

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1382231

Vendor Name: Badger Herald

Invoice Number: 200733

Invoice Date: 11/07/17

PO Number:

Check Number: E0065043

Check Amount: \$ 580.00

Check Date: 01/24/2018

Department ID: 00825

Reviewer Name:

Voucher Number: V0486284

Redaction Type: None

Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: metcalf@cod.edu
Sent: Tue Nov 14 10:22:49 CST 2017
To: invoicing@cod.edu
CC:
Subject: Badger Herald 11-14-17.pdf

Thank you.



The Badger
HERALD

152 W Johnson St. Suite 202
MADISON, WI 53703
(608) 257-4712 x708
publisher@badgerherald.com

Invoice

BILL TO
College of DuPage

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
200733	11/07/2017	\$580.00	12/07/2017	Net 30	

DATE	ACTIVITY	AMOUNT
04/11/2017	Services	580.00
BALANCE DUE		\$580.00

BO # 331576
acct # 01-90-00825-540700/
11-13-17

From: zerrudom@cod.edu
Sent: Mon Jan 22 10:51:34 CST 2018
To: invoicing@cod.edu
CC:
Subject: FW: in progress voucher

From: Virgilio, David
Sent: Monday, January 22, 2018 10:45 AM
To: Zerrudo, Maria <zerrudom@cod.edu>; Cruse, Bethany <cruseb199@cod.edu>
Cc: Refakes, Eugene <refakese@cod.edu>
Subject: in progress voucher

Hi guys,

Not sure who's vender this one is, so I am emailing to both... Badger Herald (1382231) has an in-progress voucher that was returned by AP back in November and I don't think the user (Marsha Metcalf) has realized that it was ever returned. She called me this morning to check the status of the invoice. She had written the wrong blanket #. She wrote B0331576 when I believe it should have been B0351576. Question though... that blanket is now marked as closed, and this was an expense that had been part of last year's end-of-year accrual process. Can you now pay this invoice against that GL number without having a BO? As long as you reference the original blanket and the fact that it was accrued to FY17 and is sitting in the current year as a negative actual from when we reversed the accrual? Let me know.... Thanks!

David P. Virgilio, CPA
Assistant Financial Controller | Financial Affairs
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