

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1212793

Vendor Name: Chef by Request - CBR Ind.

Invoice Number: E15131

Invoice Date: 01/20/18

PO Number: P0355763

Check Number: E0065140

Check Amount: \$ 2,956.00

Check Date: 01/31/2018

Department ID: 11601

Reviewer Name:

Voucher Number: V0491996

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: junokasm@cod.edu
Sent: Wed Jan 24 12:46:34 CST 2018
To: invoicing@cod.edu
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INVOICE

PO# 355763
ok to close

E-MAILED JAN 24 2018

Client/Organization
COD
Address
425 Fawell Blvd

Event Date
1/20/2018 (Sat)
Telephone
(630) 942-3008
Booking Contact
Joe Hopper

Fax
(630) 790-9806
Site Contact
Joe Hopper

Event #
E15131
Guests
12 (Act)

Party Name	Theme	Coordinator	Category
COD Hospitality	Dinner	Jake Jacobson	Corporate
4	The Greek Isles "Spanakopita"~ spinach, feta and lemon enveloped @ 23.50		94.00
12	~ The Evening's Dinner Buffet ~ @ 23.50		282.00
1	Chocolate-chunk Cookies, Hand Dipped in Milk Chocolate (doz) @ 19.75		19.75
12	10" & 6" black plate, reflections fork, knife & napkin @ 1.25		15.00
1	Local Corporate Delivery, Set Up & Return @ 49.00		49.00

	Food	Beverage	Liquor	Equipment	Labor	Room	Other	Linens	Total
Subtotal	395.75	0.00	0.00	15.00	49.00	0.00	0.00	0.00	459.75
Total	395.75	0.00	0.00	15.00	49.00	0.00	0.00	0.00	459.75

Paid 0.00
Balance 459.75

Pay Method
Ck, C/C, Or Cash
Card Number

Card Type

Card Holder

Signature

Expires

AP VERIFIED**01/24/18 - MARIA ZERRUDO**

Suggested Gratuity is 15% - 20% of food and beverage and may be added upon request.

I thank you for this opportunity to serve you.

05-60-11601-5501001
62 ARTIST HOSPITALITY TR18-BOTTI

Elen McMonan

01/22/18

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1212793
Vendor Name: Chef by Request - CBR Ind.
Invoice Number: E15133
Invoice Date: 01/14/11
PO Number: P0355840
Check Number: E0065140
Check Amount: \$ 2,956.00
Check Date: 01/31/2018
Department ID: 11601
Reviewer Name:
Voucher Number: V0492067
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: junokasm@cod.edu
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INVOICE

E-MAILED JAN 22 2018

PO# 355840
LINE 1 ONLY
DO NOT CLOSE PO

Client/Organization

COD

Address

425 Fawell Blvd

Event Date

1/14/2018 (Sun)

Telephone

(630) 942-3008

Fax

(630) 790-9806

Event #

E15133

Booking Contact

Joe Hopper

Site Contact

Joe Hopper

Guests

55 (Act)

Party Name

COD Hospitality

Theme

Dinner

Coordinator

Jake Jacobson

Category

Corporate

55

~ The Evening's Dinner Buffet ~ @ 18.50

1,017.50

55

Upgraded 10" & 6" black plate, reflections FKS & napkin @ 1.25

68.75

55

Caterwraps & To Go Boxes @ 1.00

55.00

1

Local Corporate Delivery, Set Up & Return @ 49.00

49.00

	Food	Beverage	Liquor	Equipment	Labor	Room	Other	Linens	Total
Subtotal	1,017.50	0.00	0.00	123.75	49.00	0.00	0.00	0.00	1,190.25
Total	1,017.50	0.00	0.00	123.75	49.00	0.00	0.00	0.00	1,190.25

Paid
Balance0.00
1,190.25

Pay Method

Ck, C/C, Or Cash

Card Number

AP VERIFIED

Signature

01/23/18 - MARIA ZERRUDO

Gratuity for service staff is not included.

Suggested Gratuity is 15% -20% of food and beverage and may be added upon request.

Thank you for this opportunity to serve you.

05-60-11601-5501001

62 ARTIST HOSPITALITY TR18-MOSCOW

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1212793
Vendor Name: Chef by Request - CBR Ind.
Invoice Number: E15132
Invoice Date: 01/14/18
PO Number: P0355840
Check Number: E0065140
Check Amount: \$ 2,956.00
Check Date: 01/31/2018
Department ID: 11601
Reviewer Name:
Voucher Number: V0492068
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: junokasm@cod.edu
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INVOICE

E-MAILED JAN 22 2018

PO# 355840
LINE 2 ONLY
ok to close

Client/Organization

COD

Address

425 Fawell Blvd

Event Date

1/14/2018 (Sun)

Telephone

(630) 942-3008

Fax

(630) 790-9806

Event #

E15132

Booking Contact

Joe Hopper

Site Contact

Joe Hopper

Guests

55 (Act)

Party Name

COD Hospitality

Theme

Lunch

Coordinator

Jake Jacobson

Category

Corporate

55

~ The Afternoon's Luncheon Buffet ~ @ 21.95

1,207.25

55

10" & 6" black plate, bowl, reflections FKS & napkin @ 1.25

68.75

1

Local Corporate Delivery @ 30.00

30.00

	Food	Beverage	Liquor	Equipment	Labor	Room	Other	Linens	Total
Subtotal	1,207.25	0.00	0.00	68.75	30.00	0.00	0.00	0.00	1,306.00
Total	1,207.25	0.00	0.00	68.75	30.00	0.00	0.00	0.00	1,306.00

AP VERIFIED
01/23/18 - MARIA ZERRUDO

Paid
Balance0.00
1,306.00

Pay Method

Ck, C/C, Or Cash

Card Type

Card Holder

Signature

Card Number

Expires

Gratuity for service staff is not included.**Suggested Gratuity is 15% -20% of food and beverage and may be added upon request.****Thank you for this opportunity to serve you.**

05-60-11601-5501001
62 ARTIST HOSPITALITY TR18-MOSCOW

Ellen M. Homan