

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1511453

Vendor Name: PRETRAX, INC.

Invoice Number: 30972

Invoice Date: 02/15/18

PO Number: B0353001

Check Number: 0234998

Check Amount: \$ 8,415.07

Check Date: 04/11/2018

Department ID: 00797

Reviewer Name:

Voucher Number: V0499569

Redaction Type: Other

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: duvald@cod.edu
Sent: Mon Mar 05 10:35:51 CST 2018
To: duvald@cod.edu, invoicing@cod.edu
CC:
Subject: Scanned from a Xerox Multifunction Printer

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.
Attachment File Type: pdf, Multi-Page Multifunction Printer Location: SRC-3 Device Name: Printer-268

[attachment: Scanned from a Xerox Multifunction Printer.pdf]

PRE★TRAX™

Background Investigations

PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022
(p) 440-247-1600

Bill To

College of DuPage
Attn: Michelle Olson
425 Fawell Blvd.
Glen Ellyn, IL 60137

Invoice

Date	Invoice #
2/15/2018	30972

my

Bo# 353001

AP VERIFIED

03/06/18 - BETHANY CRUSE

Remit Payment To:
PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022

P.O.

Terms

Net 30

Date	Recruiter	Applicant Name	Item	Amount
2/6/2018	Dan Jacobson		Background Check	72.33
2/13/2018	Daniel Jacobson		Background Check	22.95
11/20/2017	Daniel Jacobson		Background Check	124.50
2/5/2018	Michelle Olson		Background Check	68.03
2/5/2018	Oksanna Cichocky		Background Check	32.00
2/6/2018	Oksanna Cichocky		Background Check	41.25
2/7/2018	Oksanna Cichocky		Background Check	32.00
2/6/2018	Oksanna Cichocky		Background Check	87.03
2/13/2018	Oksanna Cichocky		Background Check	32.00
2/1/2018	Oksanna Cichocky		Background Check	96.50
2/9/2018	Oksanna Cichocky		Background Check	32.00
2/13/2018	Oksanna Cichocky		Background Check	32.00

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

Total

\$672.59

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1511453

Vendor Name: PRETRAX, INC.

Invoice Number: 31066

Invoice Date: 02/28/18

PO Number: B0353001

Check Number: 0234998

Check Amount: \$ 8,415.07

Check Date: 04/11/2018

Department ID: 00797

Reviewer Name:

Voucher Number: V0499575

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: duvald@cod.edu
Sent: Fri Mar 02 16:49:32 CST 2018
To: duvald@cod.edu, invoicing@cod.edu
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ok to pay

BO# 353001

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MAR 02 2018

Invoice

PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022
(p) 440-247-1600

DATE	INVOICE #
2/28/2018	31066

BILL TO

College Of DuPage-Adjunct Support Office
Attn: Michelle Olson
425 Fawell Blvd.
Glen Ellyn IL 60137

HUMAN RESOURCES

Remit Payment To:

PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022

AP VERIFIED

03/06/18 - BETHANY CRUSE

P.O. NO.	TERMS	PROJECT
	Net 30	

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	Employment Background Screening Services Invoice Period: 02/16/2018 - 02/28/2018	5,706.00	5,706.00

THANK YOU FOR YOUR BUSINESS!

Total

\$5,706.00

Please make all checks payable to: PRETRAX, INC.

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1511453

Vendor Name: PRETRAX, INC.

Invoice Number: 31240

Invoice Date: 03/15/18

PO Number: B0353001

Check Number: 0234998

Check Amount: \$ 8,415.07

Check Date: 04/11/2018

Department ID: 00797

Reviewer Name:

Voucher Number: V0501705

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: acctpay@cod.edu
Sent: Wed Mar 21 10:49:13 CDT 2018
To: invoicing@cod.edu
CC:
Subject: FW: Pretrax Invoice 31240

-----Original Message----- From: Duval, DeAnna Sent: Wednesday, March 21, 2018 10:40 AM To: Accounts Payable Subject: Pretrax Invoice 31240 Please see attached invoice for payment. Sincerely, DeAnna DeAnna Duval Human Resources College of DuPage | 425 Fawell Blvd. Glen Ellyn, IL 60137 630-942-2639 | duvald@cod.edu CONFIDENTIALITY NOTICE: This electronic mail transmission and any documents accompanying this electronic mail transmission are intended by College of DuPage for the use of the named addressee to which it is directed and may contain information that is privileged, or otherwise confidential. It is not intended for transmission to, or receipt by, anyone other than the named addressee or a person authorized to deliver it to the named addressee. It should not be copied or forwarded to any unauthorized persons. If you have received this electronic mail transmission in error, please delete it immediately.

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PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022
(p) 440-247-1600

MP
~~BO#~~ 353001

OK to pay

Invoice

DATE	INVOICE #
3/15/2018	31240

BILL TO

College Of DuPage-Adjunct Support Office
Attn: Michelle Olson
425 Fawell Blvd.
Glen Ellyn IL 60137

Remit Payment To:
PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022

AP VERIFIED

03/21/18 - BETHANY CRUSE

		P.O. NO.	TERMS	PROJECT
			Net 30	
QUANTITY	DESCRIPTION	RATE		AMOUNT
1	Employment Background Screening Services Invoice Period: 03/01/2018 - 03/15/2018	465.25		465.25
THANK YOU FOR YOUR BUSINESS!			Total	\$465.25
Please make all checks payable to: PRETRAX, INC.				

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1511453

Vendor Name: PRETRAX, INC.

Invoice Number: 31318

Invoice Date: 03/15/18

PO Number: B0353001

Check Number: 0234998

Check Amount: \$ 8,415.07

Check Date: 04/11/2018

Department ID: 00797

Reviewer Name:

Voucher Number: V0507311

Redaction Type: Other

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: duvald@cod.edu
Sent: Thu Mar 29 07:48:31 CDT 2018
To: duvald@cod.edu, invoicing@cod.edu
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[attachment: Pretrax Inv 31318.pdf]

Background Investigations

Bill To

College of DuPage
Attn: Michelle Olson
425 Fawell Blvd.
Glen Ellyn, IL 60137

RECEIVED

MAR 19 2018

Date	Invoice #
3/15/2018	31318

Bo# 35300

Ok to pay
[Signature]

Remit Payment To:
PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022


P.O.

Terms

Net 30

AP VERIFIED **AP®** **RESOURCES**

04/05/18 - BETHANY CRUSE

Date	Recruiter	Applicant Name	Item	Amount
3/13/2018	Daniel Jacobson		Background Check	41.25
1/31/2018	Daniel Jacobson		Background Check	52.50
3/13/2018	Daniel Jacobson		Background Check	32.00
3/13/2018	Daniel Jacobson		Background Check	32.00
3/13/2018	Daniel Jacobson		Background Check	100.87
3/8/2018	Daniel Jacobson		Background Check	32.00
3/14/2018	Daniel Jacobson		Background Check	32.00
3/7/2018	Daniel Jacobson		Background Check	88.53
3/1/2018	Maria Danan		Background Check	41.25
2/28/2018	Maria Danan		Background Check	32.00
3/5/2018	Oksanna Cichockyj		Background Check	113.13
3/6/2018	Oksanna Cichockyj		Background Check	32.00
3/9/2018	Oksanna Cichockyj		Background Check	32.00
3/2/2018	Oksanna Cichockyj		Background Check	32.00
2/6/2018		Background Check	12.00	

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

Total

\$705.53

Classed & walked to AP 7/22/18

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1511453
Vendor Name: PRETRAX, INC.
Invoice Number: 31504
Invoice Date: 03/31/18
PO Number: B0353001
Check Number: 0234998
Check Amount: \$ 8,415.07
Check Date: 04/11/2018
Department ID: 00797
Reviewer Name: Jacquelyn Campagnolo
Voucher Number: V0507799
Redaction Type: Other
Document Type: AP Invoice

Document Below

PRE-TRAX™

Background Investigations

PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022
(p) 440-247-1600

Bill To

College Of DuPage-Adjunct Support Office
Attn: Michelle Olson
425 Fawell Blvd.
Glen Ellyn, IL 60137

BO# 353001

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OK to pay

Invoice

MAR 30 2018

Date	Invoice #
3/31/2018	31504

HUMAN RESOURCES

[Signature]

COPY


AP VERIFIED

04/06/18 - BETHANY CRUSE

Remit Payment To:
PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022

P.O. Terms

Net 30

Date	Recruiter	Applicant Name	Item	Amount
3/27/2018	Michelle Olson		Background Check	32.00
3/17/2018	Natalie Haraus		Background Check	52.00
3/18/2018	Natalie Haraus		Background Check	41.25
3/20/2018	Natalie Haraus		Background Check	32.00
3/27/2018	Natalie Haraus		Background Check	32.00
3/19/2018	Natalie Haraus		Background Check	32.00
3/20/2018	Natalie Haraus		Background Check	32.00
3/21/2018	Natalie Haraus		Background Check	32.00
3/24/2018	Natalie Haraus		Background Check	32.00

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

Total \$317.25

[Handwritten: JAP 4/2/18 QNP]

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1511453
Vendor Name: PRETRAX, INC.
Invoice Number: 31503
Invoice Date: 03/31/18
PO Number: B0353001
Check Number: 0234998
Check Amount: \$ 8,415.07
Check Date: 04/11/2018
Department ID: 00797
Reviewer Name: Jacquelyn Campagnolo
Voucher Number: V0507800
Redaction Type: Other
Document Type: AP Invoice

Document Below

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Invoice

Background Investigations

PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022
(p) 440-247-1600

MAR 30 2018

Date	Invoice #
3/31/2018	31503

HUMAN RESOURCES

Bill To

College of DuPage
Attn: Michelle Olson
425 Fawell Blvd.
Glen Ellyn, IL 60137

BO# 353001
OK to pay

APPROVED

04/05/18 - LINDA SANDS-VANKERK

Remit Payment To:
PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022

P.O.

Terms

Net 30

Date	Recruiter	Name	Item	Amount
3/17/2018	Daniel Jacobson		Background Check	32.00
3/27/2018	Daniel Jacobson		Background Check	99.68
3/19/2018	Daniel Jacobson		Background Check	41.25
3/15/2018	Daniel Jacobson		Background Check	41.25
3/22/2018	Daniel Jacobson		Background Check	47.58
3/29/2018	Daniel Jacobson		Background Check	83.53
3/28/2018	Daniel Jacobson		Background Check	46.83
3/27/2018	Maria Danan		Background Check	52.00
3/13/2018	Oksanna Cichocky		Background Check	72.33
3/28/2018	Oksanna Cichocky		Background Check	32.00

**INVOICE REVIEWED
OKAY TO PAY**

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

Total

\$548.45

JACQUELYN CAMPAGNOLO 04/

PRE★TRAX™

Background Investigations

PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022
(p) 440-247-1600

Bill To

College of DuPage
Attn: Michelle Olson
425 Fawell Blvd.
Glen Ellyn, IL 60137

RECEIVED

MAR 30 2018

HUMAN RESOURCES

Invoice

Date	Invoice #
3/31/2018	31503

BO # 353001
OK to pay
umj

Remit Payment To:
PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022

P.O.	Terms
	Net 30

Date	Recruiter	Applicant Name	Item	Amount
3/17/2018	Daniel Jacobson		Background Check	32.00
3/27/2018	Daniel Jacobson		Background Check	99.68
3/19/2018	Daniel Jacobson		Background Check	41.25
3/15/2018	Daniel Jacobson		Background Check	41.25
3/22/2018	Daniel Jacobson		Background Check	47.58
3/29/2018	Daniel Jacobson		Background Check	83.53
3/28/2018	Daniel Jacobson		Background Check	46.83
3/27/2018	Maria Danan		Background Check	52.00
3/13/2018	Oksanna Cichocky		Background Check	72.33
3/28/2018	Oksanna Cichocky		Background Check	32.00

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

Total \$548.45

Brought to Andrew
4/2/18