
!!!! GREEN HOUSE !!!!!
425 Fawell Blvd
Glen Ellyn, IL 6013
Attn Amy or Brian

MFR	PRODUCT NUMBER	DESCRIPTION	SOLD	B/O	PRICE	NET	TOTAL
STE	751045	RING COMPRESSOR KIT /	2	0	\$13.33	\$12.38	\$24.76

Register today for our 6th annual Spring Used Equipment Auction in Hainesville, IL on Saturday, April 14th!
Registration is free and easy - visit RussoPower.com/Spring-Used-Auction for more information.

SUBTOTAL: \$24.76

TAX: \$0.00

INVOICE TOTAL: \$24.76

AMOUNT DUE: \$24.76

INVOICE REVIEWED
OKAY TO PAY
BARBARA GROVES 04/23/18

Picked Up By: _____

Return Policy

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Marek, Robert

From: Baymon, Tiana
Sent: Thursday, April 19, 2018 11:27 AM
To: Clement, Brian; Marek, Robert; Swon, Katrina
Cc: Hull, Amy
Subject: RE: Russo Invoices

Thanks Brian!

Bobby – Since the invoice is under \$500, can you please route the Russo invoice for \$24.76 for approvals and process against G/L **06-10-02638-5401002**? Please let me know if you need any additional info from me.

Thanks everyone for your help!

Best,

Tiana Baymon
Grant Accountant
College of DuPage
425 Fawell Blvd. Glen Ellyn, IL 60137-6599
Phone: 630-942-2723
Fax: 630-942-2297
baymont@cod.edu

From: Clement, Brian
Sent: Thursday, April 19, 2018 11:10 AM
To: Baymon, Tiana <baymont@cod.edu>; Marek, Robert <marekr@cod.edu>; Swon, Katrina <swonk@cod.edu>
Cc: Hull, Amy <hullamy@cod.edu>
Subject: RE: Russo Invoices

Hi Tiana and Bobby,
That should be everything for the tool kits on that requisition. We have received all the tools in the kits. The issue we had was Russo Quoted the Tool kit as one whole kit and had issues with STIHL sending the tools for the kit. There was 2-3 month delay in getting those tools. I guess after we placed the order, they changed something in their system ordering a kit to ordering each single item in the kit and that is why each item in the kit was broken out on the invoice. If I had known this was going to happen, I would have requested a BO.

Let me know if there is anything else you need to get this issue resolved.

Brian

From: Baymon, Tiana
Sent: Wednesday, April 18, 2018 12:32 PM
To: Marek, Robert <marekr@cod.edu>; Clement, Brian <clement@cod.edu>; Swon, Katrina <swonk@cod.edu>
Subject: RE: Russo Invoices

Thanks Bobby!

If we are going to be getting more invoices for the tool kits, I agree that a blanket order should be opened for the remaining \$260.31.

Brian – do you expect that we will be receiving more invoices other than the one for \$24.76 that we have pending?

Tiana Baymon

Grant Accountant

College of DuPage

425 Fawell Blvd. Glen Ellyn, IL 60137-6599

Phone: 630-942-2723

Fax: 630-942-2297

baymont@cod.edu

From: Marek, Robert

Sent: Wednesday, April 18, 2018 11:51 AM

To: Clement, Brian <clement@cod.edu>; Swon, Katrina <swonk@cod.edu>

Cc: Baymon, Tiana <baymont@cod.edu>

Subject: RE: Russo Invoices

Hi guys,

I'm sorry it took me so long to get back on this. The issue we're having with the 2 Silver Tool Kits on PO# 355535 is that Russo invoice # 4737052 (attached) has already expended that line on the PO in the amount of \$1,669.69. Because this is a PO instead of a BO, once a line has been used, it cannot be used again, even if it was expended at less than what the PO amount was.

The original amount allocated to the Silver Tool Kits on PO# 355535 was \$1,930.00, and Russo invoice expended that line in the amount of \$1,669.69. That leaves \$260.31 left of funds that would have been available to use for the Silver Tool Kits. I'm not sure how you want to handle this—to continue using the \$260.31, and if you expect that there will be multiple invoices charged against that amount, you would need to set up a blanket order, however, I'm not sure what the Perkins restrictions are on this, so I've copied Tiana Baymon to maybe give her input.

Let me know if you have any questions.

Thanks!

Bobby Marek

Accounts Payable Team Leader

Cash Disbursements/Payroll Department

College of DuPage

425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599

phone 630-942-2229 | marekr@cod.edu

From: Clement, Brian

Sent: Friday, April 6, 2018 3:52 PM

To: Swon, Katrina <swonk@cod.edu>; Marek, Robert <marekr@cod.edu>

Subject: RE: Russo Invoices

Hi Robert-

The Ring Compressor kits were part of the 2 Silver Tool Kits that we ordered on PO#355535

Brian

From: Swon, Katrina
Sent: Friday, April 06, 2018 3:41 PM
To: Marek, Robert <marekr@cod.edu>; Clement, Brian <clement@cod.edu>
Subject: RE: Russo Invoices

Hi Bobby,

I solved the first one for you with the answer in red.

I'm including Brian Clement for the second issue. I can't seem to find that item on any of the Russo Power Equipment requisitions at all either.

Brian – do you happen to know what order the Ring Compressor Kit belongs to?

Thank you!
Katrina

From: Marek, Robert
Sent: Thursday, April 5, 2018 12:58 PM
To: Swon, Katrina <swonk@cod.edu>
Subject: Russo Invoices

Hi Katrina,

For the attached invoices, can you please help me with the following?

4835902 – Purchase order 356595, cited on the invoice, is for a different vendor. Can you please let me know which PO number to use? – **They recorded the PO # incorrectly on their invoice. It should be PO #356596.**

4835908 – I can't tie out the item on the invoice, the Ring Compressor kit, to any of the lines on PO 355535. Can you please let me know which line on the PO I should use for the Ring Compressor Kit?

Thank you,

Bobby Marek
Accounts Payable Team Leader
Cash Disbursements/Payroll Department
College of DuPage
425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599
phone 630-942-2229 | marekr@cod.edu

From: swonk@cod.edu
Sent: Tue Apr 03 13:20:57 CDT 2018
To: invoicing@cod.edu
CC:
Subject: FW: Invoices for Perkins

Hello, Please see the 3 attached invoices, all of which are ok to pay. Thank you! Katrina -----Original Message----- From: Clement, Brian Sent: Tuesday, April 3, 2018 12:59 PM To: Swon, Katrina ; Groves, Barbara Cc: Hull, Amy Subject: RE: Invoices for Perkins Hi Katrina, Attached are 3 Russo Invoices. These are ok to pay. Received the items this morning. Brian

[attachment: Scanned from a Xerox Multifunction Printer.pdf]

From: marekr@cod.edu
Sent: Thu Apr 05 11:19:39 CDT 2018
To: invoicing@cod.edu
CC:
Subject: Attached Document

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1089065
Vendor Name: Russo Power Equipment
Invoice Number: 4855738
Invoice Date: 04/09/18
PO Number: P0356596
Check Number: E0066702
Check Amount: \$ 572.67
Check Date: 04/25/2018
Department ID: 02638
Reviewer Name:
Voucher Number: V0510179
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

INVOICE

X

PAGE: 1

RUSSO'S POWER EQUIPMENT INC
 9525 W. Irving Park Rd
 Schiller Park, IL 60176
 Phone #: (847)678-9525
 Fax #: (847)678-0705

3 WAY MATCH

PHONE #: (630)942-2305

FAX #: (630) 42-2135

P.O.#: 356595

TERMS: Net 45 EOM

SALES ORDER#: 3985481

SALES TYPE#:

DATE: 4/9/2018 1:51:29 PM

INVOICE #: 4855738

CUSTOMER#: 1043854

CP: Jenny M

LOCATION: 1

BILL TO 1043854

College of Dupage
 425 Fawell Blvd
 Glen Ellyn, IL 60137

SHIP TO

College of Dupage
 College Maintenance Center
 425 Fawell Blvd
 Glen Ellyn, IL 60137
 Attention Brian Clement

MFR	PRODUCT NUMBER	DESCRIPTION	SOLD	B/O	PRICE	NET	TOTAL
STI	4313 680 2035	Earth Auger / 200mm / 7.9" / BT120-1	1	0	\$164.95	\$124.00	\$124.00

Register today for our 6th annual Spring Used Equipment Auction in Hainesville, IL on Saturday, April 14th!
 Registration is free and easy - visit RussoPower.com/Spring-Used-Auction for more information.

SUBTOTAL: \$124.00

TAX: \$0.00

INVOICE TOTAL: \$124.00

AMOUNT DUE: \$124.00

*Received and OK to
 Pay
 Brian Clark
 4/9/18
 PO # 356596*

Picked Up By: _____

Return Policy

All returns are subject to a 20% restock fee. No returns past 30 days. No returns on Electrical Parts, No returns on Special Orders. All returns must be in original packaging and unused.

From: swonk@cod.edu
Sent: Thu Apr 19 11:56:25 CDT 2018
To: invoicing@cod.edu
CC:
Subject: FW: Russo Invoices and Name Plate Technologies Invoice attached and ok to pay (Perkins)

Hello,

Please see the attached invoices (3 in total) that are "ok to pay."

Thank you,

Katrina Swon

Administrative Assistant to Dr. Lisa Stock, Department of Academic Affairs
College of DuPage | 425 Fawell Blvd | BIC 3400 | Glen Ellyn, IL 60137
Phone: 630-942-3249

From: Clement, Brian

Sent: Thursday, April 19, 2018 11:02 AM

To: Groves, Barbara <grovesb16@cod.edu>; Swon, Katrina <swonk@cod.edu>

Cc: Hull, Amy <hullamy@cod.edu>

Subject: RE: Russo Invoices and Name Plate Technologies Invoice attached and ok to pay (Perkins)

Hi Barb and Katrina,

Attached are 2 invoices for Russo Power Equipment and 1 invoice from Nameplate technologies that have been received and are ok to pay. This is Perkins.

Thanks

Brian

Brian Clement, Program Coordinator/Assistant Professor/Advisor

Horticulture Department

425 Fawell Blvd., TEC 1059, Glen Ellyn, IL 60137

Phone: 630-942-2526 | Fax: 630-942-3923 |

clement@cod.edu | www.cod.edu



From: marekr@cod.edu
Sent: Tue Apr 24 10:12:55 CDT 2018
To: invoicing@cod.edu
CC:
Subject: Attached Document
