

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1286548
Vendor Name: Oakworks, Inc.
Invoice Number: 816708
Invoice Date: 04/04/18
PO Number: P0357094
Check Number: 0235119
Check Amount: \$ 128.00
Check Date: 04/12/2018
Department ID: 64005
Reviewer Name: Yvonne Bedford
Voucher Number: V0507923
Redaction Type: None
Document Type: AP Invoice

Document Below

From: ar@oakworks.com

Sent: Thu Apr 05 07:43:28 CDT 2018

To: invoicing@cod.edu

CC:

Subject: Invoice from Oakworks Inc. for order number 816708 Your PO Number: 357094

Attached is a PDF copy of your Invoice. Policy for Storage Fees - Delayed Pickup/Shipment: When a customer requests a delay of shipment from the Planned Customer Requested Ship Date, or the customer has not arranged for the Freight Forwarder to pick-up the product on the Planned Customer Requested Ship Date, Storage Fees apply. * Courtesy Storage is extended during the first five business days of storage. * Following five business days, a Storage Fee of \$50 per table, per partial / full week will apply. * This fee will be billed to your account on the 1st of the month following storage. * Accumulated Storage Fees are the responsibility of the party placing the order with Oakworks and must be paid in full to allow the release of the shipment. Oakworks Order Cancellation Policy: Standard Order Cancellation * Customer has 24 hours from transmittal of order confirmation to cancel product/order without any cancellation fee. * Beyond 24 hours from transmittal of order confirmation, customer can cancel product/order and will be subject to a 20% cancellation fee. * Products/orders cancelled and rescheduled are subject to a revised ship date. Custom Order Cancellation * Customer has 24 hours from transmittal of order confirmation to cancel product/order without any cancellation fee. * Beyond 24 hours from transmittal of order confirmation, customer can cancel product/order and will be subject to a cancellation fee. * if the order/product is not in production Customer can cancel Custom order/product and will be subject to a 20% cancellation fee. * if the Custom order/product is already in production, the order/product may not be cancelled and the Customer will be charged 100% of the order/product price.

[attachment: Invoice_816708.pdf]

INVOICE

OAKWORKS® SOLUTIONS

923 East Wellspring Road
New Freedom, PA 17349

Remittance Address:

P.O. Box 7533
Lancaster, PA 17604
717-235-6807

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Invoice No.	Invoice Date	Terms	Your PO
816708	04/04/18	Net 30	357094

Account No.	Ordered By	Ship Via
56851	Pat O'Shaughnessy	UPS Ground

Bill To:

College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137

3 WAY MATCH

Ship To:

College Of DuPage Shipping &
Receiving
P. O'Shaughnessy SRC-1111
425 Fawell Blvd
Glen Ellyn, IL 60137 USA
6309422238 Cust PO# 357094

CS Address:

Order	Ship	BO	Product Name	Serial #	MSRP	Discount	Each	Extended
5	5	0	Sheet Set - Flannel	816708-1	\$32.00	30%	\$22.40	\$112.00
3 pc Set-Flat, Fitted & Face Rest Cover								

Tracking Number: <http://wwwapps.ups.com/tracking/tracking.cgi?tracknum=1Z1673410391647457>

Special Instructions

FCA-New Freedom, PA

Item Subtotal	Shipping & Handling	Tax Code	Invoice Total
\$112.00	\$16.00	IL	\$128.00

Balance is due no later than Fri, May 4, 2018

Total Savings

\$48.00

Thank you for your Order.

FSC Certificate SGSNA-COC-005887 *Only Products that are indentified as such on the Invoice are FSC certified

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