

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1239587

Vendor Name: Sodexo

Invoice Number: 236657

Invoice Date: 03/26/18

PO Number:

Check Number: 0234661

Check Amount: \$ 6,602.59

Check Date: 04/09/2018

Department ID: 00000

Reviewer Name:

Voucher Number: V0508038

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

**SODEXO, INC & AFFILIATES**

**AP VERIFIED**

**04/09/18 - ROBERT MAREK**

**INVOICE**

**BILL TO:** College of DuPage  
425 Fawell  
Glen Ellyn, IL, |

**SERVICES RENDERED TO:** College of DuPage  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

V0508038

**MAKE CHECKS PAYABLE TO:**  
SODEXO, INC & AFFILIATES  
PO BOX 360170  
PITTSBURGH, PA 15251-6170

TERMS	SDX A/R NUMBER	UNIT NUMBER	INVOICE DATE	INVOICE NUMBER
Net30	100022720	12096001	03/26/2018	236657
DESCRIPTION	CUSTOMER REF.	AMOUNT	SALES TAX	TOTAL
0110003175501001 Animation Portfolio Review	5581	\$153.64		\$153.64 ✓
0130127815501001 AEP Event	5534	\$458.00		\$458.00 ✓
0102004215501001 FT ELS Candidate on-cmps visits	5539	\$100.00		\$100.00 ✓
0190008135502002 3/20/18 Bdgt Committee Meeting	5529	\$24.89		\$24.89 ✓
0110003175501001 CNTV Election Night Coverage 3/20	5490	\$361.81		\$361.81 ✓
0180007815501001 Community Engagement Meeting	5532	\$140.50		\$140.50 ✓
0130129315501001 Honey Bee Fair	5568	\$51.96		\$51.96 ✓
0120004335501001 CompTia Conference	5482	\$307.72		\$307.72 ✓
0120004295501001 HLTHS Advisory Committee Mtg	5537	\$97.90		\$97.90 ✓
0120004295501001 DMIR-Bertellotti Advisory Comm Mt	5530	\$96.90		\$96.90 ✓
0120004295501001 DMIR-Thacker Advisory Comm Mtg	5531	\$86.45		\$86.45 ✓
0160129315501001 Living Leadership, Women's Summit	5256	\$677.18		\$677.18 ✓
0120004295501001 Fire Science Advisory Comm Mtg	5418	\$63.48		\$63.48 ✓
0190132905509001 GHS Dist 87 Reading Cafe	5514	\$621.81		\$621.81 ✓
0120004235501001 Visiting Artist	5527	\$139.01		\$139.01 ✓
0120004295501001 RESP Admisory Committee Mtg	5416	\$94.91		\$94.91 ✓
0120004335501001 Paralegal Studies Sp Adv Comm Mtg	5495	\$197.82		\$197.82 ✓
0130004735501001 ILCEIA	5510	\$56.26		\$56.26 ✓
0110002265501001 Nursing Coord Mg w Advocate Rep.	5587	\$30.97		\$30.97 ✓
0110003855501001 2018 ACT-SO Comp Judges Lunch Svc	5549	\$1,000.00		\$1,000.00 ✓
Tax-exempt#: e99999		<b>INVOICE TOTAL</b>	\$4,761.21	\$0.00
				\$4,761.21

TERMS: PAYMENT IS DUE UPON RECEIPT OF THIS INVOICE UNLESS OTHERWISE SPECIFIED BY CONTRACT OR IN WRITING.

A SERVICE CHARGE MAY BE ASSESSED ON ANY PAST DUE AMOUNT. ANNUAL PERCENTAGE RATE NOT TO EXCEED STATUTORY LIMITATIONS.

Event Name: **2018 Act-SO Competition Judges' Lunch Service**

Flavours by Sodexo at The College of  
DuPage  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5549

Saturday, 3/17/2018

Ordered On: 3/19/2018

Last Modified: 3/19/2018 8:43:33 AM

Confirmed

## Customer Information

<b>First Name:</b>	Joan
<b>Last Name:</b>	DiPiero
<b>Department:</b>	Marketing/Communications
<b>Email:</b>	dipieroj@cod.edu
<b>Phone:</b>	630-942-3872

## Payment Information

<b>Payment Type:</b>	Department Account
<b>Approval Email:</b>	chambersa@cod.edu ✓
<b>Department Account Number:</b>	01-10-00385-5501001
<b>Policy Acceptance:</b>	I Accept   jmd

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Joan DiPiero
<b>Contact Phone:</b>	3872
<b>How Many Tables Ordered for Food Service?:</b>	4
<b>Double Sided Tables?:</b>	Yes
<b>How Many Stations?:</b>	1
<b>Building:</b>	SRC
<b>Room#:</b>	Cafeteria

## Event Information

<b>Guest Count:</b>	90
<b>Pick-up/ Delivery Date:</b>	Saturday, 3/17/2018
<b>Food Delivery Time:</b>	11:00 AM
<b>Event Start Time:</b>	11:00 AM
<b>Food Clean-up Time:</b>	2:15 PM

## FOOD

	Qty.	Price	Ext.
<b>Little Italy</b> <ul style="list-style-type: none"> <li>Seasonal Vegetable</li> <li>Penne Pasta with choice of Sauce</li> <li>Caesar Salad with Homemade Croutons</li> <li>Italian Sausage and Meatballs</li> <li>Dinner Rolls</li> <li>Parmesan Cheese</li> <li>Choice of Dessert</li> <li>Raspberry Iced Tea or Lemonade</li> </ul> <ul style="list-style-type: none"> <li>Chicken Cacciatore - (Little Italy Choice)</li> <li>Marinara Sauce - (Little Italy Sauce Choice)</li> <li>Cookies - (Specialty Buffet Dessert)</li> <li>Lemonade</li> </ul> <p>• Instead of chicken cacciatore, please substitute chicken parmesan. we would also like to include meatballs and french bread. No tea or lemonade; just water service. Cookie and lemon bars please.</p>	1	\$1,000.00	\$1,000.00

## Order Summary

Food  
\$1,000.00

## Order Totals

Sub Total \$1,000.00  
Order Total \$1,000.00  
Balance Due \$1,000.00

## Special Instructions

PLEASE NOTE: The event is actually on Saturday, March 17, 2018. Set up should be as breakfast service is removed.

\$1,000. to be billed to account - remaining balance paid by check

**Order #5549**

*[Handwritten signature]*





Event Name: **AEP Event**

**Flavours by Sodexo at The College of DuPage**  
 425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
 (630) 942-2555

ORDER #5534

Monday, 3/19/2018

Ordered On: 3/14/2018

Last Modified: 3/19/2018 3:25:23 PM

Confirmed

## Customer Information

<b>First Name:</b>	Nicole
<b>Last Name:</b>	Plumtree
<b>Department:</b>	Student Life
<b>Email:</b>	plumtree@cod.edu
<b>Phone:</b>	6309422644

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Nicole Plumtree
<b>Contact Phone:</b>	x2644
<b>How Many Tables Ordered for Food Service?:</b>	2
<b>Double Sided Tables?:</b>	No
<b>How Many Stations?:</b>	1
<b>Building:</b>	SSC
<b>Room#:</b>	1200

## Payment Information

<b>Payment Type:</b>	Department Account ✓
<b>Approval Email:</b>	steelec@cod.edu
<b>Department Account Number:</b>	01-30-12781-5501001
<b>Policy Acceptance:</b>	I Accept   NP

## Event Information

<b>Guest Count:</b>	200
<b>Pick-up/ Delivery Date:</b>	Monday, 3/19/2018
<b>Food Delivery Time:</b>	10:45 AM
<b>Event Start Time:</b>	11:00 AM
<b>Food Clean-up Time:</b>	1:00 PM

## OTHER

	Qty.	Price	Ext.
<b>Custom Product</b>			
Please note your custom item in the special instruction box. Contact catering office at ext 555 regarding pricing and availability.			
• 200 hot pretzels with hot melted cheese	200	\$2.29	\$458.00

<b>Order Summary</b>	<b>Order Totals</b>
Other	Sub Total \$458.00
\$458.00	Order Total \$458.00
	Balance Due <b>\$458.00</b>

## Special Instructions

Late entry approved via Lynn. This order actually is for MONDAY - March 19th. The club has requested to serve it immediately in front of the Student Life Lounge (SSC 1200).

Order #5534

Event Name: **FT ELS Candidate on-campus visits**

Flavours by Sodexo at The College of  
DuPage  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5539

Monday, 3/19/2018

Ordered On: 3/15/2018

Last Modified: 3/15/2018 2:40:10 PM

Confirmed

## Customer Information

<b>First Name:</b>	Rose
<b>Last Name:</b>	Pribich
<b>Department:</b>	Liberal Arts
<b>Email:</b>	pribich@cod.edu
<b>Phone:</b>	630-942-3372

## Delivery / Pickup Information

<b>Method:</b>	Pick-up
<b>Event Contact:</b>	Rose Pribich
<b>Contact Phone:</b>	3372

## Event Information

<b>Guest Count:</b>	10
<b>Pick-up/ Delivery Date:</b>	Monday, 3/19/2018
<b>Earliest Pick-Up Time:</b>	11:00 AM
<b>Latest Pick-Up Time:</b>	12:30 PM

## Payment Information

<b>Payment Type :</b>	Department Account ✓
<b>Approval Email:</b>	martinss14@cod.edu
<b>Department Account Number:</b>	01-20-00421-5501001
<b>Policy Acceptance:</b>	I Accept   rp

## FOOD

	Qty.	Price	Ext.
<b>10 Meal Ticket - each</b>			
<ul style="list-style-type: none"> <li>• **PER DISCUSSION WITH LYNN, THESE NEED TO BE EFFECTIVE 3/19/18. I WILL PICK THESE UP ON MONDAY, 3/19/18 @ 11:00 AM. THANK YOU! Rose - (Enter Start Date of Meal Ticket)</li> <li>• 3/31/18 - (Enter End Date of Meal Ticket)</li> <li>• \$10.00 - (Enter Amount of Meal Ticket Needed)</li> </ul>	10	\$10.00	\$100.00

## Order Summary

**Food**  
\$100.00

## Order Totals

**Sub Total** \$100.00  
**Order Total** \$100.00  
**Balance Due** \$100.00

## Special Instructions

Order #5539

3/26/2018

Event Name: **3/20/2018 Budget Committee Meeting**

Flavours by Sodexo at The College of  
DuPage  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5529

Tuesday, 3/20/2018

Ordered On: 3/12/2018

Last Modified: 3/12/2018 5:28:09 PM

Confirmed

## Customer Information

<b>First Name:</b>	Erin
<b>Last Name:</b>	Carrillo
<b>Department:</b>	President's Office
<b>Email:</b>	carrilloe42@cod.edu
<b>Phone:</b>	630-942-2203

## Payment Information

<b>Payment Type:</b>	Department Account ✓
<b>Approval Email:</b>	millush@cod.edu
<b>Department Account Number:</b>	01-90-00813-5502002
<b>Policy Acceptance:</b>	I Accept   ec

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Erin Carrillo
<b>Contact Phone:</b>	2203
<b>How Many Tables Ordered for Food Service?:</b>	1
<b>Double Sided Tables?:</b>	No
<b>How Many Stations?:</b>	1
<b>Building:</b>	SSC
<b>Room#:</b>	2200

## Event Information

<b>Guest Count:</b>	50
<b>Pick-up/ Delivery Date:</b>	Tuesday, 3/20/2018
<b>Food Delivery Time:</b>	4:00 PM
<b>Event Start Time:</b>	4:30 PM
<b>Food Clean-up Time:</b>	6:00 PM

## BEVERAGES

	Qty.	Price	Ext.
Bottled Water, 20 oz - each	10	\$2.19	\$21.90
Water Service - Water (serves 16 per gallon) - per gallon	1	\$2.99	\$2.99

<b>Order Summary</b>	<b>Order Totals</b>
Beverages	Sub Total \$24.89
\$24.89	Order Total \$24.89
	Balance Due <b>\$24.89</b>

## Special Instructions

Order #5529

Event Name: **CNTV Election Night Coverage, March 20, 2018**

Flavours by Sodexo at The College of  
DuPage  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5490

Tuesday, 3/20/2018

Ordered On: 3/1/2018

Last Modified: 3/1/2018 9:29:00 AM

Confirmed

## Customer Information

<b>First Name:</b>	Glenn
<b>Last Name:</b>	Glinke
<b>Department:</b>	MPTV
<b>Email:</b>	glinkeg@cod.edu
<b>Phone:</b>	2892

## Payment Information

<b>Payment Type:</b>	Department Account ✓
<b>Approval Email:</b>	boonec@cod.edu
<b>Department Account Number:</b>	01-10-00317-5501001
<b>Policy Acceptance:</b>	I Accept   GG

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Glenn Glinke
<b>Contact Phone:</b>	942-2892
<b>How Many Tables Ordered for Food Service?:</b>	0
<b>Double Sided Tables?:</b>	No
<b>How Many Stations?:</b>	1
<b>Building:</b>	MAC
<b>Room#:</b>	178

## Event Information

<b>Guest Count:</b>	25
<b>Pick-up/ Delivery Date:</b>	Tuesday, 3/20/2018
<b>Food Delivery Time:</b>	4:45 PM
<b>Event Start Time:</b>	5:00 PM
<b>Food Clean-up Time:</b>	6:30 PM

## FOOD

	Qty.	Price	Ext.
Cheese Pizza - per pizza	4	\$13.99	\$55.96
Sausage Pizza - per pizza	4	\$14.99	\$59.96
Pepperoni Pizza - per pizza	4	\$14.99	\$59.96
Cold Displays - Fresh Vegetable Tray, 25-50 people - each	1	\$65.99	\$65.99
Cold Displays - Fresh Fruit Tray, 15-25 people - each	1	\$45.99	\$45.99
Assorted Homestyle Cookies (Peanut Butter, Chocolate Chip, Sugar, Oatmeal Raisin, White Chocolate Macadamia Nut, Double Chocolate with Chocolate Chips) - per dozen	3	\$13.99	\$41.97
Fresh Baked Brownies (Fudge and M&M`s) - per dozen	2	\$15.99	\$31.98

## Order Summary

Food  
\$361.81

## Order Totals

Sub Total \$361.81  
Order Total \$361.81  
Balance Due **\$361.81**

## Special Instructions

Order #5490

3/26/2018

Event Name: **Community Engagement Meeting**

Flavours by Sodexo at The College of  
DuPage  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5532

Wednesday, 3/21/2018

Ordered On: 3/13/2018

Last Modified: 3/13/2018 4:03:29 PM

Confirmation Pending

## Customer Information

<b>First Name:</b>	Tracey
<b>Last Name:</b>	Frye
<b>Department:</b>	Office of the President
<b>Email:</b>	fryetr@cod.edu
<b>Phone:</b>	630-942-2201

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Tracey Frye
<b>Contact Phone:</b>	2201
<b>How Many Tables Ordered for Food Service?:</b>	2
<b>Double Sided Tables?:</b>	Yes
<b>How Many Stations?:</b>	1
<b>Building:</b>	CHC
<b>Room#:</b>	2001

## Payment Information

<b>Payment Type:</b>	Department Account ✓
<b>Approval Email:</b>	rondeau@cod.edu
<b>Department Account Number:</b>	01-80-00781-5501001
<b>Policy Acceptance:</b>	I Accept   taf

## Event Information

<b>Guest Count:</b>	25
<b>Pick-up/ Delivery Date:</b>	Wednesday, 3/21/2018
<b>Food Delivery Time:</b>	9:30 AM
<b>Event Start Time:</b>	10:00 AM
<b>Food Clean-up Time:</b>	11:00 AM

## BEVERAGES

	Qty.	Price	Ext.
<b>Coffee - per gallon</b>			
• Coffee - 1 gallon Regular/1 gallon Decaf	2	\$19.99	\$39.98
<b>Water Service - Water with Fruit, Lemon, Limes (serves 16 per gallon) - per gallon</b>	2	\$4.99	\$9.98

## FOOD

	Qty.	Price	Ext.
<b>Assorted Mini Danish - per dozen</b>	2	\$13.29	\$26.58
<b>Mini Muffins - per dozen</b>	3	\$5.99	\$17.97
<b>Cold Displays - Fresh Fruit Tray, 15-25 people - each</b>	1	\$45.99	\$45.99

Order Summary		Order Totals	
<b>Beverages</b>	<b>Food</b>	<b>Sub Total</b>	\$140.50
\$49.96	\$90.54	<b>Order Total</b>	\$140.50
		<b>Balance Due</b>	<b>\$140.50</b>

Special Instructions

Order #5532

Event Name: **Environmental Club - Bee Fair**

Flavours by Sodexo at The College of  
DuPage  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5568

Wednesday, 3/21/2018

Ordered On: 3/20/2018

Last Modified: 3/21/2018 3:05:51 PM

Confirmed

## Customer Information

<b>First Name:</b>	Nicole
<b>Last Name:</b>	Plumtree
<b>Department:</b>	Student Life
<b>Email:</b>	plumtree@cod.edu
<b>Phone:</b>	6309422644

## Payment Information

<b>Payment Type:</b>	Department Account ✓
<b>Approval Email:</b>	steelec@cod.edu
<b>Department Account Number:</b>	01-30-12931-5501001
<b>Policy Acceptance:</b>	I Accept   NP

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Nicole Plumtree
<b>Contact Phone:</b>	2644
<b>How Many Tables Ordered for Food Service?:</b>	1
<b>Double Sided Tables?:</b>	No
<b>How Many Stations?:</b>	1
<b>Building:</b>	SSC
<b>Room#:</b>	2206

## Event Information

<b>Guest Count:</b>	100
<b>Pick-up/ Delivery Date:</b>	Wednesday, 3/21/2018
<b>Food Delivery Time:</b>	9:45 AM
<b>Event Start Time:</b>	10:00 AM
<b>Food Clean-up Time:</b>	2:00 PM

## BEVERAGES

	Qty.	Price	Ext.
<b>Hot Tea - per gallon</b>			
• Late order approved by Sharon/Lynn. This order is for TOMORROW, 3/21.	4	\$12.99	\$51.96

Order Summary	Order Totals
Beverages	Sub Total \$51.96
\$51.96	Order Total \$51.96
	Balance Due \$51.96

## Special Instructions

Order #5568



Event Name: **CompTia Conference**

**Flavours by Sodexo at The College of DuPage**  
 425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
 (630) 942-2555

ORDER #5482

Wednesday, 3/21/2018

Ordered On: 2/27/2018

Last Modified: 2/27/2018 2:44:03 PM

Confirmed

## Customer Information

<b>First Name:</b>	Linda
<b>Last Name:</b>	Hickman
<b>Department:</b>	Business and Technology
<b>Email:</b>	hickmanl@cod.edu
<b>Phone:</b>	630.942.4286

## Payment Information

<b>Payment Type :</b>	Department Account ✓
<b>Approval Email:</b>	faykris@cod.edu
<b>Department Account Number:</b>	01-20-00433-5501001
<b>Policy Acceptance:</b>	I Accept   LH

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Linda Hickman
<b>Contact Phone:</b>	2592
<b>How Many Tables Ordered for Food Service?:</b>	2
<b>Double Sided Tables?:</b>	Yes
<b>How Many Stations?:</b>	1
<b>Building:</b>	SRC
<b>Room#:</b>	2131

## Event Information

<b>Guest Count:</b>	28
<b>Pick-up/ Delivery Date:</b>	Wednesday, 3/21/2018
<b>Food Delivery Time:</b>	11:30 AM
<b>Event Start Time:</b>	12:00 PM
<b>Food Clean-up Time:</b>	2:30 PM

## FOOD

	Qty.	Price	Ext.
<b>Deli Buffet</b> <ul style="list-style-type: none"> <li>Your choice of two Salads</li> <li>Homemade Chips</li> <li>Assorted Gourmet Rolls</li> <li>Sliced Turkey, Ham, Roast Beef and Salami</li> <li>Sliced Swiss, Provolone and American Cheeses</li> <li>Leaf Lettuce, Sliced Tomatoes, Sliced Onions, Dill Pickles, Mayonnaise and Mustard</li> <li>Choice of Dessert</li> <li>Raspberry Iced Tea or Lemonade</li> </ul> <ul style="list-style-type: none"> <li>Seasonal Fresh Fruit Salad</li> <li>Potato Salad</li> <li>Unsweetened Tea</li> <li>Cookies - (Specialty Buffet Dessert)</li> <li>Please add pitchers of water</li> </ul>	28	\$10.99	\$307.72

## Order Summary

**Food**  
\$307.72

## Order Totals

**Sub Total** \$307.72  
**Order Total** \$307.72  
**Balance Due** **\$307.72**

Special Instructions

Order #5482

3/26/2018

Event Name: **HLTHS Advisory Committee meeting**

**Flavours by Sodexo at The College of DuPage**  
 425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
 (630) 942-2555

ORDER #5537

Wednesday, 3/21/2018

Ordered On: 3/14/2018

Last Modified: 3/15/2018 12:47:44 PM

Confirmed

## Customer Information

<b>First Name:</b>	Pam
<b>Last Name:</b>	Dinucci
<b>Department:</b>	Health and Sciences
<b>Email:</b>	dinuccion@cod.edu
<b>Phone:</b>	630-942-2902

## Payment Information

<b>Payment Type:</b>	Department Account ✓
<b>Approval Email:</b>	chaudhrym24@cod.edu
<b>Department Account Number:</b>	01-20-00429-5501001
<b>Policy Acceptance:</b>	I Accept   pjd

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Pam Dinucci
<b>Contact Phone:</b>	2902
<b>How Many Tables Ordered for Food Service?:</b>	0
<b>Double Sided Tables?:</b>	Yes
<b>How Many Stations?:</b>	1
<b>Building:</b>	HSC
<b>Room#:</b>	1219

## Event Information

<b>Guest Count:</b>	10
<b>Pick-up/ Delivery Date:</b>	Wednesday, 3/21/2018
<b>Food Delivery Time:</b>	4:00 PM
<b>Event Start Time:</b>	4:30 PM
<b>Food Clean-up Time:</b>	6:00 PM

## FOOD

	Qty.	Price	Ext.
<b>Subway Box Lunches</b>			
Subway Box Lunch includes your choice of 6-inch Sandwich served with Bag of Chips, Fruit, Cookie and Bottle of Water.			
<ul style="list-style-type: none"> <li>(6) Turkey Box Lunch</li> <li>(4) Ham Box Lunch</li> <li>Please note that the date for this catering order is Wednesday, March 21st</li> </ul>	10	\$9.79	\$97.90

## Order Summary

**Food**  
\$97.90

## Order Totals

**Sub Total** \$97.90  
**Order Total** \$97.90  
**Balance Due** \$97.90

## Special Instructions

Please note that this order is for Wednesday, March 21st

Order #5537

Event Name: **Living Leadership, Women's Summit**

**Flavours by Sodexo at The College of DuPage**  
 425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
 (630) 942-2555

ORDER #5256

Wednesday, 3/21/2018

Ordered On: 12/18/2017

Last Modified: 3/23/2018 1:32:48 PM

Confirmed

## Customer Information

<b>First Name:</b>	Nicole
<b>Last Name:</b>	Plumtree
<b>Department:</b>	Student Life
<b>Email:</b>	plumtreen@cod.edu
<b>Phone:</b>	6309422644

## Payment Information

<b>Payment Type :</b>	Department Account ✓
<b>Approval Email:</b>	steelec@cod.edu
<b>Department Account Number:</b>	01-60-12931-5501001
<b>Policy Acceptance:</b>	I Accept   NP

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Nicole Plumtree
<b>Contact Phone:</b>	x2644
<b>How Many Tables Ordered for Food Service?:</b>	2
<b>Double Sided Tables?:</b>	No
<b>How Many Stations?:</b>	1
<b>Building:</b>	SRC
<b>Room#:</b>	2000

## Event Information

<b>Guest Count:</b>	50
<b>Pick-up/ Delivery Date:</b>	Wednesday, 3/21/2018
<b>Food Delivery Time:</b>	4:45 PM
<b>Event Start Time:</b>	5:00 PM
<b>Food Clean-up Time:</b>	6:30 PM

## BEVERAGES

	Qty.	Price	Ext.
<b>Water Service - Water (serves 16 per gallon) - per gallon</b> • For approx. 50 people	4	\$2.99	\$11.96
<b>Lemonade - per gallon</b> • For approx. 50 people	4	\$12.59	\$50.36
<b>Raspberry Iced Tea - per gallon</b> • For approx. 50 people	4	\$12.59	\$50.36

## OTHER

	Qty.	Price	Ext.
<b>Custom Product</b> Please note your custom item in the special instruction box. Contact catering office at ext 555 regarding pricing and availability. • Baked potato salad bar (include chicken as an additional topping).	50	\$11.29	\$564.50

## Order Summary

**Beverages**  
\$112.68

**Other**  
\$564.50

## Order Totals

**Sub Total** \$677.18  
**Order Total** \$677.18  
**Balance Due** **\$677.18**

## Special Instructions

Please wait and pick up items the following morning as the event goes through the evening - to avoid additional charges.

Order #5256

3/26/2018

Event Name: **DMIR-Bertellotti Advisory committee meeting**

Flavours by Sodexo at The College of  
DuPage  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5530

Wednesday, 3/21/2018

Ordered On: 3/13/2018

Last Modified: 3/13/2018 5:12:20 PM

Confirmed

## Customer Information

<b>First Name:</b>	Pam
<b>Last Name:</b>	Dinucci
<b>Department:</b>	Health and Sciences
<b>Email:</b>	dinuccion@cod.edu
<b>Phone:</b>	630-942-2902

## Payment Information

<b>Payment Type :</b>	Department Account ✓
<b>Approval Email:</b>	chaudhrym24@cod.edu
<b>Department Account Number:</b>	01-20-00429-5501001
<b>Policy Acceptance:</b>	I Accept   pjd

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Sue Bertellotti
<b>Contact Phone:</b>	2349
<b>How Many Tables Ordered for Food Service?:</b>	0
<b>Double Sided Tables?:</b>	Yes
<b>How Many Stations?:</b>	1
<b>Building:</b>	HSC
<b>Room#:</b>	1105

## Event Information

<b>Guest Count:</b>	10
<b>Pick-up/ Delivery Date:</b>	Wednesday, 3/21/2018
<b>Food Delivery Time:</b>	5:00 PM
<b>Event Start Time:</b>	5:30 PM
<b>Food Clean-up Time:</b>	6:30 PM

## FOOD

	Qty.	Price	Ext.
<b>Cobb Salad</b> Strips of Turkey Breast, Diced Tomatoes, chopped Hard Boiled Eggs, Diced Celery, Red Onions, Bacon Crumbles served over a bed of Romaine Lettuce with Blue Cheese Dressing. Served with a Crusty Roll and Butter, Cookie or Brownie and a Soft Drink, Regular or Diet, or Bottled Water. <ul style="list-style-type: none"> <li>• Cookie</li> <li>• Bottled Water</li> </ul>	5	\$10.99	\$54.95
<b>Southwestern Salad</b> Fresh Greens, Corn, Black Beans, Red Pepper, Red Onion, Shredded Cheddar Cheese and Southwestern Dressing. Served with a Crusty Roll and Butter, Cookie or Brownie and a Soft Drink, Regular or Diet, or Bottled Water. <ul style="list-style-type: none"> <li>• Cookie</li> <li>• Bottled Water</li> </ul>	5	\$8.39	\$41.95

## Order Summary

Food  
\$96.90

## Order Totals

Sub Total \$96.90  
Order Total \$96.90  
Balance Due **\$96.90**

## Special Instructions

Order #5530

3/26/2018

Event Name: **DMIR-Thacker Advisory committee meeting**

Flavours by Sodexo at The College of  
DuPage  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5531

Wednesday, 3/21/2018

Ordered On: 3/13/2018

Last Modified: 3/13/2018 5:15:12 PM

Confirmed

## Customer Information

<b>First Name:</b>	Pam
<b>Last Name:</b>	Dinucci
<b>Department:</b>	Health and Sciences
<b>Email:</b>	dinuccion@cod.edu
<b>Phone:</b>	630-942-2902

## Payment Information

<b>Payment Type:</b>	Department Account ✓
<b>Approval Email:</b>	chaudhrym24@cod.edu
<b>Department Account Number:</b>	01-20-00429-5501001
<b>Policy Acceptance:</b>	I Accept   pjd

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Shelli Thacker
<b>Contact Phone:</b>	2434
<b>How Many Tables Ordered for Food Service?:</b>	0
<b>Double Sided Tables?:</b>	Yes
<b>How Many Stations?:</b>	1
<b>Building:</b>	HSC
<b>Room#:</b>	2322

## Event Information

<b>Guest Count:</b>	10
<b>Pick-up/ Delivery Date:</b>	Wednesday, 3/21/2018
<b>Food Delivery Time:</b>	5:00 PM
<b>Event Start Time:</b>	5:30 PM
<b>Food Clean-up Time:</b>	6:30 PM

## BEVERAGES

	Qty.	Price	Ext.
Unsweetened Tea - per gallon	1	\$12.59	\$12.59

## FOOD

	Qty.	Price	Ext.
Cheese Pizza - per pizza	1	\$13.99	\$13.99
Pepperoni Pizza - per pizza	1	\$14.99	\$14.99
Vegetable Pizza - per pizza	1	\$14.99	\$14.99
Assorted Homestyle Cookies (Peanut Butter, Chocolate Chip, Sugar, Oatmeal Raisin, White Chocolate Macadamia Nut, Double Chocolate with Chocolate Chips) - per dozen	1	\$13.99	\$13.99
Individual Bags of Potato Chips - each	10	\$1.59	\$15.90

Order Summary		Order Totals	
Beverages	Food	Sub Total	\$86.45
\$12.59	\$73.86	Order Total	\$86.45
		Balance Due	\$86.45

## Special Instructions

Order #5531

3/26/2018

Event Name: **Fire Science Advisory Committee meeting**

Flavours by Sodexo at The College of  
DuPage  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5418

Thursday, 3/22/2018

Ordered On: 2/14/2018

Last Modified: 3/8/2018 9:52:55 AM

Confirmed

## Customer Information

<b>First Name:</b>	Pam
<b>Last Name:</b>	Dinucci
<b>Department:</b>	Health and Sciences
<b>Email:</b>	dinuccion@cod.edu
<b>Phone:</b>	630-942-2902

## Payment Information

<b>Payment Type:</b>	Department Account ✓
<b>Approval Email:</b>	chaudhrym24@cod.edu
<b>Department Account Number:</b>	01-20-00429-5501001
<b>Policy Acceptance:</b>	I Accept   pjd

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Pam Dinucci
<b>Contact Phone:</b>	2902
<b>How Many Tables Ordered for Food Service?:</b>	0
<b>Double Sided Tables?:</b>	Yes
<b>How Many Stations?:</b>	1
<b>Building:</b>	HEC
<b>Room#:</b>	2018

## Event Information

<b>Guest Count:</b>	12
<b>Pick-up/ Delivery Date:</b>	Thursday, 3/22/2018
<b>Food Delivery Time:</b>	9:30 AM
<b>Event Start Time:</b>	10:00 AM
<b>Food Clean-up Time:</b>	12:30 PM

## FOOD

	Qty.	Price	Ext.
<b>Early Riser</b>			
<ul style="list-style-type: none"> <li>Pastry Basket</li> <li>Assorted Juice</li> <li>Freshly Brewed Coffee and Decaffeinated Coffee</li> </ul>	12	\$5.29	\$63.48

Order Summary	Order Totals
Food	Sub Total \$63.48
\$63.48	Order Total \$63.48
	Balance Due \$63.48

## Special Instructions

Order #5418



Event Name: **Glenbard High School District 87 Reading Cafe**

Flavours by Sodexo at The College of  
DuPage  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5514

Thursday, 3/22/2018

Ordered On: 3/9/2018

Last Modified: 3/26/2018 8:54:45 AM

Confirmed

## Customer Information

<b>First Name:</b>	Sandra
<b>Last Name:</b>	Carbon-Sheldon
<b>Department:</b>	Conference & Event Services
<b>Email:</b>	carbon@cod.edu
<b>Phone:</b>	630-942-3952

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Sandra Carbon-Sheldon
<b>Contact Phone:</b>	630-682-0683
<b>How Many Tables Ordered for Food Service?:</b>	5
<b>Double Sided Tables?:</b>	No
<b>How Many Stations?:</b>	1
<b>Building:</b>	SRC
<b>Room#:</b>	2000ABC

## Payment Information

<b>Payment Type :</b>	Department Account ✓
<b>Approval Email:</b>	schultze399@cod.edu
<b>Department Account Number:</b>	01-90-13290-5509001
<b>Policy Acceptance:</b>	I Accept   scs

## Event Information

<b>Guest Count:</b>	80
<b>Pick-up/ Delivery Date:</b>	Thursday, 3/22/2018
<b>Food Delivery Time:</b>	11:00 AM
<b>Event Start Time:</b>	9:00 AM
<b>Food Clean-up Time:</b>	2:00 PM

## BEVERAGES

	Qty.	Price	Ext.
<b>Assorted Bottled Soft Drinks (Regular and Diet) - each</b>	55	\$2.19	\$120.45
<b>Bottled Water, 20 oz - each</b>	25	\$2.19	\$54.75

## FOOD

	Qty.	Price	Ext.
<b>Cheese Pizza - per pizza</b>	10	\$13.99	\$139.90
<b>Sausage Pizza - per pizza</b>	5	\$14.99	\$74.95
<b>Pepperoni Pizza - per pizza</b>	5	\$14.99	\$74.95
<b>Assorted Homestyle Cookies (Peanut Butter, Chocolate Chip, Sugar, Oatmeal Raisin, White Chocolate Macadamia Nut, Double Chocolate with Chocolate Chips) - per dozen</b>	7	\$13.99	\$97.93
<b>Caesar Salad</b> Fresh Romaine Lettuce topped with Grated Parmesan Cheese, Homemade Croutons and served with traditional Caesar Dressing. Served with a Crusty Roll and Butter, Cookie or Brownie and a Soft Drink, Regular or Diet, or Bottled Water. <ul style="list-style-type: none"> <li>• Cookie - GLUTEN FREE</li> <li>• Bottled Water</li> <li>• Add in: Grilled Breast of Chicken - per person - Add \$2.29</li> <li>• GLUTEN FREE NO CROUTONS</li> </ul>	1	\$8.88	\$8.88

## SUPPLIES

	Qty.	Price	Ext.
<b>Linen</b>			

Tablecloths are provided for all food and beverage tables with each food order. Linen for guests (dining) tables is included only with full service meals, buffets and plated meals.

Specialty linens are also available for your food and guest tables at an additional cost. Please set up an appointment to view the linens.

- These ten tablecloths are for the round tables in SRC2000. These must be delivered by 8:30am so tables can be dressed before client arrives at 9. They need the cloths in place when they arrive. The 10 round tables will be set up in SRC2000G

10

\$5.00

\$50.00

## Order Summary

## Beverages

\$175.20

## Food

\$396.61

## Supplies

\$50.00

## Order Totals

## Sub Total

\$621.81

## Order Total

\$621.81

## Balance Due

**\$621.81**

## Special Instructions

The food tables will be set up in SRC2000ABC. The round tables needing tablecloths will be set in SRC2000G. I have a special request for this order. Can I please order ONE Caesar Salad with Chicken and NO Croutons for one of the teachers who must have a gluten free diet and cannot eat the other foods ordered. The system will not let me order only one. Please, put in this request. Thank you. Food delivery requested for 11 am. The students are scheduled to eat at 11:15 am and are on a tight schedule. Thank you.

**Order #5514**

Event Name: **Visiting Artist**

**Flavours by Sodexo at The College of DuPage**  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5527

Thursday, 3/22/2018

Ordered On: 3/12/2018

Last Modified: 3/13/2018 9:24:43 AM

Confirmed

## Customer Information

<b>First Name:</b>	Frank
<b>Last Name:</b>	Jackowiak
<b>Department:</b>	Photography
<b>Email:</b>	jackowia@cod.edu
<b>Phone:</b>	630-942-2917

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Frank Jackowiak
<b>Contact Phone:</b>	630-942-2586
<b>How Many Tables Ordered for Food Service?:</b>	1
<b>Double Sided Tables?:</b>	No
<b>How Many Stations?:</b>	1
<b>Building:</b>	MAC
<b>Room#:</b>	215

## Payment Information

<b>Payment Type:</b>	Department Account
<b>Approval Email:</b>	boonec@cod.edu
<b>Department Account Number:</b>	01-20-00423-5501001
<b>Policy Acceptance:</b>	I Accept   FMJ

## Event Information

<b>Guest Count:</b>	15
<b>Pick-up/ Delivery Date:</b>	Thursday, 3/22/2018
<b>Food Delivery Time:</b>	11:00 AM
<b>Event Start Time:</b>	11:30 AM
<b>Food Clean-up Time:</b>	1:15 PM

## BEVERAGES

	Qty.	Price	Ext.
<b>Water Service - Water (serves 16 per gallon) - per gallon</b>	1	\$2.99	\$2.99
<b>Water Service - Water with Fruit, Lemon, Limes (serves 16 per gallon) - per gallon</b>	1	\$4.99	\$4.99

## FOOD

	Qty.	Price	Ext.
<b>Mini Assorted Sandwiches</b>			
Mini Assorted Sandwiches.	3	\$27.99	\$83.97
• Please add some vegetarian sandwiches			
<b>Individual Bags of Potato Chips - each</b>	8	\$1.59	\$12.72
<b>Individual Bags of Pretzels - each</b>	4	\$1.59	\$6.36
<b>Assorted Homestyle Cookies (Peanut Butter, Chocolate Chip, Sugar, Oatmeal Raisin, White Chocolate Macadamia Nut, Double Chocolate with Chocolate Chips) - per dozen</b>	2	\$13.99	\$27.98

Order Summary		Order Totals	
<b>Beverages</b>	<b>Food</b>	<b>Sub Total</b>	\$139.01
\$7.98	\$131.03	<b>Order Total</b>	\$139.01
		<b>Balance Due</b>	<b>\$139.01</b>

## Special Instructions

Event Name: **RESP Advisory Committee meeting**

Flavours by Sodexo at The College of  
DuPage  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5416

Thursday, 3/22/2018

Ordered On: 2/14/2018

Last Modified: 2/14/2018 11:11:51 AM

Confirmed

## Customer Information

First Name:	Pam
Last Name:	Dinucci
Department:	Health and Sciences
Email:	dinuccion@cod.edu
Phone:	630-942-2902

## Delivery / Pickup Information

Method:	On Campus Delivery
Event Contact:	Pam Dinucci
Contact Phone:	2902
How Many Tables Ordered for Food Service?:	0
Double Sided Tables?:	Yes
How Many Stations?:	1
Building:	HSC
Room#:	2110

## Payment Information

Payment Type:	Department Account ✓
Approval Email:	chaudhrym24@cod.edu
Department Account Number:	01-20-00429-5501001
Policy Acceptance:	I Accept   pjd

## Event Information

Guest Count:	8
Pick-up/ Delivery Date:	Thursday, 3/22/2018
Food Delivery Time:	11:30 AM
Event Start Time:	12:00 PM
Food Clean-up Time:	1:45 PM

## BEVERAGES

	Qty.	Price	Ext.
Coffee - per gallon	1	\$19.99	\$19.99

## FOOD

	Qty.	Price	Ext.
Einstein's Assorted Bagels - per dozen	1	\$19.99	\$19.99
Upscale Muffins in Tulip Cup - per dozen	1	\$22.99	\$22.99
Individual Fruit Yogurt Parfaits with Low-Fat Granola - each	5	\$3.59	\$17.95
Assorted Homestyle Cookies (Peanut Butter, Chocolate Chip, Sugar, Oatmeal Raisin, White Chocolate Macadamia Nut, Double Chocolate with Chocolate Chips) - per dozen	1	\$13.99	\$13.99

Order Summary		Order Totals	
Beverages	Food	Sub Total	\$94.91
\$19.99	\$74.92	Order Total	\$94.91
		Balance Due	\$94.91

Special Instructions

Order #5416

Event Name: **Paralegal Studies Spring Advisory Committee Meeting**

Flavours by Sodexo at The College of  
DuPage  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5495

Thursday, 3/22/2018

Ordered On: 3/1/2018

Last Modified: 3/21/2018 4:12:29 PM

Confirmed

## Customer Information

<b>First Name:</b>	Monica
<b>Last Name:</b>	Miller
<b>Department:</b>	Academic Affairs
<b>Email:</b>	millermo@cod.edu
<b>Phone:</b>	630 942-3074

## Payment Information

<b>Payment Type :</b>	Department Account ✓
<b>Approval Email:</b>	faykris@cod.edu
<b>Department Account Number:</b>	01-20-00433-5501001
<b>Policy Acceptance:</b>	I Accept   mm

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Monica Miller
<b>Contact Phone:</b>	630 942-3074
<b>How Many Tables Ordered for Food Service?:</b>	2
<b>Double Sided Tables?:</b>	Yes
<b>How Many Stations?:</b>	1
<b>Building:</b>	BIC
<b>Room#:</b>	3H03

## Event Information

<b>Guest Count:</b>	18
<b>Pick-up/ Delivery Date:</b>	Thursday, 3/22/2018
<b>Food Delivery Time:</b>	5:30 PM
<b>Event Start Time:</b>	6:00 PM
<b>Food Clean-up Time:</b>	7:00 AM

## FOOD

	Qty.	Price	Ext.
<b>Deli Buffet</b>			
<ul style="list-style-type: none"> <li>Your choice of two Salads</li> <li>Homemade Chips</li> <li>Assorted Gourmet Rolls</li> <li>Sliced Turkey, Ham, Roast Beef and Salami</li> <li>Sliced Swiss, Provolone and American Cheeses</li> <li>Leaf Lettuce, Sliced Tomatoes, Sliced Onions, Dill Pickles, Mayonnaise and Mustard</li> <li>Choice of Dessert</li> <li>Raspberry Iced Tea or Lemonade</li> </ul>	18	\$10.99	\$197.82
<ul style="list-style-type: none"> <li>Seasonal Fresh Fruit Salad</li> <li>Market House Salad with House Dressing</li> <li>Unsweetened Tea</li> <li>Cookies - (Specialty Buffet Dessert)</li> </ul>			

## Order Summary

**Food**  
\$197.82

## Order Totals

**Sub Total** \$197.82  
**Order Total** \$197.82  
**Balance Due** \$197.82

## Special Instructions

Order #5495

3/26/2018

Event Name: **ILCEIA**

**Flavours by Sodexo at The College of DuPage**  
 425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
 (630) 942-2555

ORDER #5510

Friday, 3/23/2018

Ordered On: 3/8/2018

Last Modified: 3/8/2018 2:06:34 PM

Confirmed

## Customer Information

<b>First Name:</b>	Mary
<b>Last Name:</b>	Zelasco
<b>Department:</b>	Career Services
<b>Email:</b>	zelasco@cod.edu
<b>Phone:</b>	630-942-2231

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Mary Zelasco
<b>Contact Phone:</b>	2231
<b>How Many Tables Ordered for Food Service?:</b>	1
<b>Double Sided Tables?:</b>	No
<b>How Many Stations?:</b>	1
<b>Building:</b>	SSC
<b>Room#:</b>	2201

## Payment Information

<b>Payment Type :</b>	Department Account ✓
<b>Approval Email:</b>	gustis@cod.edu
<b>Department Account Number:</b>	01-30-00473-5501001
<b>Policy Acceptance:</b>	I Accept   mz

## Event Information

<b>Guest Count:</b>	25
<b>Pick-up/ Delivery Date:</b>	Friday, 3/23/2018
<b>Food Delivery Time:</b>	8:30 AM
<b>Event Start Time:</b>	9:00 AM
<b>Food Clean-up Time:</b>	11:00 AM

## BEVERAGES

	Qty.	Price	Ext.
<b>Water Service - Water (serves 16 per gallon) - per gallon</b>	1	\$2.99	\$2.99
<b>Coffee - per gallon</b>	1	\$19.99	\$19.99

## FOOD

	Qty.	Price	Ext.
<b>Assorted Mini Danish - per dozen</b>	1	\$13.29	\$13.29
<b>Einstein's Assorted Bagels - per dozen</b>	1	\$19.99	\$19.99

Order Summary		Order Totals	
<b>Beverages</b>	<b>Food</b>	<b>Sub Total</b>	\$56.26
\$22.98	\$33.28	<b>Order Total</b>	\$56.26
		<b>Balance Due</b>	<b>\$56.26</b>

## Special Instructions

Order #5510



Event Name: **Nursing Coordinantor meeting with Advocate Representatives**

Flavours by Sodexo at The College of  
DuPage  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5587

Friday, 3/23/2018

Ordered On: 3/22/2018

Last Modified: 3/26/2018 8:56:23 AM

Confirmed

## Customer Information

<b>First Name:</b>	Jennifer
<b>Last Name:</b>	Chiavola
<b>Department:</b>	Nursing
<b>Email:</b>	chiavolaj@cod.edu
<b>Phone:</b>	630-942-2617

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Jennifer Chiavola
<b>Contact Phone:</b>	632-942-2617
<b>How Many Tables Ordered for Food Service?:</b>	0
<b>Double Sided Tables?:</b>	No
<b>How Many Stations?:</b>	1
<b>Building:</b>	HSC
<b>Room#:</b>	1219

## Payment Information

<b>Payment Type:</b>	Department Account ✓
<b>Approval Email:</b>	chaudhrym24@cod.edu
<b>Department Account Number:</b>	01-10-00226-5501001
<b>Policy Acceptance:</b>	I Accept   JC

## Event Information

<b>Guest Count:</b>	6
<b>Pick-up/ Delivery Date:</b>	Friday, 3/23/2018
<b>Food Delivery Time:</b>	10:45 AM
<b>Event Start Time:</b>	11:00 AM
<b>Food Clean-up Time:</b>	1:00 PM

## BEVERAGES

	Qty.	Price	Ext.
<b>Coffee (10 servings) - per gallon</b>			
• Could we order coffee for five people? Possibly one carafe?	1	\$19.99	\$19.99
<b>Water Service - Water with Fruit, Lemon, Limes (serves 16 per gallon) - per gallon</b>			
	1	\$4.99	\$4.99

## FOOD

	Qty.	Price	Ext.
<b>Mini Muffins - per dozen</b>			
• Need for Friday, 3/23 - HSC 1220 (front desk) - Jennifer Chiavola	1	\$5.99	\$5.99

Order Summary		Order Totals	
<b>Beverages</b>	<b>Food</b>	<b>Sub Total</b>	\$30.97
\$24.98	\$5.99	<b>Order Total</b>	\$30.97
		<b>Balance Due</b>	<b>\$30.97</b>

## Special Instructions

Lynne- Per our phone call - this is needed for tomorrow. As we only have six guests, could we just have one carafe of coffee (cream/sugar) along with the water and muffins? Not sure which makes a better presentation - the mini muffins or the assorted breads? Please let me know if you have any questions. Thanks so much - Jennie - x2617 Also - we will be setting this up in our conference room HSC 1219. Please have the delivery person stop at the front desk HSC 1220.

Order #5587

Event Name: **Animation Portfolio Review**

Flavours by Sodexo at The College of  
DuPage  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5581

Friday, 3/23/2018

Ordered On: 3/21/2018

Last Modified: 3/21/2018 4:33:09 PM

Confirmed

## Customer Information

<b>First Name:</b>	Glenn
<b>Last Name:</b>	Glinke
<b>Department:</b>	MPTV
<b>Email:</b>	glinkeg@cod.edu
<b>Phone:</b>	2892

## Delivery / Pickup Information

<b>Method:</b>	On Campus Delivery
<b>Event Contact:</b>	Glenn Glinke
<b>Contact Phone:</b>	942-2892
<b>How Many Tables Ordered for Food Service?:</b>	1
<b>Double Sided Tables?:</b>	No
<b>How Many Stations?:</b>	1
<b>Building:</b>	MAC
<b>Room#:</b>	174

## Payment Information

<b>Payment Type :</b>	Department Account ✓
<b>Approval Email:</b>	boonec@cod.edu
<b>Department Account Number:</b>	01-10-00317-5501001
<b>Policy Acceptance:</b>	I Accept   GG

## Event Information

<b>Guest Count:</b>	25
<b>Pick-up/ Delivery Date:</b>	Friday, 3/23/2018
<b>Food Delivery Time:</b>	12:00 PM
<b>Event Start Time:</b>	9:00 AM
<b>Food Clean-up Time:</b>	3:30 PM

## BEVERAGES

	Qty.	Price	Ext.
Assorted Bottled Soft Drinks (Regular and Diet) - each	30	\$2.19	\$65.70

## FOOD

	Qty.	Price	Ext.
Cheese Pizza - per pizza	2	\$13.99	\$27.98
Sausage Pizza - per pizza	2	\$14.99	\$29.98
Pepperoni Pizza - per pizza	2	\$14.99	\$29.98

Order Summary		Order Totals	
Beverages	Food	Sub Total	\$153.64
\$65.70	\$87.94	Order Total	\$153.64
		Balance Due	\$153.64

## Special Instructions

Order #5581

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1239587

Vendor Name: Sodexo

Invoice Number: 236658

Invoice Date: 04/02/18

PO Number:

Check Number: 0234661

Check Amount: \$ 6,602.59

Check Date: 04/09/2018

Department ID: 00000

Reviewer Name:

Voucher Number: V0508162

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

# SODEXO, INC & AFFILIATES

## INVOICE

BILL TO: College of DuPage  
425 Fawell  
Glen Ellyn, IL, I

SERVICES RENDERED TO: College of Dupage  
425 Fawell Blvd.  
Glen Ellyn, IL 60137

MAKE CHECKS PAYABLE TO:  
SODEXO, INC & AFFILIATES  
PO BOX 360170  
PITTSBURGH, PA 15251-6170

V0508162

04/09/18 - ROBERT MAR

TERMS	SDX A/R NUMBER	UNIT NUMBER	INVOICE DATE	INVOICE NUMBER		
Net30	100022720	12096001	04/02/2018	236658		
DESCRIPTION			CUSTOMER REF.	AMOUNT	SALES TAX	TOTAL
0190132905509001 IL State Chmbr of Comm Women Conf			5523	\$756.06		\$756.06 ✓
0130004465309001 Mtg w High School Representatives			5543	\$88.11		\$88.11 ✓
010004295501001 LTC Advisory Committee Mtg			5477	\$97.90		\$97.90 ✓
0120003935509001 Delivering Dynamic Presentations			5542	\$35.96		\$35.96 ✓
0130004335501001 ICAIA Lunch-Thurs 3/29 Tble Linen			5598	\$175.00		\$175.00 ✓
0130007975509001 Faculty/Administrator Training II			5525	\$352.37		\$352.37 ✓
0130132905509001 Vaxcel Int'l-Spring Quarter 2018			5545	\$96.30		\$96.30 ✓
010003135501001 3/27/18 Audit Committee Mtg			5565	\$27.88		\$27.88 ✓
010003935509001 New Employee Orientation PM			5547	\$153.86		\$153.86 ✓
010003935509001 New Employee Orientation AM			5546	\$57.94		\$57.94 ✓
Tax-exempt#:e99999			INVOICE TOTAL	\$1,841.38	\$0.00	\$1,841.38

TERMS: PAYMENT IS DUE UPON RECEIPT OF THIS INVOICE UNLESS OTHERWISE SPECIFIED BY CONTRACT OR IN WRITING.  
A SERVICE CHARGE MAY BE ASSESSED ON ANY PAST DUE AMOUNT. ANNUAL PERCENTAGE RATE NOT TO EXCEED STATUTORY LIMITATIONS.

AP VERIFIED

04/09/18 - ROBERT MAREK

Event Name: **New Employee Orientation AM**

**Flavours by Sodexo at The College of DuPage**  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5546

Tuesday, 3/27/2018

Ordered On: 3/16/2018

Last Modified: 3/16/2018 4:33:34 PM

Confirmed

## Customer Information

**First Name:** TLC**Last Name:** TLC**Department:** Teaching and Learning Center**Email:** tlc@cod.edu**Phone:** 6309423805

## Payment Information

**Payment Type :** Department Account**Approval Email:** coatesj73@cod.edu**Department Account Number:** 01-10-00393-5509001**Policy Acceptance:** I Accept | LT

## Delivery / Pickup Information

**Method:** On Campus Delivery**Event Contact:** Laura Talbot**Contact Phone:** 3805**How Many Tables Ordered for Food?** 3**Service?:****Double Sided Tables?:** No**How Many Stations?:** 2**Building:** SRC**Room#:** 2032

## Event Information

**Guest Count:** 14**Pick-up/ Delivery Date:** Tuesday, 3/27/2018**Food Delivery Time:** 8:00 AM**Event Start Time:** 8:30 AM**Food Clean-up Time:** 3:30 PM

## BEVERAGES

	Qty.	Price	Ext.
<b>Coffee - per gallon</b> • Please leave through lunch time.	2	\$19.99	\$39.98
<b>Water Service - Water (serves 16 per gallon) - per gallon</b> • Please leave through lunch time.	2	\$2.99	\$5.98

## FOOD

	Qty.	Price	Ext.
<b>Mini Muffins - per dozen</b> • Please leave through lunch time.	2	\$5.99	\$11.98

Order Summary		Order Totals	
<b>Beverages</b>	<b>Food</b>	<b>Sub Total</b>	\$57.94
\$45.96	\$11.98	<b>Order Total</b>	\$57.94
		<b>Balance Due</b>	<b>\$57.94</b>

## Special Instructions

Please bring up 3 table cloths and the drip trays. Thanks for your help.

Order #5546

Event Name: **New Employee Orientation PM**

**Flavours by Sodexo at The College of DuPage**  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5547

Tuesday, 3/27/2018

Ordered On: 3/16/2018

Last Modified: 3/28/2018 10:23:35 AM

Complete

## Customer Information

**First Name:** TLC**Last Name:** TLC**Department:** Teaching and Learning Center**Email:** tlc@cod.edu**Phone:** 6309423805

## Delivery / Pickup Information

**Method:** On Campus Delivery**Event Contact:** Laura Talbot**Contact Phone:** 3805**How Many Tables Ordered for Food?** 3**Service?:****Double Sided Tables?:** No**How Many Stations?:** 2**Building:** SRC**Room#:** 2032

## Payment Information

**Payment Type:** Department Account**Approval Email:** coatesj73@cod.edu**Department Account Number:** 01-10-00393-5509001**Policy Acceptance:** I Accept | LT

## Event Information

**Guest Count:** 14**Pick-up/ Delivery Date:** Tuesday, 3/27/2018**Food Delivery Time:** 11:30 AM**Event Start Time:** 12:00 PM**Food Clean-up Time:** 3:30 PM

## FOOD

	Qty.	Price	Ext.
<b>Deli Buffet</b>			
<ul style="list-style-type: none"> <li>Your choice of two Salads</li> <li>Homemade Chips</li> <li>Assorted Gourmet Rolls</li> <li>Sliced Turkey, Ham, Roast Beef and Salami</li> <li>Sliced Swiss, Provolone and American Cheeses</li> <li>Leaf Lettuce, Sliced Tomatoes, Sliced Onions, Dill Pickles, Mayonnaise and Mustard</li> <li>Choice of Dessert</li> <li>Raspberry Iced Tea or Lemonade</li> </ul>	14	\$10.99	\$153.86
<ul style="list-style-type: none"> <li>Seasonal Fresh Fruit Salad</li> <li>Market House Salad with House Dressing</li> <li>Lemonade</li> <li>Cookies - (Specialty Buffet Dessert)</li> <li>Please have the salad dressing on the side. Thank you!</li> </ul>			

## Order Summary

**Food**  
\$153.86

## Order Totals

**Sub Total** \$153.86  
**Order Total** \$153.86  
**Balance Due** \$153.86

## Special Instructions

Extra Forks and Napkins would be appreciated. Otherwise if you have any questions, just let me know. Thank you!





Event Name: **3/27/18 Audit Committee Meeting**

**Flavours by Sodexo at The College of DuPage**  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5565

Tuesday, 3/27/2018

Ordered On: 3/20/2018

Last Modified: 3/26/2018 9:17:10 AM

Confirmed

## Customer Information

**First Name:** Erin**Last Name:** Carrillo**Department:** President's Office**Email:** carrilloe42@cod.edu**Phone:** 630-942-2203

## Payment Information

**Payment Type :** Department Account ✓**Approval Email:** millush@cod.edu**Department Account Number:** 01-90-00813-5501001**Policy Acceptance:** I Accept | ec

## Delivery / Pickup Information

**Method:** On Campus Delivery**Event Contact:** Erin Carrillo**Contact Phone:** 2203**How Many Tables Ordered for Food Service?:** 1**Double Sided Tables?:** No**How Many Stations?:** 1**Building:** SSC**Room#:** 2200

## Event Information

**Guest Count:** 50**Pick-up/ Delivery Date:** Tuesday, 3/27/2018**Food Delivery Time:** 5:00 PM**Event Start Time:** 6:00 PM**Food Clean-up Time:** 7:00 AM

## BEVERAGES

	Qty.	Price	Ext.
<b>Bottled Water, 20 oz - each</b>	10	\$2.19	\$21.90
<b>Water Service - Water (serves 16 per gallon) - per gallon</b>	2	\$2.99	\$5.98

Order Summary	Order Totals
<b>Beverages</b>	<b>Sub Total</b> \$27.88
\$27.88	<b>Order Total</b> \$27.88
	<b>Balance Due</b> \$27.88

## Special Instructions

PLEASE NOTE THIS ORDER IS FOR TUESDAY, MARCH 27, 2018. PLEASE CHANGE ON YOUR END.

Order #5565

Event Name: **Vaxcel International - Spring Quarter 2018**

**Flavours by Sodexo at The College of DuPage**  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5545

Wednesday, 3/28/2018

Ordered On: 3/16/2018

Last Modified: 3/26/2018 9:14:48 AM

Confirmation Pending

## Customer Information

**First Name:** Jennifer**Last Name:** Charles**Department:** Conference and Events**Email:** charlesj36@cod.edu**Phone:** 630-942-3953

## Payment Information

**Payment Type :** Department Account**Approval Email:** schultze399@cod.edu**Department Account Number:** 01-90-13290-5509001**Policy Acceptance:** I Accept | JC

## Delivery / Pickup Information

**Method:** On Campus Delivery**Event Contact:** Jennifer Charles**Contact Phone:** 3953**How Many Tables Ordered for Food Service?:** 2**Double Sided Tables?:** No**How Many Stations?:** 1**Building:** TEC**Room#:** 1038 B

## Event Information

**Guest Count:** 8**Pick-up/ Delivery Date:** Wednesday, 3/28/2018**Food Delivery Time:** 12:00 PM**Event Start Time:** 12:15 PM**Food Clean-up Time:** 5:00 PM

## FOOD

	Qty.	Price	Ext.
<b>Fresh Fit Platter</b> Veggie Delite, Black Forest Ham, Turkey, Roast Beef and Club Subs; all Subs come with a variety of Breads.	1	\$39.99	\$39.99
<b>Assorted Homestyle Cookies (Peanut Butter, Chocolate Chip, Sugar, Oatmeal Raisin, White Chocolate Macadamia Nut, Double Chocolate with Chocolate Chips) - per dozen</b>	1	\$13.99	\$13.99
<b>Chip Bar</b>  Chip Bar. Add Guacamole for an additional cost per person.  <ul style="list-style-type: none"> <li>• Add Guacamole - per person - Add \$1.00</li> <li>• ** Please only serve and charge for 8. Catering Menu online does not indicate a minimum.</li> </ul>	8	\$5.29	\$42.32

## Order Summary

**Food**  
\$96.30

## Order Totals

**Sub Total** \$96.30  
**Order Total** \$96.30  
**Balance Due** **\$96.30**

## Special Instructions

Meeting will be in session during delivery.

Order #5545

Event Name: **ICAIA Lunch - Thursday March 29th - Table Clothes**

**Flavours by Sodexo at The College of DuPage**  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5598

Thursday, 3/29/2018

Ordered On: 3/26/2018

Last Modified: 3/27/2018 12:52:56 PM

**Confirmed**

## Customer Information

**First Name:** Bridget  
**Last Name:** Mcfarland  
**Department:** BTEC  
**Email:** mcfarl@cod.edu  
**Phone:** 630-942-8419

## Payment Information

**Payment Type :** Department Account ✓  
**Approval Email:** faykris@cod.edu  
**Department Account Number:** 01-20-00433-5501001  
**Policy Acceptance:** I Accept | bm

## Delivery / Pickup Information

**Method:** On Campus Delivery  
**Event Contact:** Bridget Mcfarland  
**Contact Phone:** 8419  
**How Many Tables Ordered for Food Service?:** 0  
**Double Sided Tables?:** No  
**How Many Stations?:** 1  
**Building:** SRC  
**Room#:** 2000

## Event Information

**Guest Count:** 215  
**Pick-up/ Delivery Date:** Thursday, 3/29/2018  
**Food Delivery Time:** 11:00 AM  
**Event Start Time:** 11:15 AM  
**Food Clean-up Time:** 2:00 PM

## OTHER

	Qty.	Price	Ext.
<b>Add A Server</b> Add a server.	1	\$30.00	\$30.00

## SUPPLIES

	Qty.	Price	Ext.
<b>Linen</b> Tablecloths are provided for all food and beverage tables with each food order. Linen for guests (dining) tables is included only with full service meals, buffets and plated meals.  Specialty linens are also available for your food and guest tables at an additional cost. Please set up an appointment to view the linens.  • 29 Round Table Clothes + Labor to put them down	29	\$5.00	\$145.00

Order Summary		Order Totals	
Other	Supplies	Sub Total	\$175.00
\$30.00	\$145.00	Order Total	\$175.00
		Balance Due	\$175.00

## Special Instructions

This is table clothes Lunch Thursday March 29th

Order #5598

Event Name: **Delivering Dynamic Presentations Celebration**

**Flavours by Sodexo at The College of DuPage**  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5542

Thursday, 3/29/2018

Ordered On: 3/15/2018

Last Modified: 3/19/2018 8:22:28 AM

Confirmed

## Customer Information

**First Name:** TLC**Last Name:** TLC**Department:** Teaching and Learning Center**Email:** tlc@cod.edu**Phone:** 6309423805

## Payment Information

**Payment Type :** Department Account**Approval Email:** coatesj73@cod.edu**Department Account Number:** 01-10-00393-5509001**Policy Acceptance:** I Accept | LT

## Delivery / Pickup Information

**Method:** On Campus Delivery**Event Contact:** TLC TLC**Contact Phone:** 3805**How Many Tables Ordered for Food Service?:** 1**Double Sided Tables?:** No**How Many Stations?:** 1**Building:** SRC**Room#:** 1105 A (Conference Room)

## Event Information

**Guest Count:** 25**Pick-up/ Delivery Date:** Thursday, 3/29/2018**Food Delivery Time:** 2:00 PM**Event Start Time:** 2:15 PM**Food Clean-up Time:** 4:30 PM

## BEVERAGES

	Qty.	Price	Ext.
<b>Water Service - Water (serves 16 per gallon) - per gallon</b>	2	\$2.99	\$5.98

## FOOD

	Qty.	Price	Ext.
<b>Assorted Homestyle Cookies (Peanut Butter, Chocolate Chip, Sugar, Oatmeal Raisin, White Chocolate Macadamia Nut, Double Chocolate with Chocolate Chips) - per dozen</b>	1	\$13.99	\$13.99
<b>Fresh Baked Brownies (Fudge and M&amp;M`s) - per dozen</b>	1	\$15.99	\$15.99

Order Summary		Order Totals	
<b>Beverages</b>	<b>Food</b>	<b>Sub Total</b>	\$35.96
\$5.98	\$29.98	<b>Order Total</b>	\$35.96
		<b>Balance Due</b>	<b>\$35.96</b>

## Special Instructions

This is part of the Delivering Dynamic Presentations class Celebration. Flowers or other celebratory decoration would be appreciated. Thank you!

Order #5542

Event Name: **LTC Advisory committee meeting**

**Flavours by Sodexo at The College of DuPage**  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5477

Thursday, 3/29/2018

Ordered On: 2/26/2018

Last Modified: 2/27/2018 8:42:26 PM

Confirmed

## Customer Information

**First Name:** Pam  
**Last Name:** Dinucci  
**Department:** Health and Sciences  
**Email:** dinuccip@cod.edu  
**Phone:** 630-942-2902

## Delivery / Pickup Information

**Method:** On Campus Delivery  
**Event Contact:** Pam Dinucci  
**Contact Phone:** 2902

**How Many Tables Ordered for Food Service?:** 0

**Double Sided Tables?:** Yes

**How Many Stations?:** 1

**Building:** HSC  
**Room#:** 1116

## Payment Information

**Payment Type :** Department Account  
**Approval Email:** chaudhrym24@cod.edu  
**Department Account Number:** 01-20-00429-5501001  
**Policy Acceptance:** I Accept | pjd

## Event Information

**Guest Count:** 10  
**Pick-up/ Delivery Date:** Thursday, 3/29/2018  
**Food Delivery Time:** 5:30 PM  
**Event Start Time:** 6:00 PM  
**Food Clean-up Time:** 6:30 PM

## FOOD

	Qty.	Price	Ext.
<b>Subway Box Lunches</b>  Subway Box Lunch includes your choice of 6-inch Sandwich served with Bag of Chips, Fruit, Cookie and Bottle of Water.  <ul style="list-style-type: none"> <li>(5) Turkey Box Lunch</li> <li>(3) Ham Box Lunch</li> <li>(2) Vegetable Box Lunch</li> </ul>	10	\$9.79	\$97.90

Order Summary	Order Totals
Food	Sub Total \$97.90
\$97.90	Order Total \$97.90
	Balance Due <b>\$97.90</b>

Special Instructions

Order #5477

Event Name: **Meeting with High School representatives**

**Flavours by Sodexo at The College of DuPage**  
 425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
 (630) 942-2555

ORDER #5543

Thursday, 3/15/2018

Ordered On: 3/15/2018

Last Modified: 3/22/2018 10:17:45 AM

Confirmed

## Customer Information

**First Name:** david**Last Name:** swope**Department:** Student Diversity**Email:** swoped28@cod.edu**Phone:** 630.942.2565

## Delivery / Pickup Information

**Method:** Pick-up**Event Contact:** david swope**Contact Phone:** 630.942.2565

## Event Information

**Guest Count:** 10**Pick-up/ Delivery Date:** Thursday, 3/15/2018**Earliest Pick-Up Time:** 10:45 AM**Latest Pick-Up Time:** 1:00 PM

## Payment Information

**Payment Type :** Department Account**Approval Email:** swoped28@cod.edu**Department Account Number:** 01-30-00446-5309001**Policy Acceptance:** I Accept | DAS

## FOOD

**Subway Box Lunches**

Subway Box Lunch includes your choice of 6-inch Sandwich served with Bag of Chips, Fruit, Cookie and Bottle of Water.

- (4) Turkey Box Lunch
- (4) Ham Box Lunch

• This order was picked up by David Swope on Thursday March 15, 2018 for a lunch meeting with High School representatives to plan the 2018 Black Student Leadership Conference. The total bill was approximately \$81.

Qty.

Price

Ext.

9

\$9.79

\$88.11

## Order Summary

Food

\$88.11

## Order Totals

**Sub Total** \$88.11**Order Total** \$88.11**Balance Due** \$88.11

## Special Instructions

This was picked up on Thursday March 15, 2018 by David Swope for meeting with high school reps. Please charge my account.

Order #5543



Event Name: **Faculty / Administrator Training Session II**

**Flavours by Sodexo at The College of DuPage**  
 425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
 (630) 942-2555

ORDER #5525

Thursday, 3/22/2018

Ordered On: 3/12/2018

Last Modified: 4/2/2018 10:19:39 AM

Confirmed

## Customer Information

**First Name:** Jackie  
**Last Name:** Campagnolo  
**Department:** Human Resources  
**Email:** campagnoloj262@cod.edu  
**Phone:** 630-942-2931

## Payment Information

**Payment Type :** Department Account ✓  
**Approval Email:** sands-vankerkl@cod.edu  
**Department Account Number:** 01-80-00797-5509001  
**Policy Acceptance:** I Accept | jc

## Delivery / Pickup Information

**Method:** On Campus Delivery  
**Event Contact:** Jackie Campagnolo  
**Contact Phone:** 2931  
**How Many Tables Ordered for Food Service?:** 2  
**Double Sided Tables?:** No  
**How Many Stations?:** 1  
**Building:** CHC  
**Room#:** 2001

## Event Information

**Guest Count:** 21  
**Pick-up/ Delivery Date:** Thursday, 3/22/2018  
**Food Delivery Time:** 8:15 AM  
**Event Start Time:** 9:00 AM  
**Food Clean-up Time:** 4:30 PM

## BEVERAGES

	Qty.	Price	Ext.
Coffee (10 servings) - per gallon	1	\$9.99	\$9.99
Hot Tea - per gallon	1	\$6.49	\$6.49

## FOOD

	Qty.	Price	Ext.
<b>All Day at College of DuPage</b>  <u>Continental Breakfast</u> <ul style="list-style-type: none"> <li>Seasonal Cubed Fresh Fruit Tray</li> <li>Bakers choice of two Breakfast Baked Goods</li> <li>Chilled Bottled Orange Juice and Apple Juice</li> <li>Freshly Brewed Coffee, Decaffeinated Coffee, Herbal Teas, Decaffeinated Tea with Hot Water</li> <li>Iced Water Station with Fresh Quartered Lemons</li> </ul> <u>Mid-Morning Break</u> <ul style="list-style-type: none"> <li>Refresh Coffee Service</li> <li>Whole Fruit</li> <li>Assorted Granola Bars</li> <li>Assorted Soft Drinks</li> <li>Iced Water Station with Fresh Quartered Lemons</li> </ul> <u>Lunch Buffet</u>	1	\$335.89	\$335.89

Choose one of our Themed Buffets or Select from one of our Daily Menus to include a Beverage.

Our Menu offerings change daily!

**Afternoon Snack**  
Choice of two Snacks

- Iced Water Station, Raspberry Iced Tea
- Mini Scones
- Assorted Bagels with Cream Cheese, Butter and Assorted Jellies
- Deli Buffet - (All Day Lunch Buffet Selection)
- Assorted Cookies and Bars
- Bunches of Red and Green Grapes
- 8:15 am - (Breakfast Delivery Time)
- 10 am - (Mid-Morning Break Delivery Time)
- 11:45 am - (Lunch Delivery Time)
- 2:30 pm - (Afternoon Snack Delivery Time)
- setup food outside CHC 2001 (Silverleaf Conference Room)

Order Summary		Order Totals	
Beverages	Food	Sub Total	\$352.37
\$16.48	\$335.89	Order Total	\$352.37
		Balance Due	\$352.37

**Special Instructions**  
bill will be split between H.R. and CODFA. Codfa will pay by check.

Order #5525

Event Name: **Illinois State Chamber of Commerce Women's Conference**

**Flavours by Sodexo at The College of DuPage**  
425 Fawell Blvd, SRC Cafeteria, Glen Ellyn, IL 60137  
(630) 942-2555

ORDER #5523

Tuesday, 3/27/2018

Ordered On: 3/12/2018

Last Modified: 3/28/2018 10:23:15 AM

Complete

## Customer Information

**First Name:** Sandra  
**Last Name:** Carbon-Sheldon  
**Department:** Conference & Event Services  
**Email:** carbon@cod.edu  
**Phone:** 630-942-3952

## Payment Information

**Payment Type :** Department Account  
**Approval Email:** schultze399@cod.edu  
**Department Account Number:** 01-90-13290-5509001  
**Policy Acceptance:** I Accept | scs

## Delivery / Pickup Information

**Method:** On Campus Delivery  
**Event Contact:** Sandra Carbon-Sheldon  
**Contact Phone:** 630-942-3952  
**How Many Tables Ordered for Food Service?:** 4  
**Double Sided Tables?:** No  
**How Many Stations?:** 1  
**Building:** SRC  
**Room#:** 2000

## Event Information

**Guest Count:** 120  
**Pick-up/ Delivery Date:** Tuesday, 3/27/2018  
**Food Delivery Time:** 7:30 AM  
**Event Start Time:** 8:00 AM  
**Food Clean-up Time:** 2:00 PM

## BEVERAGES

	Qty.	Price	Ext.
<b>Coffee - per gallon</b> • Of the 10 gallons of regular coffee, please provide 2 gallon of DECAF	14	\$19.99	\$279.86
<b>Hot Tea - per gallon</b> •	3	\$12.99	\$38.97
<b>Water Service - Water (serves 16 per gallon) - per gallon</b>	9	\$2.99	\$26.91
<b>Coffee - per gallon</b> • Please check coffee service at 9:30 am and replenish if required. • 5 Regular/ 1 decaf	6	\$19.99	\$119.94

## FOOD

	Qty.	Price	Ext.
<b>Mini Scones - per dozen</b>	6	\$13.29	\$79.74
<b>Mini Muffins - per dozen</b>	6	\$5.99	\$35.94
<b>Individual Assorted Yogurts - each</b> • Please place yogurts on ice	30	\$1.99	\$59.70

## SUPPLIES

	Qty.	Price	Ext.
<b>Linen</b> Tablecloths are provided for all food and beverage tables with each food order. Linen for guests (dining) tables is included only with full service meals, buffets and plated meals.  Specialty linens are also available for your food and guest tables at an additional cost. Please set up an appointment to view the linens.	23	\$5.00	\$115.00

• 19 of the tablecloths are for the 6 ft. round tables in SRC2000. These tablecloths are required by 6:30 am so that tables are dressed before client arrives on site for set up. 2 of the tablecloths are for the registration tables in the lobby of SRC2000			
--	--	--	--

Order Summary			Order Totals	
Beverages	Food	Supplies	Sub Total	\$756.06
\$465.68	\$175.38	\$115.00	Order Total	\$756.06
			Balance Due	\$756.06

Special Instructions

Tablecloths are required prior to food delivery so that tables are dressed prior to client arrival at 7 am for their set up Replenish coffee as indicated.

Order #5523

-----  
From: marekr@cod.edu  
Sent: Mon Apr 09 07:40:17 CDT 2018  
To: invoicing@cod.edu  
CC:  
Subject: FW: Scanned from a Xerox Multifunction Device  
-----

Bobby Marek Accounts Payable Team Leader Cash Disbursements/Payroll Department College of DuPage  
425 Fawell Blvd l SRC 2132 l Glen Ellyn, IL 60137-6599 phone 630-942-2229 l marekr@cod.edu  
-----Original Message----- From: marekr@cod.edu Sent: Monday, April 9, 2018 7:38 AM To: Marek, Robert  
Subject: Scanned from a Xerox Multifunction Device Please open the attached document. It was scanned and  
sent to you using a Xerox Multifunction Device. Attachment File Type: pdf, Multi-Page Multifunction Printer  
Location: SRC-3 Device Name: Printer-266

[attachment: Scanned from a Xerox Multifunction Printer.pdf]