

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1468110  
Vendor Name: Breakthru Beverage Illinoi  
Invoice Number: 327747321  
Invoice Date: 03/22/18  
PO Number: B0353688  
Check Number: 0235172  
Check Amount: \$ 1,318.45  
Check Date: 04/19/2018  
Department ID: 11301  
Reviewer Name:  
Voucher Number: V0509707  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

-----  
From: zerrudom@cod.edu

Sent: Tue May 01 15:08:34 CDT 2018

To: invoicing@cod.edu

CC:

Subject: Attached Document  
-----

1468110

04/19/2018

0235172

327747321  
327736143

V0509707  
V0509708

Beverage  
Beverage

0560113015408001  
0560113015408001

276.00  
1,042.45

*Molly G. Smith 04/20/18*

1,318.45

0235172

PAY ONLY ONE THOUSAND THREE HUNDRED EIGHTEEN AND 45/100 DOLLARS

04/19/2018

\$\*\*\*\*\*1,318.45

Breakthru Beverage Illinois, L  
PO Box 809180  
Chicago IL 60680



## INVOICE

Customer File Copy

V509707



Breakthru Beverage Illinois, LLC  
PO BOX 809180  
CHICAGO, IL 60680

Phone: (708) 298-3000 Fax: (708) 298-3586  
www.breakthrubev.com

COMMUNITY COLLEGE DI  
COMMUNITY COLLEGE OF DUPAGE  
425 FAWELL BLVD  
GLEN ELLYN IL 60137  
PH: --

1468110  
Bo#353688  
\$276.00

Invoice #: 327747321

Invoice Date: 03/22/2018

Customer #: 700161450

Page 1 of 1

Terms: 30 days date of invoice

Delivery: 282752288

License: 1A0101653

Rte. SLS

PO Num:

Special Inst:

Due Date: 04/21/2018

0921

Exp: 08/31/2018

Chain: 920004395

Returns ☐Price Adjustments ☐

Case	Btls	Item	Size	BPC	Description - Product Shipped	CS Price	CS Disc	CS Net	Cnty Tax	City Tax	Ext W/O Tax	SLP	Deal
2	9256346	750ML	12		CARNIVOR CABERNET SAUVIGNON 2015	200.00	104.00	96.00	0	0	192.00	534	80014390
					8500002042								
1	1668243	750ML	12		SCHMITT SOHNE RELAX RIESLING QBA	115.00	31.00	84.00	0	0	84.00	534	80014167
					8847402240								
05-60-11301-5408001 61 LIQUOR NONE Ellen McGowan 04/11/18													

Please hold check for pickup by  
Ellen McGowan (x3009).

Need by: **ASAP** Thank you!

Temp Ref #: ☐ Check ☐ MO ☐ Multiple ☐ ROA

Summary:	Cases	Bottles	Wine Gal	Net Disc	Cnty Tax	City Tax	Ext W/O Tax	Per SB0774 we are providing the following information:			
								LM Cases	LM Sales	TM Cases	TM Sales
SPIRITS								3	580.36	2	572.41
NA								2	66.60	2-	66.60-
Brew/Malt											
Wine Under	3		7.133	239.00			276.00	16	1176.00	34	1989.40
Wine Over										1	6.79
Totals	3		7.133	239.00			276.00	21	1822.96	35	2502.00

As mandated by 235 ILCS 5/6-5, failure to remit full payment for this invoice within 30 days of the date of invoice or date of delivery, whichever is later, will result in your account being placed on the ILCC Delinquent List. Distributors are prohibited from selling wine or spirits to retailers on the Delinquent List. Should you believe there is a bona fide dispute reflected in this invoice, please immediately contact our credit department. If your account is placed on the ILCC Delinquent List, and we refer your account for collection by an attorney who is not our employee, the Total Amount Due will also include, to the extent permitted by applicable law, our actual collection costs, including court costs and reasonable attorney fees.

SIGNATURE Required on all pages: Date: 3/22/18

Pay this amount 276.00  
Due Date: 04/21/2018

NOTICE OF FINANCE CHARGE: If this notice is not paid within 30 days of invoice date, a one and one half percent (1.5%) per month, compounded, finance charge will be added to the invoice Total Amount Due. The Total Amount Due, including finance charge and collection costs, including court costs and reasonable attorneys fees must be paid before a retailer will be considered not-delinquent and removed from the ILCC Delinquency List. BREAKAGE: Breakage or shortage must be reported at the time of delivery. PRICES: Prices are subject to change without notice. TAXES: Payment of Federal and Illinois Liquor Tax are made by vendor issuing this invoice.



## INVOICE

Customer File Copy

V509708

Breakthru Beverage Illinois, LLC  
PO BOX 809180  
CHICAGO, IL 60680Phone: (708) 298-3000 Fax: (708) 298-3586  
www.breakthrubev.comCOMMUNITY COLLEGE DI  
COMMUNITY COLLEGE OF DUPAGE  
425 FAWELL BLVD  
GLEN ELLYN IL 60137  
PH: --BO#353688  
\$1042.45

Invoice #: 327736143

Invoice Date: 03/22/2018

Customer #: 700161450

Page 1 of 1

Terms: 30 days date of invoice

Due Date: 04/21/2018

Delivery: 282745705

0921

License: 1A0101653

Exp: 08/31/2018

Rte. 89

Stop: 22

Chain: 920004395

PO Num:

Special Inst:

Returns ☐Price Adjustments ☐

Case	Btls	Item	Size	BPC	Description - Product Shipped	CS Price	CS Disc	CS Net	Cnty Tax	City Tax	Ext W/O Tax	SLP	Deal
6	1118645	750ML	12		CAMELOT CABERNET SAUVIGNON 8479900102	108.00	57.13	50.87	0	0	305.22	534	80025005
6	1118041	750ML	12		CAMELOT CHARDONNAY 8479900104	108.00	57.13	50.87	0	0	305.22	534	80025005
2	1118447	750ML	12		CAMELOT MERLOT 8479900179	108.00	57.13	50.87	0	0	101.74	534	80025005
6	1118249	750ML	12		CAMELOT PINOT NOIR 8479900175	108.00	57.13	50.87	0	0	305.22	534	80025005
2	9097079	187ML	24		MASCHIO PROSECCO BRUT 8051606609	168.00		168.00	0	0	336.00	534	80001391
2	9097079	187ML	24		MASCHIO PROSECCO BRUT 8051606609			0.00	0	0	0.00	534	80001391
1	9207341	750ML	12		SILVER PALM CHARDONNAY 2014 6803520302	150.00	54.00	96.00	0	0	96.00	534	80013352
1	9014518	750ML	6		THOMAS SCHMITT COLLECTION RIESLING QBA ESTATE BOTTLED 8847400575	100.75	40.75	60.00	0	0	60.00	534	80014157

05-60-11301-5408001  
61 LIQUOR NONEPlease hold check for pickup by  
Ellen McGowan (x3009)

Need by: ASAP

Thankyou!

Ellen McGowan

"SHORT PAY"

04/11/18

PER WENDY@

BREAKTHRU

\$1042.45

Temp Ref #: ☐ Check☐ MO☒ Multiple☐ BOA

Summary:	Cases	Bottles	Wine Gal	Net Disc	Cnty Tax	City Tax	Ext W/O Tax	Per 580774 we are providing the following information:	LM Cases	LM Sales	TM Cases	TM Sales
SPORTS									3	580.36	2	572.41
NA									2	66.60	2	66.60
Beer/Malt												
Wine Under	26		55.862	1237.35			1509.40		16	1176.00	34	1989.40
Wine Over											1	6.79
Totals	26		55.862	1237.35			1509.40		21	1822.96	35	2502.00

As mandated by 235 ILCS 5/6-5, failure to remit full payment for this invoice within 30 days of the date of invoice or date of delivery, whichever is later, will result in your account being placed on the ILCC Delinquent List. Distributors are prohibited from selling wine or spirits to retailers on the Delinquent List. Should you believe there is a bona fide dispute reflected in this invoice, please immediately contact our credit department. If your account is placed on the ILCC Delinquent List, and we refer your account for collection by an attorney who is not our employee, the Total Amount Due will also include, to the extent permitted by applicable law, our actual collection costs, including court costs and reasonable attorney fees.

SIGNATURE

Required on all pages:

Date: 3/22/18

Pay this amount 1,509.40  
Due Date: 04/21/2018

NOTICE OF FINANCE CHARGE: If this notice is not paid within 30 days of invoice date, a one and one half percent (1.5%) per month, compounded, finance charge will be added to the invoice Total Amount Due. The Total Amount Due, including finance charge and collection costs, including court costs and reasonable attorneys fees must be paid before a retailer will be considered not-delinquent and removed from the ILCC Delinquency List. BREAKAGE: Breakage or shortage must be reported at the time of delivery. PRICES: Prices are subject to change without notice. TAXES: Payment of Federal and Illinois Liquor Tax are made by vendor issuing this invoice.

MEMO TO: Dr. Ann Rondeau

FROM: Ellen McGowan  
Business Manager, Arts Center

DATE: June 26, 2017

SUBJECT: Approval for MAC Alcohol Purchase

Dr. Rondeau,

Per Ellen Roberts, we must have the President's permission to sell alcoholic products, based on Administrative Policy 15-30. This policy states: "As a general policy, alcoholic beverages are not to be served on College premises. Upon specific authorization by the College President, pursuant to exceptions to the general policy may be made." Ellen Roberts interprets this policy to mean that the President must authorize the serving of alcohol on College premises, including purchases for resale.

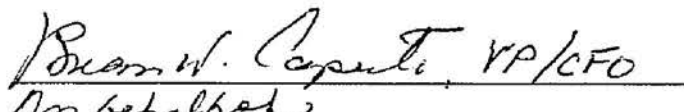
As College of DuPage has a State of Illinois liquor license to sell alcohol at events, the MAC needs to move forward with sales of alcohol at all MAC events for Fiscal Year 2018. This revenue will be approximately \$102,000 for FY18 with a product cost of around \$39,000 from a variety of vendors, including Breakthru, Euclid, Superior Beverage, Southern Wine and Spirits, and a few others. No one vendor alone is \$25,000 or more; therefore, Board approval is not required.

There are blanket orders and individual invoices that must be paid for which Ellen Roberts requests you sign off. The MAC requests that you give us a 'blanket permission' to sell and pay for all invoices of alcohol purchases for resale at the MAC for FY17. The MAC will then attach this document to all future purchase/blanket orders and invoices.

Thank you for your approval.

Ellen McGowan

I authorize the MAC to sell/serve alcohol products at all MAC events for Fiscal Year 2018 under the State of Illinois liquor license issued to College of DuPage.

  
On behalf of  
Dr. Ann Rondeau  
President  
College of DuPage

6/30/17  
Date

MEMO TO: Brian W. Caputo  
FROM: Ellen McGowan  
Business Manager, Arts Center  
DATE: April 12, 2018  
SUBJECT: Request for Manual Check 1

Brian,

Please approve this manual check request for payment to:

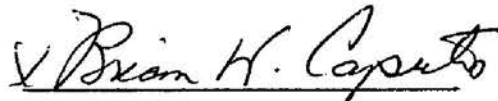
Breakthru Beverage (Alcohol invoice paymet due within 30 days) 1318.45

This payment is for a concessions for resale purchase. We were waiting for credit information and missed the check cutoff date.

Thank you for your help and understanding.

Ellen McGowan

Attachments



Brian W. Caputo, Ph.D., C.P.A.  
Vice President/CFO  
Administrative Affairs

RECEIVED  
COLLEGE OF DUPAGE

2018 APR 17 AM 10:53

ADMINISTRATIVE  
AFFAIRS DIVISION

000  
01.01.4

0.034

Information:

Drawer: Accounts Payable - Invoices  
Vendor Number: 1468110  
Vendor Name: Breakthru Beverage Illinoi  
Invoice Number: 327736143  
Invoice Date: 03/22/18  
PO Number: B0353688  
Check Number: 0235172  
Check Amount: \$ 1,318.45  
Check Date: 04/19/2018  
Department ID: 11301  
Reviewer Name:  
Voucher Number: V0509708  
Redaction Type: None  
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below



1468110

04/19/2018

0235172

327747321  
327736143

V0509707  
V0509708

Beverage  
Beverage

0560113015408001  
0560113015408001

276.00  
1,042.45

*Molly C. Smith 04/20/18*

1,318.45

0235172

PAY ONLY ONE THOUSAND THREE HUNDRED EIGHTEEN AND 45/100 DOLLARS

04/19/2018

\$\*\*\*\*\*1,318.45

Breakthru Beverage Illinois, L  
PO Box 809180  
Chicago IL 60680



## INVOICE

Customer File Copy

V509707



Breakthru Beverage Illinois, LLC  
PO BOX 809180  
CHICAGO, IL 60680

Phone: (708) 298-3000 Fax: (708) 298-3586  
www.breakthrubev.com

COMMUNITY COLLEGE DI  
COMMUNITY COLLEGE OF DUPAGE  
425 FAWELL BLVD  
GLEN ELLYN IL 60137  
PH: --

1468110  
Bo#353688  
\$276.00

Invoice #: 327747321

Invoice Date: 03/22/2018

Customer #: 700161450

Page 1 of 1

Terms: 30 days date of invoice

Delivery: 282752288

License: 1A0101653

Rte. SLS

PO Num:

Special Inst:

Due Date: 04/21/2018

0921

Exp: 08/31/2018

Chain: 920004395

Returns ☐Price Adjustments ☐

Case	Btls	Item	Size	BPC	Description - Product Shipped	CS Price	CS Disc	CS Net	Cnty Tax	City Tax	Ext W/O Tax	SLP	Deal
2	9256346	750ML	12		CARNIVOR CABERNET SAUVIGNON 2015	200.00	104.00	96.00	0	0	192.00	534	80014390
1	1668243	750ML	12		SCHMITT SOHNE RELAX RIESLING QBA	115.00	31.00	84.00	0	0	84.00	534	80014167

05-60-11301-5408001  
61 LIQUOR NONE

Ellen McGowan

04/11/18

Please hold check for pickup by  
Ellen McGowan (x3009).

Need by: ASAP Thank you!

Temp Ref #: ☐ Check ☐ MO ☐ Multiple ☐ ROA

Summary:	Cases	Bottles	Wine Gal	Net Disc	Cnty Tax	City Tax	Ext W/O Tax	Per SB0774 we are providing the following information:
SPIRITS								LM Cases LM Sales TM Cases TM Sales
NA								3 580.36 2 572.41
Beer/Malt								2 66.60 2- 66.60-
Wine Under	3		7.133	239.00			276.00	16 1176.00 34 1989.40
Wine Over								1 6.79
Totals	3		7.133	239.00			276.00	21 1822.96 35 2502.00

As mandated by 235 ILCS 5/6-5, failure to remit full payment for this invoice within 30 days of the date of invoice or date of delivery, whichever is later, will result in your account being placed on the ILCC Delinquent List. Distributors are prohibited from selling wine or spirits to retailers on the Delinquent List. Should you believe there is a bona fide dispute reflected in this invoice, please immediately contact our credit department. If your account is placed on the ILCC Delinquent List, and we refer your account for collection by an attorney who is not our employee, the Total Amount Due will also include, to the extent permitted by applicable law, our actual collection costs, including court costs and reasonable attorney fees.

SIGNATURE Required on all pages: Date: 3/22/18 Pay this amount 276.00 Due Date: 04/21/2018

NOTICE OF FINANCE CHARGE: If this notice is not paid within 30 days of invoice date, a one and one half percent (1.5%) per month, compounded, finance charge will be added to the invoice Total Amount Due. The Total Amount Due, including finance charge and collection costs, including court costs and reasonable attorneys fees must be paid before a retailer will be considered not-delinquent and removed from the ILCC Delinquency List. BREAKAGE: Breakage or shortage must be reported at the time of delivery. PRICES: Prices are subject to change without notice. TAXES: Payment of Federal and Illinois Liquor Tax are made by vendor issuing this invoice.



## INVOICE

Customer File Copy

V509708



Breakthru Beverage Illinois, LLC  
PO BOX 809180  
CHICAGO, IL 60680

Phone: (708) 298-3000 Fax: (708) 298-3586  
www.breakthrubev.com

COMMUNITY COLLEGE DI  
COMMUNITY COLLEGE OF DUPAGE  
425 FAWELL BLVD  
GLEN ELLYN IL 60137  
PH: --

BO# 353688  
\$1042.45

Invoice #: 327736143

Invoice Date: 03/22/2018

Customer #: 700161450

Page 1 of 1

Terms: 30 days date of invoice

Delivery: 282745705

License: 1A0101653

Rte. 89

PO Num:

Special Inst:

Due Date: 04/21/2018







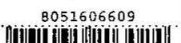

0921

Exp: 08/31/2018

Chain: 920004395

Stop: 22

Returns ☐Price Adjustments ☐

Case	Btls	Item	Size	BPC	Description - Product Shipped		CS Price	CS Disc	CS Net	Cnty Tax	City Tax	Ext W/O Tax	SLP	Deal
6	1118645	750ML	12		CAMELOT CABERNET SAUVIGNON		108.00	57.13	50.87	0	0	305.22	534	80025005
6	1118041	750ML	12		CAMELOT CHARDONNAY		108.00	57.13	50.87	0	0	305.22	534	80025005
2	1118447	750ML	12		CAMELOT MERLOT		108.00	57.13	50.87	0	0	101.74	534	80025005
6	1118249	750ML	12		CAMELOT PINOT NOIR		108.00	57.13	50.87	0	0	305.22	534	80025005
2	9097079	187ML	24		MASCHIO PROSECCO BRUT		168.00		168.00	0	0	336.00	534	80001391
2	9097079	187ML	24		MASCHIO PROSECCO BRUT				0.00	0	0	0.00	534	80001391
1	9207341	750ML	12		SILVER PALM CHARDONNAY 2014		150.00	54.00	96.00	0	0	96.00	534	80013352
1	9014518	750ML	6		THOMAS SCHMITT COLLECTION RIESLING QBA ESTATE BOTTLED		100.75	40.75	60.00	0	0	60.00	534	80014157

05-60-11301-5408001  
61 LIQUOR NONE

Please hold check for pickup by  
Ellen McGowan (x3009)

Need by: ASAP

Thank you!

Ellen McGowan

"SHORT PAY"

04/11/18

PER WENDY@

BREAKTHRU

\$1042.45

Temp Ref #: ☐ Check☐ MO☒ Multiple☐ BOA

Summary:	Cases	Bottles	Wine Gal	Net Disc	Cnty Tax	City Tax	Ext W/O Tax	Per SB0774 we are providing the following information:	LM Cases	LM Sales	TM Cases	TM Sales
SPRITS									3	580.36	2	572.41
W/A									2	66.60	2	66.60
Beer/Malt												
Wine Under	26		55.862	1237.35			1509.40		16	1176.00	34	1989.40
Wine Over											1	6.79
Totals	26		55.862	1237.35			1509.40		21	1822.96	35	2502.00

As mandated by 235 ILCS 5/6-5, failure to remit full payment for this invoice within 30 days of the date of invoice or date of delivery, whichever is later, will result in your account being placed on the ILCC Delinquent List. Distributors are prohibited from selling wine or spirits to retailers on the Delinquent List. Should you believe there is a bona fide dispute reflected in this invoice, please immediately contact our credit department. If your account is placed on the ILCC Delinquent List, and we refer your account for collection by an attorney who is not our employee, the Total Amount Due will also include, to the extent permitted by applicable law, our actual collection costs, including court costs and reasonable attorney fees.

SIGNATURE

Required on all pages:

Date: 3/22/18

Pay this amount 1,509.40

Due Date: 04/21/2018

NOTICE OF FINANCE CHARGE: If this notice is not paid within 30 days of invoice date, a one and one half percent (1.5%) per month, compounded, finance charge will be added to the invoice Total Amount Due. The Total Amount Due, including finance charge and collection costs, including court costs and reasonable attorneys fees must be paid before a retailer will be considered not-delinquent and removed from the ILCC Delinquency List. BREAKAGE: Breakage or shortage must be reported at the time of delivery. PRICES: Prices are subject to change without notice. TAXES: Payment of Federal and Illinois Liquor Tax are made by vendor issuing this invoice.

MEMO TO: Dr. Ann Rondeau

FROM: Ellen McGowan  
Business Manager, Arts Center

DATE: June 26, 2017

SUBJECT: Approval for MAC Alcohol Purchase

Dr. Rondeau,

Per Ellen Roberts, we must have the President's permission to sell alcoholic products, based on Administrative Policy 15-30. This policy states: "As a general policy, alcoholic beverages are not to be served on College premises. Upon specific authorization by the College President, pursuant to exceptions to the general policy may be made." Ellen Roberts interprets this policy to mean that the President must authorize the serving of alcohol on College premises, including purchases for resale.


As College of DuPage has a State of Illinois liquor license to sell alcohol at events, the MAC needs to move forward with sales of alcohol at all MAC events for Fiscal Year 2018. This revenue will be approximately \$102,000 for FY18 with a product cost of around \$39,000 from a variety of vendors, including Breakthru, Euclid, Superior Beverage, Southern Wine and Spirits, and a few others. No one vendor alone is \$25,000 or more; therefore, Board approval is not required.

There are blanket orders and individual invoices that must be paid for which Ellen Roberts requests you sign off. The MAC requests that you give us a 'blanket permission' to sell and pay for all invoices of alcohol purchases for resale at the MAC for FY17. The MAC will then attach this document to all future purchase/blanket orders and invoices.

Thank you for your approval.

Ellen McGowan

I authorize the MAC to sell/serve alcohol products at all MAC events for Fiscal Year 2018 under the State of Illinois liquor license issued to College of DuPage.

  
On behalf of  
Dr. Ann Rondeau  
President  
College of DuPage

6/30/17  
Date

MEMO TO: Brian W. Caputo  
FROM: Ellen McGowan  
Business Manager, Arts Center  
DATE: April 12, 2018  
SUBJECT: Request for Manual Check 1

Brian,

Please approve this manual check request for payment to:

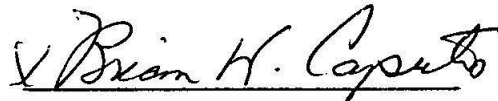
Breakthru Beverage (Alcohol invoice paymet due within 30 days) 1318.45

This payment is for a concessions for resale purchase. We were waiting for credit information and missed the check cutoff date.

Thank you for your help and understanding.

Ellen McGowan

Attachments



Brian W. Caputo, Ph.D., C.P.A.  
Vice President/CFO  
Administrative Affairs

RECEIVED  
COLLEGE OF DUPAGE

2018 APR 17 AM 10:53

ADMINISTRATIVE  
AFFAIRS DIVISION

000  
01.01.4

0.034