

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1188209

Vendor Name: College of Dupage Foundation

Invoice Number: 033118

Invoice Date: 03/31/18

PO Number:

Check Number: 0234809

Check Amount: \$ 2,529.50

Check Date: 04/11/2018

Department ID: 11701

Reviewer Name:

Voucher Number: V0508177

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

College of DuPage - Accounts Payable
Check Request Form
revised 3/27/17

This form may be used to request check payments only for those items for which the issuance of a purchase order would not be appropriate. Attach supporting documentation (e.g., invoice or agreement). Please refer to Vendor Payment - Check Request Procedure No. 10-65

Date: 3/31/2018
Vendor ID: 1188209

Invoice Number	P.O. Number/ Req. Number	Fund	Func.	Dept.	Object	Object Descrip.	Amount
		05	60	11201	2900005	Art Center Deposit Liability	\$ 114.00
		05	60	11701	2900005	Art Center Deposit Liability	\$ 2,415.50
Grand Total							\$ 2,529.50

--- \$1,000 and Greater: Approval of Division Vice President Required ---

Check the appropriate box below and sign

- ☒ We, the undersigned, hereby certify that the goods/services for which payment is being requested, have been provided in a satisfactory condition/manner. Consequently, payment is appropriate at this time.
- ☐ We, the undersigned, hereby certify that the goods/services for which payment is being requested, have not yet been provided. The first approver indicated below will notify the Accounts Payable Office in writing when the goods/services have been delivered in a satisfactory condition/manner.

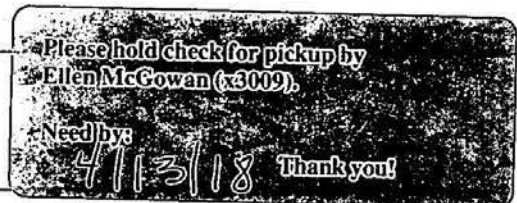
Payee Name: College of DuPage Foundation

Other
Instructions:

Payee Address: 425 Fawell Blvd. Glen Ellyn, IL

Description on Check:

Transfer donations received in the MAC Box Office to the COD Foundation



Approvals:

Prepared By: Jennifer Berosek

Approved By:

Date:

Signature: Jennifer Berosek

Signature: Ellen McGowan

4/5/18

Payment Due:

Approved By:

Date:

Board Approved Date:

Signature: Donna Stewart

4/5/18

Approved By Division VP:

Date:

Signature:

Return Approved Request and All Supporting Documents to: Accounts Payable (SRC 2132 A), acctpay@cod.edu

[illegible]

1188209

04/11/2018

0234809

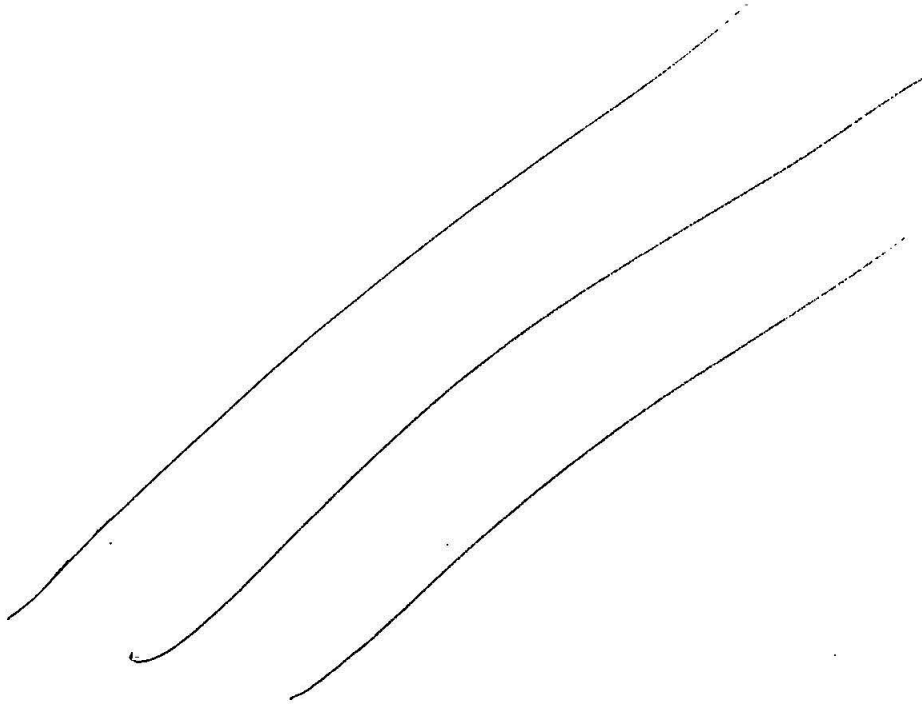
033118
033118

V0508177
V0508177

Transfer donations rec'd.
Transfer donations rec'd.

0560112012900005
0560117012900005

114.00
2,415.50



Molly Quoka 04/12/18

2,529.50

0234809

PAY ONLY TWO THOUSAND FIVE HUNDRED TWENTY NINE AND 50/100 DOLLARS

04/11/2018

\$*****2,529.50

College of Dupage Foundation
425 Fawell Blvd.
Glen Ellyn IL 60137