

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1467161
Vendor Name: Electrical North, Inc
Invoice Number: B0357085
Invoice Date: 04/02/18
PO Number: B0357085
Check Number: 0234850
Check Amount: \$ 929.95
Check Date: 04/11/2018
Department ID: 00705
Reviewer Name:
Voucher Number: V0507570
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: townej@cod.edu
Sent: Mon Apr 02 13:41:41 CDT 2018
To: ditchf@cod.edu, invoicing@cod.edu
CC:
Subject: College of DuPage PO 357085 Check Enclosed

Hi,



I have attached a check enclosed request for Electrical North, Inc. PO 357085.

Thank you,

Jordan Towne
Purchasing Expeditor



425 Fawell Blvd. | BIC 1B03 | Glen Ellyn, IL 60137-6599 | USA
T: (630) 942.2576 | F: (630) 942.4201 | townej@cod.edu

-  [Click Here for current bids/Rfps!](#)
-  [COD: Check out our Team Site!](#)

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137



Check
Enclosed

PURCHASE ORDER

357085

Page: 1

Release Method: Hard Copy

Release Date: 04/02/2018

Created Date: 04/02/2018

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

Vendor:

1467161
Electrical North, Inc
3120 Independence Dr
Fort Wayne, IN 46825

Attn: Abbi Butler

Phone: 260-471-6775

Fax:

Ship To:

College of DuPage Shipping & Receiving
425 Fawell Blvd.
Glen Ellyn, IL 60137

Purchasing, Manager

Phone: 630-942-2238

Fax: 630-942-2240

Deliver To: BIC 0525-David Ditchfield

AP VERIFIED
04/03/18 - BETHANY CRUSE

PO Created By: Towne, Jordan

Purchase Order Comments:

Requisition Number(s): 665554

Requisitioner Name(s): Dave Ditchfield

#	Vendor Item	QTY	UOM	Description	Unit Price	Total Price
1	FCPS-24FSPCA	1	Each	Repair Notifier Power Supply Board Estimate 00028918	\$225.00	\$225.00
Deliver To: BIC 0525-David Ditchfield						
2	FCPS-24FSCPA	1	Each	Repair Notifier Power Supply Board Estimate 00028919	\$225.00	\$225.00
Deliver To: BIC 0525-David Ditchfield						
3	FCPS-24FSCPA	1	Each	Repair Notifier Power Supply Board Estimate 00029084	\$225.00	\$225.00
Deliver To: BIC 0525-David Ditchfield						
4	FCPS-24FSCPA	1	Each	Repair Notifier Power Supply Board Estimate 00029085	\$225.00	\$225.00
Deliver To: BIC 0525-David Ditchfield						
5		1	Each	Shipping	\$29.95	\$29.95
Deliver To: BIC 0525-David Ditchfield						
					Sub Total: \$	929.95
					Total: \$	929.95

Account Code Summary

Account Code	Account Description	Amount
02-70-00705-5304003		\$929.95

Terms and Conditions:

1. F.O.B. DESTINATION unless otherwise indicated under Purchase Order Comments.
2. College of DuPage will only accept electronic invoices, which can be in any format, including but not limited to PDF, Word, Excel. Invoices must reference the COD Purchase Order Number. Invoices are to be emailed to invoicing@cod.edu. Questions about payment status or other inquiries, please email acctpay@cod.edu or call 630-942-2228.
3. All payments are processed via ACH transfer on a weekly basis. You are strongly encouraged to set up your ACH account upon receipt of this PO to avoid unnecessary payment delays. A letter will be sent to you under separate cover which outlines the set-up instructions, your log-in, and temporary password. Invoices must be received in an electronic format at least three weeks prior to the due date and are to be emailed to invoicing@cod.edu. Paper checks are issued once-a-month. A paper check will be issued to foreign

Bill To:**College of DuPage**

College of DuPage Accounts Payable
425 Fawell Blvd.
Glen Ellyn, IL 60137

Accounts Payable, SRC2049
Phone: 630-942-2228
Fax: 630-858-9078

vendors that are not eligible for ACH transfer.

4. All invoices must be provided to the College for services rendered directly to the College. Undisputed invoices will be paid within sixty (60) days of receipt of properly submitted invoices to the Contractor, in accordance with the Local Government Prompt Payment Act.
5. All solicitations must be directed to the Purchasing Department. Any vendor selling directly to any faculty or staff member, without prior authorization from the Purchasing Department will be removed from our vendor list.
6. College of DuPage is exempt from payment of the Retailers' Occupation Tax, the Service Occupation Tax (both state and local), the Use Tax, and the Service Use Tax. The College's Tax Exemption Identification Number is E9997-3391-06.
7. If unable to ship and/or deliver as required, advise the Purchasing Department immediately with full details at 630-942-2217.
8. All packages shall clearly indicate the purchase order number and contain a packing list of all contents with itemized descriptions.
9. All shipments are accepted subject to inspection and approval by College of DuPage.
10. Any company/organization to be awarded a contract for goods and/or services must be in compliance with the fair employment practice act and all rules & regulations thereunder.
11. Suppliers are required to comply with executive orders 11246, 11375, The Rehabilitation Act of 1973, and the Vietnam Readjustment Act of 1974.
12. All contracts for construction work are subject to the provisions of 820 ILCS 130, ch. 48, Par. 39s-1 through 39s-12, providing for payment of the prevailing rate of wages to laborers, workmen & mechanics. Contractor shall submit to the College, monthly certified payroll records for all workers and sub-contractors utilized for the project.

PURCHASE ORDER

357085

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