

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1545108

Vendor Name: Bradley R. Carlberg

Invoice Number: 032118

Invoice Date: 03/21/18

PO Number:

Check Number: E0066273

Check Amount: \$ 370.81

Check Date: 04/04/2018

Department ID: 00797

Reviewer Name:

Voucher Number: V0501764

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

REC'D

College of DuPage

REIMBURSABLE EXPENSE FORM

Full name of event (no initials): <u>Dr. Bradley Carlberg</u> <u>Full Time Faculty</u> Location (City/State): <u>Campus Visit</u> If applicable, attach a listing of all Guests to include their name, title, company name as well as the meeting agenda.			IMPORTANT: Attach original paid receipts for individual expenses \$15 or greater. The approved Pre-Travel Form is required for any business-related travel; Blue Copy of the Pre-Travel must be attached in those instances. Refer to instructions on reverse side. Attach additional forms if necessary.								
AUTOMOBILE As of January 1, 2011 the rate for use of a personal vehicle is 51.0¢/mile.			ROOM & TAX (Adjusted to single room rate). Itemize charges by day.		MEALS/INCIDENTALS For more information on meals and incidental expenses, see instructions. Meals/incidentals must be itemized by day.			OTHER EXPENSES: Includes, but are not limited to, tolls, phone calls, taxi/train/bus fare, registration fees, approved car rental, airfare, etc. Meals/food are not considered "other expense" and are to be itemized under Meals/incidentals section. Attach original paid receipts for individual expenses totaling \$15.00 or greater.			
DATE	DESCRIPTION/BUSINESS PURPOSE	DAILY MILEAGE	RATE	AMOUNT	LODGING	B'FAST	LUNCH	DINNER	EXPLANATION	AMOUNT	TOTAL
3/12/18	mileage 323 miles		51	176.04							176.04
3/12/18	meal							18.73	dinner	18.73	18.73
3/13/18	mileage 323 miles		51	176.04							176.04
AP VERIFIED 03/22/18 - MARIA ZERRUDO											
		TOTAL									370.81
Mr. Bradley Carlberg Name (please print)			[Signature] Signature			3/19/18 Date			Total Expense Authorized by Department 370.81		
Math & Sciences Department Name			[Signature] Budget Officer Approval			3/21/18 Date			Less Pre-Travel Advance Issued by the College		
1545108 Employee Colleague ID Number			[Signature] Budget Officer Approval			3/21/18 Date			Amount Due Employee 370.81		
Telephone Extension			Budget Officer Approval			Date			Amount Due College (Payment is to accompany expense report; if paying by check, Payee is College of DuPage).		
ACCOUNT NUMBERS FOR REIMBURSABLE EXPENSE						FOR OFFICE USE ONLY:					
FUND	FUNCTION	DEPARTMENT	OBJECT CODE	AMOUNT		Audited By:					
01	80	00797	5504001	\$ 370.81		Audited By:					
				\$		Extensions/Footings Checked:					
				\$		Comments:					
				\$							

3/13/2018

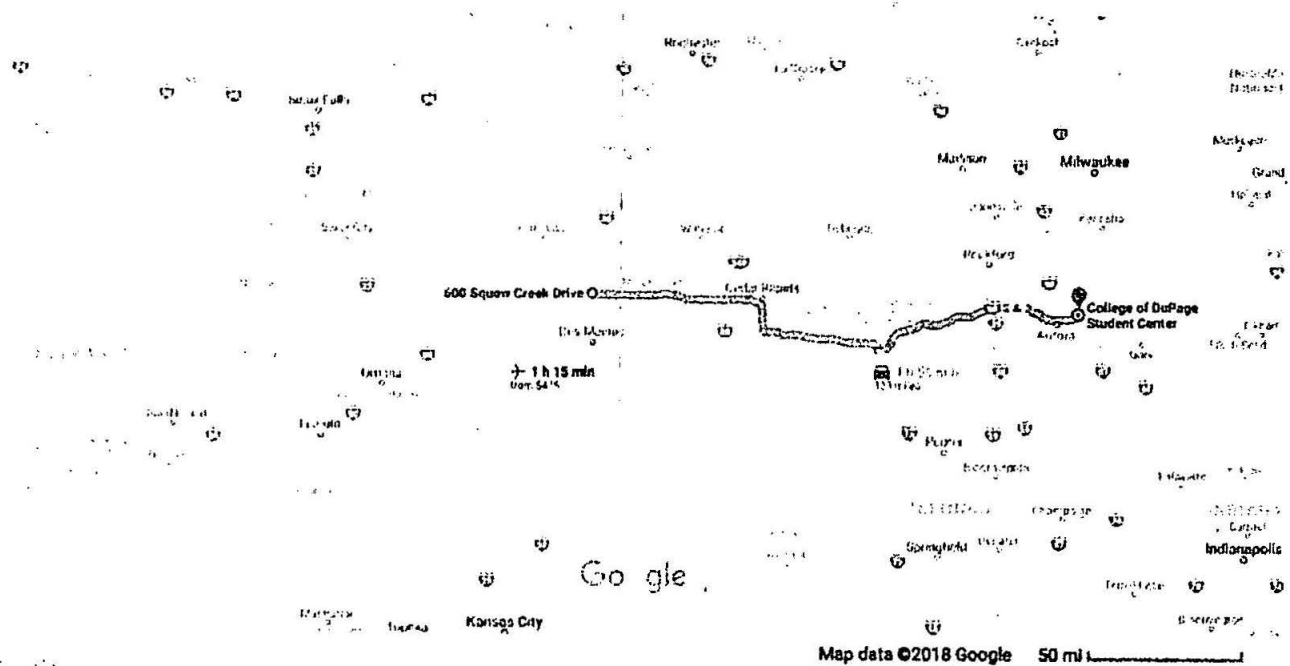
600 Squaw Creek Dr, Ames, IA 50010 to College of DuPage Student Center - Google Maps

646

Google Maps

600 Squaw Creek Dr, Ames, IA 50010 to College of DuPage Student Center

Drive 323 miles, 4 h 55 min



600 Squaw Creek Dr

Ames, IA 50010

Follow US-30 E to I-380 S/IA-27 S/US-218 S in Cedar Rapids. Take exit 252B from US-30 E

1 h 40 min (103 mi)

- ↑ 1. Head northeast on Squaw Creek Dr toward Stonehaven Dr 43 ft
- ↑ 2. Continue onto Stonehaven Dr 374 ft
- ➡ 3. Turn right onto S 4th St 400 ft
- ➡ 4. Turn right onto S Walnut Ave 0.1 mi
- ↑ 5. S Walnut Ave turns left and becomes S 5th St 0.3 mi
- ➡ 6. Turn right onto S Duff Ave 0.9 mi
- ⤴ 7. Use the right lane to take the ramp onto US-30 E 101 mi
- ➡ 8. Take exit 252B to merge onto I-380 S/IA-27 S/US-218 S toward Iowa City 0.4 mi

Follow I-80 E and I-88 E to Freedom Dr in Lisle Township. Take the Naperville Rd exit from I-88 E

3 h 7 min (215 mi)

DATE 3/12/18 TIME 6:08:34PM
MID 849236624888

Giordanos Glen Elyn
PLEASE LEAVE SIGNED COPY WITH SERVER

Discov XXXXXXXXXX9834 S
AUTH 01260R ON314288 CHECK 239965
PRE-AUTH DEL/CO OnLineOrd1

AMOUNT 17.30
TAX 1.43

SUBTOTAL \$ 18.73

TIP \$.....

TOTAL \$.....
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CUSTOMER COPY
