

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1240448
Vendor Name: Signature Cleaners of Univ Com
Invoice Number: 430326
Invoice Date: 01/08/18
PO Number: B0355694
Check Number: E0064981
Check Amount: \$ 280.00
Check Date: 01/17/2018
Department ID: 12331
Reviewer Name:
Voucher Number: V0491166
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: junokasm@cod.edu
Sent: Mon Jan 08 16:20:35 CST 2018
To: invoicing@cod.edu
CC:
Subject: Scanned from a Xerox Multifunction Device

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Device.
Attachment File Type: pdf, Multi-Page Multifunction Printer Location: AR201WC7835 Device Name:
PRN303

[attachment: Scanned from a Xerox Multifunction Printer.pdf]

SIGNATURE CLEANERS

Date 01/08/2018 Invoices Dropped-Off For: 01/04/2018 To 01/04/2018
Time 08:54:57

Page 1

INV_#	RK#	PHONE	TYPE	PCS	AMOUNT	DISC	NAME
01/04	425 FAWELL DR	6309423688	INV#	TABLECLOTHS	6	84.00	COLLEGE OF DUPAGE MAC
			430326				

C CENTER

Total Number of Invoices = 1
COLLEGE OF DUPAGE MAC CENTER 6309423688
Totals Sales = 84.00

Remit To: SIGNATURE CLEANERS
1809 S WEHRLI RD
NAPERVILLE, IL 60565
(630)416-8228

E-MAILED JAN 08 2018

BO#355694
LINE 7 (12331) = \$84.00

AP VERIFIED
01/11/18 - MARIA ZERRUDO

71 DRY CLEANING

START TAG = 000 END TAG =

COLLEGE OF DUPAGE MAC CENTER
425 FAWELL DR
6309423688

TABLE-CLOTH 84.00

SUBTOTAL = 180.00
DISCOUNT = 96.00
TOTAL = 84.00

COLLEGE OF DUPAGE MAC

COLLEGE OF DUPAGE MAC CENTER

THANK YOU FOR YOUR ORDER.

CLEANERS TO YOU 01/04/2018
1809 S. WEHRLI RD. NAPERVILLE
NAPERVILLE, IL 60565 (630)416-8228

01-30-12331-5309001 → \$84.00
6 TABLECLOTHS NONE (General
Lobby Use)

Elena M. Gonzalez
01/28/18

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1240448
Vendor Name: Signature Cleaners of Univ Com
Invoice Number: 430075
Invoice Date: 12/18/17
PO Number: B0355694
Check Number: E0064981
Check Amount: \$ 280.00
Check Date: 01/17/2018
Department ID: 11401
Reviewer Name:
Voucher Number: V0491204
Redaction Type: None
Document Type: AP Invoice-3 Way/Pre-Approved

Document Below

From: junokasm@cod.edu
Sent: Mon Jan 08 16:20:28 CST 2018
To: invoicing@cod.edu
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PRN303

[attachment: Scanned from a Xerox Multifunction Printer.pdf]

From: cruseb199@cod.edu
Sent: Thu Jan 11 13:31:22 CST 2018
To: invoicing@cod.edu
CC:
Subject: FW: Signature cleaners

From: Junokas, Molly
Sent: Thursday, January 11, 2018 1:24 PM
To: Cruse, Bethany <cruseb199@cod.edu>
Subject: RE: Signature cleaners

Hi Bethany!

So sorry for that faint invoice. Here is a more readable copy!

Thanks,
Molly

From: Cruse, Bethany
Sent: Thursday, January 11, 2018 12:56 PM
To: McGowan, Ellen
Subject: Signature cleaners

Hi Ellen,
We need a darker copy of this invoice, cannot read vendor charges. Please forward.

Thanks

Bethany Cruse
AP Lead
College of DuPage
Room SRC 2132
425 Fawell Boulevard
Glen Ellyn, IL 60137
630-942-4294
cruseb199@cod.edu

SIGNATURE CLEANERS

Date 12/23/2017 Invoices Dropped-Off For: 12/18/2017 To 12/18/2017 Page 1
Time 11:48:25

INV#	RK#	PHONE	TYPE	PCS	AMOUNT	DISC	NAME
12/18	425 FAWELL DR	6309423688	TABLECLOTHS	14	196.00		COLLEGE OF DUPAGE MAC CENTER
Total Number of Invoices -			1				
COLLEGE OF DUPAGE MAC CENTER			6309423688				
Totals Sales = 196.00							

AP VERIFIED
01/11/18 - BETHANY CRUSE

E-MAILED JAN 0 8 2018

BO# 355694
LINE 2 (11401) = \$70.00
LINE 3 (11601) = \$70.00
LINE 4 (11701) = \$56.00

INVOICE # 430075
DATE: Wednesday--12/20/2017

71 DRY CLEANING

START TAG = 000 END TAG =

05-60-11401-5309001 → \$70.00
5 TABLECLOTHS RT18-COYLE

COLLEGE OF DUPAGE MAC CENTER
425 FAWELL DR
6309423688

05-60-11601-5309001 → \$70.00
5 TABLECLOTHS TR18-NATCRK

1-144LE-CLOTH 420.00

SUBTOTAL = 420.00
DISCOUNT = 224.00
TOTAL = 196.00

05-60-11701-5309001 → \$56.00
4 TABLECLOTHS NP18-NYE

COLLEGE OF DUPAGE MAC

*** COLLEGE OF DUPAGE MAC CENTER ***

THANK YOU FOR YOUR ORDER
CLEANERS TO YOU
1809 S. WENDELL RD.
INTERVILLE, IL 62445
630-416-8228

Ellen M. Duncan

01/08/18