

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1081512

Vendor Name: AMA

Invoice Number: 6004923261

Invoice Date: 03/15/18

PO Number:

Check Number: 0234755

Check Amount: \$ 310.00

Check Date: 04/11/2018

Department ID: 00835

Reviewer Name:

Voucher Number: V0501781

Redaction Type: Other

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

V501781

RECEIVED

AP - Please return check  
to [redacted]

College of DuPage

MAR 16 2018

Human Resources

**Professional Dues Reimbursement**  
(Classified • Managerial • FOP • Union 399)

Eligible after 6 months probation

Employee [redacted]

Date: MARCH 15, 2018

Department [redacted]

League ID#: [redacted]

Payment to: ☐ Me (receipt attached)

☒ Organization (return check to me)

☒ Classified/Managerial -- \$500 max per year ☐ Union 399 -- \$150 max per year ☐ FOP -- \$200 max per year

I request reimbursement of \$ 310 for membership dues in:

Name of organization: AMERICAN MARKETING ASSOCIATION

Address: (needed only if check is issued to organization. Also, please submit a copy of the completed dues application form.)

130 EAST RANDOLPH ST., [redacted] 22<sup>ND</sup> FLOOR,  
CHICAGO, IL 60601

Purpose of organization: BRINGS INTO training to marketing professionals.

APPROVED ☐ (considered a business expense helpful in the performance of the employee's duties)

DENIED ☐

Signature of Dean or Administrator: [Signature]

Date: 3.15.18

Obtain signature of Dean or Administrator -- Mail to Human Resources

**OFFICE USE ONLY:**

Reimbursement amount \$ 310.00

Account #01-90-00835-52090-19

Fiscal year: 18

H/R approval: A. Carrel

Date sent to Accounts Payable: 3/22/18

Date request approved: \_\_\_\_\_

Date expense approved: \_\_\_\_\_



American Marketing Association  
130 East Randolph Street, 22nd Floor, Chicago, IL, 60601, U.S.A  
Phone: (312)542-9000 Fax: (312)542-9001

## ACKNOWLEDGEMENT

Date: 15-Mar-2018

Ship-To: 03362553-0

Order Number: 6004923261

Order Date: 15-Mar-2018

Invoice No	Product	Fulfil Status	Status	Qty	Unit Price	Unit Discount	Coupon	Adjustment	Total
Ship Customer		Next Due Date	Next Due Amount						
	AMA/PROFESSIONAL-AMA - Professional Membership 15-Mar-2018 to 31-Mar-2019	Active	Proforma	1	270.00	30.00	0.00	0.00	240.00
	MN-Marketing News 31-Mar-2018 to 30-Mar-2019	Active	Proforma	1					
	JMRO-Journal of Marketing Research Online 01-Apr-2018 to 31-Mar-2019	Active	Proforma	1					
	AMA/CHCHI-AMA - Chicago Chapter 15-Mar-2018 to 31-Mar-2019	Active	Proforma	1	70.00	0.00	0.00	0.00	70.00
0061715181	AMA/APPL_FEE-AMA - New Membership Application Fee 15-Mar-2018 to 14-Mar-2019	Active	Active	1					

Order Total : 310.00

Paid or already charged to CC: 0.00

\*\*Credit cards are charged only after shipping.

Please detach the lower portion and return it with your payment. Thank you.

Customer: 03362553-0

Order No.: 6004923261

Balance Due(USD): 310.00

Credit Card # \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Amount: \_\_\_\_\_

Credit Cards Accepted - (AE, AW, VS, VW, MS, MW, DV)

Send payments to: American Marketing Association  
130 East Randolph Street  
22nd Floor  
Chicago, IL 60601

1081512

04/11/2018

0234755

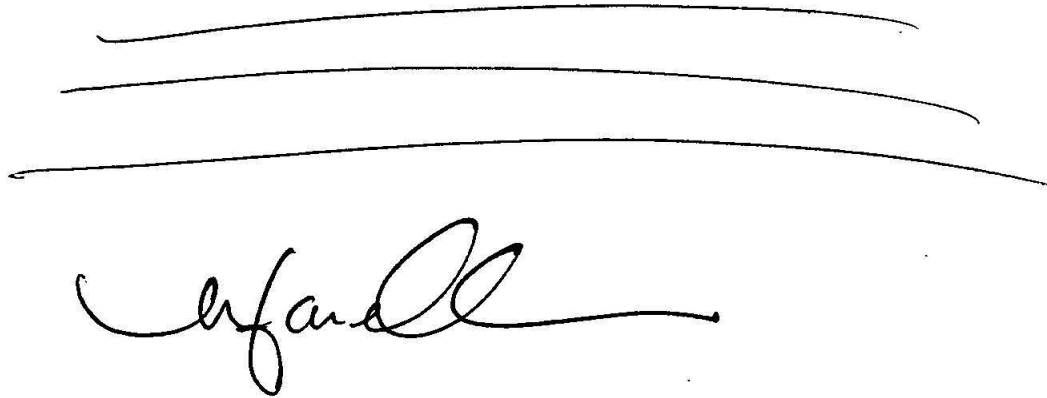
6004923261

V0501781

Info & Training to Mktg.

0190008355209019

310.00



310.00

0234755

PAY ONLY THREE HUNDRED TEN AND 00/100 DOLLARS

04/11/2018

\$\*\*\*\*\*310.00

AMA  
Order Dept.  
P.O. Box 930876  
Atlanta GA 31193-0876