

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1457941
Vendor Name: Zehnder Communications, Inc.
Invoice Number: INV-32008
Invoice Date: 12/15/17
PO Number: B0353034
Check Number: E0065028
Check Amount: \$ 52,492.68
Check Date: 01/22/2018
Department ID: 00825
Reviewer Name:
Voucher Number: V0490350
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: metcalf@cod.edu
Sent: Wed Dec 20 11:43:15 CST 2017
To: invoicing@cod.edu
CC:
Subject: Zehnder 12-20-17 2of2.pdf



ZEHNDER

INVOICE

Zehnder Communications
650 Poydras Street
Suite 2450
New Orleans, LA 70130
Phone: 504-558-7778
Fax: 504-558-7779

INVOICE # INV-32008
INVOICE Date 12/15/2017
Due Date 1/14/2018
Terms Net 30

College of DuPage
Laurie Jorgensen
BIC 1641B
425 Fawell Blvd.
BIC 1641
Glen Ellyn, IL 60137

AP VERIFIED
12/22/17 - BETHANY CRUSE

November 2017 Billing

COD Video

Project 17COD022: COD Video

Time Detail

Service	Amount
Account Service Group Director	\$138.75
Account Supervisor	\$37.50
Associate Creative Director	\$740.00
Copywriting	\$1,312.50
Creative Director	\$187.50
Production Artist	\$5,932.50
Project Management Supervisor	\$891.25
Project Manager	\$247.50
Labor Subtotal:	\$9,487.50

Expense Detail

Description	Amount
Meal Portillos: Dessert for team (Ben, Willy, Beth)	\$3.08
Meal Starbucks @ COD: Coffee for Ben, Willy & Beth	\$8.81
Travel Expense Lyft: Ride from airport to condo	\$19.88
Meal Dinner for Ben and Willy	\$32.00
Mileage Expense driving to/from nola int airport	\$10.17
Travel Expense rental car fee	\$310.95
Travel Expense airport parking	\$37.00
Travel Expense over - weigh baggage fees	\$75.00
Meal dinner for Ben, Beth and Willy	\$24.79
BC flight to/from Chicago for shoot	\$429.95
BC flight change charges to/from Chicago for shoot	\$132.00
Expense Subtotal:	\$1,083.63
	\$10,571.13

New Radio

Project 17COD023: New Radio

Time Detail

Service	Amount
Account Service Group Director	\$555.00

Account Supervisor	\$112.50
Associate Creative Director	\$1,110.00
Copywriting	\$1,593.75
Creative Director	\$375.00
Production Artist	\$761.25
Project Management Supervisor	\$775.00
Project Manager	\$192.50
Labor Subtotal:	\$5,475.00

Expense Detail

Description	Amount
Broadcast Production	\$1,536.00
Expense Subtotal:	\$1,536.00
	\$7,011.00

COD Banners

Project 17COD041: COD Banners

Time Detail

Service	Amount
Account Service Group Director	\$46.25
Associate Creative Director	\$462.50
Production Artist	\$682.50
Project Management Supervisor	\$77.50
Project Manager	\$55.00
Labor Subtotal:	\$1,323.75
	\$1,323.75

COD Paid Net Media Costs - Online

Project 17COD028: COD Paid Net Media Costs - Online

Expense Detail

Description	Amount
Media Placement - MEDIA IQ	\$5,000.00
Expense Subtotal:	\$5,000.00
	\$5,000.00
COD Paid Net Media Costs - Radio	\$28,586.80

COD Paid Net Media Costs - Radio

Project 17COD029: COD Paid Net Media Costs - Radio

Expense Detail

Description	Amount
Media Placement - WKQX-FM	\$4,836.50
Media Placement - WBBM-FM	\$3,944.00
Media Placement - WTMX-FM	\$5,100.00
Media Placement - WGCI-FM	\$2,507.50
Media Placement - WKSC-FM	\$5,100.00
Media Placement - PANDORA	\$4,500.00
Expense Subtotal:	\$25,988.00
	\$25,988.00
Radio Management (10% of Net Invoiced)	\$2,598.80

INVOICE Subtotal	\$52,492.68
Sales Tax	\$0.00
INVOICE Total	\$52,492.68
Less Applied Payments	\$0.00

Less Advance Billings \$0.00
Amount Due \$52,492.68

Please note that all payments should be remitted to our New Orleans office (address shown above).
FIN: 72-1324835

Bo# 353034

acct # 01-90-00825-5407001

12-20-17

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