

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1508568
Vendor Name: DEPCO Enterprises, LLC
Invoice Number: 18000083
Invoice Date: 01/24/18
PO Number: P0355899
Check Number: E0065147
Check Amount: \$ 1,560.00
Check Date: 01/31/2018
Department ID: 00089
Reviewer Name: Linda Hickman
Voucher Number: V0492223
Redaction Type: None
Document Type: AP Invoice

Document Below

From: townej@cod.edu
Sent: Wed Jan 24 15:23:35 CST 2018
To: invoicing@cod.edu
CC:
Subject: FW: College of DuPage PO 355899

Hi,



Please see the attached invoice.

Thank you,

Jordan Towne
Purchasing Expeditor



425 Fawell Blvd. | BIC 1B03 | Glen Ellyn, IL 60137-6599 | USA
T: (630) 942.2576 | F: (630) 942.4201 | townej@cod.edu

-  [Click Here for current bids/Rfps!](#)
-  [COD: Check out our Team Site!](#)

From: Kori Grandy [mailto:kgrandy@depcolc.com]
Sent: Wednesday, January 24, 2018 1:37 PM
To: Towne, Jordan <townej@cod.edu>
Subject: Re: College of DuPage PO 355899

Please acknowledge receipt of this invoice.

Please note the following:

- *Most DEPCO customers are net 30.*
- *Late fees will be applied to accounts paid after their designated terms of payment.*
- *Continual late payments could result in a prepayment system for all future orders.*
- *DEPCO no longer accepts credit card orders over \$1200.*

Thanks!

Kori Grandy

Accounts Receivable/Customer Service
DEPCO Enterprises, LLC
PO Box 178
689 S. HWY 69
Pittsburg, KS 66762
800.767.1062
www.depcolle.com
www.gearseds.com
www.healthscienceeducation.com

On Mon, Jan 22, 2018 at 3:40 PM, Towne, Jordan <townej@cod.edu> wrote:

Dear Vendor,

Please find attached a College of DuPage (COD) Purchase Order for your processing purposes. To avoid any confusion, the College requests that all packages include the PO # on all shipments.

Please confirm receipt of PO (**Reply ALL**) and process accordingly.

Shipping questions? Contact the COD Warehouse at: 630-942-2250

Invoices questions? Contact Accounts Payable at invoicing@cod.edu or 630-942-2228

*Respectfully,
Jordan Towne
Purchasing Expeditor*



425 Fawell Blvd. | BIC 1B03 | Glen Ellyn, IL 60137-6599 | USA
T: (630) 942.2576 | F: (630) 942.4201 | townej@cod.edu

Invoice

DEPCO Enterprises, LLC

PO Box 178
Pittsburg, KS 66762
US

Tel: 620-231-0019
Fax: 620-231-0024

Please remit to:
DEPCO Enterprises, LLC
PO Box 178
Pittsburg, KS 66762

Invoice No Page

18000083 1

Invoice date

1/24/2018

Bill To:

College of DuPage
425 Fawell Blvd
Glen Ellyn, IL 60137
US

Ship To:

College of DuPage
425 Fawell Blvd
Glen Ellyn, IL 60137
US

APPROVED
01/29/18 - KRISTINE FAY

Order number	Sales order date	Account number	Loc	Account manager	
18000072	1/23/2018	8182	01	66 Charles Bassett	
PO number		Job No	Ship via	PPD/COL	
355899		Best Way			
Item No.	Quantity ordered	Qty Shipped/Returned	Item price	UOM	Extended Total
Description		Quantity on back order	Discount %		
001798	13.00	13.00		120 EA	
MasterCam Maintenance					1,560.00
002404	3.00	3.00		0 EA	
MasterCam Instructors Maint.					0.00

INVOICE REVIEWED
OKAY TO PAY
LINDA HICKMAN 01/25/18

Comments:

Sales amount: 1,560.00
Miscellaneous amount: 0.00
Freight: 0.00
Sales tax: 0.00
Subtotal: 1,560.00
Amount Received: 0.00
Total amount due: 1,560.00

Payment terms: Net 30 Days / Prepay & Add