

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1443684

Vendor Name: Michel, LLC

Invoice Number: 32447300

Invoice Date: 11/08/17

PO Number: P0354449

Check Number: 0234941

Check Amount: \$ 7,460.76

Check Date: 04/11/2018

Department ID: 02638

Reviewer Name:

Voucher Number: V0496410

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: Kevin.Fencil@remichell.com
Sent: Tue Feb 13 13:23:58 CST 2018
To: invoicing@cod.edu
CC:
Subject: Invoice.pdf

APPROVED
02/21/18 - LISA STOCK

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[attachment: Invoice.pdf]
[attachment: ATT00001.txt]

INVOICE REVIEWED
OKAY TO PAY
BARBARA GROVES 02/19/

BARBARA GROVES 02/19/18

Sent from my iPad

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1443684

Vendor Name: Michel, LLC

Invoice Number: 32447300-2

Invoice Date: 02/28/18

PO Number: P0354449

Check Number: 0234941

Check Amount: \$ 7,460.76

Check Date: 04/11/2018

Department ID: 02638

Reviewer Name:

Voucher Number: V0499860

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

CURRENT APPLICABLE SERVICE CHARGE
1.5% PER MONTH 18.00% PER ANNUM

From: marekr@cod.edu
Sent: Thu Mar 08 15:54:14 CST 2018
To: invoicing@cod.edu
CC:
Subject: FW: R.E. Michel Credit Memo

Bobby Marek
Accounts Payable Team Leader
Cash Disbursements/Payroll Department
College of DuPage
425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599
phone 630-942-2229 | marekr@cod.edu

From: Groves, Barbara
Sent: Tuesday, March 6, 2018 10:11 AM
To: Marek, Robert <marekr@cod.edu>
Cc: Clark, Robert <clarkr307@cod.edu>
Subject: RE: R.E. Michel Credit Memo

Hi,

Here is the revised invoice with the -2 on the end of the invoice number. I also sent this into "invoicing" this morning.

Barb Groves
Administrative Assistant
Vice President of Academic Affairs Office
College of DuPage | 425 Fawell Blvd | BIC 3400 | Glen Ellyn, IL 60137
630-942-2005 (ph) | 630-942-3925 (fax)

From: Marek, Robert
Sent: Monday, March 5, 2018 9:16 AM
To: Groves, Barbara <grovesb16@cod.edu>
Cc: Clark, Robert <clarkr307@cod.edu>
Subject: R.E. Michel Credit Memo

Hi Barb,

We received the attached R.E. Michel credit memo in our invoice queue last week, however, when I attempted to process the invoice, the system flagged the invoice # as already existing in our system for this vendor. We won't be able to process the credit unless the vendor gives a different invoice number for the credit memo. Would you or Bob be able to reach out to R.E. Michel and ask them to re-issue the credit under a different invoice number than the original invoice? Let me know if you have any questions.

Thank you,

Bobby Marek
Accounts Payable Team Leader
Cash Disbursements/Payroll Department
College of DuPage
425 Fawell Blvd | SRC 2132 | Glen Ellyn, IL 60137-6599
phone 630-942-2229 | marekr@cod.edu

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1443684
Vendor Name: Michel, LLC
Invoice Number: 79328900
Invoice Date: 08/25/17
PO Number: P0353551
Check Number: 0234941
Check Amount: \$ 7,460.76
Check Date: 04/11/2018
Department ID: 00073
Reviewer Name: Bridget McFarland
Voucher Number: V0507376
Redaction Type: None
Document Type: AP Invoice

Document Below



Cust Ph # 630 942 2228
Cust Fax # 630 942 3056

R.E. MICHEL COMPANY, LLC

WHOLESALE DISTRIBUTORS AIR CONDITIONING HEATING REFRIGERATION
EQUIPMENT PARTS SUPPLIES

Service since 1935

www.remichel.com *make the connection™*

REMIT TO P O BOX 2318 BALTIMORE MD 21203

BRANCH R E MICHEL COMPANY LLC OSWEGO IL 605438800

DATE	08/25/17
TIME	08 27 57 AM CT
SALE TYPE	CHARGE

PAGE 1 OF 1
ORDER# 793289 N
ORDER TYPE NORMAL
FED ID # 52 0577320
PHONE 630 978 1891

YOUR ACCOUNT NO. IS 863695

S COLLEGE OF DUPAGE
O COMMUNITY COLLEGE DIST 502
L 425 FAWALL BLVD
T GLEN ELLYN IL 601376708
O

APPROVED INVOICE
03/30/13 - KRISTINE FAY

[illegible]

PLEASE SIGN & PRINT

↓ NAME BELOW ↓

SUMMER HOURS 7 00AM - 4 30PM NOW THROUGH LABOR DAY

OPEN SATURDAYS A.M. FREE DELIVERY FREE AFTER HOURS OPEN

NORTEK TECH SERVICES (800)422-4328

075021597

Counterperson MDENUCCI

Tax Certificate Number

Sub Total	
-----------	--

4.007 94

Sales Tax

EXEMPT

FREIGHT	
----------------	--

Please Pay This Amount |

TOTAL	100
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4 007 94

WE SINCERELY APPRECIATE YOUR ORDER THANK YOU!

RECEIVED BY
Received By

SHOP

Auth # 615114

CURRENT APPLICABLE SERVICE CHARGE
1.5% PER MONTH 18.00% PER ANNUM

BY SIGNING ABOVE YOU AGREE TO TERMS AND CONDITIONS
AT REMICHEL.COM/TERMS

**INVOICE REVIEWED
OKAY TO PAY**

BRIDGET MCFARLAND 03/30/18

From: marekr@cod.edu
Sent: Fri Mar 30 08:24:13 CDT 2018
To: invoicing@cod.edu
CC:
Subject: Attached Document

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1443684

Vendor Name: Michel, LLC

Invoice Number: 52261201

Invoice Date: 10/30/17

PO Number: P0354302

Check Number: 0234941

Check Amount: \$ 7,460.76

Check Date: 04/11/2018

Department ID: 00073

Reviewer Name:

Voucher Number: V0507377

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

Cust Ph # 630-942-2228
Cust Fax # 630-942-3056



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BRANCH: R.E. MICHEL COMPANY LLC OSWEGO, IL 605438800

PAGE: 1 OF 1
ORDER#: 522612
ORDER TYPE: NORMAL
FED. I.D.#: 52-0577320
PHONE: 630-978-1891

PRC

INVOICE

SHIP
TO
SHOP
425 FAWALL BLVD
GLEN ELLYN, IL 601376708

[illegible]

075721236

Tax Certificate Number	
------------------------	--

Sub Total	2.25
Sales Tax	EXEMPT
FREIGHT	
TOTAL ►	2.25

Please Pay This Amount ▶

225

WE SINCERELY APPRECIATE YOUR ORDER. THANK YOU!

RECEIVED BY:
Received By:

SHOP

BY SIGNING ABOVE YOU AGREE TO TERMS AND CONDITIONS
AT REMICHEL.COM/TERMS

CURRENT APPLICABLE SERVICE CHARGE
1.5% PER MONTH 18.00% PER ANNUM

From: marekr@cod.edu
Sent: Fri Mar 30 08:24:51 CDT 2018
To: invoicing@cod.edu
CC:
Subject: Attached Document

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1443684
Vendor Name: Michel, LLC
Invoice Number: 11046300
Invoice Date: 12/28/17
PO Number: P0355617
Check Number: 0234941
Check Amount: \$ 7,460.76
Check Date: 04/11/2018
Department ID: 00073
Reviewer Name: Bridget McFarland
Voucher Number: V0507378
Redaction Type: None
Document Type: AP Invoice

Document Below

From: marekr@cod.edu
Sent: Fri Mar 30 08:25:57 CDT 2018
To: invoicing@cod.edu
CC:
Subject: Attached Document



Cust Ph # 630-942-2228
Cust Fax # 630-942-3056

R.E. MICHEL COMPANY, LLC

WHOLESALE DISTRIBUTORS • AIR CONDITIONING • HEATING • REFRIGERATION
EQUIPMENT • PARTS • SUPPLIES

Service since 1935

www.remichel.com make the connection™

REMIT TO: P.O. BOX 2318 BALTIMORE, MD 21203

BRANCH: R.E. MICHEL COMPANY LLC OSWEGO, IL 605438800

DATE: 12/28/17
TIME: 01:00:17 PM CT
SALE TYPE: CHARGE

PAGE: 1 OF 1
ORDER#: 110463 N
ORDER TYPE: NORMAL
FED. I.D.#: 52-0577320
PHONE: 630-978-1891

YOUR ACCOUNT NO. IS 863695

S COLLEGE OF DUPAGE
O COMMUNITY COLLEGE DIST. 502
L 425 FAWALL BLVD
D
T GLEN ELLYN, IL 601376708

APPROVED
03/30/18 - KRISTINE FAY

PRC

INVOICE NUMBER 11046300 CUSTOMER ORDER NUMBER 355617 SALESMAN 060938 SHIP VIA OT TERMS: Net due and payable 10th of month following date of invoice.

Quantity Ordered	Quantity Shipped	Back Ordered	Stock Number	Description	Unit Price	Extended Price
3	3	0	2P007	1/4"X 164' OD TUBE, 1/2" INSUL	176.31	528.93
3	3	0	2P008	3/8"X 164' OD TUBE, 1/2" INSUL	249.40	748.20
3	3	0	2P009	1/2"X 164' OD TUBE, 1/2" INSUL	322.51	967.53
3	3	0	2P010	5/8"X 164' OD TUBE, 1/2" INSUL	401.97	1,205.91

INVOICE REVIEWED

OKAY TO PAY

BRIDGET MCFARLAND 03/30/18

PLEASE SIGN & PRINT

↓ NAME BELOW ↓

**HOW ARE WE DOING? EMAIL: ADAM.CLUTTER@REMICHEL.COM

HAPPY HOLIDAYS - R410 ON SALE FOR \$133 PER 25LBS JUG-ENDS 12-30-17

24 HOUR EMERGENCY CELL # 331-278-0720 - 24/7/365

076429014

Counterperson: KFENCL

Tax Certificate Number

Sub Total

3,450.57

Sales Tax

EXEMPT

FREIGHT

Please Pay This Amount ▶

TOTAL ▶

3,450.57

WE SINCERELY APPRECIATE YOUR ORDER. THANK YOU!

X

Auth #: 624457

BY SIGNING ABOVE YOU AGREE TO TERMS AND CONDITIONS
AT REMICHEL.COM/TERMS

CURRENT APPLICABLE SERVICE CHARGE
1.5% PER MONTH 18.00% PER ANNUM

RECEIVED BY:

Received By:

MARIO